

**AUBURN SCHOOL BOARD MEETING  
AUGUST 12, 2025 AT 6:00 P.M.  
AUBURN VILLAGE SCHOOL MEDIA CENTER**

**These minutes have been approved.**

Derek Berger, Board Chair, called the meeting to order at 6:00 p.m. Those in attendance were members Janice Baker and Adrian Newton. Also in attendance was Principal Lori Collins, Assistant Principals Lindsay Murray & Jennifer Barnhill, Curriculum Coordinator, Jenn Bordis, Maintenance Director Scott Dube, Technology Director Adam Hollins, Director of Student Services, Meredith Davine, Assistant Superintendent, Kimberly Sarfde and Business Administrator, Cindy Bourgeault. Superintendent of Schools William (Bill) Rearick joined remotely.

**PLEDGE OF ALLEGIANCE**

Jenn Bordis led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Derek Berger provided proof of posting.

**APPROVAL OF MINUTES**

Motion by Janice Baker, seconded by Adrian Newton, to approve the June 6, 2025 Board Retreat meeting minutes as amended, and the motion carried unanimously.

Motion by Janice Baker, seconded by Adrian Newton, to approve the June 10, 2025 Board meeting minutes, and the motion carried unanimously.

Motion by Janice Baker, seconded by Adrian Newton, to approve the June 10, 2025 Non-Public Board meeting minutes, and the motion carried unanimously.

**OPPORTUNITY FOR PUBLIC to ADDRESS THE BOARD**

There was no public present.

**SUPERINTENDENT'S UPDATE**

Bill Rearick stated that the SAU audit was underway. The Risk Assessment has been completed and Cindy Bourgeault has been working closely with Berry Dunn. We should receive the findings mid to late September, and will be presented at the next SAU Board meeting. Bill also said the Pinkerton Start Time Committee plans to meet again on September 9, the same date as the next Auburn Board meeting, and asked the Board if they wanted to change their meeting date in order to attend. It was the consensus of the Board to not change their meeting date.

Bill welcomed Meredith Davine, the new Director of Student Services. Meredith comes from Sanborn Regional. Chris Osborne, Hooksett's Director of Student Services, will be Meredith's mentor.

**OLD BUSINESS**

**2024/2025 Recap**

Cindy Bourgeault stated that the fund balance in June was \$358,325, and after prepaids and closing out purchase orders, \$246,634 will be returned to the town.

**25/26 Lunch Prices**

Cindy Bourgeault said the food service department has a fund balance of \$93,000 after spending down some excess, so the price of school breakfast and lunches does not have to increase for the 2025/2026 school year.

**Report of Assistant Superintendent**

Kimberly Sarfde reported that she applied for, and received, a \$20,000 Title II grant for highly Qualified Instructional Materials which will help school leaders strengthen school level leadership in literacy. Receiving this grant also allows for a book-signing event of the books Writing Rope and Seven Mighty Moves.

Janice Baker requested that Kimberly include how consultants link with curriculum in her reports.

**Innovation Plan**

Kimberly Sarfde reviewed the suggested Innovation Plan, which, if approved, would permit the Auburn School Board to waive two specific staff qualification requirements outlined in Ed 306.15:

- Ed 306.15(a)(2): Requires hiring and training educators certified under Ed 500 to teach in their designated content area.

- Ed 306.15(e): Requires that each professional staff member is certified for assignment by the New Hampshire Department of Education (NHDOE).

Some discussion ensued. When asked if there were any downsides, Bill Rearick replied that he was not aware of any. Kimberly explained the process, submitting it to the NHDOE, having a public hearing, then getting approval by the State Board of Education.

Motion by Adrian Newton, seconded by Janice Baker, to move forward with the Innovation Plan after edits as discussed, and the motion carried unanimously.

### **Transportation Updates**

Bill Rearick said bus routes are being finalized with the goal having them posted online within the next couple of days. He said discussions with the bus company are making progress. We are proposing clarifying language in the contract regarding liquidated damages. Dry bus runs will be done next week. Jenn Barnhill said she was 'cautiously optimistic' going into the new school year regarding busing.

### **FINANCIAL**

#### **Expenditure Report**

The expenditure report was in the packet for review.

#### **Manifest Approval**

Motion by Adrian Newton, seconded by Janice Baker, to approve the June 11-30 manifest in the amount of \$1,020,141.00, and the motion carried unanimously.

Motion by Adrian Newton, seconded by Janice Baker to approve the July 1-18 manifest in the amount of \$1,707,102.45, and the motion carried unanimously.

Motion by Adrian Newton, seconded by Janice Baker, to approve the July 19-August 12 manifest in the amount of \$544,434.43, and the motion carried unanimously.

### **PERSONNEL**

#### **Athletic Assignments**

Motion by Janice Baker, seconded by Adrian Newton, to approve the Athletic Assignment as modified (Brittany Carlson replacing Abigail Young-Desrosiers as Girls Soccer Coach), and the motion carried unanimously.

### **PUBLIC INPUT**

Resident Jason Kaufman of Rockingham Road wanted to publicly recognize Scott Dube and his summer maintenance crew, as the school is in really good shape, and to Adam Hollins for getting the tech department up and running smoothly.

### **NON-PUBLIC SESSION**

Motion by Janice Baker at 7:07 p.m., seconded by Adrian Newton, to enter into a non-public session under RSA 91:A 3 Section II a.

A roll call vote was taken. With all in favor, the motion carried unanimously.

The Board resumed their public session at 7:45 p.m.

Motion by Janice Baker, seconded by Adrian Newton, to seal the non-public minutes in perpetuity, and the motion carried unanimously.

### **ADJOURNMENT**

Motion by Adrian Newton, seconded by Janice Baker, to adjourn the meeting at 7:46 p.m., and the motion carried unanimously.

The Auburn School Board's next regularly scheduled meeting will be held on September 9, 2025 at 6:00 p.m. in the Auburn Village School Media Center.

Respectfully submitted.

Rebecca SJ McCarthy  
School Board Recording Secretary