

AUBURN SCHOOL BOARD MEETING
Tuesday, March 12, 2024 6:00 p.m.
Auburn Village School Media Center

- I. CALL TO ORDER** – Alan Villeneuve, Board Chair
- II. PLEDGE OF ALLEGIANCE**
- III. PROOF OF POSTING** – William Rearick, Superintendent of Schools
- IV. APPROVAL OF MINUTES**
 - A. Minutes of the Auburn School Board Meeting on February 13, 2024* (action required)
 - B. Non-public Sealed Minutes of the Auburn School Board Meeting on February 13, 2024 (action required)
 - C. Review of Old Sealed Minutes
- V. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- VI. SUPERINTENDENT’S UPDATES***
- VII. REPORTS**
 - A. Reports of Administrators*
 - B. Reports of Sub-Committees
- VIII. OLD BUSINESS**
- IX. NEW BUSINESS**
- X. POLICIES**
 - A. Second Reading*
 - B. First Reading*
- XI. FINANCIAL**
 - A. Expenditure Report*
 - B. Manifest Approval
- XII. PERSONNEL (if necessary)**
 - A. Staff Renewal List*
- XIII. NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-l) (if necessary)**
- XIV. INFORMATIONAL ITEMS AND CORRESPONDENCE, and/or MISCELLANEOUS INFORMATION**
 - Enrollments*
 - Upcoming: Board Reorganization
- XV. ADJOURNMENT (action required)**

The next regularly scheduled Auburn Board Meeting is on Tuesday, April 9, 2024 at 6:00 p.m. at the Auburn Village School Media Center.

**Materials provided in packet*

Please note: In addition to the items listed on the agenda, the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in non-meeting session in accordance with RSA 91-A if the need arises.

**AUBURN SCHOOL BOARD MEETING
FEBRUARY 13, 2024 AT 6:00 P.M.
AUBURN VILLAGE SCHOOL MEDIA CENTER**

These minutes have not been approved.

Alan Villeneuve, Board Chair, called the meeting to order at 6:03 p.m. Those in attendance were members Janice Baker, and Adrian Newton. Also in attendance was Principal Lori Collins, Assistant Principal's Lindsay Murray & Jennifer Barnhill, Math Coordinator Jen Bordis, Maintenance Director Scott Dube; Superintendent William (Bill) Rearick, Director of Curriculum, Instruction and Assessments Meg Largy, and Business Administrator, Cory Izbicki.

PLEDGE OF ALLEGIANCE

Arianna Folia and Tanner Joy, both from grade 7, led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Bill Rearick provided proof of posting.

APPROVAL OF MINUTES

Motion by Janice Baker, seconded by Adrian Newton, to approve the January 9, 2024 Board meeting minutes, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC to ADDRESS THE BOARD

No participation.

SUPERINTENDENT'S UPDATES

Bill Rearick said he met with SAU Principals to review deadlines for teacher evaluations and that social emotional issues have been challenging for teachers. Bill said the Candia School Board is considered hiring a social worker, but felt other SAU 15 districts might also benefit from this position as well. It will be on the SAU Board agenda at the February 21, 2024 meeting.

REPORTS

Reports of administrators were reviewed.

Alan Villeneuve stated that he and Adrian met with Pinkerton officials who have agreed to reexamine three items requested by the Auburn Board previously not taken under consideration. Alan felt that progress was being made.

Adrian Newton stated that the Pinkerton Start Time Committee has met and plans to meet again at the end of March. Some discussion ensued.

Alan Villeneuve gave kudos to AVS staff and administrators for how good the gym looked for the Deliberative Session.

NEW BUSINESS**Special Education Transportation Contract**

Motion by Adrian Newton, seconded by Janice Baker, to approve the Durham School Transportation contract as presented, and the motion carried unanimously.

POLICIES

Motion by Janice Baker, seconded by Adrian Newton, to table discussion on the policies, and the motion carried unanimously.

FINANCIAL**Expenditure Report**

The expenditure report was in the packet for review. Discussion ensued as Bill Rearick stated that the district is over-budget due to three drivers which are special education transportation, out of district tuitions and special education support services. Bill is in talks with the attorney on the process of accessing revenues. There will be a public hearing in March to get permission to access funds from trust funds.

Manifest Approval

Motion by Janice Baker, seconded by Adrian Newton, to approve the manifest in the amount of \$2,115,141.22, and the motion carried unanimously.

PERSONNEL

Resignations

Motion by Janice Baker, seconded by Adrian Newton, to approve the resignation of Britini Shields, effective June 30, 2024, and the motion carried unanimously.

Motion by Janice Baker, seconded by Adrian Newton, to approve the resignation of Tracy Griffenhagen, once the transition plan, as defined by the Superintendent, has been satisfied, and the motion carried unanimously.

Bill Rearick outlined his three piece plan for oversight of the special education department in Tracy's absence. He will meet with staff tomorrow to explain the new structure.

PUBLIC INPUT

No participation.

NON-PUBLIC SESSION: RSA 91-A:3 Section II c

Motion by Janice Baker, seconded by Adrian Newton, to enter into a non-public session at 7:00 p.m. A roll call vote was taken. With all in favor, the motion carried unanimously.

The Board resumed their regular session at 9:15 p.m.

Motion by Adrian Newton, seconded by Janice Baker, to seal the non-public minutes in perpetuity, and the motion carried unanimously.

INFORMATIONAL ITEMS

Enrollments

ADJOURNMENT

Motion by Janice Baker, seconded by Adrian Newton, to adjourn the meeting at 9:15 p.m., and the motion carried unanimously.

The Auburn School Board's next regularly scheduled meeting will be held on Tuesday, March 12, 2024 at 6:00 p.m. in the Auburn Village School Media Center.

The SAU Board will meet at the Henry W. Moore School on Wednesday, February 21, 2024 at 6:30 p.m.

Respectfully submitted.

Rebecca SJ McCarthy
School Board Recording Secretary

IV.C.

The Board will review previously sealed non-public minutes within ten years of the date the minutes were first sealed, or within ten years of the last time those minutes were last reviewed by the Board. The minutes shall be unsealed by majority vote of the Board if the circumstances justifying sealing the minutes no longer apply.

As used in this policy, "sealed" minutes in reference to minutes of non-public sessions, means that the Board determined by 2/3 majority vote in public session that "divulgence of the information" (i.e., information in the minutes of the non-public session):

- i. Would affect adversely the reputation of a person other than a Board member;
- ii. Would render ineffective the action/proposed action taken in non-public session; or
- iii. Pertains matters relating the preparation for and carrying out of all emergency functions intended to thwart a deliberate act intended to result in widespread or severe damage to property or widespread injury or loss of life (i.e., terrorism).

New Hampshire School Administrative Unit #15

VI.

90 Farmer Road
Hooksett, New Hampshire 03106-2125
Telephone (603) 622-3731 Fax (603) 669-4352

William J. Rearick **Meghan Largy** **Cory Izbicki**
Superintendent of Schools Director of Curriculum, Instruction and Assessment Business Administrator

Auburn School Board Report

March 12, 2024

Invention Convention

On February 20th I was able to serve as a judge for the 8th grade's Invention Convention presentations which was held in the AVS gymnasium. In January, students began brainstorming problems that they've noticed then developed solutions for those problems. The students are required to research the scientific principles that relate to their topic. The scientific principles that the students use are linked to the NGSS (state) standards.

As part of the judging criteria, each student had to explain the problem and how they went about finding a solution. I was impressed with the quality of the student's projects and their ability to provide an oral presentation describing how their invention solved the problem.

As a judge, I saw a number of creative inventions. One student created a device that would automatically close a refrigerator door when it wasn't closed properly. Another student created a solar powered device that can charge cell phones while attached to a backpack.

SAU Board Meeting

The SAU Board meeting was held on February 21st. The Board discussed the feasibility of having each district use the same vendor for trash removal as a way to achieve cost savings. I will be researching the question and plan on reporting my findings at the May meeting.

The second topic that was discussed pertained to the need for an SAU-wide social worker position which would help support our students and families who might be struggling with a variety of social emotional challenges. I will provide additional information at the Board's May meeting with more detail regarding the job responsibilities and how the position might be implemented to serve all three school districts.

Auburn Administrative Team Meeting

This past week I met with Lori and her administrative team. I received an update the activities that will taking place at the March 12th Professional Development Day. Representatives from the

NH Learning Initiative will be providing an overview on project-based learning and provide strategies for teacher to implement it into the curriculum. Lori has forwarded the feedback that teachers provided at their January 23rd Professional Development so the speakers will have a good idea of where everyone is in regards to Project-Based Learning.

Mentoring Meeting

Lori, Meg, and I met with Melissa Prunier and Kathy Roggenbuck regarding the Teacher Mentoring Program. The AEA sent out a survey to those teachers who are currently serving as Teacher Mentors. We discussed the feedback from the survey, most of which was positive. Some of the feedback also asked for additional support in the areas of additional training for the mentors, periodic meeting with the mentors, and a schedule of topics they can discuss with their mentees throughout the school year.

More formalized training for the mentors will take place in August prior to beginning of the school year. Lori will schedule at least one meeting with the mentors before the end of the school year. Lori and her team will work with Meg to develop a schedule of activities the mentors can follow with their mentees for the 2024-25 school year.

Respectfully Submitted

Bill Rearick

Director of Curriculum, Instruction and Assessment Report

Mentorship Program Meeting

Superintendent Rearick and I met with Dr. Lori Collins, Kathy Roggenbuck and Melissa Prunier on March 7th to discuss the feedback given by mentors and mentees and ways to improve the program for the 2024-2025 school year. Additionally, I have been collaborating with curriculum directors from neighboring regions, utilizing their programs as valuable resources. Moreover, I am enrolled in a professional education course at the Harvard Graduate School of Education titled "Teachers Mentoring Teachers: Practices for Powerful Professional Communities" to enhance my understanding of best practices in this field.

Professional Development Day

On March 12, 2024, Bari Boisvert, Director of Student-Centered Learning, and Ann Hadwen, Director of Educator Development and Coaching, consultants from the New Hampshire Learning Initiative, delivered a presentation to AVS staff introducing the concept of project-based learning. This initiative aligns with the strategic plan's focus area and goal of preparing students for their future and connecting learning with real life and providing the necessary skills for success in college, career and citizenship.

Work Study Practices

The elementary and middle school work study practice committees will convene again this month to review the proposed revisions and staff feedback. Moreover, on March 6th, I had the great opportunity to collaborate with Kathy White, the Director of Deeper Learning at the New Hampshire Learning Initiative. Kathy has been instrumental in creating numerous resources that have guided schools and districts through this process. Presently, Kathy is examining our committee's efforts and will provide feedback before the end of the month.

Strategic Plan

The administrative team met on March 6th for a strategic plan progress update. We explored potential opportunities and threats related to the plan's objectives. So far this school year, we have concentrated efforts on increasing awareness and understanding of the focus areas and goals outlined in the strategic plan. This has involved ensuring that all professional development has been in alignment with the plan. For more details, please see the following pages.

Respectfully Submitted,

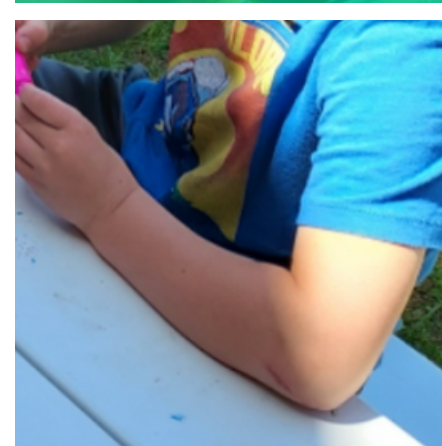
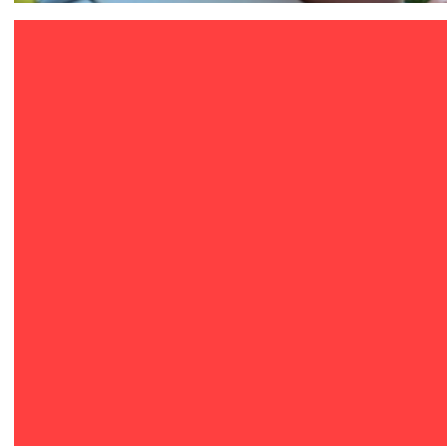
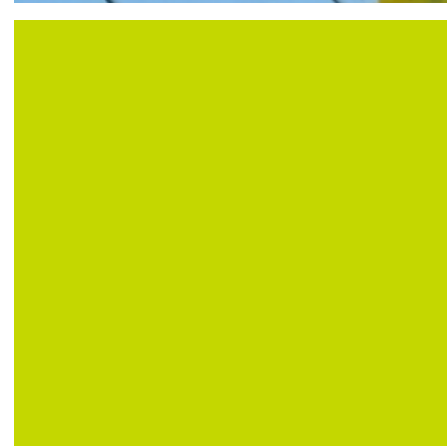
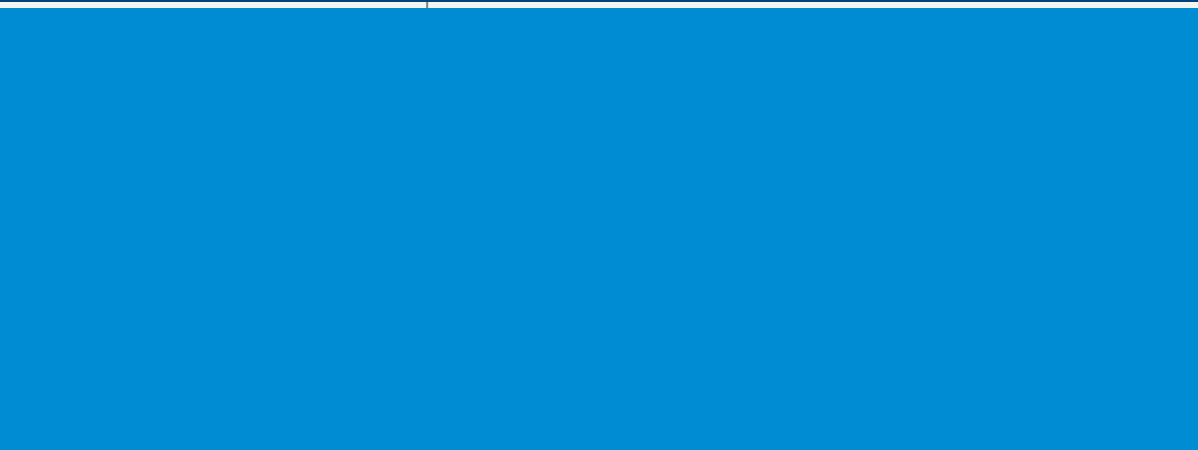
Meg Largy





Meg Largy

Director of Curriculum, Instruction and Assessment

AUBURN SCHOOL DISTRICT STRATEGIC PLAN

PROGRESS UPDATE







Focus Area: prepared for their future			
Goal: Connect learning with real life and provide the necessary skills for success in college, career & citizenship			
Status	What	Progress	School Year
	Build awareness of this focus area and goal and engage teachers in the planning process in order to build awareness, understanding and support	September <ul style="list-style-type: none">Overview presented to staff. Vending machine challenges began. December <ul style="list-style-type: none">Admin met to discuss and plan for this goal January <ul style="list-style-type: none">Participants review the strategic plan's goals, discussed key elements and explored methods for ensuring sustainability as part of the professional development day.	2023-2024
	Provide authentic and real-world learning in targeted classrooms through project-based learning activities focused on relevant, real-life world or community-based issues	September <ul style="list-style-type: none">Teachers discussed current projects completed January <ul style="list-style-type: none">Admin engaged in planning meeting with NHLIPBL activity incorporated into professional development day March (planned) <ul style="list-style-type: none">In-service day with NHLI	2023-2024
	Align Work Study Practices with Competencies and Skills of a Learner	November <ul style="list-style-type: none">Committees formed (elementary and middle) December <ul style="list-style-type: none">Standards finalized, performance criteria rubrics and toolkit in progress January <ul style="list-style-type: none">Admin will provide staff with an update / collect feedback during PLCStaff will define clear and specific performance indicators for assessing each work study practice standard during professional development day February <ul style="list-style-type: none">Director of Curriculum, Instruction and Assessment and Math Coordinator will review staff feedback and update rubricsCommittees will meet to create the second draft of rubrics with revisions	2023-2024
	Provide authentic and real-world learning in targeted classrooms through project-based learning activities focused on relevant, real-life world or community-based issues (Wave 1 Pilot)	For the 24-25 school year, administration will recruit 30% of classroom and special education teachers to work on creating and implementing a minimum of one project based learning experience. A small cohort of teachers has volunteered to pilot a Project Based Learning (PBL) experience for the 2023-2024 school year	2024-2025
	Provide authentic and real-world learning in targeted classrooms through project-based learning activities focused on relevant, real-life world or community-based issues (Wave 2)	For the 25-26 school year, administration will recruit at least 60% of classroom and special education teachers to work on creating and implementing a minimum of one project based learning experience.	2025-2026
	Provide authentic and real-world learning in all classrooms through project-based learning activities focused on relevant, real-life world or community-based issues (Wave 3)	For the 26-27 school year, all teachers will implement a minimum of one project based learning experience.	2026-2027



In Progress



Complete





Focus Area: Curious and Motivated Students			
Goal: AVS will foster a learning environment where students are curious, motivated, active, lifelong learners			
Status	What	Progress	School Year
	Explore the expansion of Unified Arts through the addition of new classes or expanded existing classes	December <ul style="list-style-type: none">Math Coordinator created a list of UA offerings at area middle schools	2023-2024
	Explore preschool needs and solutions aligned with the purpose, beliefs, and competencies & skills outlined in this strategic plan	June <ul style="list-style-type: none">Administration began researching September <ul style="list-style-type: none">Presented to the board that SNHU does not have space November <ul style="list-style-type: none">Board discussed the feasibility of using a classroom at AVS January <ul style="list-style-type: none">Admin met. Draft proposal created.	2023-2024
	Curriculum Review	January <ul style="list-style-type: none">Curriculum review process of middle school science began. Committee created vision statement for teaching and learning. Ongoing: <ul style="list-style-type: none">Committee will meet to engage in critical examination of teaching and learning science and will formulate recommendations.	2023-2024
	Establishment of a formalized curriculum review process	January 2024 <ul style="list-style-type: none">Director of Curriculum, Instruction, and Assessment and Math Coordinator created a draft curriculum review process.	2025-2026
	Develop an instructional evaluation program that focuses on maximizing student curiosity, active involvement, collaborative learning, continuous improvement, active coaching, and other growth factors.		2026-2027






In Progress



Complete

Focus Area: Amplified Learning Everywhere			
Goal: Student learning will extend beyond the classroom and be amplified through family and community experiences			
Status	What	Progress	School Year
	Create a home-school compact that outlines expectations and responsibilities of students, parents, and the school to maximize student learning & growth	August / September <ul style="list-style-type: none">Aministrative team crafted a home-school compact, which was distributed to families following grade-level presentations.	2023-2024
	Review student, parent and school expectations and responsibilities with each classroom every trimester	September <ul style="list-style-type: none">Assistant principals conducted presentations January <ul style="list-style-type: none">Assistant principals conducted additional presentations April (planned) <ul style="list-style-type: none">Assistant principals will conduct additional presentations	2023-2024
	Sponsor English and math nights and other programs to provide parents with tools to support learning at home and elsewhere	October <ul style="list-style-type: none">ELA and math information night hosted for parents February (planned) <ul style="list-style-type: none">Parent Math Night (February 21)	2023-2024
	Develop an innovation program to evaluate and fund proposals for new clubs & activities	November <ul style="list-style-type: none">Director of Curriculum, Instruction, and Assessment identified possible fundingRobotics club approved through Title IVApplication for Nature’s Classroom submitted to NHEED to get outside grant	2024-2025
	Expand opportunities for field trips	PTA increased grant to \$15/student. Field trips for the 23-24: Stockbridge Theater, Palace Theater, Currier Art Museum, Lowell Mills, McAuliffe-Shepard Discovery Center, State House, Odiorne Point, and Adventurelore	2024-2025

Focus Area: Productive, Supportive, Fulfilling Work Experience Goal: and retain high-impact talent across all professions in the District			
Status	What	Progress	School Year
	Develop and implement a teacher mentoring program	August <ul style="list-style-type: none">Mentors and mentees assigned November <ul style="list-style-type: none">Mentors and mentees completed a first trimester meeting with administration January <ul style="list-style-type: none">Mentors and mentees met on January 23	2023-2024
	Promote the benefits of working in Auburn to maximize talent acquisition and retention	A specific list of benefits of working in Auburn (including a supportive school board and administrative team), professional learning communities, common planning time, mentorship program, and staff recognition programs will be included in recruiting materials and interviews	2023-2024
	Develop staff recognition program , including but not limited to recognizing instructional excellence , innovation , and longevity	Administration collected the data of each staff member's start date. Staff that have been employed by the Auburn School District for over 20 years were recognized on August 29th. This milestone will continue to be acknowledged.	2023-2024
	Continuously assess the competitiveness of compensation and benefits	Administration has been exploring strategies to enhance competitiveness. November <ul style="list-style-type: none">Non-Resident Student Enrollment for Children of Staff Members policy approved	2024-2025
	Develop mechanism to collect feedback from school staff, including surveys, facilitated discussions, etc. to inform continuous educational and operational improvement	The Math Coordinator is currently engaged in research and the creation of survey questions, which will be finalized by 24-25.	2024-2025
	Develop annual professional development plan informed by ideas & feedback from teachers, organized around strategic themes , considers cross-district opportunities, and offers opportunities for staff to lead topics & discussion	March (Planned) <ul style="list-style-type: none">A survey will be distributed after the March 12 professional development dayMath Coordinator and Director of Curriculum, Instruction and Assessment will coordinate summer professional development for new and returning teachers and future offerings based on teacher feedback	2024-2025



In Progress



Complete



Auburn School District

Principal's Report

March 12, 2024

2023-2024 Enrollment

Grade	Enrollment	Teachers	Av. Class Sizes	
K	63	4	16	Kaake, Moynihan, Ahnen, Duquette
1	70	4	18	Prunier, Podbelski, Mullen, Chiesa
2	84	4	21	Dupont, Nusbaum, Smith, O'Toole
3	70	3	23	Pampel, Russell, Duffy
4	62	3	21	Boucher, Fortier, Royce
5	83	4	21	Vilandre, Strabone, Henderson, Dwyer
6	75	4	19	Roggenbuck, Villeneuve, Joaquin, Winter
7	80	4	20	Wasson, Poulin, Greene, Rankin
8	70	4	18	Paraskevas, Huston, Wheeler, Lavigne
Total	656	34		

UA Team:

Steve Tewksbury-Physical Education

Danika Ashness-Health Teacher

Andrea Johnston-Band Teacher

Melissa West-Art Teacher

Marissa Leary-.5 Art Teacher

Linda Reinelt-STEAM Teacher

Andrea O'Neil-Librarian

Sarah Kaufman-General Music Teacher

Jennifer Bordis - Math Coordinator

Lindsay Murray ES Assistant Principal

Jennifer Barnhill - MS Assistant Principal

Christine Osborne – Interim Special Education Director

Events at AVS

March Events

March 11 SETUP for Elections

March 12 PD Day/No School for Students/Town/School Elections

March 12 School Board Meeting

March 14-First Gr field to Palace Theatre "Finding Nemo"

March 15 Student Council Dance

March 18-March 23 PTA Theatre Event

March 19-WMUR visit to 3rd grade

March 19- PTA Meeting

March 22- Project Safeguard

March 25- Kindergarten Field Trip to Stockbridge Theatre

March 26-5th grade field trip "Around the Town"-5S, 5Vil

March 27-5th grade field trip "Around the Town"-5H, 5Dwy

March 28- Night of the Arts

March 29- Read Across America Showcase

March 30-Robotics Competition

April Events

April 2-1st grade Workshop Assembly/first gr classrooms
April 4- 8th grade photo day
April 4-2nd grade field trip to McAuliffe Center
April 9- School Board Meeting
April 10-Parent/Teacher Conferences/No School for Students
April 10- Child Find Clinic
April 12- Wellness Fair
April 16- PTA Meeting @ 5:30pm
April 16-Performing Arts Concert (5-8)
April 19-7th grade Field Trip to Lowell Mills
April 22-April 26- APRIL VACATION

AVS PTA

Father-Daughter Dance

Dr. Collins attended the PTA Father-Daughter Dance on February 17th. The event was well attended and it was very nice to see dads with their daughters. The PTA did an extravagant job with decorating the school. The work that was required to create this event was impressive!

AVS Summer Camps

We have three weeks of PTA Summer Camps scheduled during the last two weeks of June and the last week of July. This year the students can register for morning and afternoon camps and have lunch at school. This enables full day cover for parents who work. We have over nineteen staff members that are participating by offering a camp centered around their talents and passions! Some of the camps include: Advanced Bakers Dozen, Artistic Cards Camp, Dinosaur Camp, Drawing Camp, Face Painting & Balloon Creations, Making Magical Music, Minecraft Camp, Movie Magic, Nature Trail Adventure & Crafting, Ocean Camp, Playdough Palooza, Recycled Jewelry, Tie Dye Palooza, and Weaving & Fiber Arts Camp.

Destination Imagination

AVS has 3 teams gearing up for our DI Regional Tournament on Saturday, March 9th.

Brave Rallies

The February Brave Rallies were very entertaining. The eighth-grade teachers organized the student-faculty basketball game. We had a great deal of participation from our faculty and Bryan Howell, our basketball coach, came back to awe us with his on-court antics. The first grade teachers planned the elementary school Brave Rally. Students competed in minute to win it challenges.

Read Across America

During the last two weeks of March (3/18-3/29), Auburn Village School will be celebrating Read Across America. Our theme this year is "Let's hit our reading goal out of the park!" Remember to read for the AVS and Fisher Cats Reading Challenge! Our school goal is 100,000 minutes! Participating students that return their reading log each week will be entered to earn prizes. We have many fun events planned throughout the month, including dress up days, trivia, Talent Showcase, and a Book Fair. In addition to these events, we have many surprises planned for the students as well. Please watch for the calendar of events coming home soon!

Geography Bee

Jon Wheeler is planning a middle school geography bee for the spring. The National Geographic Society has discontinued their bee so we are planning a local bee for the students. The goal of the Geography Bee is to get the students excited about the world they live in and motivated to learn geography. Preliminary rounds will take place in Social Studies classes in grades 5 to 8 in March and in April. The final competition will be either on May 16th or May 17th.

Preschool

We continue to prepare a comprehensive plan for the proposed preschool program. It will be completed by the end of March and brought to the board at the April meeting.

Responsibility Meetings

Ms. Barnhill and Mrs. Murray have finished presenting the Trimester Two Responsibility Meetings for all grade levels. The elementary lessons focused on teaching students not to blame others and to agreeably solve problems themselves. Students taking responsibility for their actions is an important step in becoming self-disciplined. The middle school meetings reviewed the Home-School compact and discussions ensued around what constitutes bullying and what to do about it.



Invention Convention/2024 Northern New England Invention Convention Nominees

From left to right: Best Environmental Invention: Mark Stapleton (Travel tec), Best Practical & Useful Invention: John Zick (All In One Heater), Judge's Choice AND Students' Choice: Gavin McGinnis (Close-O-Matic), Best Fun & Leisure Invention: Coen Gordon (Aqua Aid 2000), Best Themed Creature Comfort Invention: Rylen Petri (Coze E Leash), Best Original and Unique Invention: Logan McCusker (Precision Protector), Best Disability/Medical Awareness Invention: Kieran Knudsen (Aroma Ease

Markers)

Auburn History Tour

The fifth grade is gearing up for their annual tour around town. Dan Carpenter is ready to head up this much anticipated event that is a favorite of students. We learn about the Manchester Coal and Ice Company which was founded in 1896 and harvested ice from Lake Massabesic on what is now Manchester Road. When you are driving towards the traffic circle on Manchester Road, you can still see the remnants of the original harvest areas on the lake and the original foundations of the buildings near Severance Beach, right before the Rail Trail path. One of the favorite sites is "Devil's Den" on Mine Hill.

Community Involvement Invitation

Community involvement in schools holds significant benefits for students. Students can get access to experts in the field instead of leafing through pages in a textbook. They can learn from the world around them, and see how their work impacts the community. It is a real level of empowerment for students. With that in mind, AVS has *two* opportunities for the community to participate in school activities.

Wellness Fair

One of our opportunities is our biannual Wellness Fair for grades 4-8. Every other year we put together a Wellness Fair for students in grades 4-8. Vendors participate in this activity and historically have included organizations such as: Stonyfield Yogurt, a local dentist, vision providers, Karate/Tai Kwon Do, Safe Sports Network, EMS/CPR trainer, and Breathe NH.

We thought we would reach out to our community to see if there are parents, grandparents, aunts, uncles, or friends who may have a business or be employed by an organization who might be interested in participating in this fair. The goal is to teach children about general health and wellness. The date will be Friday, April 12th. The time has not been decided yet, but it is typically about 4 hours in total during the school day. If you, or someone you know are willing to donate your time, please contact Dr. Lori Collins, Principal at lcollins@sau15.net.

Earth Day

The second opportunity is our annual Earth Day celebration that is planned for May 9th from 9 am until noon with a rain date of May 17th. In the past community members have made and served healthy smoothies, provided Zumba, and showcased their mini horses and ducks! Are you an environmental engineer, beekeeper or a composter? If so, we are looking for Auburn Community members to showcase any environmentally friendly hobbies, careers or crafts!

If you have any suggestions or would like to volunteer to head up a “center” please contact Lori Collins at lcollins@sau15.net.

Child Find

The Auburn School District will be conducting a Child Find Clinic on Wednesday April 10, 2023 between the hours of 9 am and 1 pm at Auburn Village School. *An appointment is required.*

School districts are responsible to find and conduct a screening for all children ages 2.5 to 22 who reside in the town of Auburn** and are suspected to need special education, including children who are being home-schooled and those who are placed by parents in for-profit private schools. Child Find involves screening your child in speech, motor and learning skills and making a referral to special education if appropriate. The professional staff of Auburn School District will administer the screening and you will be notified of the results and any next steps that may be recommended.

Math Coordinator Board Report

Meeting: March 12, 2024

March 12 Professional Development Day: I worked with New Hampshire Learning Institute (NHLI) to prepare for the professional development day on March 12. Teachers will be getting a more in-depth look at project based learning. NHLI has tailored the session to meet the needs of the teachers identified after the January 23rd professional development day.

Invention Convention: The eighth graders presented their inventions to a team of judges (with special thanks to Chris Sterndale, the Auburn Town Administrator, Mr. Rearick, Mrs. Largy, Mr. Dube, Mrs. Belanger, Mrs. Brassard, Mrs. Broom and Mrs. Martinelli from the PTA, Mr. Kapos from the APD, and our UA teachers for judging). Seven students have been recommended to participate in the state Invention Convention at UNH.

Assessments: Students in grades 3-8 participated in the NH SAS writing summative assessment on March 6. The students worked hard to show what they have learned in writing and the overall atmosphere during testing was positive. Thank you to the teachers for making the mandatory testing session a positive experience for our students. Scores will not be available until the end of the year.

Parent Math Information Night: Thank you to Ms. Nusbaum and Mrs. Duffy for presenting with me at the Parent math Information Night on March 21. We had approximately 20 parents come in and learn math strategies so that they could support their students at home. We have discussed ways to partner a math learning night with other open houses in the fall to reach more families.

Professional Learning Communities: Grade level teams in elementary school and content teams in middle school continue to meet frequently to collaborative plan and learn new instructional techniques to reach all learners. We have focused on progress monitoring in language arts and mistake analysis (upper grades) and instructional routines (lower grades) in mathematics.

Respectfully submitted,



Jennifer Bordis, Math Coordinator

Technology Board Report

Auburn Village School Meeting Date: 3/12/2024

This month we've seen a huge uptick in email Phishing attacks primarily targeting admin and special education staff. I've opened 3 cyber support cases with Primex because of these attacks and the resulting compromised accounts. We've been fortunate in that they have not led to serious network damage or data compromise. These attacks have been occurring all around the state to other school districts as well as government agencies and businesses. One of the reasons these actors perpetrate these attacks is to collect additional accounts to continue to spam other districts and business in hopes of gaining more and more accounts to use for their nefarious purposes. The eventual outcome can be exposing weaknesses with the finance and payroll departments by pretending to be a staff member and changing direct deposit banking information to foreign accounts or even depositing ransomware or other malicious code on devices. Primex has been a huge asset in combating these attacks and running the necessary scans and checking log files to make sure data isn't being leaked outside of our domain and securing accounts that have been compromised.

These increasing attacks have, with the help of Primex, driven us to create a Cyber Security Incident Response Plan and put the necessary measures in place to combat these attacks. I worked with Dan Roma over February break to complete our draft copy of the IRP which will be available for review at the March Board Meeting. The IT Hardware Backup/Recovery Plan has also been completed and the Software/SaaS plan will be completed this month.

Next steps in our Cyber Security Initiative is a SAU/Admin level training on Cyber Security (Provided by Primex) which will take place on May 9th. A tabletop top exercise will follow soon after that. I'll be working with Primex and administration to eventually schedule for Primex to come onsite to provide in-person Cyber Security Training for all of our general staff. Details have not yet been decided but we do have the option to do these trainings in small groups spread out over time or in a large group with all of our staff. Near future goals is to setup two factor authentication on ALL of our staff Google accounts. There are many options to accomplish this but I will primarily be recommending the Google Authenticator App which is accessed by cellular phone and/or with Yubikeys which are usb authenticator keys you would plug into your device at login to provide secure access.

The 22-23 erate disbursements have been completed and made available for spending. I will be replacing the audio mixer in the gymnasium and adding a new amplifier to provide the necessary power output for all of the audio equipment. The mixer will allow for newer input/output capabilities and enhanced sound and management for the gymnasium audio system. I will be working with administration to discuss other technology improvements to be made in the building with the remaining funds.

Thanks,

Adam Hollins

VII.A.

Auburn Village School

Monthly Report – February 2024

General Maintenance Activities

General Item

Custodial Support – New Custodial employee Dave Gaylord, has been added taking care of 2nd flr. Dave has been doing great as continue to learn facility.

Siemens Automation was onsite over break, completing several building control items.

Septic Tank pumping was completed over break.

Work request completed - WO's = 26 PM's = 39

Maintenance staff continue to support all scheduled events as required, Deliberative, Father/Daughter dance, Honor Society, misc events, etc.

Fire/Life Safety/Security

Required 2he Asbestos Awareness Training & Suicide Prevention training was completed for Facility/Custodial staff.

Quarterly Panic alarm testing was completed.

Shelter in Place drill was completed.

Monthly Fire Pump & Weekly Generator testing completed.

The following monthly/weekly task were completed, fire extinguishers, and Generator ATS load transfer, Grounds Weekly trash.

Project's

Scoreboard – Electrical conduits are in place for location of Scoreboard. Waiting to schedule installation with vendor.

Dry system piping system flushing will be scheduled, ASAP. That failed the past Annual inspection. **(On-going)**

Auburn Policy - SECOND READING/ADOPTION			X.A.
		2nd Board Reading Date:	3/12/2024
		1st Board Reading Date:	1/9/2024
		Committee Meeting Date:	12/11/2023
CURRENT CODE	POLICY TITLE/CATEGORY	BOARD SUGGESTIONS	
JKAA	Use of Child Restraints and Seclusion	Board changes in BLUE	
JKAA-R	Use of Child Restraints-Procedure	Board changes in BLUE	
BEDG	Minutes	No Changes by Board	
EBCC	Bomb Threats False Alarms, Bomb, Active Shooter, and Other Such Threats	Board changes in BLUE	
GCCBC	FMLA	No Changes by Board	
GBGA	Staff Health	No Changes by Board	

**AUBURN SCHOOL DISTRICT
USE OF CHILD RESTRAINT AND SECLUSION**

The Auburn School District hereby authorizes school officials to use restraint to ensure the immediate physical safety of persons when there is a substantial and imminent risk of serious bodily harm to the child or others, and then only when other interventions have failed or have been deemed inappropriate, and in a manner consistent with state law and regulations.

The Superintendent of Schools shall develop procedures for the use of child restraint and seclusion.

For purpose of this policy and any accompanying procedures, the term "restraint" means any bodily physical restriction, mechanical devices, or any device that immobilizes a person or restricts the freedom of movement of the torso, head, arms, or legs. It includes mechanical restraints, physical restraints, and medication restraint used to control behavior in an emergency or any involuntary medication.

Restraint shall not include the following:

- (1) A brief touching or holding to calm, comfort, encourage, or guide a child, so long as there is no limitation on the child's freedom of movement.
- (2) The temporary holding of the hand, wrist, arm, shoulder, or back for the purpose of inducing a child to stand, if necessary, and then walk to a safe location, so long as the child is in an upright position and moving toward a safe location.
- (3) Physical devices, such as orthopedically prescribed appliances, surgical dressings and bandages and supportive body bands, or other physical holding when necessary for routine medical treatment purposes, or when used to provide support for the achievement of functional body position or proper balance or to protect a person from falling out of bed, or to permit a child to participate in activities without the risk of physical harm.
- (4) The use of seat belts, safety belts, or similar passenger restraints during transportation of a child in a motor vehicle.
- (5) The use of force by a person to defend himself or herself or a third person from what the actor reasonably believes to be the imminent use of unlawful force by a child, when the actor uses a degree of such force which he or she reasonably believes to be necessary for such purpose and the actor does not immobilize a child or restrict the freedom of movement of the torso, head, arms, or legs of any child.

School staff shall not use physical restraint, **including prone restraint,** except to ensure the immediate physical safety of person when there is a substantial and imminent risk of serious bodily harm to the child or others.

Prone restraint is a method of intervention where a person's face and frontal part of his or her body is placed in a downward position touching any surface for any amount of time.

For purpose of this policy and any accompanying procedures, the term "seclusion" means the involuntary ~~confinement placement~~ of a child alone in a ~~any room or area~~ ~~place where no other person is present and~~ from which the child is unable to exit, either due to physical manipulation by a person, lock, or other mechanical device or barrier, ~~or from which the child reasonably believes they are not free to leave; or, the involuntary confinement of a child to a room or area, separate from their peers, with one or more adults who are using their physical presence to prevent egress.~~

Seclusion shall not include:

(1) The voluntary separation of a child from a stressful environment for the purpose of allowing the child to regain self-control, when such separation is to an area which a child is able to leave.

(2) ~~The involuntary confinement of a child to a room or an area with an adult who is actively engaging in a therapeutic intervention; or~~ circumstances in which there is no physical barrier, ~~between the child and any other person or~~ the child is physically able to leave ~~the place.~~

A circumstance may be considered seclusion even if a window or other device for visual observation is present, if the other elements of this definition are satisfied.

School staff shall not use seclusion except when a child's behavior poses a substantial and imminent risk of physical harm **to the child or others. Seclusion shall never be used explicitly or implicitly as punishment or discipline for the behavior of a child. If seclusion is used, school staff must designate a co-regulator to monitor the child and develop a plan to help the child manage their state of regulation and their return to a less restrictive setting.**

School officials shall not use or threaten to use any dangerous restraint techniques or containment, any inappropriate aversive behavioral interventions, any medication restraints, or any mechanical restraints except as permitted for transporting students.

Physical restraint or seclusion shall be used only by trained personnel and only after other approaches to the control of behavior have been attempted and been unsuccessful or are reasonably believed to be unlikely to succeed based on the student's past history.

After the first incident of restraint or seclusion in a school year for students identified under special education or Section 504, the District shall hold an IEP or 504 meeting to review the student's IEP or 504 plan and make such adjustments as are indicated to eliminate or reduce the future use of restraint or seclusion.

Parents may request a 504 or IEP team meeting after any restraint or seclusion incident and that request must be granted "if there have been multiple instances of restraint or seclusion since the last review."

Any employee who has reason to believe that another employee has engaged in conduct that violates RSA 126-U (NH Restraint and Seclusion Law) and also believes or suspects that such violation constitutes misconduct, shall report the conduct to the Superintendent or designee within 24 hours.

Any employee who has reason to believe that another employee has engaged in conduct that violates RSA 126-U (NH Restraint and Seclusion Law) and also believes or suspects that such violation constitutes abuse or neglect, shall report the conduct to the Superintendent or designee, as well as the Department of Human Services and the Department of Education's Bureau of Credentialing.

In the event of a physical restraint, seclusion, or intentional physical contact with students who are actively combative, assaultive, or self injurious, school officials shall comply with all state-mandated notification and record keeping requirements.

Reference: JKAA-R – Procedures on Use of Child Restraint and Seclusion

Legal References:

RSA 126-U:1 to 1 **4 Ed 1200-1203 Ed 510**

Adopted: November 9, 2010

Revised: June 9, 2015

AUBURN SCHOOL DISTRICT
PROCEDURES ON USE OF CHILD RESTRAINT AND SECLUSION

The Auburn School District hereby establishes the following procedures to describe how and in what circumstances restraint or seclusion is used in this District. The procedures are adopted for the purpose of meeting the District's obligations under state law governing the use of restraints and seclusion. The procedures shall be interpreted in a manner consistent with state law and regulations.

I. Definitions.

Restraint. Any bodily physical restriction, mechanical devices, or any device that immobilizes a person or restricts the freedom of movement of the torso, head, arms, or legs. It includes mechanical restraints, physical restraints, and medication restraint used to control behavior in an emergency or any involuntary medication.

Restraint shall not include the following:

- (1) A brief touching or holding to calm, comfort, encourage, or guide a child, so long as there is no limitation on the child's freedom of movement.
- (2) The temporary holding of the hand, wrist, arm, shoulder, or back for the purpose of inducing a child to stand, if necessary, and then walk to a safe location, so long as the child is in an upright position and moving toward a safe location.
- (3) Physical devices, such as orthopedically prescribed appliances, surgical dressings and bandages and supportive body bands, or other physical holding when necessary for routine medical treatment purposes, or when used to provide support for the achievement of functional body position or proper balance or to protect a person from falling out of bed, or to permit a child to participate in activities without the risk of physical harm.
- (4) The use of seat belts, safety belts, or similar passenger restraints during transportation of a child in a motor vehicle.
- (5) The use of force by a person to defend himself or herself or a third person from what the actor reasonably believes to be the imminent use of unlawful force by a child, when the actor uses a degree of such force which he or she reasonably believes to be necessary for such purpose and the actor does not immobilize a child or restrict the freedom of movement of the torso, head, arms, or legs of any child.

The five interventions listed immediately above are not considered "restraint" under these procedures, are not barred or restricted by these procedures, and are not subject to the training or notification requirements that otherwise apply to permissible restraints addressed herein.

Medication Restraint. When a child is given medication involuntarily for the purpose of immediate control of the child's behavior.

Mechanical Restraint. When a physical device or devices are used to restrict the movement of a child or the movement or normal function of a portion of his or her body.

Physical restraint. When a manual method is used to restrict a child's freedom of movement or normal access to his or her body.

Dangerous Restraint Techniques.

- a. Any technique that:
 - (1) Obstructs a child's respiratory airway or impairs the child's breathing or respiratory capacity or restricts the movement required for normal breathing;
 - (2) Places pressure or weight on, or causes the compression of, the chest, lungs, sternum, diaphragm, back or abdomen of a child;
 - (3) Obstructs the circulation of blood;
 - (4) Involves pushing on or into the child's mouth, nose, eyes, or any part of the face or involves covering the face, or body with anything, including soft objects such as pillows, blankets, or wash clothes, or
 - (5) Endangers a child's life or significantly exacerbates a child's medical condition.
- b. Intentional infliction of pain, including the use of pain inducement to obtain compliance.
- c. The intentional release of noxious, toxic, caustic, or otherwise unpleasant substances near the child for the purpose of controlling or modifying the behavior of or punishing the child.
- d. Any technique that subjects the child to ridicule, humiliation, or emotional trauma.

Seclusion. The involuntary placement of a child alone in a place where no other person is present and from which the particular child is unable to exit, either due to physical manipulation by a person, lock, or other mechanical device or barrier.

Seclusion does not include:

- (1) the voluntary separation of a child from a stressful environment for the purpose of allowing the child to regain self-control, when such separation is to an area which a child is able to leave;
- (2) **The involuntary confinement of a child to a room or an area with an adult who is actively engaging in a therapeutic intervention; or circumstances** in which there is no physical barrier **between the child** and any other person or the child is physically able to leave **the place**.

II. Use of Restraint

1. Restraint as defined in these procedures shall be used only to ensure the immediate physical safety of persons when there is a substantial and imminent risk of serious bodily harm to others.

2. Restraint as defined in these procedures shall only be used by trained personnel and with extreme caution. It should be used only after all other interventions have failed or appear unlikely to succeed based on the student's past history.
3. Use of restraint as defined in these procedures shall be limited to physical restraint. School officials shall not use or threaten to use any dangerous restraint techniques, any inappropriate aversive behavioral interventions, any medication restraints, or any mechanical restraints except as permitted for transporting students.

III. Use of Seclusion

1. Seclusion may only be used when a child's behavior poses a substantial and imminent risk of physical harm to the child or to others, and may only continue until that danger has dissipated.
2. Seclusion shall only be used by trained personnel after other approaches to the control of behavior have been attempted and been unsuccessful, or are reasonably concluded to be unlikely to succeed based on the history of actual attempts to control the behavior of a particular child.
3. Each use of seclusion shall be directly and continuously visually and auditorially monitored by a person trained in the safe use of seclusion.

IV. Prohibited Use of Restraint or Seclusion

1. School officials shall not use or threaten to use restraint or seclusion as punishment or discipline for the behavior of child.
2. School officials shall not use or threaten to use medication restraint.
3. School officials shall not use or threaten to use mechanical restraint, except its use is permitted in the transportation of children, as outlined under these procedures.
4. School officials shall not use or threaten to use dangerous restraint techniques, as defined in these procedures.
5. Seclusion shall only be used by trained personnel after other approaches to the control of behavior have been attempted and been unsuccessful, or are reasonably concluded to be unlikely to succeed based on the history of actual attempts to control the behavior of a particular child.
6. Seclusion shall not be used in a manner that ~~that~~ unnecessarily subjects the child to the risk of ridicule, humiliation, or emotional or physical harm.

V. *Authorization and Monitoring of Extended Restraint & Length of Restraint*

When restraint may permissibly be used on a child, school officials must comply with the following procedures:

1. Restraint shall not be imposed for longer than is necessary to protect the child or others from the substantial and imminent risk of serious bodily harm;
2. Children in restraint shall be continuously and directly observed by personnel trained in the safe use of restraint;
3. No period of restraint shall exceed 15 minutes. If restraint is to exceed this time, approval of the Principal or supervisory employee designated by the Principal to provide such approval is required.
4. No period of restraint shall exceed 30 minutes unless a face-to-face assessment of the mental, emotional and physical well-being of the child is conducted by the Principal or supervisory employee designated by the Principal who is trained to conduct such assessments. The assessment must include a determination of whether the restraint is being conducted safely and for a proper purpose. These assessments must be repeated at least every 30 minutes during the period of restraint and documented in writing pursuant to the notification requirements set forth below.

VI. *Restriction of Use of Mechanical Restraints during Transport of Children.*

1. Mechanical restraints during the transportation of children are prohibited unless the child's circumstances dictate the use of such methods. In any event when a child is transported using mechanical restraints, the Principal shall document in writing the reasons for the use of mechanical restraint. This documentation shall be treated as notification of restraint as discussed in paragraph VI, below.
2. Whenever a child is transported to a location outside a school, the Principal shall ensure that all reasonable measures consistent with public safety are taken to transport and/or escort the child. Such measures should:
 - a. Prevent physical and psychological trauma,
 - b. Respect the child's privacy, and
 - c. Represent the least restrictive means necessary for the safety of the child.

VII. *Room Conditions for a Seclusion Area*

When permitted by this chapter, seclusion may only be imposed in rooms which:

- (a) Are of a size which is appropriate for the chronological and developmental age, size, and behavior of the children placed in them.

(b) Have a ceiling height that is comparable to the ceiling height of the other rooms in the building in which they are located.

(c) Are equipped with heating, cooling, ventilation, and lighting systems that are comparable to the systems that are in use in the other rooms of the building in which they are located.

(d) Are free of any object that poses a danger to the children being placed in the rooms.

(e) Have doors which are either not equipped with locks, or are equipped with devices that automatically disengage the lock in case of an emergency. For the purposes of this subparagraph, an “emergency” includes, but is not limited to:

(1) The need to provide direct and immediate medical attention to a child;

(2) Fire;

(3) The need to remove a child to a safe location during a building lockdown; or

(4) Other critical situations that may require immediate removal of a child from seclusion to a safe location.

(f) Are equipped with unbreakable observation windows or equivalent devices to allow the safe, direct, and uninterrupted observation of every part of the room.

VIII. Notice and Record Keeping Requirements

1. Unless prohibited by a court order, a school official shall verbally notify the parent or guardian and guardian ad litem of a restraint or seclusion no later than the time of the return of the child to the parent or guardian on that same day, or the end of the business day, which ever is earlier. Notice shall be made in a manner calculated to provide actual notice of the incident at the earliest practicable time.
2. A school employee who uses restraint or seclusion shall submit a written report to the building principal or the principal’s designee within 5 business days after that intervention. If the school employee is not available to submit such a report, the employee’s supervisor shall submit such a report within the same time frame. If the principal uses restraint or seclusion, he/or she shall submit a written report to the Superintendent, or his/her designee, within 5 business days. Any report addressed in this section shall contain the following information:
 - a. The date, time and duration of the restraint or seclusion;
 - b. A description of the actions of the child before, during, and after the occurrence; a description of any other relevant events preceding the use of restraint or seclusion, including the justification for initiating the restraint or seclusion;

- c. The names of the persons involved in the occurrence;
 - d. A description of the actions of the school employees involved before, during, and after the occurrence;
 - e. A description of any interventions used prior to the restraint or seclusion;
 - f. A description of the seclusion or restraint used, including any hold used and the reason the hold was necessary;
 - g. A description of any injuries sustained by, and any medical care administered to, the child, employees, or others before, during, or after the use of restraint or seclusion;
 - h. A description of any property damage associated with the occurrence;
 - i. A description of actions taken to address the emotional needs of the child during and following the incident;
 - j. A description of future actions to be taken to control the child's problem behaviors;
 - k. The name and position of the employee completing the notification; and
 - l. The anticipated date of the final report.
3. Unless prohibited by court order, the Principal or other designee shall, within 2 business days of receipt of the written report described above, send or transmit by first class mail or electronic transmission to the child's parent or guardian and guardian ad litem the information contained in that written report. Within the same time frame, the Principal shall also forward any such report to the Superintendent for retention in that office.
 4. Each written report referenced in this section shall be retained by the school and shall be made available for periodic, regular review consistent with any rules that may be adopted by the state board of education for that purpose.

IX. *Serious Injury or Death during Incidents of Restraint or Seclusion.*

1. In cases involving serious injury or death to a child subject to restraint or seclusion, the school district shall, in addition to the notification requirements above, notify the commissioner of the department of education, the attorney general, and the state's federally designated protection and advocacy agency for individuals with disabilities. Such notice shall include a copy of the written report referenced in Section VIII above.
2. "Serious injury" means any harm to the body which requires hospitalization or results in the fracture of any bone, non-superficial lacerations, injury to any internal organ, second or third-degree burns, or any severe, permanent, or protracted loss of or impairment to the health or function of any part of the body.

X. *Team Meeting Requirements*

1. After the first incident of restraint or seclusion in a school year for students identified under special education or Section 504, the District shall hold an IEP or 504 meeting to review the student's IEP or 504 plan and make such adjustments as are indicated to eliminate or reduce the future use of restraint or seclusion.

2. Parents may request a 504 or IEP team meeting after any restraint or seclusion incident and that request must be granted “if there have been multiple instances of restraint or seclusion since the last review.”

XI. Notice and Records of Intentional Physical Contact

1. If a school employee has intentional physical contact with a child which is in response to a child’s aggression, misconduct, or disruptive behavior, a school representative shall make reasonable efforts to promptly notify the child’s parent or guardian.
2. Such notification shall be no later than the time of the child’s return to the parent or guardian on that same day, or the end of the business day, whichever is earlier. Notification shall be made in a manner to give the parent or guardian actual notice of the incident at the earliest practicable time.
3. Within 5 business days of the incident of “intentional physical contact with a child which is in response to a child’s aggression, misconduct, or disruptive behavior,” the school shall prepare a written description of the incident. This description shall include:
 - a) Date and time of the incident;
 - b) Brief description of the actions of the child before, during and after the occurrence;
 - c) Names of the persons involved in the occurrence;
 - d) Brief description of the actions of the school employees involved before, during and after the occurrence; and
 - e) A description of any injuries sustained by, and any medical care administered to, the child, employees, or others before, during or after the incident.
4. If an incident of intentional physical contact amounts to a physical restraint as set forth earlier in these procedures, the school shall meet the notification and record requirements that apply to physical restraint, rather than the requirements that apply to incidents of “intentional physical contact.”
5. The notification and record-keeping duties for an incident of intentional physical contact do not apply in the following circumstances:
 - a) When a child is escorted from an area by way of holding of the hand, wrist, arm, shoulder, or back to induce the child to walk to a safe location -- unless the child is actively combative, assaultive, or self injurious while being escorted, and then these requirements do apply.
 - b) When actions are taken such as separating children from each other, or inducing a child to stand, or otherwise physically preparing a child to be escorted.
 - c) When the contact with the child is incidental or minor, such as for the purpose of gaining a misbehaving child’s attention – except that blocking of a blow, forcible release from a grasp, or other significant and intentional physical contact with a disruptive or assaultive child shall be subject to the requirement.

XII. Department of Education Review

1. A parent may file a complaint with the New Hampshire Department of Education regarding the improper use of restraint or seclusion. Resolution of any such complaint should occur within 30 days, with extensions only for good cause.
2. Investigation of any such complaint shall include appropriate remedial measures to address physical and other injuries, protect against retaliation, and reduce the incidence of violations of state standards on restraint and seclusion.

XIII. Civil or Criminal Liability

Nothing in the District's Policy or Procedures on the Use of Child Restraint should be understood in any way to undercut the protections from civil and criminal liability provided to school officials for the use of force against a minor, consistent with state law found at RSA 627:1, 4, and 6.

Adopted: June 9, 2015

Legal Reference:

RSA 126-U:1 to 13 (2014);
RSA 627:1, 4, 6

INCIDENT REPORT – INTENTIONAL PHYSICAL CONTACT

Student: _____ Date of Incident: _____

School/Program: _____ Grade: _____

Student has: _____ IEP _____ 504 Plan _____ Behavior Plan

Time: _____ Location: _____

Person Completing Report: _____ Title: _____

Individuals Involved:

_____ Title: _____

_____ Title: _____

_____ Title: _____

1. Description of the student's behavior before, during, and after the incident.

2. Description of the actions of the school staff before, during, and after the incident:

3. Description of any injuries to the student, staff, or others. Description of any medical care administered to the student or others.

Signature of Person Completing Report: _____ Report Date: _____

INCIDENT REPORT – PHYSICAL RESTRAINT/SECLUSION

Student: _____ Date of Incident: _____

School/Program: _____ Grade: _____

Student has: _____ IEP _____ 504 Plan _____ Behavior Plan

Incident Involves: _____ Restraint(s) _____ Seclusion(s) _____ Both Restraint(s) and Seclusion(s)

Beginning Time of Each Restraint/Seclusion: _____

Ending Time of Each Restraint/Seclusion _____

Location: _____

Person Completing Report: _____ Title: _____

Staff Involved in Restraint/Seclusion:

_____ Title: _____

_____ Title: _____

_____ Title: _____

Others Involved/Observers:

_____ Title: _____

_____ Title: _____

1. Description of the activity the student was engaged in immediately preceding the restraint/seclusion:

2. Description of the student's behavior(s) that prompted the restraint/seclusion, including the justification for initiating the use of the restraint/seclusion:

3. Description of each restraint/seclusion used, including the restraint hold(s) used and the reason the hold was necessary:

4. Description of the student's behavior before, during, and after the restraint/seclusion:

5. Description of the actions of the school staff before, during, and after the restraint/seclusion:

6. Description of the interventions utilized prior to the restraint/seclusion and the student's response(s):

7. Description of any injuries to the student, staff, or others. Description of any medical care administered to the student or others. Attach any injury reports that were necessitated by the restraint/seclusion.

8. Description of any property damage associated with the incident:

9. Description of the actions taken to address the emotional needs of the student during and following the incident:

10. Description of any future actions to be taken with respect to the student's behaviors:

11. Anticipated Date of Final Report to Parents: _____

Signature of Person Completing Report: _____ **Report Date:** _____

**AUBURN SCHOOL DISTRICT
MINUTES**

Under RSA 91-A, the school board, and each of the school board's committees (whether standing or ad hoc, or whether deemed a sub-committee or an advisory committees) is required to keep minutes for every "meeting" as defined under 91-A:2, I. As used below, "Board" shall mean and include the district school board, and each such board committee.

The Board will keep a record of the actions taken at Board meetings in the form of minutes. At a minimum, all minutes, public and non-public, shall include:

- 1) the names of members participating,
- 2) persons appearing before the School Board (any persons other than board members who address the board or speak at the meeting;
- 3) a brief description of each subject matter discussed;
- 4) identification of each member who made a first or second of any motion;
- 5) a record of all final decisions;
- 6) When a recorded roll call vote on a motion is required by law or called for by the Chair (or other presiding officer), a record of how each board member voted on the motion; and
- 7) In the event a board member objects to the subject matter of discussion, that objection will be reflected in the minutes.

Copies of the draft minutes of a meeting will be sent to the members of the Board before the meeting at which they are to be approved. The preceding sentence, however, shall not apply to minutes of non-public sessions when the Board has sealed such minutes by a recorded roll call vote taken in public session with 2/3 of the board members present supporting the motion. Drafts of non-public minutes will be provided to the Board either at the conclusion of the non-public session and may be approved at the time - prior to any vote to seal, or if sealed, provided to Board at the meeting at which they are to be approved.

Draft minutes of all public meetings, clearly marked as drafts, will be made available for public inspection no later than five (5) business days after each public session. Minutes for non-public sessions shall be kept as a separate document. Draft minutes for all non-public sessions, will be made available for public inspection within seventy-two (72) hours after the non-public session, unless sealed in accordance with the procedure described in the preceding paragraph.

Notes and other materials used in the preparation of the minutes must be retained until the minutes are approved or finalized.

All minutes, including draft minutes, will be kept in accordance with RSA 91-A:2 and RSA 91-A:3 and will be in the custody of the Superintendent.

Approved minutes, except those non-public session minutes which are sealed, shall be consistently posted on the District's web site in a reasonably accessible location or the web site shall contain a notice describing where the minutes may be reviewed and copies requested. Draft minutes will be available for inspection at the District's administrative office.

~~Sealed minutes shall be reviewed periodically and unsealed by majority vote of the Board if the circumstances justifying sealing the minutes no longer apply. The Superintendent shall identify and bring to the Board's attention minutes which have been sealed because disclosure would render the proposed action ineffective where the action has been completed and the minutes no longer need to be sealed. The Superintendent will~~

also identify any other sealed minutes where the justification for sealing no longer applies due to the passage of time. Generally, non-public session minutes sealed because divulgence of the information would likely affect adversely the reputation of a person other than a member of the School Board, will remain sealed.

Sealed Minutes List. For non-public meetings beginning January 1, 2022, the Superintendent is directed to maintain a list of all sealed minutes for non-public sessions. The list shall include:

- a. the name of the public body (e.g., School Board, Policy Committee, etc.);
- b. the date and time of the public meeting;
- c. the start and end times of the non-public session;
- d. the specific exemption in RSA 91-A:3 for the non-public session;
- e. the date the vote to seal the minutes occurred; and
- f. the date, if any, of a subsequent decision to unseal the minutes

The Sealed Minutes List shall be updated each time the public body seals non-public minutes, and the updated List shall be made as soon as practicable for public disclosure.

Sealed minutes related to discussions in non-public session under RSA 91-A:2, II (d) shall be made available to the public as soon as practicable after the transaction has closed or the School Board has decided not to proceed with the transaction.

Sealed minutes must either be reviewed within each ten year period or unsealed no later than the expiration of ten years following the date they were sealed or last reviewed. Minutes sealed prior to October 3, 2023 must be reviewed and/or unsealed by October 3, 2033.

The Board will review previously sealed non-public minutes within ten years of the date the minutes were first sealed, or within ten years of the last time those minutes were last reviewed by the Board. The minutes shall be unsealed by majority vote of the Board if the circumstances justifying sealing the minutes no longer apply.

As used in this policy, "sealed" minutes in reference to minutes of non-public sessions, means that the Board determined by 2/3 majority vote in public session that "divulgence of the information" (i.e., information in the minutes of the non-public session):

- i. Would affect adversely the reputation of a person other than a Board member;
- ii. Would render ineffective the action/proposed action taken in non-public session; or
- iii. Pertains matters relating the preparation for and carrying out of all emergency functions intended to thwart a deliberate act intended to result in widespread or severe damage to property or widespread injury or loss of life (i.e., terrorism).

Minutes which are not reviewed after 10 years will be automatically unsealed.

Legal References:

RSA 91-A:2 II, Public Records and Meetings: Meetings Open to Public, RSA 91-A:3 III, Public Records and Meetings: Non-Public Sessions, RSA 91-A: 4 I, Public Records and Meetings: Minutes and Records available for Public Inspection, **RSA 189:29-a Records Retention and Disposition**

Adopted: October 12, 1999

Revised: June 9, 2009, January 9, 2018, December 11, 2018

AUBURN SCHOOL DISTRICT
BOMB THREATS
FALSE ALARMS, BOMB, ACTIVE SHOOTER, AND OTHER SUCH THREATS

The Board recognizes that **bomb threats** **false alarms, bomb, active shooter or other such violent threats** are a significant concern to the schools. **Threats**, whether the threat is real or a hoax, **a bomb threat** represents a potential danger to the safety and welfare of students, staff, and school property.

No person shall make or communicate, by any means, a threat that a bomb has been or will be placed on school premises. **Making such threats or false alarms will be deemed a violation of the applicable code of conduct, with potential disciplinary action, and will be referred to law enforcement for potential criminal prosecution.**

Any **bomb threat** will be regarded as a serious matter and will be treated accordingly. In the event a **bomb** threat is made, the following procedures shall be followed:

1. Law Enforcement authorities shall be notified immediately.
2. Simultaneously, the Superintendent shall be notified. **The Superintendent or his/her designee shall make a determination as to whether an immediate evacuation of school buildings is required in accordance with the District Crisis Prevention and Response Plan district's Emergency Operations Plan.**
3. The Principal, in consultation with law enforcement authorities and the Superintendent, will determine if a credible threat exists. If so, the Superintendent or his/her designee shall call for an immediate evacuation of all school buildings. **Any decision to re-enter the school or buildings after an evacuation will be made by the Superintendent, or designee, and only after such clearance has been given by the appropriate law enforcement agency.**
4. An investigation of the threat should be made by local law enforcement authorities or applicable state department.
5. **The Superintendent or her/his designee will communicate the occurrence of any threat under this policy to the parents of any students in the affected building, whether or not a full evacuation occurred EITHER in accordance with the District Crisis Prevention and Response Plan OR the District Communication Plan OR district's Emergency Operations Plan as soon as deemed appropriate under the circumstances.**

Any decision to re-enter the school or buildings will be made by the Superintendent, or designee, and only after such clearance has been given by the appropriate law enforcement agency.

Making a **bomb** threat is a crime. As such, any person found to have made a **bomb** threat will be subject to arrest and prosecution according to law. Any student suspected of making a **bomb** threat will be reported to law enforcement authorities for investigation and possible prosecution. Apart from any penalty imposed by law, and without regard to the existence or status of criminal charges, a student who makes a **bomb** threat shall be subject to disciplinary action, in accordance with applicable Board policy.

Legal References:

RSA 158:9 Possession of Explosives, **RSA 644-a False Fire Alarms, RSA 644:3 False Public Alarms**

Adopted: April 11, 2000
Revised: March 10, 2009

**AUBURN SCHOOL DISTRICT
FAMILY AND MEDICAL LEAVE ACT**

Consistent with the federal Family and Medical Leave Act of 1993, the School District recognizes that eligible employees have access to unpaid family and medical leave for up to twelve (12) weeks during any twelve (12) month period. The intent of this policy is to summarize the Act as it applies to eligible employees of the School District. Employees should consult regulations that implement the Act for more specific definitions and criteria for use. It is not the intent of this Policy to provide additional or different provisions than those specified in the Act and its implementing regulations.

~~To be eligible for family or medical leave, an employee must have been employed for at least twelve (12) months, have worked at least 1,250 hours during the prior twelve months, and be employed at a work-site where at least 50 employees are employed by the District within a 75-mile radius of that work-site.~~ **A school district employee who has been employed by the school district for at least 12 months and has worked at least 900 hours in the previous 12-month period shall be eligible for family and medical leave under the same terms and conditions as leave provided to eligible employees under the federal Family and Medical Leave Act of 1993.**

An employee may elect, or the District may require, an employee to use accrued paid vacation, personal, or family leave for purposes of family leave.

The employee shall notify the District of his/her request for leave, if foreseeable, at least thirty (30) days prior to the date when the leave is to begin. If such leave is not foreseeable, then the employee shall give such notice as is practical. The District may require a certification from a health care provider if medical leave is requested. When an employee returns following a leave, he/she must be returned to the same or equivalent position of employment. The Superintendent, or his/her designee, may reassign a teacher consistent with the teacher's agreement, to a different grade level, building, or other assignment, consistent with the employee's certification.

The District shall post a notice prepared or approved by the Secretary of Labor stating the pertinent provisions of the Family and Medical Leave Act, including information concerning the enforcement of the Act.

The user of this policy is also directed to the applicable provisions of any Collective Bargaining Agreements in the district.

Legal Reference:
Title 29 B 2601 et. seq.

Adopted: May 24, 2005
Revised: December 10, 2019

**AUBURN SCHOOL DISTRICT
STAFF HEALTH**

I. Medical Examination of School Personnel

All school personnel shall be required to have a pre-employment medical examination by a licensed physician. Any person who objects to all or part of any medical examination because of religious beliefs shall be exempt from said examination, except that no such exemption shall be granted if state or local authorities determine that such exemption would constitute a hazard to the health of persons exposed to the unexamined individual.

II. Additional Examinations

The Superintendent may request a medical examination for any employee if at any time he/she has reason to believe that the employee's physical or mental health may be inimical to the welfare of pupils or other employees. The cost of such examination will be borne by the district.

III. Responsibility

The Superintendent and/or his/her designee is instructed to take such action as is required to implement this policy and to supervise the necessary recordkeeping to substantiate test results.

Adopted: December 14, 1971
Revised: November 9, 1976
Revised: September 14, 1989
Revised: August 23, 2000
Proposed Revision: January 12, 1994
Adopted: June 13, 2000

Statutory References:
RSA 200:20
RSA 200:36
RSA 200:37

February First Reading - Auburn			X.B.
		2nd Board Reading Date:	4/9/2024
		1st Board Reading Date: 2/13/24 tabled	3/12/2024
		Committee Meeting Date:	1/25/2024 & 3/4/24
CURRENT CODE	POLICY TITLE/CATEGORY	SUGGESTIONS/REQUIREMENTS	Last reviewed
GBCD	Background Investigation and Criminal Records Check		
IJOC	Volunteers	Language change to reflect practice	
DIE	Audits	Old/Review	2000
DJ	Purchasing	Old/Review	2000
DJB	Purchasing Procedures	Old/Review	2000
DJC	Petty Cash Accounts	Eliminate-Per Auditors, no schools should keep petty cash	2000
DGA	Authorized Signatures	Incorporate DK into this policy	
DK	Payment Procedures	Eliminate DK. Appropriate to add language to DGA.	2000
DM	Cash in School Buildings	Old/Review	2000
GA	Personnel Policies Goals	Old/Review	2000
IHAMA	Alcohol, Drug, Tobacco	Eliminate	2000
IHBB	Enrichment Proram	Eliminate	2000
IKB	Homework	Eliminate (Procedure/Practice)	2000
JF	Enrollment Policy	Some language changes	2000

AUBURN SCHOOL DISTRICT
BACKGROUND INVESTIGATION AND CRIMINAL RECORDS CHECK

Background Investigation

The Superintendent, or his/her designee, will conduct a thorough investigation into the past employment history, criminal history records, and other appropriate background of any applicant as defined in this policy. This investigation shall be completed prior to making a final offer of employment, approving the contract with an individual contracting directly with the District, or approving the assignment of an employee of a contractor, a student teacher, or designated volunteer to work within the District.

The Superintendent shall develop a background investigation protocol for use in completing a background investigation and shall keep a written record of all background investigations which have been done. For the purposes of this policy the term "applicant" shall include an applicant for employment by the District, an individual with whom the District may contract to provide services directly to students, any person identified by a contractor with the District whom the contractor proposes to assign to provide services directly to students, student teachers who are proposed to be placed in a District school, and designated volunteers. All applicants will be subject to a criminal records history check meeting the minimum requirements of law, however, the Superintendent's protocol may specify additional background check steps for specific groups of employees, such as verifying the educational achievements and employment history of an applicant for a teaching position. The Superintendent's protocol shall include a list of felonies and misdemeanors, in addition to those specified in RSA 189:13-a, V, convictions of which shall be disqualifying. The protocol shall require that an analysis be conducted of any pending charges or convictions for crimes not on the statutory list of disqualifying offenses to determine whether the applicant should be disqualified. The protocol shall take into consideration the time which has passed since the conviction, the facts and circumstances of the charge or conviction, evidence of successful rehabilitation and an extended period of lawful behavior. For charges pending disposition for offenses not on the statutory list of disqualifying offenses, which the applicant discloses or which come to light during the background check, the Superintendent shall consider all reliable information in assessing the applicant's suitability. The Superintendent shall assess whether, in light of the totality of the circumstances, the pending charges or convictions raise reasonable cause to doubt the applicant's suitability for the position.

As part of the application process, each applicant shall be asked whether he/she has ever been convicted of any crime that has not been annulled and whether there are any criminal charges pending against him/her at the time of application. The applicant will also be directed to report any criminal charges brought against him or her after the application is submitted and until either hired or notified that he or she will not be hired. The falsification or omission of any information on a job application, during the pendency of the application, or in a job interview, including, but not limited to, information concerning criminal convictions that have not been annulled or pending criminal charges, may be grounds for disqualification from consideration for employment or immediate discharge from employment.

Any applicant for employment for whom the Board requires a criminal history records check or their employer in the case of an employee of a contractor shall pay all fees and costs associated with the fingerprinting process and/or the submission or processing of the requests for the criminal history records check, unless otherwise determined by the Board. Fees or costs associated with a background check of a volunteer should be borne by the district.

Criminal History Records Check

Each applicant must submit to a background check and a criminal history records check with the State of New Hampshire, including FBI national records as required by RSA 189:13-a and RSA 189:13-b. Refusal to provide the required criminal history records release form and any other required releases to authorize a background check will result in immediate disqualification and no further consideration for the position.

Volunteers

Designated Volunteers are subject to a background investigation/criminal records check and the provisions of this policy. "Designated Volunteers" are defined and so designated pursuant to Policy IJOC. Volunteers not categorized as "Designated Volunteers" per Policy IJOC will not be subject to a background investigation or criminal records check.

Bus Driver and Monitors

Bus drivers and bus monitors employed by contractors shall have their criminal history records checks processed by the New Hampshire Department of Education (NHED) as require by RSA 189:13-a and RSA 189:13-b. **Although NHED will conduct the criminal history records checks, the Superintendent or designee shall require a background investigation.**

Substitute Teachers in SAU

Substitute teachers working in other districts in SAU 15 who have undergone a criminal history records check within the last three years under RSA 189:123-a shall not be required to undergo an additional criminal history records check unless required by the Superintendent.

Conditional Offer of Employment

Persons who have been selected for employment may be given a conditional offer of employment, with the final offer subject to the successful completion of the background check, the State and FBI criminal history records check, and a determination that there are no disqualifying pending charges or convictions.

No applicant selected for employment shall be extended a conditional offer of employment until the Superintendent, or his/her designee, has initiated the formal State and FBI criminal history records check process and a background investigation.

Any person who is offered conditional employment, by way of individual contract or other type of letter of employment, will have clearly stated in such contract or letter of employment that his/her employment or approval to work within the District as a contractor or employee of a contractor is entirely conditioned upon the results of a criminal history records check and background check being satisfactory to the District.

Final Offer of Employment

A person who has been extended a conditional offer of employment or conditional approval to work within the District as a contractor or employee of a contractor may be extended a final offer of employment or final approval upon the completion of a criminal history records check and a background check which is satisfactory to the Superintendent.

No person with a conditional offer of employment shall be extended a final offer of employment if such person has charges pending or has been convicted of any crime listed in RSA 189:13-a, V; or where such person has been convicted of the same conduct in another state, territory, or possession of the United States; or where such person has been convicted of the same conduct in a foreign country.

In addition to the felonies listed as disqualifying in pertinent and applicable law, a person may be denied a final offer of employment if he/she has charges pending or has been convicted of any crime, either a misdemeanor or felony, provided the basis for disqualifying the candidate is job related for the position in question and is consistent with business necessity. Such determination will be made by the Superintendent in accordance with the established protocol and on a case-by-case basis. If the Superintendent chooses to nominate an applicant who has a history of conviction of a crime or with pending charges for a position that must be approved by the School Board, the School Board shall be informed that a criminal history exists, or that charges are pending. **Pursuant to regulations of the United States Dept. of Justice, and RSA 189:13-a, the Superintendent may NOT share with the Board information directly gleaned from the criminal history records check regarding specific criminal charges, arrests or convictions, etc.**

The Superintendent, or designee, will transmit each applicant's Criminal Record Release Authorization Form and, where inked cards are used, the applicant's fingerprint cards to the State Police. The State Police will then conduct the criminal history records check and will provide the Superintendent with the applicant's criminal history record or confirmation that the individual does not have a record of being charged with or convicted of a crime. In accordance with RSA 189:13-a, III the Superintendent or designee (Director of Curriculum, Instruction and Assessment, Human Resources Director, or Business Administrator) shall review the criminal history record form the State Police and shall destroy the document as required by RSA 189:13-a, III-a.

When the District receives a notification of an employee, contractor, contractor's employee, or volunteer being charged with or convicted of a disqualifying offense under RSA 189:13-a, the Superintendent's protocol, or other crime which is evidence of the individual's unsuitability to continue in their role, the Superintendent shall take immediate appropriate action to remove the individual from contact with students. The Superintendent will then take appropriate employment or other action, consistent with law and any applicable employment agreement or contract to address the individual's ongoing relationship with the District. If the applicant's criminal history indicates that the applicant has been charged pending disposition for or has been convicted of a crime listed in RSA 189:13-a, V, the Superintendent shall notify the New Hampshire Department of Education.

Additionally, a person may be denied a final offer of employment if the Superintendent becomes aware of other conduct which he/she determines would render the person unsuitable to perform the responsibilities of the position involved. Such determinations shall be made on a case-by-case basis.

Additional Criminal Records Checks

The Board may require a criminal history records check of any employee, an individual with whom the District has contracted to provide services directly to students, any person identified by a contractor with the District who has been assigned to provide services directly to students, student teachers who are placed in a District school, and designated volunteers at any time.

Child Sexual Abuse Prevention Education and Training

Any person required to have a criminal background check under this policy shall be provided informational materials, training, or other education, either online or in person, concerning child abuse, or reporting mandates. The training must be completed within thirty days of employment or commencement of services to the district and renewed every two years.

Revised: January 1998

Adopted: November 10, 1998

Revised: January 13, 2009, December 13, 2016, January 10, 2017, January 9, 2018, August 22, 2023

Legal References:

RSA 189:13-a, School Employee and Volunteer Background Investigations, RSA 189:13-b, School Bus Driver and Transportation Monitor Criminal History Records Check

**AUBURN SCHOOL DISTRICT
VOLUNTEERS**

The Auburn School District welcomes and values contributions made to the school program by the volunteer efforts of parents and other citizens. The voluntary help of citizens should be requested by school staff using appropriate administrative procedures. The Superintendent/designee shall be responsible for developing and implementing procedures for the utilization of volunteers. The assignment of volunteers will be consistent with those policies and procedures under the direction of the Principal/designee.

Volunteers assist the school in many roles, including, but not limited to, clerical assistance for teachers, field trip chaperones, presenters, assistant coaches, advisors to enrichment activities, and assisting in large group supervision. In whatever capacity, the Principal/designee will provide appropriate orientation to the volunteers. This orientation shall include a description of role expectations, information about safety, evacuation, confidentiality, and the expected relationship to staff and students. Whenever possible, volunteers should function under the supervision of a school employee.

"Designated Volunteers" – Designated volunteers will be required to undergo a background investigation and a criminal records check. "Designated volunteer" means any volunteer who:

1. ~~Comes in direct contact with pupils on a daily basis;~~
2. ~~Meets regularly with students;~~
- 1. Has unsupervised direct contact with pupils on a regular basis**
3. Meets with students on a one-on-one basis;
4. Has unsupervised access to the school building as a whole;
5. Any other volunteer so designated by the School Board or Superintendent.

Said Record Checks will be funded by the District and shall be required during the initial stages of volunteer service.

Registered sex offenders will not be allowed to be a school volunteer.

Adopted: November 10, 1998
Revised: June 10, 2008
Revised: May 12, 2011
Revised: January 9, 2018

Legal Reference: RSA 189:13-a, School Employee and Volunteer Criminal History Records Check

**AUBURN SCHOOL DISTRICT
AUDITS**

The books and accounts of the district shall be audited yearly. The audit to be performed will meet the basic audit procedures prescribed by CPA standards.

The School Board shall confirm the auditors after hearing the recommendation from the Superintendent or Business Administrator. Such audit will be made in accordance with RSA 197:25.

Adopted: July 10, 1979
Adopted: February 8, 2000

Statutory References:
RSA 197:25
RSA 671:5

**AUBURN SCHOOL DISTRICT
PURCHASING**

The acquisition of supplies, equipment, and services will be centralized in the business office, which functions under the supervision of the Superintendent, and through whose office all purchasing transactions are conducted.

The Board assigns the Superintendent and/or designee the responsibility for the quality and quantity of purchases made. The prime guidelines governing this responsibility are that all purchases fall within the framework of budgetary limitations and that they be consistent with the approved educational goals and programs of the district.

The Superintendent and/or designee will be solely responsible for the final approval of all purchases. No purchase is final until the purchase order has been authorized by the Superintendent of Schools.

**AUBURN SCHOOL DISTRICT
PURCHASING PROCEDURES**

Purchasing procedures will be designed to avoid assumption of risk and to ensure the best possible price for the desired products and services.

Procedures for purchasing will be developed by the Superintendent or his/her designee.

These procedures will require that all purchases are made on properly approved purchase orders and that for items not put to bid, price quotations will be solicited.

Special arrangements may be made for ordering perishable and emergency supplies.

**AUBURN SCHOOL DISTRICT
PETTY CASH ACCOUNTS**

ELIMINATE

Petty cash funds may be established for the school and special programs in such instances as they will expedite the purchase of minor items and/or provide immediate payment for minor services.

Expenditures against these funds must be itemized and documented with receipts and will be charged to the applicable budget code.

The custodian for such accounts at the school will be the Principal. The custodian is authorized to sign checks drawn against petty cash accounts.

**AUBURN SCHOOL DISTRICT
AUTHORIZED SIGNATURES**

Checks drawn on the general fund or any special fund (with the exception of the building activity fund) will require the signature of the Auburn School District Treasurer, who is authorized to sign only after approval of manifests by the Auburn School Board. Checks drawn on an activity fund will require one signature after approval by the advisor and school principal or assistant principal. Checks drawn on an activity fund shall require the signature of the school principal or assistant principal.

Electronic, ACH, and wire transfers of funds (electronic payments), for payment of accounts payable and all payroll manifests, may be approved by the School District Treasurer, or by the Business Administrator as delegated by the School District Treasurer, provided the School Board has approved a manifest authorizing the payment.

In keeping with the district's desire for efficient fiscal management, the following procedure for payment of its liabilities is in effect:

- 1. All manifests, supported by original invoices, will be approved and signed by the majority of the School Board.**
- 2. The School District Treasurer's signature will be on all checks from the central office.**

(Language formerly Policy DK)

Adopted: December 19, 2001

Revised: May 10, 2022

**AUBURN SCHOOL DISTRICT
PAYMENT PROCEDURES**

ELIMINATE (Incorporate into Policy DGA)

In keeping with the district's desire for efficient fiscal management, the following procedure for payment of its liabilities is in effect:

1. All manifests, supported by original invoices, will be approved and signed by the majority of the School Board.
2. The School District Treasurer's signature will be on all checks from the central office.

Adopted: February 8, 2000

**AUBURN SCHOOL DISTRICT
CASH IN THE SCHOOL BUILDING**

Monies collected by school employees and by student treasurers ~~shall be handled with good and prudent business procedures. All monies collected~~ shall be receipted and accounted for **by the Principal or his/her designee.** Prudent measures shall be taken for monies that are left in the school overnight. The Principal shall take measures to insure regular and routine deposits to avoid large sums of money from being stored in the building overnight.

**AUBURN SCHOOL DISTRICT
PERSONNEL POLICIES GOALS**

The Board recognizes that a dynamic and efficient staff dedicated to education is necessary to maintain a constantly improving educational program. The Board is interested in its personnel as individuals, and it recognizes its responsibility for promoting the general welfare of the staff.

Consistent with the Board's goals, the Superintendent and/or designee will:

1. Recruit, select, and employ the best qualified personnel to staff the school system.
2. Provide staff compensation and benefits programs sufficient to attract and retain qualified employees.
3. Encourage an in-service training program for all employees to improve their performance, and to improve the overall rate of retention and promotion of staff, including a work-site wellness program that encourages health promotion and disease prevention for employees through attention to their physical, mental, and emotional well-being.
4. Conduct an employee appraisal program that will contribute to the continuous improvement of staff performance.
5. Assign personnel so as to ensure they are utilized as effectively as possible.
6. Effectively administer negotiated collective bargaining agreements.
7. Develop the quality of human relationships necessary to obtain maximum staff performance and satisfaction.

Proposed: January 12, 1994
Adopted: June 13, 2000

**AUBURN SCHOOL DISTRICT
TEACHING ABOUT ALCOHOL, DRUGS, AND TOBACCO**

ELIMINATE

The Superintendent and/or designee shall be responsible to establish and periodically review the district's guidelines with staff members for conducting alcohol, drug, and tobacco education.

Adopted: November 14, 2000

**AUBURN SCHOOL DISTRICT
ENRICHMENT PROGRAM**

ELIMINATE

The Board recognizes the need for enrichment programs designed to meet the unique needs of all learners.

Adopted: August 6, 1981
Adopted: November 14, 2000

**AUBURN SCHOOL DISTRICT
HOMEWORK**

ELIMINATE

The term "homework" refers to an assignment to be completed outside of regular class time. The purposes of homework are to improve the learning processes, to aid in the mastery of skills, and to create and stimulate interest on the part of the pupil.

Homework is a learning activity which should increase in complexity with the maturity of the pupil. With increased maturity, learning should become an independent activity. This should be established through consistent assignments which encourage students to investigate for themselves and to work independently as well as with others.

Teachers should make meaningful homework assignments. The purposes should always be clearly understood by both the teacher and the pupil.

Homework assignments should be consistent in terms of the amount given each day and the time required for each assignment so that a pattern of meaningful homework can be established by the teacher and/or students.

The information for any homework assignment should be clear and specific so that the pupil can complete the assignment.

Homework that requires the use of reference materials should be prefaced by instructions on the use of those materials.

Adopted: October 12, 1989
Adopted: November 14, 2000

**AUBURN SCHOOL DISTRICT
ENROLLMENT POLICY**

It is the policy of the Board that all students enrolling in school must do so on a full-time basis. "Full-time basis" shall be defined as attending classes for the full instructional day within the public school system or in conjunction with another state-accredited institution, ~~such as a vocational-technical school, college or university for concurrent enrollment.~~ The only exception to this policy shall be for ~~fifth-year seniors and~~ special education students whose IEP's require variations of student schedules. ~~In the event the State Department of Education advises that part-time students can be counted for state aid purposes, the Board will reconsider this policy.~~

AUBURN SCHOOL DISTRICT
GENERAL FUND
YTD EXPENDITURE REPORT AS OF MARCH 6, 2024

XI.B.

							ENCUMBRANCES PLUS YTD				
TITLE							BUDGET	OUTSTANDING	YEAR TO DATE EXP	EXPENDITURES	AVAILABLE BALANCE
11	1100	1	01	00	5108	REG ED MATH COORDINATOR	\$ 86,700.00	\$ 27,692.28	\$ 62,307.72	\$ 90,000.00	\$ (3,300.00)
11	1100	1	01	00	5109	REG ED RETIREMENTS	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -
11	1100	1	01	00	5112	REG ED TEACHER SALARIES	\$ 2,558,071.06	\$ 1,086,770.01	\$ 1,466,118.07	\$ 2,552,888.08	\$ 5,182.98
11	1100	1	01	00	5114	REG ED PARAPROFESSIONAL	\$ 111,941.70	\$ 41,116.43	\$ 72,843.73	\$ 113,960.16	\$ (2,018.46)
11	1100	1	01	00	5120	REG ED SUBSTITUTE SALARIES	\$ 90,000.00	\$ 8,353.80	\$ 51,547.60	\$ 59,901.40	\$ 30,098.60
11	1100	1	01	00	5122	REG ED HEALTH INSURANCE BUYOUT	\$ 33,750.00	\$ -	\$ 39,583.33	\$ 39,583.33	\$ (5,833.33)
11	1100	1	01	00	5211	REG ED HEALTH INSURANCE	\$ 635,699.76	\$ 151,811.02	\$ 544,672.50	\$ 696,483.52	\$ (60,783.76)
11	1100	1	01	00	5212	REG ED DENTAL INSURANCE	\$ 15,194.27	\$ 250.33	\$ 11,905.89	\$ 12,156.22	\$ 3,038.05
11	1100	1	01	00	5213	REG ED LIFE INSURANCE	\$ 3,453.58	\$ 788.39	\$ 2,803.38	\$ 3,591.77	\$ (138.19)
11	1100	1	01	00	5214	REG ED DISABILITY INSURANCE	\$ 7,884.05	\$ 1,480.63	\$ 5,247.05	\$ 6,727.68	\$ 1,156.37
11	1100	1	01	00	5220	REG ED FICA	\$ 222,650.40	\$ 88,756.65	\$ 124,293.37	\$ 213,050.02	\$ 9,600.38
11	1100	1	01	00	5232	REG ED NHRS PROFESSIONAL	\$ 519,433.03	\$ 216,921.92	\$ 303,819.83	\$ 520,741.75	\$ (1,308.72)
11	1100	1	01	00	5240	REG ED TUITION REIMBURSEMENT	\$ 30,000.00	\$ 6,230.50	\$ 25,951.62	\$ 32,182.12	\$ (2,182.12)
11	1100	1	01	00	5241	REG ED WORKSHOP REIMB PROF	\$ 12,480.00	\$ 2,379.50	\$ 1,928.62	\$ 4,308.12	\$ 8,171.88
11	1100	1	01	00	5242	REG ED WORKSHOP REIMB SUPPORT	\$ 200.00	\$ -	\$ 100.00	\$ 100.00	\$ 100.00
11	1100	1	01	00	5250	REG ED UNEMPLOYMENT INSURANCE	\$ 1,971.03	\$ -	\$ -	\$ -	\$ 1,971.03
11	1100	1	01	00	5260	REG ED WORKER'S COMPENSATION	\$ 7,209.94	\$ -	\$ 7,757.80	\$ 7,757.80	\$ (547.86)
11	1100	1	01	00	5335	REG ED TUTORING	\$ -	\$ -	\$ -	\$ -	\$ -
11	1100	1	01	00	5339	REG ED STUDENT TEAM BUILDING	\$ 5,800.00	\$ -	\$ 4,950.00	\$ 4,950.00	\$ 850.00
11	1100	1	01	00	5430	REG ED REPAIRS & MAINT SERVICES	\$ -	\$ 2,318.80	\$ 3,353.64	\$ 5,672.44	\$ (5,672.44)
11	1100	1	01	00	5442	REG ED RENTAL OF EQUIPMENT	\$ -	\$ 3,345.70	\$ 6,364.12	\$ 9,709.82	\$ (9,709.82)
11	1100	1	01	00	5610	REG ED SUPPLIES	\$ 33,698.51	\$ 5,158.87	\$ 20,084.02	\$ 25,242.89	\$ 8,455.62
11	1100	1	01	00	5642	REG ED ELECTRONIC INFORMATION	\$ -	\$ -	\$ -	\$ -	\$ -
11	1100	1	01	00	5643	REG ED INFORMATION ACCESS FEES	\$ 19,916.66	\$ -	\$ 16,556.84	\$ 16,556.84	\$ 3,359.82
11	1100	1	01	00	5737	REG ED REPLACEMENT FURNITURE & F	\$ 16,334.15	\$ -	\$ 16,200.52	\$ 16,200.52	\$ 133.63
11	1100	1	01	06	5610	FOREIGN LANGUAGE SUPPLIES	\$ 342.87	\$ -	\$ 131.88	\$ 131.88	\$ 210.99
11	1100	1	01	06	5641	FOREIGN LANGUAGE TEXTBOOKS	\$ 131.00	\$ -	\$ -	\$ -	\$ 131.00
11	1100	1	01	08	5610	ART SUPPLIES	\$ 5,538.50	\$ -	\$ 4,549.06	\$ 4,549.06	\$ 989.44
11	1100	1	01	08	5739	ART OTHER EQUIPMENT	\$ 1,749.28	\$ -	\$ 1,651.59	\$ 1,651.59	\$ 97.69
11	1100	1	01	15	5610	LANGUAGE ARTS SUPPLIES	\$ 3,093.67	\$ -	\$ 4,675.42	\$ 4,675.42	\$ (1,581.75)
11	1100	1	01	15	5641	LANGUAGE ARTS TEXTBOOKS	\$ 3,925.00	\$ -	\$ 1,452.47	\$ 1,452.47	\$ 2,472.53
11	1100	1	01	15	5643	LANGUAGE ARTS INFORMATION ACCESS FEES	\$ 1,950.00	\$ -	\$ 1,212.00	\$ 1,212.00	\$ 738.00
11	1100	1	01	15	5645	LANGUAGE ARTS PRACTICE BOOKS	\$ 1,063.20	\$ -	\$ 1,049.05	\$ 1,049.05	\$ 14.15
11	1100	1	01	18	5610	HEALTH SUPPLIES	\$ 1,099.53	\$ -	\$ 393.57	\$ 393.57	\$ 705.96
11	1100	1	01	20	5610	TECH ED SUPPLIES	\$ 1,482.50	\$ -	\$ 1,457.44	\$ 1,457.44	\$ 25.06
11	1100	1	01	20	5643	TECH ED INFORMATION ACCESS FEES	\$ 308.00	\$ -	\$ 299.00	\$ 299.00	\$ 9.00
11	1100	1	01	20	5810	TECH ED DUES & FEES	\$ -	\$ -	\$ -	\$ -	\$ -
11	1100	1	01	23	5610	MATH SUPPLIES	\$ 2,942.51	\$ -	\$ 3,439.01	\$ 3,439.01	\$ (496.50)
11	1100	1	01	23	5641	MATH TEXTBOOKS	\$ -	\$ -	\$ -	\$ -	\$ -
11	1100	1	01	23	5643	MATH INFORMATION ACCESS FEES	\$ 6,635.00	\$ -	\$ 300.00	\$ 300.00	\$ 6,335.00

AUBURN SCHOOL DISTRICT
GENERAL FUND
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XI.B.

											ENCUMBRANCES	
											PLUS YTD	
TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE		
11	1100	1	01	23	5645	MATH PRACTICE BOOKS	\$ 23,221.24	\$ -	\$ 21,014.08	\$ 21,014.08	\$ 2,207.16	
11	1100	1	01	24	5430	MUSIC REPAIRS & MAINT SERVICES	\$ -	\$ 106.88	\$ 893.12	\$ 1,000.00	\$ (1,000.00)	
11	1100	1	01	24	5442	MUSIC RENTAL OF EQUIPMENT	\$ -	\$ 630.44	\$ 1,260.88	\$ 1,891.32	\$ (1,891.32)	
11	1100	1	01	24	5610	MUSIC SUPPLIES	\$ 1,815.75	\$ 114.25	\$ 2,380.25	\$ 2,494.50	\$ (678.75)	
11	1100	1	01	24	5739	MUSIC OTHER EQUIPMENT	\$ 1,469.99	\$ -	\$ 595.40	\$ 595.40	\$ 874.59	
11	1100	1	01	24	5810	MUSIC DUES & FEES	\$ 450.00	\$ -	\$ 459.95	\$ 459.95	\$ (9.95)	
11	1100	1	01	25	5610	PHYS ED SUPPLIES	\$ 2,349.75	\$ -	\$ 2,188.93	\$ 2,188.93	\$ 160.82	
11	1100	1	01	27	5610	READING SUPPLIES	\$ -	\$ -	\$ 4,680.66	\$ 4,680.66	\$ (4,680.66)	
11	1100	1	01	27	5645	READING PRACTICE BOOKS	\$ 10,860.88		\$ 4,537.68	\$ 4,537.68	\$ 6,323.20	
11	1100	1	01	27	5737	READING REPLACEMENT FURNITURE & F	\$ -	\$ -	\$ -	\$ -	\$ -	
11	1100	1	01	29	5610	SCIENCE SUPPLIES	\$ 6,600.00	\$ 275.00	\$ 3,479.12	\$ 3,754.12	\$ 2,845.88	
11	1100	1	01	29	5643	SCIENCE INFORMATION ACCESS FEES	\$ 5,690.75	\$ -	\$ 5,637.75	\$ 5,637.75	\$ 53.00	
11	1100	1	01	30	5610	SOCIAL STUDIES SUPPLIES	\$ 511.93	\$ -	\$ 45.77	\$ 45.77	\$ 466.16	
11	1100	1	01	33	5610	TECH INTEGRATION SUPPLIES	\$ 389.32	\$ -	\$ 318.77	\$ 318.77	\$ 70.55	
11	1100	1	01	33	5643	TECH INTEGRATION INFORMATION ACCESS FEES	\$ -	\$ -	\$ -	\$ -	\$ -	
11	1100	1	01	40	5610	DRAMA SUPPLIES	\$ 2,461.00	\$ -	\$ -	\$ -	\$ 2,461.00	
1100 Total						REGULAR EDUCATION	\$ 4,528,469.81	\$ 1,644,501.40	\$ 2,886,492.50	\$ 4,530,993.90	\$ (2,524.09)	
11	1105	3	01	00	5561	REG ED HIGH SCHOOL TUITION OTHER LEA'S	\$ 15,408.00	\$ 7,704.00	\$ 7,704.00	\$ 15,408.00	\$ -	
11	1105	3	01	00	5563	REG ED HIGH SCHOOL TUITION PUBLIC ACADEMIES	\$ 3,636,288.00	\$ 819,161.72	\$ 2,519,270.28	\$ 3,338,432.00	\$ 297,856.00	
11	1105	3	01	00	5564	REG ED HIGH SCHOOL TUITION TO PRIVATE SCHOOL	\$ -	\$ 4,650.00	\$ 9,300.00	\$ 13,950.00	\$ (13,950.00)	
1105 Total						REGULAR EDUCATION HIGH SCHOOL TUITION	\$ 3,651,696.00	\$ 831,515.72	\$ 2,536,274.28	\$ 3,367,790.00	\$ 283,906.00	
11	1200	1	01	00	5111	SPED ADMIN/OTHER SALARIES	\$ 98,940.00	\$ -	\$ 70,513.55	\$ 70,513.55	\$ 28,426.45	
11	1200	1	01	00	5112	SPED TEACHER SALARIES	\$ 230,232.00	\$ 102,875.50	\$ 149,595.38	\$ 252,470.88	\$ (22,238.88)	
11	1200	1	01	00	5114	SPED PARAPROFESSIONAL	\$ 330,019.31	\$ 74,792.11	\$ 122,340.35	\$ 197,132.46	\$ 132,886.85	
11	1200	1	01	00	5115	SPED SECRETARIAL SALARIES	\$ 43,469.81	\$ 21,411.00	\$ 25,289.55	\$ 46,700.55	\$ (3,230.74)	
11	1200	1	01	00	5122	SPED HEALTH INSURANCE BUYOUT	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ (5,000.00)	
11	1200	1	01	00	5211	SPED HEALTH INSURANCE	\$ 235,384.32	\$ 42,713.69	\$ 182,514.91	\$ 225,228.60	\$ 10,155.72	
11	1200	1	01	00	5212	SPED DENTAL INSURANCE	\$ 3,188.63	\$ 86.11	\$ 1,775.62	\$ 1,861.73	\$ 1,326.90	
11	1200	1	01	00	5213	SPED LIFE INSURANCE	\$ 858.94	\$ 257.06	\$ 696.10	\$ 953.16	\$ (94.22)	
11	1200	1	01	00	5214	SPED DISABILITY INSURANCE	\$ 1,121.99	\$ 189.93	\$ 982.83	\$ 1,172.76	\$ (50.77)	
11	1200	1	01	00	5220	SPED FICA	\$ 42,859.23	\$ 15,261.24	\$ 25,792.90	\$ 41,054.14	\$ 1,805.09	
11	1200	1	01	00	5231	SPED NHRS SUPPORT	\$ 5,881.47	\$ 2,896.91	\$ 3,503.10	\$ 6,400.01	\$ (518.54)	
11	1200	1	01	00	5232	SPED NHRS PROFESSIONAL	\$ 45,217.56	\$ 20,204.63	\$ 42,210.52	\$ 62,415.15	\$ (17,197.59)	
11	1200	1	01	00	5240	SPED TUITION REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	
11	1200	1	01	00	5241	SPED WORKSHOP REIMB PROF	\$ 3,200.00	\$ -	\$ 555.00	\$ 555.00	\$ 2,645.00	
11	1200	1	01	00	5250	SPED UNEMPLOYMENT INSURANCE	\$ 881.57	\$ -	\$ -	\$ -	\$ 881.57	
11	1200	1	01	00	5260	SPED WORKER'S COMPENSATION	\$ 1,633.40	\$ -	\$ 1,757.52	\$ 1,757.52	\$ (124.12)	
11	1200	1	01	00	5320	SPED PROFESSIONAL EDUCATIONAL	\$ -	\$ -	\$ 7,861.75	\$ 7,861.75	\$ (7,861.75)	
11	1200	1	01	00	5330	SPED OTHER PROF SVCS	\$ 175,910.00	\$ 10,374.33	\$ 439,113.47	\$ 449,487.80	\$ (273,577.80)	
11	1200	1	01	00	5335	SPED TUTORING	\$ -	\$ -	\$ -	\$ -	\$ -	

AUBURN SCHOOL DISTRICT
GENERAL FUND
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XI.B.

ENCUMBRANCES PLUS YTD											
TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE	
11	1200	1	01	00	5336	SPED MEDICAID SERVICE PROVIDER	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00
11	1200	1	01	00	5430	SPED REPAIRS & MAINT SERVICES	\$ -	\$ 135.49	\$ 54.83	\$ 190.32	\$ (190.32)
11	1200	1	01	00	5442	SPED RENTAL OF EQUIPMENT	\$ -	\$ 140.16	\$ 280.32	\$ 420.48	\$ (420.48)
11	1200	1	01	00	5531	SPED TELEPHONE	\$ 360.00		\$ -	\$ -	\$ 360.00
11	1200	1	01	00	5534	SPED POSTAGE	\$ 200.00	\$ -	\$ 47.90	\$ 47.90	\$ 152.10
11	1200	1	01	00	5564	SPED TUITION TO PRIVATE SCHOOL	\$ 55,000.00	\$ 40,428.79	\$ 165,712.89	\$ 206,141.68	\$ (151,141.68)
11	1200	1	01	00	5580	SPED MILEAGE REIMBURSEMENT	\$ 4,000.00	\$ -	\$ 1,247.15	\$ 1,247.15	\$ 2,752.85
11	1200	1	01	00	5610	SPED SUPPLIES	\$ 1,500.00	\$ -	\$ 1,648.76	\$ 1,648.76	\$ (148.76)
11	1200	1	01	00	5641	SPED TEXTBOOKS	\$ -	\$ -	\$ -	\$ -	\$ -
11	1200	1	01	00	5643	SPED INFORMATION ACCESS FEES	\$ 1,728.00	\$ -	\$ 1,199.24	\$ 1,199.24	\$ 528.76
11	1200	1	01	00	5645	SPED PRACTICE BOOKS	\$ 2,000.00	\$ -	\$ 1,098.85	\$ 1,098.85	\$ 901.15
11	1200	1	01	00	5650	SPED SOFTWARE	\$ -	\$ -	\$ 4,636.80	\$ 4,636.80	\$ (4,636.80)
11	1200	1	01	00	5733	SPED NEW FURNITURE	\$ 1,822.65	\$ -	\$ 633.99	\$ 633.99	\$ 1,188.66
11	1200	1	01	00	5739	SPED OTHER EQUIPMENT	\$ 896.00	\$ -	\$ -	\$ -	\$ 896.00
11	1200	1	01	00	5810	SPED DUES & FEES	\$ 995.00	\$ -	\$ -	\$ -	\$ 995.00
11	1200	2	01	00	5330	SPED MIDDLE OTHER PROF SVCS	\$ -	\$ 1,000.00	\$ 2,200.00	\$ 3,200.00	\$ (3,200.00)
11	1200	2	01	00	5564	SPED MIDDLE TUITION TO PRIVATE SCHOOL	\$ 58,556.00	\$ -	\$ 63,416.85	\$ 63,416.85	\$ (4,860.85)
11	1200	3	01	00	5320	SPED HIGH SCHOOL PROFESSIONAL EDUCATIONAL	\$ 60,087.44	\$ 25,474.64	\$ 34,612.36	\$ 60,087.00	\$ 0.44
11	1200	3	01	00	5330	SPED HIGH SCHOOL OTHER PROF SVCS	\$ -	\$ -	\$ 1,424.00	\$ 1,424.00	\$ (1,424.00)
11	1200	3	01	00	5563	SPED HIGH SCHOOL TUITION PUBLIC ACADEMIES	\$ 933,084.00	\$ 215,928.48	\$ 717,167.72	\$ 933,096.20	\$ (12.20)
11	1200	3	01	00	5564	SPED HIGH SCHOOL TUITION TO PRIVATE SCHOOL	\$ 301,475.00	\$ 26,770.32	\$ 241,969.36	\$ 268,739.68	\$ 32,735.32
1200 Total		SPECIAL EDUCATION					\$ 2,650,502.32	\$ 600,940.39	\$ 2,316,853.57	\$ 2,917,793.96	\$ (267,291.64)
11	1230	1	01	00	5112	ESY ELEMENTARY TEACHER SALARIES	\$ 22,000.00	\$ -	\$ 15,600.00	\$ 15,600.00	\$ 6,400.00
11	1230	1	01	00	5114	ESY ELEMENTARY PARAPROFESSIONAL	\$ 6,000.00	\$ -	\$ 4,756.25	\$ 4,756.25	\$ 1,243.75
11	1230	1	01	00	5115	ESY ELEMENTARY SECRETARIAL SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -
11	1230	1	01	00	5220	ESY ELEMENTARY FICA	\$ 2,142.00	\$ -	\$ 1,557.26	\$ 1,557.26	\$ 584.74
11	1230	1	01	00	5231	ESY ELEMENTARY NHRS SUPPORT	\$ 811.80	\$ -	\$ -	\$ -	\$ 811.80
11	1230	1	01	00	5232	ESY ELEMENTARY NHRS PROFESSIONAL	\$ 4,329.60	\$ -	\$ 2,356.80	\$ 2,356.80	\$ 1,972.80
11	1230	1	01	00	5330	ESY ELEMENTARY OTHER PROF SVCS	\$ 5,500.00	\$ -	\$ 6,972.00	\$ 6,972.00	\$ (1,472.00)
11	1230	1	01	00	5563	ESY ELEMENTARY TUITION PUBLIC ACADEMIES	\$ 19,600.00	\$ -	\$ 19,030.00	\$ 19,030.00	\$ 570.00
11	1230	2	01	00	5330	ESY MIDDLE OTHER PROF SVCS	\$ -	\$ -	\$ -	\$ -	\$ -
11	1230	2	01	00	5563	ESY MIDDLE TUITION PUBLIC ACADEMIES	\$ 3,298.00	\$ -	\$ -	\$ -	\$ 3,298.00
11	1230	3	01	00	5320	ESY HIGH SCHOOL PROFESSIONAL EDUCATIONAL	\$ -	\$ -	\$ -	\$ -	\$ -
11	1230	3	01	00	5330	ESY HIGH SCHOOL OTHER PROF SVCS	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -
11	1230	3	01	00	5564	ESY HIGH SCHOOL TUITION TO PRIVATE SCHOOL	\$ 9,500.00	\$ -	\$ 4,559.52	\$ 4,559.52	\$ 4,940.48
1230 Total		EXTENDED SCHOOL YEAR					\$ 75,181.40	\$ -	\$ 56,831.83	\$ 56,831.83	\$ 18,349.57
11	1260	1	01	00	5112	ELL TEACHER SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -
11	1260	1	01	00	5114	ELL PARAPROFESSIONAL	\$ 33,929.54	\$ 18,807.98	\$ 16,140.95	\$ 34,948.93	\$ (1,019.39)
11	1260	1	01	00	5220	ELL FICA	\$ 2,595.61	\$ 1,438.81	\$ 1,234.81	\$ 2,673.62	\$ (78.01)
11	1260	1	01	00	5232	ELL NHRS PROFESSIONAL	\$ -	\$ -	\$ -	\$ -	\$ -

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XI.B.

ENCUMBRANCES PLUS YTD											
TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	EXPENDITURES	AVAILABLE BALANCE	
11	1260	1	01	00	5250	ELL UNEMPLOYMENT INSURANCE	\$ 40.07	\$ -	\$ -	\$ -	\$ 40.07
11	1260	1	01	00	5260	ELL WORKER'S COMPENSATION	\$ 33.66	\$ -	\$ 36.22	\$ 36.22	\$ (2.56)
11	1260	1	01	00	5330	ELL OTHER PROF SVCS	\$ -	\$ -	\$ -	\$ -	\$ -
1260 Total ELL						\$ 36,598.88	\$ 20,246.79	\$ 17,411.98	\$ 37,658.77	\$ (1,059.89)	
11	1270	1	01	00	5561	ADV LEARNER TUITION OTHER LEA'S	\$ -	\$ -	\$ -	\$ -	\$ -
11	1270	1	01	00	5563	ADV LEARNER TUITION PUBLIC ACADEMIES	\$ 12,000.00	\$ 5,135.90	\$ 9,242.10	\$ 14,378.00	\$ (2,378.00)
1270 Total ADV LEARNER						\$ 12,000.00	\$ 5,135.90	\$ 9,242.10	\$ 14,378.00	\$ (2,378.00)	
11	1410	1	01	00	5117	COCURRICULAR CO-CURRICULAR SALARIES	\$ 22,000.00	\$ 11,599.98	\$ 11,600.00	\$ 23,199.98	\$ (1,199.98)
11	1410	1	01	00	5220	COCURRICULAR FICA	\$ 1,683.00	\$ 885.36	\$ 849.84	\$ 1,735.20	\$ (52.20)
11	1410	1	01	00	5232	COCURRICULAR NHRS PROFESSIONAL	\$ 4,328.76	\$ 1,958.67	\$ 1,957.67	\$ 3,916.34	\$ 412.42
11	1410	1	01	00	5610	COCURRICULAR SUPPLIES	\$ 920.00	\$ -	\$ 1,045.00	\$ 1,045.00	\$ (125.00)
11	1410	1	01	00	5616	COCURRICULAR DI SUPPLIES	\$ 1,850.00	\$ -	\$ -	\$ -	\$ 1,850.00
1410 Total COCURRICULAR						\$ 30,781.76	\$ 14,444.01	\$ 15,452.51	\$ 29,896.52	\$ 885.24	
11	1420	1	01	00	5117	ATHLETICS CO-CURRICULAR SALARIES	\$ 20,500.00	\$ 7,561.47	\$ 12,826.52	\$ 20,387.99	\$ 112.01
11	1420	1	01	00	5220	ATHLETICS FICA	\$ 1,568.25	\$ 578.45	\$ 971.01	\$ 1,549.46	\$ 18.79
11	1420	1	01	00	5232	ATHLETICS NHRS PROFESSIONAL	\$ 4,033.52	\$ 605.18	\$ 1,089.04	\$ 1,694.22	\$ 2,339.30
11	1420	1	01	00	5330	ATHLETICS OTHER PROF SVCS	\$ 7,000.00	\$ -	\$ 7,000.00	\$ 7,000.00	\$ -
11	1420	1	01	00	5610	ATHLETICS SUPPLIES	\$ 1,622.34	\$ -	\$ 1,725.36	\$ 1,725.36	\$ (103.02)
11	1420	1	01	00	5735	ATHLETICS REPLACEMENT EQUIPMENT	\$ 2,197.30	\$ -	\$ -	\$ -	\$ 2,197.30
11	1420	1	01	00	5739	ATHLETICS OTHER EQUIPMENT	\$ 3,022.75	\$ 810.00	\$ 1,603.87	\$ 2,413.87	\$ 608.88
11	1420	1	01	00	5810	ATHLETICS DUES & FEES	\$ 1,615.00	\$ -	\$ 2,345.00	\$ 2,345.00	\$ (730.00)
1420 Total ATHLETICS						\$ 41,559.16	\$ 9,555.10	\$ 27,560.80	\$ 37,115.90	\$ 4,443.26	
11	1430	1	01	00	5112	SUMMER SCHOOL TEACHER SALARIES	\$ 7,500.00	\$ -	\$ 6,925.00	\$ 6,925.00	\$ 575.00
11	1430	1	01	00	5114	SUMMER SCHOOL PARAPROFESSIONAL	\$ -	\$ -	\$ -	\$ -	\$ -
11	1430	1	01	00	5220	SUMMER SCHOOL FICA	\$ 573.75	\$ -	\$ 529.77	\$ 529.77	\$ 43.98
11	1430	1	01	00	5232	SUMMER SCHOOL NHRS PROFESSIONAL	\$ 1,476.00	\$ -	\$ 1,139.12	\$ 1,139.12	\$ 336.88
11	1430	1	01	00	5610	SUMMER SCHOOL SUPPLIES	\$ 200.00	\$ -	\$ 183.15	\$ 183.15	\$ 16.85
1430 Total SUMMER SCHOOL						\$ 9,749.75	\$ -	\$ 8,777.04	\$ 8,777.04	\$ 972.71	
11	2120	1	01	00	5112	GUIDANCE TEACHER SALARIES	\$ 111,808.00	\$ 50,388.85	\$ 68,712.15	\$ 119,101.00	\$ (7,293.00)
11	2120	1	01	00	5122	GUIDANCE HEALTH INSURANCE BUYOUT	\$ -	\$ -	\$ -	\$ -	\$ -
11	2120	1	01	00	5211	GUIDANCE HEALTH INSURANCE	\$ 41,988.48	\$ 8,703.38	\$ 32,302.92	\$ 41,006.30	\$ 982.18
11	2120	1	01	00	5212	GUIDANCE DENTAL INSURANCE	\$ 1,022.01	\$ 119.09	\$ 319.81	\$ 438.90	\$ 583.11
11	2120	1	01	00	5213	GUIDANCE LIFE INSURANCE	\$ 139.76	\$ 38.89	\$ 130.67	\$ 169.56	\$ (29.80)
11	2120	1	01	00	5214	GUIDANCE DISABILITY INSURANCE	\$ 329.83	\$ 75.09	\$ 254.67	\$ 329.76	\$ 0.07
11	2120	1	01	00	5220	GUIDANCE FICA	\$ 8,553.31	\$ 3,854.04	\$ 4,917.97	\$ 8,772.01	\$ (218.70)
11	2120	1	01	00	5232	GUIDANCE NHRS PROFESSIONAL	\$ 21,959.09	\$ 9,896.37	\$ 13,495.05	\$ 23,391.42	\$ (1,432.33)
11	2120	1	01	00	5250	GUIDANCE UNEMPLOYMENT INSURANCE	\$ 80.14	\$ -	\$ -	\$ -	\$ 80.14
11	2120	1	01	00	5260	GUIDANCE WORKER'S COMPENSATION	\$ 295.83	\$ -	\$ 318.31	\$ 318.31	\$ (22.48)
11	2120	1	01	00	5330	GUIDANCE OTHER PROF SVCS	\$ 2,500.00	\$ 93.75	\$ 450.00	\$ 543.75	\$ 1,956.25
11	2120	1	01	00	5610	GUIDANCE SUPPLIES	\$ 250.00	\$ -	\$ 61.47	\$ 61.47	\$ 188.53

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XI.B.

ENCUMBRANCES PLUS YTD										
TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	EXPENDITURES	AVAILABLE BALANCE
11	2120	1	01	00	5617	GUIDANCE ASSESSMENT SUPPLIES	\$ 12,360.20	\$ -	\$ 8,802.00	\$ 3,558.20
11	2120	1	01	00	5643	GUIDANCE INFORMATION ACCESS FEES	\$ 450.00	\$ -	\$ 500.00	\$ (50.00)
11	2120	1	01	00	5810	GUIDANCE DUES & FEES	\$ 358.00	\$ -	\$ 150.00	\$ 208.00
2120 Total GUIDANCE						\$ 202,094.65	\$ 73,169.46	\$ 130,415.02	\$ 203,584.48	\$ (1,489.83)
11	2130	1	01	00	5112	NURSE TEACHER SALARIES	\$ 72,100.00	\$ 30,503.80	\$ 42,203.90	\$ (607.70)
11	2130	1	01	00	5120	NURSE SUBSTITUTE SALARIES	\$ 3,000.00	\$ -	\$ 1,168.40	\$ 1,831.60
11	2130	1	01	00	5211	NURSE HEALTH INSURANCE	\$ 29,872.08	\$ 6,769.64	\$ 22,384.89	\$ 717.55
11	2130	1	01	00	5212	NURSE DENTAL INSURANCE	\$ 524.76	\$ -	\$ 374.49	\$ 150.27
11	2130	1	01	00	5213	NURSE LIFE INSURANCE	\$ 73.68	\$ 23.59	\$ 81.41	\$ (31.32)
11	2130	1	01	00	5214	NURSE DISABILITY INSURANCE	\$ 173.88	\$ 48.06	\$ 158.46	\$ (32.64)
11	2130	1	01	00	5220	NURSE FICA	\$ 5,745.15	\$ 2,323.77	\$ 2,988.10	\$ 433.28
11	2130	1	01	00	5232	NURSE NHRS PROFESSIONAL	\$ 14,160.44	\$ 5,990.95	\$ 8,169.45	\$ 0.04
11	2130	1	01	00	5240	NURSE TUITION REIMBURSEMENT	\$ 1,350.00	\$ -	\$ -	\$ 1,350.00
11	2130	1	01	00	5241	NURSE WORKSHOP REIMB PROF	\$ -	\$ -	\$ -	\$ -
11	2130	1	01	00	5250	NURSE UNEMPLOYMENT INSURANCE	\$ 40.07	\$ -	\$ -	\$ 40.07
11	2130	1	01	00	5260	NURSE WORKER'S COMPENSATION	\$ 155.94	\$ -	\$ 167.79	\$ (11.85)
11	2130	1	01	00	5330	NURSE OTHER PROF SVCS	\$ 3,000.00	\$ -	\$ 1,382.00	\$ 1,618.00
11	2130	1	01	00	5610	NURSE SUPPLIES	\$ 4,944.83	\$ 72.15	\$ 1,562.38	\$ 3,310.30
11	2130	1	01	00	5650	NURSE SOFTWARE	\$ 565.50	\$ -	\$ -	\$ 565.50
11	2130	1	01	00	5735	NURSE REPLACEMENT EQUIPMENT	\$ -	\$ -	\$ -	\$ -
11	2130	1	01	00	5737	NURSE REPLACEMENT FURNITURE & F	\$ -	\$ -	\$ -	\$ -
11	2130	3	01	00	5330	NURSE SVCS HIGH SCHOOL OTHER PROF SVCS	\$ -	\$ -	\$ -	\$ -
2130 Total HEALTH SERVICES						\$ 135,706.33	\$ 45,731.96	\$ 80,641.27	\$ 126,373.23	\$ 9,333.10
11	2140	1	01	00	5112	PSYCH SERVICES TEACHER SALARIES	\$ 47,732.00	\$ 32,219.00	\$ 43,935.00	\$ (28,422.00)
11	2140	1	01	00	5122	PSYCH SERVICES HEALTH INSURANCE BUYOUT	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
11	2140	1	01	00	5211	PSYCH SERVICES HEALTH INSURANCE	\$ -	\$ 5,996.14	\$ 17,437.70	\$ (23,433.84)
11	2140	1	01	00	5212	PSYCH SERVICES DENTAL INSURANCE	\$ -	\$ -	\$ 342.02	\$ (342.02)
11	2140	1	01	00	5213	PSYCH SERVICES LIFE INSURANCE	\$ 59.67	\$ 14.22	\$ 57.78	\$ (12.33)
11	2140	1	01	00	5214	PSYCH SERVICES DISABILITY INSURANCE	\$ 282.96	\$ 28.56	\$ 112.32	\$ 142.08
11	2140	1	01	00	5220	PSYCH SERVICES FICA	\$ 3,766.25	\$ 2,449.44	\$ 2,997.42	\$ (1,680.61)
11	2140	1	01	00	5232	PSYCH SERVICES NHRS PROFESSIONAL	\$ 9,669.16	\$ 6,327.81	\$ 8,628.90	\$ (5,287.55)
11	2140	1	01	00	5250	PSYCH SERVICES UNEMPLOYMENT INSURANCE	\$ 38.85	\$ -	\$ -	\$ 38.85
11	2140	1	01	00	5260	PSYCH SERVICES WORKER'S COMPENSATION	\$ 126.29	\$ -	\$ 135.88	\$ (9.59)
11	2140	1	01	00	5330	PSYCH SERVICES OTHER PROF SVCS	\$ -	\$ -	\$ -	\$ -
11	2140	1	01	00	5337	PSYCH SERVICES DIAGNOSTIC TESTING	\$ 5,000.00	\$ -	\$ 4,375.00	\$ 625.00
11	2140	1	01	00	5610	PSYCH SERVICES SUPPLIES	\$ -	\$ -	\$ -	\$ -
2140 Total PSYCHOLOGICAL SERVICES						\$ 68,175.18	\$ 47,035.17	\$ 78,022.02	\$ 125,057.19	\$ (56,882.01)
11	2150	1	01	00	5112	SPEECH SVCS TEACHER SALARIES	\$ 151,332.00	\$ 65,945.40	\$ 89,925.60	\$ (4,539.00)
11	2150	1	01	00	5122	SPEECH SVCS HEALTH INSURANCE BUYOUT	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
11	2150	1	01	00	5211	SPEECH SVCS HEALTH INSURANCE	\$ 22,915.80	\$ 4,806.58	\$ 17,579.97	\$ 529.25

AUBURN SCHOOL DISTRICT
GENERAL FUND
YTD EXPENDITURE REPORT AS OF MARCH 6, 2024

XI.B.

										ENCUMBRANCES	
										PLUS YTD	
TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES EXPENDITURES	AVAILABLE BALANCE	
11	2150	1	01	00	5212	SPEECH SVCS DENTAL INSURANCE	\$ 1,022.01	\$ 140.55	\$ 684.77	\$ 825.32	\$ 196.69
11	2150	1	01	00	5213	SPEECH SVCS LIFE INSURANCE	\$ 189.17	\$ 52.69	\$ 175.43	\$ 228.12	\$ (38.95)
11	2150	1	01	00	5214	SPEECH SVCS DISABILITY INSURANCE	\$ 446.43	\$ 103.76	\$ 342.64	\$ 446.40	\$ 0.03
11	2150	1	01	00	5220	SPEECH SVCS FICA	\$ 11,768.15	\$ 5,046.60	\$ 6,682.67	\$ 11,729.27	\$ 38.88
11	2150	1	01	00	5232	SPEECH SVCS NHRS PROFESSIONAL	\$ 30,212.60	\$ 12,952.18	\$ 17,661.30	\$ 30,613.48	\$ (400.88)
11	2150	1	01	00	5250	SPEECH SVCS UNEMPLOYMENT INSURANCE	\$ 78.84	\$ -	\$ -	\$ -	\$ 78.84
11	2150	1	01	00	5260	SPEECH SVCS WORKER'S COMPENSATION	\$ 400.39	\$ -	\$ 430.81	\$ 430.81	\$ (30.42)
11	2150	1	01	00	5330	SPEECH SVCS OTHER PROF SVCS	\$ 28,340.00	\$ 11,373.01	\$ 13,012.14	\$ 24,385.15	\$ 3,954.85
11	2150	1	01	00	5610	SPEECH SVCS SUPPLIES	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00
11	2150	2	01	00	5330	SPEECH SVCS - MIDDLE OTHER PROF SVCS	\$ -	\$ 3,366.73	\$ 5,615.27	\$ 8,982.00	\$ (8,982.00)
11	2150	3	01	00	5330	SPEECH SVCS - HIGH OTHER PROF SVCS	\$ 1,800.00	\$ -	\$ 481.15	\$ 481.15	\$ 1,318.85
2150 Total						SPEECH SERVICES	\$ 251,305.39	\$ 103,787.50	\$ 152,591.75	\$ 256,379.25	\$ (5,073.86)
11	2160	1	01	00	5111	THERAPY SVCS ADMIN/OTHER SALARIES	\$ 75,108.00	\$ 20,361.72	\$ 9,255.30	\$ 29,617.02	\$ 45,490.98
11	2160	1	01	00	5211	THERAPY SVCS HEALTH INSURANCE	\$ 12,116.40	\$ -	\$ 2,118.77	\$ 2,118.77	\$ 9,997.63
11	2160	1	01	00	5212	THERAPY SVCS DENTAL INSURANCE	\$ 498.52	\$ -	\$ 71.57	\$ 71.57	\$ 426.95
11	2160	1	01	00	5213	THERAPY SVCS LIFE INSURANCE	\$ 93.89	\$ -	\$ -	\$ -	\$ 93.89
11	2160	1	01	00	5214	THERAPY SVCS DISABILITY INSURANCE	\$ 221.57	\$ 146.88	\$ 73.20	\$ 220.08	\$ 1.49
11	2160	1	01	00	5220	THERAPY SVCS FICA	\$ 5,745.76	\$ 1,557.67	\$ 715.55	\$ 2,273.22	\$ 3,472.54
11	2160	1	01	00	5232	THERAPY SVCS NHRS PROFESSIONAL	\$ 14,751.21	\$ 3,999.04	\$ 1,817.75	\$ 5,816.79	\$ 8,934.42
11	2160	1	01	00	5250	THERAPY SVCS UNEMPLOYMENT INSURANCE	\$ 40.07	\$ -	\$ -	\$ -	\$ 40.07
11	2160	1	01	00	5260	THERAPY SVCS WORKER'S COMPENSATION	\$ 197.40	\$ -	\$ 212.40	\$ 212.40	\$ (15.00)
11	2160	1	01	00	5331	THERAPY SVCS OT CONTRACTED SVCS	\$ 6,270.00	\$ -	\$ 30,905.94	\$ 30,905.94	\$ (24,635.94)
11	2160	1	01	00	5333	THERAPY SVCS VISION CONTRACTED SVCS	\$ 2,205.00	\$ 1,190.50	\$ 1,809.50	\$ 3,000.00	\$ (795.00)
11	2160	1	01	00	5334	THERAPY SVCS PT CONTRACTED SVCS	\$ 10,800.00	\$ 4,272.50	\$ 14,160.58	\$ 18,433.08	\$ (7,633.08)
11	2160	1	01	00	5610	THERAPY SVCS SUPPLIES	\$ 1,200.00	\$ -	\$ -	\$ -	\$ 1,200.00
11	2160	2	01	00	5330	THERAPY SVCS - MIDDLE OTHER PROF SVCS	\$ -	\$ -	\$ -	\$ -	\$ -
11	2160	2	01	00	5331	THERAPY SVCS - MIDDLE OT CONTRACTED SVCS	\$ 1,500.00	\$ -	\$ -	\$ -	\$ 1,500.00
11	2160	2	01	00	5333	THERAPY SVCS - MIDDLE VISION CONTRACTED SVCS	\$ -	\$ -	\$ -	\$ -	\$ -
11	2160	2	01	00	5334	THERAPY SVCS - MIDDLE PT CONTRACTED SVCS	\$ -	\$ -	\$ -	\$ -	\$ -
11	2160	3	01	00	5330	THERAPY SVCS - HS OTHER PROF SVCS	\$ -	\$ -	\$ 596.25	\$ 596.25	\$ (596.25)
11	2160	3	01	00	5331	THERAPY SVCS - HS OT CONTRACTED SVCS	\$ 5,250.00	\$ -	\$ -	\$ -	\$ 5,250.00
11	2160	3	01	00	5333	THERAPY SVCS - HS VISION CONTRACTED SVCS	\$ 2,205.00	\$ -	\$ -	\$ -	\$ 2,205.00
11	2160	3	01	00	5334	THERAPY SVCS - HS PT CONTRACTED SVCS	\$ 1,200.00	\$ -	\$ -	\$ -	\$ 1,200.00
2160 Total						OT SERVICES	\$ 139,402.82	\$ 31,528.31	\$ 61,736.81	\$ 93,265.12	\$ 46,137.70
11	2162	3	01	00	5330	PHYSICAL THERAPY-HS OTHER PROF SVCS	\$ -	\$ -	\$ 436.80	\$ 436.80	\$ (436.80)
2162 Total						PT SERVICES	\$ -	\$ -	\$ 436.80	\$ 436.80	\$ (436.80)
11	2210	1	01	00	5111	STAFF DEVELOPMENT ADMIN/OTHER SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -
11	2210	1	01	00	5112	STAFF DEVELOPMENT TEACHER SALARIES	\$ 1,200.00	\$ 11,000.00	\$ 38,718.73	\$ 49,718.73	\$ (48,518.73)
11	2210	1	01	00	5211	STAFF DEVELOPMENT HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -
11	2210	1	01	00	5212	STAFF DEVELOPMENT DENTAL INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -

AUBURN SCHOOL DISTRICT
GENERAL FUND
YTD EXPENDITURE REPORT AS OF MARCH 6, 2024

XI.B.

						ENCUMBRANCES PLUS YTD					
TITLE						BUDGET	OUTSTANDING	YEAR TO DATE EXP	EXPENDITURES	AVAILABLE BALANCE	
11	2210	1	01	00	5213	STAFF DEVELOPMENT LIFE INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -
11	2210	1	01	00	5214	STAFF DEVELOPMENT DISABILITY INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -
11	2210	1	01	00	5220	STAFF DEVELOPMENT FICA	\$ 91.80	\$ 839.41	\$ 2,812.70	\$ 3,652.11	\$ (3,560.31)
11	2210	1	01	00	5232	STAFF DEVELOPMENT NHRS PROFESSIONAL	\$ 236.16	\$ 1,768.48	\$ 7,161.79	\$ 8,930.27	\$ (8,694.11)
11	2210	1	01	00	5241	STAFF DEVELOPMENT WORKSHOP REIMB PROF	\$ 4,598.69	\$ -	\$ -	\$ -	\$ 4,598.69
11	2210	1	01	00	5250	STAFF DEVELOPMENT UNEMPLOYMENT INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -
11	2210	1	01	00	5260	STAFF DEVELOPMENT WORKER'S COMPENSATION	\$ -	\$ -	\$ -	\$ -	\$ -
11	2210	1	01	00	5322	STAFF DEVELOPMENT ORIENTATION	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
11	2210	1	01	00	5330	STAFF DEVELOPMENT OTHER PROF SVCS	\$ -	\$ -	\$ 150.00	\$ 150.00	\$ (150.00)
11	2210	1	01	00	5641	STAFF DEVELOPMENT TEXTBOOKS	\$ 80.00	\$ -	\$ -	\$ -	\$ 80.00
2210 Total STAFF DEVELOPMENT						\$ 6,706.65	\$ 13,607.89	\$ 49,343.22	\$ 62,951.11	\$ (56,244.46)	
11	2220	1	01	00	5111	MEDIA ADMIN/OTHER SALARIES	\$ 74,613.28	\$ 33,710.90	\$ 45,287.70	\$ 78,998.60	\$ (4,385.32)
11	2220	1	01	00	5114	MEDIA PARAPROFESSIONAL	\$ 26,783.12	\$ 10,459.02	\$ 17,993.04	\$ 28,452.06	\$ (1,668.94)
11	2220	1	01	00	5211	MEDIA HEALTH INSURANCE	\$ 35,032.20	\$ 8,121.58	\$ 27,430.74	\$ 35,552.32	\$ (520.12)
11	2220	1	01	00	5212	MEDIA DENTAL INSURANCE	\$ 1,048.25	\$ 131.19	\$ 333.95	\$ 465.14	\$ 583.11
11	2220	1	01	00	5213	MEDIA LIFE INSURANCE	\$ 115.20	\$ 34.53	\$ 103.59	\$ 138.12	\$ (22.92)
11	2220	1	01	00	5214	MEDIA DISABILITY INSURANCE	\$ 218.63	\$ 56.22	\$ 168.66	\$ 224.88	\$ (6.25)
11	2220	1	01	00	5220	MEDIA FICA	\$ 7,717.00	\$ 3,381.08	\$ 4,644.69	\$ 8,025.77	\$ (308.77)
11	2220	1	01	00	5232	MEDIA NHRS PROFESSIONAL	\$ 14,654.05	\$ 6,620.82	\$ 8,894.55	\$ 15,515.37	\$ (861.32)
11	2220	1	01	00	5241	MEDIA WORKSHOP REIMB PROF	\$ -	\$ -	\$ -	\$ -	\$ -
11	2220	1	01	00	5250	MEDIA UNEMPLOYMENT INSURANCE	\$ 80.14	\$ -	\$ -	\$ -	\$ 80.14
11	2220	1	01	00	5260	MEDIA WORKER'S COMPENSATION	\$ 257.03	\$ -	\$ 276.56	\$ 276.56	\$ (19.53)
11	2220	1	01	00	5430	MEDIA REPAIRS & MAINT SERVICES	\$ 1,136.22	\$ -	\$ 2,696.21	\$ 2,696.21	\$ (1,559.99)
11	2220	1	01	00	5442	MEDIA RENTAL OF EQUIPMENT	\$ -	\$ 672.22	\$ 1,583.02	\$ 2,255.24	\$ (2,255.24)
11	2220	1	01	00	5610	MEDIA SUPPLIES	\$ 1,273.52	\$ -	\$ 649.61	\$ 649.61	\$ 623.91
11	2220	1	01	00	5641	MEDIA TEXTBOOKS	\$ 5,785.43	\$ -	\$ 601.27	\$ 601.27	\$ 5,184.16
11	2220	1	01	00	5642	MEDIA ELECTRONIC INFORMATION	\$ -	\$ -	\$ -	\$ -	\$ -
11	2220	1	01	00	5643	MEDIA INFORMATION ACCESS FEES	\$ 9,289.13	\$ 3,230.00	\$ 6,320.00	\$ 9,550.00	\$ (260.87)
11	2220	1	01	00	5644	MEDIA PERIODICALS	\$ 669.49	\$ -	\$ 344.94	\$ 344.94	\$ 324.55
11	2220	1	01	00	5735	MEDIA REPLACEMENT EQUIPMENT	\$ 1,362.66	\$ -	\$ 69.94	\$ 69.94	\$ 1,292.72
11	2220	1	01	00	5810	MEDIA DUES & FEES	\$ 149.00	\$ -	\$ -	\$ -	\$ 149.00
2220 Total MEDIA SERVICES						\$ 180,184.35	\$ 66,417.56	\$ 117,398.47	\$ 183,816.03	\$ (3,631.68)	
11	2310	1	01	00	5111	SCHOOL BOARD SERVICES ADMIN/OTHER SALARIES	\$ 9,100.00	\$ 4,550.00	\$ 4,550.00	\$ 9,100.00	\$ -
11	2310	1	01	00	5113	SCHOOL BOARD SERVICES TREASURER SALARY	\$ 2,300.00	\$ 1,150.00	\$ 1,150.00	\$ 2,300.00	\$ -
11	2310	1	01	00	5115	SCHOOL BOARD SERVICES SECRETARIAL SALARIES	\$ 2,250.00	\$ -	\$ 1,050.00	\$ 1,050.00	\$ 1,200.00
11	2310	1	01	00	5220	SCHOOL BOARD SERVICES FICA	\$ 1,044.23	\$ 436.06	\$ 516.42	\$ 952.48	\$ 91.75
11	2310	1	01	00	5231	SCHOOL BOARD SERVICES NHRS SUPPORT	\$ 304.43	\$ -	\$ 142.10	\$ 142.10	\$ 162.33
11	2310	1	01	00	5330	SCHOOL BOARD SERVICES OTHER PROF SVCS	\$ -	\$ -	\$ -	\$ -	\$ -
11	2310	1	01	00	5332	SCHOOL BOARD SERVICES AUDIT EXPENSES	\$ 7,600.00	\$ 1,600.00	\$ 6,000.00	\$ 7,600.00	\$ -
11	2310	1	01	00	5338	SCHOOL BOARD SERVICES CRIMINAL RECORD CHECK	\$ 1,500.00	\$ 104.24	\$ 992.26	\$ 1,096.50	\$ 403.50

AUBURN SCHOOL DISTRICT
GENERAL FUND
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XI.B.

ENCUMBRANCES PLUS YTD										
TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE
11	2310	1	01	00	5341	SCHOOL BOARD SERVICES LEGAL & CONSULTING	\$ 20,000.00	\$ 442.50	\$ 17,611.58	\$ 18,054.08 \$ 1,945.92
11	2310	1	01	00	5342	SCHOOL BOARD SERVICES DISTRICT MEETING SERVICES	\$ 750.00	\$ 400.00	\$ 400.00	\$ 800.00 \$ (50.00)
11	2310	1	01	00	5613	SCHOOL BOARD SERVICES SCHOOL BOARD SUPPLIES	\$ 275.00	\$ -	\$ 274.43	\$ 274.43 \$ 0.57
11	2310	1	01	00	5614	SCHOOL BOARD SERVICES DISTRICT MEETING SUPPLIES	\$ 1,750.00	\$ 1,000.00	\$ 393.80	\$ 1,393.80 \$ 356.20
11	2310	1	01	00	5618	SCHOOL BOARD SERVICES TREASURER SUPPLIES	\$ 500.00	\$ -	\$ -	\$ - \$ 500.00
11	2310	1	01	00	5810	SCHOOL BOARD SERVICES DUES & FEES	\$ -	\$ -	\$ 1,949.61	\$ 1,949.61 \$ (1,949.61)
2310 Total SCHOOL BOARD SERVICES						\$ 47,373.66	\$ 9,682.80	\$ 35,030.20	\$ 44,713.00	\$ 2,660.66
11	2320	0	01	00	5590	SAU SERVICES SAU SERVICES	\$ 413,738.00	\$ -	\$ 413,738.00	\$ 413,738.00 \$ -
2320 Total SAU SERVICES						\$ 413,738.00	\$ -	\$ 413,738.00	\$ 413,738.00	\$ -
11	2410	1	01	00	5111	PRINCIPAL SERVICES ADMIN/OTHER SALARIES	\$ 119,850.00	\$ 37,238.42	\$ 83,786.58	\$ 121,025.00 \$ (1,175.00)
11	2410	1	01	00	5115	PRINCIPAL SERVICES SECRETARIAL SALARIES	\$ 81,457.33	\$ 30,454.21	\$ 54,491.04	\$ 84,945.25 \$ (3,487.92)
11	2410	1	01	00	5118	PRINCIPAL SERVICES ASSISTANT PRINCIPAL SALAR	\$ 187,170.00	\$ 60,309.30	\$ 135,695.70	\$ 196,005.00 \$ (8,835.00)
11	2410	1	01	00	5122	PRINCIPAL SERVICES HEALTH INSURANCE BUYOUT	\$ 750.00	\$ -	\$ -	\$ - \$ 750.00
11	2410	1	01	00	5211	PRINCIPAL SERVICES HEALTH INSURANCE	\$ 77,020.68	\$ 22,040.14	\$ 74,193.09	\$ 96,233.23 \$ (19,212.55)
11	2410	1	01	00	5212	PRINCIPAL SERVICES DENTAL INSURANCE	\$ 2,857.32	\$ 420.33	\$ 1,509.32	\$ 1,929.65 \$ 927.67
11	2410	1	01	00	5213	PRINCIPAL SERVICES LIFE INSURANCE	\$ 424.42	\$ 57.58	\$ 394.10	\$ 451.68 \$ (27.26)
11	2410	1	01	00	5214	PRINCIPAL SERVICES DISABILITY INSURANCE	\$ 948.40	\$ 41.94	\$ 776.70	\$ 818.64 \$ 129.76
11	2410	1	01	00	5220	PRINCIPAL SERVICES FICA	\$ 29,718.51	\$ 9,790.50	\$ 19,795.10	\$ 29,585.60 \$ 132.91
11	2410	1	01	00	5231	PRINCIPAL SERVICES NHRS SUPPORT	\$ 6,197.91	\$ 4,120.45	\$ 7,450.76	\$ 11,571.21 \$ (5,373.30)
11	2410	1	01	00	5232	PRINCIPAL SERVICES NHRS PROFESSIONAL	\$ 60,298.73	\$ 19,158.54	\$ 43,106.41	\$ 62,264.95 \$ (1,966.22)
11	2410	1	01	00	5240	PRINCIPAL SERVICES TUITION REIMBURSEMENT	\$ 5,000.00	\$ -	\$ 2,654.00	\$ 2,654.00 \$ 2,346.00
11	2410	1	01	00	5241	PRINCIPAL SERVICES WORKSHOP REIMB PROF	\$ 1,350.00	\$ 150.00	\$ -	\$ 150.00 \$ 1,200.00
11	2410	1	01	00	5244	PRINCIPAL SERVICES SECRETARIAL WORKSHOP	\$ 600.00	\$ -	\$ 190.00	\$ 190.00 \$ 410.00
11	2410	1	01	00	5250	PRINCIPAL SERVICES UNEMPLOYMENT INSURANCE	\$ 200.36	\$ -	\$ -	\$ - \$ 200.36
11	2410	1	01	00	5260	PRINCIPAL SERVICES WORKER'S COMPENSATION	\$ 925.90	\$ -	\$ 996.26	\$ 996.26 \$ (70.36)
11	2410	1	01	00	5430	PRINCIPAL SERVICES REPAIRS & MAINT SERVICES	\$ 31,474.02	\$ 365.52	\$ 11,865.44	\$ 12,230.96 \$ 19,243.06
11	2410	1	01	00	5442	PRINCIPAL SERVICES RENTAL OF EQUIPMENT	\$ 22,524.00	\$ 3,147.88	\$ 5,305.76	\$ 8,453.64 \$ 14,070.36
11	2410	1	01	00	5531	PRINCIPAL SERVICES TELEPHONE	\$ 22,320.00	\$ 8,020.18	\$ 17,217.82	\$ 25,238.00 \$ (2,918.00)
11	2410	1	01	00	5534	PRINCIPAL SERVICES POSTAGE	\$ 3,000.00	\$ -	\$ 98.43	\$ 98.43 \$ 2,901.57
11	2410	1	01	00	5540	PRINCIPAL SERVICES ADVERTISING	\$ 750.00	\$ -	\$ 77.60	\$ 77.60 \$ 672.40
11	2410	1	01	00	5550	PRINCIPAL SERVICES PRINTING	\$ 500.00	\$ -	\$ -	\$ - \$ 500.00
11	2410	1	01	00	5580	PRINCIPAL SERVICES MILEAGE REIMBURSEMENT	\$ 800.00	\$ -	\$ 560.16	\$ 560.16 \$ 239.84
11	2410	1	01	00	5610	PRINCIPAL SERVICES SUPPLIES	\$ 1,800.00	\$ -	\$ 950.20	\$ 950.20 \$ 849.80
11	2410	1	01	00	5735	PRINCIPAL SERVICES REPLACEMENT EQUIPMENT	\$ 4,400.00	\$ -	\$ -	\$ - \$ 4,400.00
11	2410	1	01	00	5737	PRINCIPAL SERVICES REPLACEMENT FURNITURE & F	\$ 1,208.86	\$ -	\$ 499.00	\$ 499.00 \$ 709.86
11	2410	1	01	00	5810	PRINCIPAL SERVICES DUES & FEES	\$ 1,525.00	\$ -	\$ 1,739.00	\$ 1,739.00 \$ (214.00)
2410 Total PRINCIPAL SERVICES						\$ 665,071.44	\$ 195,314.99	\$ 463,352.47	\$ 658,667.46	\$ 6,403.98
11	2600	1	01	00	5111	MAINTENANCE ADMIN/OTHER SALARIES	\$ 89,250.00	\$ 27,730.70	\$ 62,394.30	\$ 90,125.00 \$ (875.00)
11	2600	1	01	00	5116	MAINTENANCE CUSTODIAL SALARIES	\$ 175,976.64	\$ 61,309.83	\$ 82,229.37	\$ 143,539.20 \$ 32,437.44
11	2600	1	01	00	5211	MAINTENANCE HEALTH INSURANCE	\$ 47,148.60	\$ 11,163.14	\$ 35,453.76	\$ 46,616.90 \$ 531.70

AUBURN SCHOOL DISTRICT
GENERAL FUND
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XI.B.

ENCUMBRANCES PLUS YTD										
TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE
11	2600	1	01	00	5212	MAINTENANCE DENTAL INSURANCE	\$ 1,789.50	\$ 414.64	\$ 1,286.58	\$ 1,701.22 \$ 88.28
11	2600	1	01	00	5213	MAINTENANCE LIFE INSURANCE	\$ 303.29	\$ 72.56	\$ 202.00	\$ 274.56 \$ 28.73
11	2600	1	01	00	5214	MAINTENANCE DISABILITY INSURANCE	\$ 761.89	\$ 174.79	\$ 404.93	\$ 579.72 \$ 182.17
11	2600	1	01	00	5220	MAINTENANCE FICA	\$ 20,559.07	\$ 6,808.78	\$ 10,719.87	\$ 17,528.65 \$ 3,030.42
11	2600	1	01	00	5231	MAINTENANCE NHRS SUPPORT	\$ 36,361.36	\$ 9,121.16	\$ 17,452.85	\$ 26,574.01 \$ 9,787.35
11	2600	1	01	00	5232	MAINTENANCE NHRS PROFESSIONAL	\$ -	\$ -	\$ -	\$ - \$ -
11	2600	1	01	00	5241	MAINTENANCE WORKSHOP REIMB PROF	\$ 450.00	\$ 1,290.00	\$ -	\$ 1,290.00 \$ (840.00)
11	2600	1	01	00	5250	MAINTENANCE UNEMPLOYMENT INSURANCE	\$ 240.43	\$ -	\$ -	\$ - \$ 240.43
11	2600	1	01	00	5260	MAINTENANCE WORKER'S COMPENSATION	\$ 3,979.76	\$ -	\$ 4,282.17	\$ 4,282.17 \$ (302.41)
11	2600	1	01	00	5360	MAINTENANCE CONTRACTED SERVICES	\$ 3,900.00	\$ 800.00	\$ 56,440.00	\$ 57,240.00 \$ (53,340.00)
11	2600	1	01	00	5430	MAINTENANCE REPAIRS & MAINT SERVICES	\$ 19,650.00	\$ 5,543.00	\$ 5,962.00	\$ 11,505.00 \$ 8,145.00
11	2600	1	01	00	5431	MAINTENANCE REPAIRS EQUIPMENT	\$ 560.00	\$ -	\$ 740.00	\$ 740.00 \$ (180.00)
11	2600	1	01	00	5432	MAINTENANCE REPAIRS BUILDINGS	\$ 14,850.00	\$ 2,200.00	\$ 16,546.66	\$ 18,746.66 \$ (3,896.66)
11	2600	1	01	00	5433	MAINTENANCE REPAIRS GROUNDS	\$ 12,675.00	\$ 4,039.44	\$ 7,059.03	\$ 11,098.47 \$ 1,576.53
11	2600	1	01	00	5434	MAINTENANCE BUILDING IMPROVEMENTS	\$ -	\$ 3,495.00	\$ 18,358.00	\$ 21,853.00 \$ (21,853.00)
11	2600	1	01	00	5435	MAINTENANCE SEC & SAFETY EQUIP REPAIR	\$ 1,875.00	\$ -	\$ 258.00	\$ 258.00 \$ 1,617.00
11	2600	1	01	00	5437	MAINTENANCE GARBAGE REMOVAL	\$ 11,220.00	\$ 2,265.73	\$ 9,930.27	\$ 12,196.00 \$ (976.00)
11	2600	1	01	00	5438	MAINTENANCE GROUNDS MAINTENANCE CONTR	\$ 14,820.00	\$ 890.00	\$ 13,460.00	\$ 14,350.00 \$ 470.00
11	2600	1	01	00	5439	MAINTENANCE LIFE SAFETY REPAIRS	\$ 5,750.00	\$ -	\$ 11,000.47	\$ 11,000.47 \$ (5,250.47)
11	2600	1	01	00	5521	MAINTENANCE PROPERTY/LIABILITY INS	\$ 32,750.00	\$ -	\$ 32,750.00	\$ 32,750.00 \$ -
11	2600	1	01	00	5531	MAINTENANCE TELEPHONE	\$ -	\$ 660.00	\$ 780.00	\$ 1,440.00 \$ (1,440.00)
11	2600	1	01	00	5580	MAINTENANCE MILEAGE REIMBURSEMENT	\$ 750.00	\$ -	\$ 287.85	\$ 287.85 \$ 462.15
11	2600	1	01	00	5610	MAINTENANCE SUPPLIES	\$ 20,515.00	\$ 1,955.51	\$ 12,116.52	\$ 14,072.03 \$ 6,442.97
11	2600	1	01	00	5612	MAINTENANCE MAINTENANCE SUPPLIES	\$ 9,000.00	\$ -	\$ 7,213.83	\$ 7,213.83 \$ 1,786.17
11	2600	1	01	00	5621	MAINTENANCE PROPANE	\$ 55,000.00	\$ 16,020.73	\$ 22,479.27	\$ 38,500.00 \$ 16,500.00
11	2600	1	01	00	5622	MAINTENANCE ELECTRICITY	\$ 125,000.00	\$ 40,192.32	\$ 54,807.68	\$ 95,000.00 \$ 30,000.00
11	2600	1	01	00	5731	MAINTENANCE NEW EQUIPMENT	\$ 1,100.00	\$ -	\$ -	\$ - \$ 1,100.00
11	2600	1	01	00	5735	MAINTENANCE REPLACEMENT EQUIPMENT	\$ 1,500.00	\$ -	\$ 1,134.62	\$ 1,134.62 \$ 365.38
2600 Total		PLANT OPERATIONS				\$ 707,735.54	\$ 196,147.33	\$ 485,750.03	\$ 681,897.36	\$ 25,838.18
11	2700	0	01	00	5517	REG ED TRANSPORTATION ATHLETIC TRANS	\$ 15,000.00	\$ 827.05	\$ 11,300.10	\$ 12,127.15 \$ 2,872.85
11	2700	0	01	00	5518	REG ED TRANSPORTATION FIELD TRIP TRANS	\$ 7,500.00	\$ 995.88	\$ 2,972.10	\$ 3,967.98 \$ 3,532.02
11	2700	0	01	00	5519	REG ED TRANSPORTATION TRANSPORTATION	\$ 789,998.40	\$ 367,912.80	\$ 364,762.80	\$ 732,675.60 \$ 57,322.80
11	2700	0	01	61	5519	SPED TRANSPORTATION TRANSPORTATION	\$ 400,000.00	\$ 22,965.00	\$ 389,074.07	\$ 412,039.07 \$ (12,039.07)
2700 Total		TRANSPORTATION				\$ 1,212,498.40	\$ 392,700.73	\$ 768,109.07	\$ 1,160,809.80	\$ 51,688.60
11	2840	1	01	00	5111	IT ADMIN/OTHER SALARIES	\$ 91,800.00	\$ 28,523.16	\$ 64,176.84	\$ 92,700.00 \$ (900.00)
11	2840	1	01	00	5114	IT PARAPROFESSIONAL	\$ 16,000.00	\$ 5,038.00	\$ 14,137.00	\$ 19,175.00 \$ (3,175.00)
11	2840	1	01	00	5121	IT STAFFING TIME SALARIES	\$ -	\$ -	\$ -	\$ - \$ -
11	2840	1	01	00	5122	IT HEALTH INSURANCE BUYOUT	\$ -	\$ -	\$ -	\$ - \$ -
11	2840	1	01	00	5211	IT HEALTH INSURANCE	\$ 12,116.40	\$ 5,262.49	\$ 17,124.06	\$ 22,386.55 \$ (10,270.15)
11	2840	1	01	00	5212	IT DENTAL INSURANCE	\$ 524.76	\$ 77.64	\$ 322.61	\$ 400.25 \$ 124.51

AUBURN SCHOOL DISTRICT
GENERAL FUND
YTD EXPENDITURE REPORT AS OF MARCH 6, 2024

XI.B.

							ENCUMBRANCES PLUS YTD				
TITLE							BUDGET	OUTSTANDING	YEAR TO DATE EXP	EXPENDITURES	AVAILABLE BALANCE
11	2840	1	01	00	5213	IT LIFE INSURANCE	\$ 97.41	\$ 31.09	\$ 103.91	\$ 135.00	\$ (37.59)
11	2840	1	01	00	5214	IT DISABILITY INSURANCE	\$ 229.89	\$ 61.77	\$ 203.79	\$ 265.56	\$ (35.67)
11	2840	1	01	00	5220	IT FICA	\$ 8,246.70	\$ 2,558.83	\$ 5,756.54	\$ 8,315.37	\$ (68.67)
11	2840	1	01	00	5231	IT NHRS SUPPORT	\$ 12,420.54	\$ 3,859.18	\$ 8,683.20	\$ 12,542.38	\$ (121.84)
11	2840	1	01	00	5241	IT WORKSHOP REIMB PROF	\$ 750.00	\$ -	\$ -	\$ -	\$ 750.00
11	2840	1	01	00	5250	IT UNEMPLOYMENT INSURANCE	\$ 40.07	\$ -	\$ -	\$ -	\$ 40.07
11	2840	1	01	00	5260	IT WORKER'S COMPENSATION	\$ 547.66	\$ -	\$ 589.28	\$ 589.28	\$ (41.62)
11	2840	1	01	00	5330	IT OTHER PROF SVCS	\$ 29,523.66	\$ 2,153.32	\$ 20,403.70	\$ 22,557.02	\$ 6,966.64
11	2840	1	01	00	5431	IT REPAIRS EQUIPMENT	\$ 2,600.00	\$ -	\$ (46.84)	\$ (46.84)	\$ 2,646.84
11	2840	1	01	00	5531	IT TELEPHONE	\$ -	\$ 420.00	\$ 300.00	\$ 720.00	\$ (720.00)
11	2840	1	01	00	5610	IT SUPPLIES	\$ 3,250.00	\$ -	\$ 1,614.42	\$ 1,614.42	\$ 1,635.58
11	2840	1	01	00	5641	IT TEXTBOOKS	\$ -	\$ -	\$ -	\$ -	\$ -
11	2840	1	01	00	5643	IT INFORMATION ACCESS FEES	\$ -	\$ -	\$ -	\$ -	\$ -
11	2840	1	01	00	5650	IT SOFTWARE	\$ 28,923.00	\$ 1,204.20	\$ 25,762.13	\$ 26,966.33	\$ 1,956.67
11	2840	1	01	00	5733	IT NEW FURNITURE	\$ 75.00	\$ -	\$ -	\$ -	\$ 75.00
11	2840	1	01	00	5734	IT NEW COMPUTER EQUIP	\$ 4,242.44	\$ -	\$ 5,094.43	\$ 5,094.43	\$ (851.99)
11	2840	1	01	00	5738	IT REPLACE COMPUTERS	\$ 59,400.00	\$ -	\$ 55,212.80	\$ 55,212.80	\$ 4,187.20
11	2840	1	01	00	5810	IT DUES & FEES	\$ 970.00	\$ -	\$ 1,100.69	\$ 1,100.69	\$ (130.69)
2840 Total		IT SERVICES					\$ 271,757.53	\$ 49,189.68	\$ 220,538.56	\$ 269,728.24	\$ 2,029.29
11	5110	1	01	00	5910	PRINCIPAL OF DEBT PRINCIPAL OF DEBT	\$ 745,000.00	\$ -	\$ 745,250.00	\$ 745,250.00	\$ (250.00)
5110 Total		DEBT SERVICE PRINCIPAL					\$ 745,000.00	\$ -	\$ 745,250.00	\$ 745,250.00	\$ (250.00)
11	5120	1	01	00	5830	DEBT SERVICE INTEREST	\$ 432,110.00	\$ -	\$ 432,110.00	\$ 432,110.00	\$ -
5120 Total		DEBT SERVICE INTEREST					\$ 432,110.00	\$ -	\$ 432,110.00	\$ 432,110.00	\$ -
11	5310	1	01	00	5564	CHARTER SCHOOL TUITION TO PRIVATE SCHOOL	\$ -	\$ 4,775.00	\$ 1,345.00	\$ 6,120.00	\$ (6,120.00)
5310 Total		CHARTER SCHOOL TUITION					\$ -	\$ 4,775.00	\$ 1,345.00	\$ 6,120.00	\$ (6,120.00)
Grand Total							\$ 16,515,399.02	\$ 4,355,427.69	\$ 12,110,705.30	\$ 16,466,132.99	\$ 49,266.03

Auburn School District
Special Ed Expenditure Report as of March 6, 2024

							ENCUMBRANCES				
							ENCUMBRANCES		PLUS YTD		
TITLE							BUDGET	OUTSTANDING	YEAR TO DATE EXP	EXPENDITURES	AVAILABLE BALANCE
11	1200	1	01	00	5111	SPED ADMIN/OTHER SALARIES	\$ 98,940.00	\$ -	\$ 70,513.55	\$ 70,513.55	\$ 28,426.45
11	1200	1	01	00	5112	SPED TEACHER SALARIES	\$ 230,232.00	\$ 102,875.50	\$ 149,595.38	\$ 252,470.88	\$ (22,238.88)
11	1200	1	01	00	5114	SPED PARAPROFESSIONAL	\$ 330,019.31	\$ 74,792.11	\$ 122,340.35	\$ 197,132.46	\$ 132,886.85
11	1200	1	01	00	5115	SPED SECRETARIAL SALARIES	\$ 43,469.81	\$ 21,411.00	\$ 25,289.55	\$ 46,700.55	\$ (3,230.74)
11	1200	1	01	00	5122	SPED HEALTH INSURANCE BUYOUT	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ (5,000.00)
11	1200	1	01	00	5211	SPED HEALTH INSURANCE	\$ 235,384.32	\$ 42,713.69	\$ 182,514.91	\$ 225,228.60	\$ 10,155.72
11	1200	1	01	00	5212	SPED DENTAL INSURANCE	\$ 3,188.63	\$ 86.11	\$ 1,775.62	\$ 1,861.73	\$ 1,326.90
11	1200	1	01	00	5213	SPED LIFE INSURANCE	\$ 858.94	\$ 257.06	\$ 696.10	\$ 953.16	\$ (94.22)
11	1200	1	01	00	5214	SPED DISABILITY INSURANCE	\$ 1,121.99	\$ 189.93	\$ 982.83	\$ 1,172.76	\$ (50.77)
11	1200	1	01	00	5220	SPED FICA	\$ 42,859.23	\$ 15,261.24	\$ 25,792.90	\$ 41,054.14	\$ 1,805.09
11	1200	1	01	00	5231	SPED NHRS SUPPORT	\$ 5,881.47	\$ 2,896.91	\$ 3,503.10	\$ 6,400.01	\$ (518.54)
11	1200	1	01	00	5232	SPED NHRS PROFESSIONAL	\$ 45,217.56	\$ 20,204.63	\$ 42,210.52	\$ 62,415.15	\$ (17,197.59)
11	1200	1	01	00	5240	SPED TUITION REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ -
11	1200	1	01	00	5241	SPED WORKSHOP REIMB PROF	\$ 3,200.00	\$ -	\$ 555.00	\$ 555.00	\$ 2,645.00
11	1200	1	01	00	5250	SPED UNEMPLOYMENT INSURANCE	\$ 881.57	\$ -	\$ -	\$ -	\$ 881.57
11	1200	1	01	00	5260	SPED WORKER'S COMPENSATION	\$ 1,633.40	\$ -	\$ 1,757.52	\$ 1,757.52	\$ (124.12)
11	1200	1	01	00	5320	SPED PROFESSIONAL EDUCATIONAL	\$ -	\$ -	\$ 7,861.75	\$ 7,861.75	\$ (7,861.75)
11	1200	1	01	00	5330	SPED OTHER PROF SVCS	\$ 175,910.00	\$ 10,374.33	\$ 439,113.47	\$ 449,487.80	\$ (273,577.80)
11	1200	1	01	00	5335	SPED TUTORING	\$ -	\$ -	\$ -	\$ -	\$ -
11	1200	1	01	00	5336	SPED MEDICAID SERVICE PROVIDER	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00
11	1200	1	01	00	5430	SPED REPAIRS & MAINT SERVICES	\$ -	\$ 135.49	\$ 54.83	\$ 190.32	\$ (190.32)
11	1200	1	01	00	5442	SPED RENTAL OF EQUIPMENT	\$ -	\$ 140.16	\$ 280.32	\$ 420.48	\$ (420.48)
11	1200	1	01	00	5531	SPED TELEPHONE	\$ 360.00		\$ -	\$ -	\$ 360.00
11	1200	1	01	00	5534	SPED POSTAGE	\$ 200.00	\$ -	\$ 47.90	\$ 47.90	\$ 152.10
11	1200	1	01	00	5564	SPED TUITION TO PRIVATE SCHOOL	\$ 55,000.00	\$ 40,428.79	\$ 165,712.89	\$ 206,141.68	\$ (151,141.68)
11	1200	1	01	00	5580	SPED MILEAGE REIMBURSEMENT	\$ 4,000.00	\$ -	\$ 1,247.15	\$ 1,247.15	\$ 2,752.85
11	1200	1	01	00	5610	SPED SUPPLIES	\$ 1,500.00	\$ -	\$ 1,648.76	\$ 1,648.76	\$ (148.76)
11	1200	1	01	00	5641	SPED TEXTBOOKS	\$ -	\$ -	\$ -	\$ -	\$ -
11	1200	1	01	00	5643	SPED INFORMATION ACCESS FEES	\$ 1,728.00	\$ -	\$ 1,199.24	\$ 1,199.24	\$ 528.76
11	1200	1	01	00	5645	SPED PRACTICE BOOKS	\$ 2,000.00	\$ -	\$ 1,098.85	\$ 1,098.85	\$ 901.15
11	1200	1	01	00	5650	SPED SOFTWARE	\$ -	\$ -	\$ 4,636.80	\$ 4,636.80	\$ (4,636.80)
11	1200	1	01	00	5733	SPED NEW FURNITURE	\$ 1,822.65	\$ -	\$ 633.99	\$ 633.99	\$ 1,188.66
11	1200	1	01	00	5739	SPED OTHER EQUIPMENT	\$ 896.00	\$ -	\$ -	\$ -	\$ 896.00
11	1200	1	01	00	5810	SPED DUES & FEES	\$ 995.00	\$ -	\$ -	\$ -	\$ 995.00
11	1200	2	01	00	5330	SPED MIDDLE OTHER PROF SVCS	\$ -	\$ 1,000.00	\$ 2,200.00	\$ 3,200.00	\$ (3,200.00)
11	1200	2	01	00	5564	SPED MIDDLE TUITION TO PRIVATE SCHOOL	\$ 58,556.00	\$ -	\$ 63,416.85	\$ 63,416.85	\$ (4,860.85)
11	1200	3	01	00	5320	SPED HIGH SCHOOL PROFESSIONAL EDUCATIONAL	\$ 60,087.44	\$ 25,474.64	\$ 34,612.36	\$ 60,087.00	\$ 0.44
11	1200	3	01	00	5330	SPED HIGH SCHOOL OTHER PROF SVCS	\$ -	\$ -	\$ 1,424.00	\$ 1,424.00	\$ (1,424.00)
11	1200	3	01	00	5563	SPED HIGH SCHOOL TUITION PUBLIC ACADEMIES	\$ 933,084.00	\$ 215,928.48	\$ 717,167.72	\$ 933,096.20	\$ (12.20)
11	1200	3	01	00	5564	SPED HIGH SCHOOL TUITION TO PRIVATE SCHOOL	\$ 301,475.00	\$ 26,770.32	\$ 241,969.36	\$ 268,739.68	\$ 32,735.32
1200 Total SPECIAL EDUCATION							\$ 2,650,502.32	\$ 600,940.39	\$ 2,316,853.57	\$ 2,917,793.96	\$ (267,291.64)
11	1230	1	01	00	5112	ESY ELEMENTARY TEACHER SALARIES	\$ 22,000.00	\$ -	\$ 15,600.00	\$ 15,600.00	\$ 6,400.00
11	1230	1	01	00	5114	ESY ELEMENTARY PARAPROFESSIONAL	\$ 6,000.00	\$ -	\$ 4,756.25	\$ 4,756.25	\$ 1,243.75

Auburn School District
Special Ed Expenditure Report as of March 6, 2024

11 1230 1 01 00 5115	ESY ELEMENTARY SECRETARIAL SALARIES	\$	-	\$	-	\$	-	\$	-	\$	-
11 1230 1 01 00 5220	ESY ELEMENTARY FICA	\$	2,142.00	\$	-	\$	1,557.26	\$	1,557.26	\$	584.74
11 1230 1 01 00 5231	ESY ELEMENTARY NHRS SUPPORT	\$	811.80	\$	-	\$	-	\$	-	\$	811.80
11 1230 1 01 00 5232	ESY ELEMENTARY NHRS PROFESSIONAL	\$	4,329.60	\$	-	\$	2,356.80	\$	2,356.80	\$	1,972.80
11 1230 1 01 00 5330	ESY ELEMENTARY OTHER PROF SVCS	\$	5,500.00	\$	-	\$	6,972.00	\$	6,972.00	\$	(1,472.00)
11 1230 1 01 00 5563	ESY ELEMENTARY TUITION PUBLIC ACADEMIES	\$	19,600.00	\$	-	\$	19,030.00	\$	19,030.00	\$	570.00
11 1230 2 01 00 5330	ESY MIDDLE OTHER PROF SVCS	\$	-	\$	-	\$	-	\$	-	\$	-
11 1230 2 01 00 5563	ESY MIDDLE TUITION PUBLIC ACADEMIES	\$	3,298.00	\$	-	\$	-	\$	-	\$	3,298.00
11 1230 3 01 00 5320	ESY HIGH SCHOOL PROFESSIONAL EDUCATIONAL	\$	-	\$	-	\$	-	\$	-	\$	-
11 1230 3 01 00 5330	ESY HIGH SCHOOL OTHER PROF SVCS	\$	2,000.00	\$	-	\$	2,000.00	\$	2,000.00	\$	-
11 1230 3 01 00 5564	ESY HIGH SCHOOL TUITION TO PRIVATE SCHOOL	\$	9,500.00	\$	-	\$	4,559.52	\$	4,559.52	\$	4,940.48
1230 Total	EXTENDED SCHOOL YEAR	\$	75,181.40	\$	-	\$	56,831.83	\$	56,831.83	\$	18,349.57
11 1260 1 01 00 5112	ELL TEACHER SALARIES	\$	-	\$	-	\$	-	\$	-	\$	-
11 1260 1 01 00 5114	ELL PARAPROFESSIONAL	\$	33,929.54	\$	18,807.98	\$	16,140.95	\$	34,948.93	\$	(1,019.39)
11 1260 1 01 00 5220	ELL FICA	\$	2,595.61	\$	1,438.81	\$	1,234.81	\$	2,673.62	\$	(78.01)
11 1260 1 01 00 5232	ELL NHRS PROFESSIONAL	\$	-	\$	-	\$	-	\$	-	\$	-
11 1260 1 01 00 5250	ELL UNEMPLOYMENT INSURANCE	\$	40.07	\$	-	\$	-	\$	-	\$	40.07
11 1260 1 01 00 5260	ELL WORKER'S COMPENSATION	\$	33.66	\$	-	\$	36.22	\$	36.22	\$	(2.56)
11 1260 1 01 00 5330	ELL OTHER PROF SVCS	\$	-	\$	-	\$	-	\$	-	\$	-
1260 Total	ELL	\$	36,598.88	\$	20,246.79	\$	17,411.98	\$	37,658.77	\$	(1,059.89)
11 2140 1 01 00 5112	PSYCH SERVICES TEACHER SALARIES	\$	47,732.00	\$	32,219.00	\$	43,935.00	\$	76,154.00	\$	(28,422.00)
11 2140 1 01 00 5122	PSYCH SERVICES HEALTH INSURANCE BUYOUT	\$	1,500.00	\$	-	\$	-	\$	-	\$	1,500.00
11 2140 1 01 00 5211	PSYCH SERVICES HEALTH INSURANCE	\$	-	\$	5,996.14	\$	17,437.70	\$	23,433.84	\$	(23,433.84)
11 2140 1 01 00 5212	PSYCH SERVICES DENTAL INSURANCE	\$	-	\$	-	\$	342.02	\$	342.02	\$	(342.02)
11 2140 1 01 00 5213	PSYCH SERVICES LIFE INSURANCE	\$	59.67	\$	14.22	\$	57.78	\$	72.00	\$	(12.33)
11 2140 1 01 00 5214	PSYCH SERVICES DISABILITY INSURANCE	\$	282.96	\$	28.56	\$	112.32	\$	140.88	\$	142.08
11 2140 1 01 00 5220	PSYCH SERVICES FICA	\$	3,766.25	\$	2,449.44	\$	2,997.42	\$	5,446.86	\$	(1,680.61)
11 2140 1 01 00 5232	PSYCH SERVICES NHRS PROFESSIONAL	\$	9,669.16	\$	6,327.81	\$	8,628.90	\$	14,956.71	\$	(5,287.55)
11 2140 1 01 00 5250	PSYCH SERVICES UNEMPLOYMENT INSURANCE	\$	38.85	\$	-	\$	-	\$	-	\$	38.85
11 2140 1 01 00 5260	PSYCH SERVICES WORKER'S COMPENSATION	\$	126.29	\$	-	\$	135.88	\$	135.88	\$	(9.59)
11 2140 1 01 00 5330	PSYCH SERVICES OTHER PROF SVCS	\$	-	\$	-	\$	-	\$	-	\$	-
11 2140 1 01 00 5337	PSYCH SERVICES DIAGNOSTIC TESTING	\$	5,000.00	\$	-	\$	4,375.00	\$	4,375.00	\$	625.00
11 2140 1 01 00 5610	PSYCH SERVICES SUPPLIES	\$	-	\$	-	\$	-	\$	-	\$	-
2140 Total	PSYCHOLOGICAL SERVICES	\$	68,175.18	\$	47,035.17	\$	78,022.02	\$	125,057.19	\$	(56,882.01)
11 2150 1 01 00 5112	SPEECH SVCS TEACHER SALARIES	\$	151,332.00	\$	65,945.40	\$	89,925.60	\$	155,871.00	\$	(4,539.00)
11 2150 1 01 00 5122	SPEECH SVCS HEALTH INSURANCE BUYOUT	\$	2,500.00	\$	-	\$	-	\$	-	\$	2,500.00
11 2150 1 01 00 5211	SPEECH SVCS HEALTH INSURANCE	\$	22,915.80	\$	4,806.58	\$	17,579.97	\$	22,386.55	\$	529.25
11 2150 1 01 00 5212	SPEECH SVCS DENTAL INSURANCE	\$	1,022.01	\$	140.55	\$	684.77	\$	825.32	\$	196.69
11 2150 1 01 00 5213	SPEECH SVCS LIFE INSURANCE	\$	189.17	\$	52.69	\$	175.43	\$	228.12	\$	(38.95)
11 2150 1 01 00 5214	SPEECH SVCS DISABILITY INSURANCE	\$	446.43	\$	103.76	\$	342.64	\$	446.40	\$	0.03
11 2150 1 01 00 5220	SPEECH SVCS FICA	\$	11,768.15	\$	5,046.60	\$	6,682.67	\$	11,729.27	\$	38.88
11 2150 1 01 00 5232	SPEECH SVCS NHRS PROFESSIONAL	\$	30,212.60	\$	12,952.18	\$	17,661.30	\$	30,613.48	\$	(400.88)
11 2150 1 01 00 5250	SPEECH SVCS UNEMPLOYMENT INSURANCE	\$	78.84	\$	-	\$	-	\$	-	\$	78.84
11 2150 1 01 00 5260	SPEECH SVCS WORKER'S COMPENSATION	\$	400.39	\$	-	\$	430.81	\$	430.81	\$	(30.42)
11 2150 1 01 00 5330	SPEECH SVCS OTHER PROF SVCS	\$	28,340.00	\$	11,373.01	\$	13,012.14	\$	24,385.15	\$	3,954.85
11 2150 1 01 00 5610	SPEECH SVCS SUPPLIES	\$	300.00	\$	-	\$	-	\$	-	\$	300.00

Auburn School District
Special Ed Expenditure Report as of March 6, 2024

11 2150 2 01 00 5330	SPEECH SVCS - MIDDLE OTHER PROF SVCS	\$	-	\$	3,366.73	\$	5,615.27	\$	8,982.00	\$	(8,982.00)
11 2150 3 01 00 5330	SPEECH SVCS - HIGH OTHER PROF SVCS	\$	1,800.00	\$	-	\$	481.15	\$	481.15	\$	1,318.85
2150 Total	SPEECH SERVICES	\$	251,305.39	\$	103,787.50	\$	152,591.75	\$	256,379.25	\$	(5,073.86)
11 2160 1 01 00 5111	THERAPY SVCS ADMIN/OTHER SALARIES	\$	75,108.00	\$	20,361.72	\$	9,255.30	\$	29,617.02	\$	45,490.98
11 2160 1 01 00 5211	THERAPY SVCS HEALTH INSURANCE	\$	12,116.40	\$	-	\$	2,118.77	\$	2,118.77	\$	9,997.63
11 2160 1 01 00 5212	THERAPY SVCS DENTAL INSURANCE	\$	498.52	\$	-	\$	71.57	\$	71.57	\$	426.95
11 2160 1 01 00 5213	THERAPY SVCS LIFE INSURANCE	\$	93.89	\$	-	\$	-	\$	-	\$	93.89
11 2160 1 01 00 5214	THERAPY SVCS DISABILITY INSURANCE	\$	221.57	\$	146.88	\$	73.20	\$	220.08	\$	1.49
11 2160 1 01 00 5220	THERAPY SVCS FICA	\$	5,745.76	\$	1,557.67	\$	715.55	\$	2,273.22	\$	3,472.54
11 2160 1 01 00 5232	THERAPY SVCS NHRS PROFESSIONAL	\$	14,751.21	\$	3,999.04	\$	1,817.75	\$	5,816.79	\$	8,934.42
11 2160 1 01 00 5250	THERAPY SVCS UNEMPLOYMENT INSURANCE	\$	40.07	\$	-	\$	-	\$	-	\$	40.07
11 2160 1 01 00 5260	THERAPY SVCS WORKER'S COMPENSATION	\$	197.40	\$	-	\$	212.40	\$	212.40	\$	(15.00)
11 2160 1 01 00 5331	THERAPY SVCS OT CONTRACTED SVCS	\$	6,270.00	\$	-	\$	30,905.94	\$	30,905.94	\$	(24,635.94)
11 2160 1 01 00 5333	THERAPY SVCS VISION CONTRACTED SVCS	\$	2,205.00	\$	1,190.50	\$	1,809.50	\$	3,000.00	\$	(795.00)
11 2160 1 01 00 5334	THERAPY SVCS PT CONTRACTED SVCS	\$	10,800.00	\$	4,272.50	\$	14,160.58	\$	18,433.08	\$	(7,633.08)
11 2160 1 01 00 5610	THERAPY SVCS SUPPLIES	\$	1,200.00	\$	-	\$	-	\$	-	\$	1,200.00
11 2160 2 01 00 5330	THERAPY SVCS - MIDDLE OTHER PROF SVCS	\$	-	\$	-	\$	-	\$	-	\$	-
11 2160 2 01 00 5331	THERAPY SVCS - MIDDLE OT CONTRACTED SVCS	\$	1,500.00	\$	-	\$	-	\$	-	\$	1,500.00
11 2160 2 01 00 5333	THERAPY SVCS - MIDDLE VISION CONTRACTED SVCS	\$	-	\$	-	\$	-	\$	-	\$	-
11 2160 2 01 00 5334	THERAPY SVCS - MIDDLE PT CONTRACTED SVCS	\$	-	\$	-	\$	-	\$	-	\$	-
11 2160 3 01 00 5330	THERAPY SVCS - HS OTHER PROF SVCS	\$	-	\$	-	\$	596.25	\$	596.25	\$	(596.25)
11 2160 3 01 00 5331	THERAPY SVCS - HS OT CONTRACTED SVCS	\$	5,250.00	\$	-	\$	-	\$	-	\$	5,250.00
11 2160 3 01 00 5333	THERAPY SVCS - HS VISION CONTRACTED SVCS	\$	2,205.00	\$	-	\$	-	\$	-	\$	2,205.00
11 2160 3 01 00 5334	THERAPY SVCS - HS PT CONTRACTED SVCS	\$	1,200.00	\$	-	\$	-	\$	-	\$	1,200.00
2160 Total	OT SERVICES	\$	139,402.82	\$	31,528.31	\$	61,736.81	\$	93,265.12	\$	46,137.70
11 2162 3 01 00 5330	PHYSICAL THERAPY-HS OTHER PROF SVCS	\$	-	\$	-	\$	436.80	\$	436.80	\$	(436.80)
2162 Total	PT SERVICES	\$	-	\$	-	\$	436.80	\$	436.80	\$	(436.80)
11 2700 0 01 61 5519	SPED TRANSPORTATION TRANSPORTATION	\$	400,000.00	\$	22,965.00	\$	389,074.07	\$	412,039.07	\$	(12,039.07)
2700 Total	TRANSPORTATION	\$	400,000.00	\$	22,965.00	\$	389,074.07	\$	412,039.07	\$	(12,039.07)
11 5310 1 01 00 5564	CHARTER SCHOOL TUITION TO PRIVATE SCHOOL	\$	-	\$	4,775.00	\$	1,345.00	\$	6,120.00	\$	(6,120.00)
5310 Total	CHARTER SCHOOL TUITION	\$	-	\$	4,775.00	\$	1,345.00	\$	6,120.00	\$	(6,120.00)
Grand Total		\$	3,621,165.99	\$	831,278.16	\$	3,074,303.83	\$	3,905,581.99	\$	(284,416.00)

**Auburn School District
Draft Nominations 2024/2025**

XII.A.

<u>Last</u>	<u>First</u>	<u>Assignment</u>
Ahnen	Meghan	Elementary Education
Ashby	April	Special Education
Ashness	Danika	Health Education
Avellino	Melinda	Guidance Counselor
Chiesa	Tiana	English Education
Cohen	Carly	Reading Specialist
Duffy	Jessica	Elementary Education
Dupont	Nicole	Elementary Education
Duquette	Rebecca	Elementary Education
Dwyer	Caitlin	Elementary Education
Everett	Theresa	Special Education
Fortier	Karen	Elementary Education
Gilon	Jane	School Nurse
Greene	Nicole	Elementary Education
Hallenbeck	Lindsay	Special Education
Harry	Alexa	Special Education
Henderson	Erin	Elementary Education
Huston	Kevin	Math Education
Joaquin	Amanda	Elementary Education
Johnston	Andrea	Band/Music Education
Kaufman	Sarah	Music Education
Lavigne	Amanda	Science Education
Leary	Marissa	Art Education
Moynihan	Kerrie	Elementary Education
Mullen	Billie	Elementary Education
Nusbaum	Sara	Elementary Education
O'Donnell	Katelyn	Special Education
O'Neil	Andrea	Library Media Specialist
O'Toole	Jennifer	Elementary Education
Pampel	Melanie	Elementary Education
Paraskevas II	James	Language Arts Education
Parker	Andrea	Speech Language Pathologist
Podbelski	Lauren	Elementary Education
Pope	Lisa	Foreign Language
Poulin	Sarah	Math Education
Prunier	Melissa	Elementary Education
Rankin	Adam	Social Studies Education
Reinelt	Linda	21 st Century Learning
Roggenbuck	Kathleen	Elementary Education
Royce	Emily	Elementary Education
Russell	Tracy	English Education
Seymour	Kristen	School Psychologist
Smith	Sherri	Elementary Education
Spain	Christina	Reading Specialist
Stamoulis	Zoe	Guidance Counselor
Strabone	Jennifer	Elementary Education
Tentas	Elizabeth	Special Education
Tewksbury	Stephen	Physical Education
Vilandre	Vanessa	Elementary Education
Villeneuve	Laura	Social Studies Education
Wasson	Molly	English Education
West	Melissa	Art Education
Wheeler	Jonathan	Social Studies Education
Winter	Erin	English Language Arts

XIV.

**School Administrative Unit #15
Auburn Pupil Accounting
Monthly Enrollment**

DATE: March 4, 2024

GRADE	SECTION	TOTAL 2023-2024	TOTAL 2022-2023	TOTAL 2021-2022	TOTAL 2020-2021
K	4	62	63	70	50
1	4	70	83	62	59
2	4	84	63	63	78
3	3	69	63	84	68
4	3	62	86	76	74
5	4	83	76	77	67
6	4	75	78	71	78
7	4	80	73	74	58
8	4	69	75	56	69
TOTAL	34	654	660	633	601

**School Administrative Unit #15
Auburn Pupil Accounting
High School Monthly Enrollment**

DATE: March 4, 2024

School	Grade 9	Grade 10	Grade 11	Grade 12	TOTAL
Pinkerton Academy	74	49	61	70	254
Memorial High School	0	0	0	1	1
Private	2	8	10	5	25
TOTALS by Grade	76	57	71	76	280
Special Education Placements	0	2	2	0	4
GRAND TOTAL					284

**School Administrative Unit #15
Auburn School District
March Enrollments**

Auburn Village School

GRADE	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017
K	62	63	70	50	45	64	51	51
1	70	83	62	59	86	72	70	56
2	84	63	63	78	70	75	62	73
3	69	63	84	68	76	64	73	63
4	62	86	76	74	70	73	57	68
5	83	76	77	67	77	55	73	79
6	75	78	71	78	62	73	81	64
7	80	73	74	58	71	80	64	79
8	69	75	56	69	87	66	81	79
TOTAL	654	660	633	601	644	622	612	612