

**AUBURN SCHOOL BOARD MEETING**  
**Tuesday, September 12, 2023 6:00 p.m.**  
**Auburn Village School Media Center**

- I. CALL TO ORDER** – Alan Villeneuve, Board Chair
- II. PLEDGE OF ALLEGIANCE**
- III. PROOF OF POSTING** – William Rearick, Superintendent of Schools
- IV. APPROVAL OF MINUTES**
  - A. Minutes of the Auburn School Board Meeting on August 22, 2023\* (action required)
- V. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- VI. SUPERINTENDENT’S UPDATES**
- VII. REPORTS**
  - A. Reports of Administrators
  - B. Reports of Sub-Committees
- VIII. OLD BUSINESS**
  - A. Strategic Plan Adoption
  - B. Pinkerton Academy Acknowledgement Letter re: Contract Language Changes\*
- IX. NEW BUSINESS**
  - A. Food Service Salary-Discussion
- X. FINANCIAL**
  - A. Expenditure Report\*
  - B. Manifest Approvals
- XI. POLICIES**
  - A. First Reading\* BEDA Public Notification of School Board Meetings, CBG Superintendents Development Opportunities, CBI Evaluation of the Superintendent, JCA Change of School or Assignment, JEC Manifest Educational Hardship, JEC Assignment of Kindergarten Pupils to Classes, EEA Student Transportation JLCJA Emergency Plan for Sports Related Injuries and Additional Protocols for Athletics Participation, IHBG-R Home Education Instruction/Dual Enrollment, and ILD Non-Educational Questionnaires, Surveys and Research.
- XII. PERSONNEL**
  - A. Athletic Nominations\*
- XIII. INFORMATIONAL ITEMS AND CORRESPONDENCE, and/or MISCELLANEOUS INFORMATION**
  - A. Audit Reports\*
- XIV. NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-I if necessary)**
- XV. ADJOURNMENT (action required)**

The next regularly scheduled School Board Meeting will be on Tuesday, October 10, 2023, at 6:00 p.m. at the Auburn Village School Media Center.

The SAU #15 Board will meet on September 27, 2023 at 6:30 p.m. at the David R. Cawley Middle School Media Center in Hooksett.

*\*Materials provided in packet*

Please note: In addition to the items listed on the agenda, the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in non-meeting session in accordance with RSA 91-A if the need arises.

**AUBURN SCHOOL BOARD MEETING  
AUGUST 22, 2023 AT 6:00 P.M.  
AUBURN VILLAGE SCHOOL MEDIA CENTER**

**These minutes have not been approved.**

Alan Villeneuve, Board Chair, called the meeting to order at 6:00 p.m. Those in attendance were members Janice Baker, Adrian Newton, Jason Tyburski, and Derek Berger. Also in attendance was Principal, Lori Collins, Assistant Principal Jennifer Barnhill, Director of Student Services Tracy Griffenhagen, Math Coordinator Jen Bordis, Maintenance Director Scott Dube; Superintendent William (Bill) Rearick, Director of Curriculum, Instruction and Assessments Meg Largy, and Business Administrator, Cory Izbicki.

**PLEDGE OF ALLEGIANCE**

Alan Villeneuve led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Bill Rearick provided proof of posting.

**APPROVAL OF MINUTES**

Motion by Janice Baker, seconded by Derek Berger, to approve the June 13, 2023 Board meeting minutes with the following amendment: Page 2-Paragraph 1 should read 'He said the process of revising the language to the **Pinkerton** contract...', and the motion carried unanimously.

**OPPORTUNITY FOR PUBLIC INPUT**

No participation.

**SUPERINTENDENT'S UPDATES**

Bill Rearick stated that all new buses have arrived and are in an alternate lot in Candia. He said they continue to work through the permitting process with the Town of Hooksett for a terminal in Hooksett. He said there has been good communication with the bus company and that he has been assured there will be enough drivers for extracurricular activities.

Bill also gave a facilities update, summarizing items approved at the Board Retreat which have been, or are currently, being addressed. Scott Dube gave the Board options for scoreboards.

**NEW BUSINESS**

**Handbook Changes**

Jenn Barnhill summarized the proposed changes to the student handbook. Discussion ensued relative to allowing students to re-take tests. A few language changes were suggested by Board members.

Motion by Janice Baker, seconded by Adrian Newton, to adopt the handbook changes for 2023/2024 as modified, and the motion carried unanimously.

**SRO Discussion**

The Board re-visited discussions about hiring a School Resource Officer. The Board will meet at 5:00 p.m. on September 12, 2023, before their regularly scheduled Board meeting to discuss this issue further.

**Lego Robotics Donation**

Motion by Janice Baker, seconded by Derek Berger, to accept the Lego donation as presented, and the motion carried unanimously.

**IT Recycling**

Motion by Derek Berger, seconded by Jason Tyburski, to approve the IT Recycling as presented, and the motion carried unanimously.

**Volleyball Discussion**

Crystal Diorio, AVS volleyball coach, thanked the Board for their contribution which allowed AVS to join the Volleyball League. Ms. Diorio introduced Danika Ashness, the new Athletic Director. She said Pinkerton gifted AVS with a net, pads, antennas and poles. She said uniforms have been purchased. She requested funding for a volleyball system and distributed an informational packet for the Board to review options.

Motion by Janice Baker, seconded by Derek Berger, to fund \$3,210 out of the current budget for a 2-hole volleyball system, and the motion carried unanimously.

**POLICIES**

AC Non-Discrimination, BBBH Record of Organization and Operation of the SAU Board, GBAA Sexual Harassment Violence-Employee, GBEAB Code of Conduct Reporting, GBJA Health Insurance Portability and Accountability ACT (HIPPA), IJOA-R Request for Educational Field Trip, JBAA Sexual Harassment Violence-Students, and JICI-R Modification of a Weapons Expulsion were in the Board packet as references to Assistant Superintendent were removed and changed to the current SAU position of Director of Curriculum, Instruction and Assessment. Motion by Janice Baker, seconded by Derek Berger, to approve the policies replacing 'Assistant Superintendent' with 'Director of Curriculum, Instruction and Assessment' and to waive the second reading, and the motion carried unanimously.

Policies GBCD Background Investigation and Criminal Records Check, IHBG Home Education, IHBG-R Home Education/Dual Enrollment, BEDH Public Participation at Board Meetings, EBCA Emergency Response Plan, EEA Student Transportation Services and BCB Board Member Conflict of Interest were reviewed at the May 9, 2023 and were tabled as a second reading on June 13.

Motion by Derek Berger, seconded by, Janice Baker, to approve the second reading/adoption of the policies, except IHBG-R as amended, and the motion carried unanimously. Policy IHBG-R will be reviewed by the policy committee at their next meeting.

### **Strategic Plan**

Bill Rearick and Jenn Bordis reviewed the Strategic Plans' Goals and spoke to each. An overview will be given to teachers next week and the plan will be approved at the Board's September 12 meeting.

### **FINANCIAL**

#### **Expenditure Report**

The expenditure report was in the packet for review.

#### **Manifest Approvals**

Motion by Janice Baker, seconded by Derek Berger, to approve the 7/12/23-8/22/23 manifest in the amount of \$8,099,148.63, and the motion carried unanimously.

Motion by Janice Baker, seconded by Derek Berger, to approve the 6/14/23-7/11/23 manifest in the amount of \$81,336,976.07, and the motion carried unanimously.

### **PERSONNEL**

#### **Superintendent's Nominations**

Motion by Janice Baker, seconded by Adrian Newton, to approve the Superintendent's nominations of Kristen Seymour and Rebecca Duquette as presented, and the motion carried unanimously.

Alan Villeneuve commended administrators for their participation in this meeting.

Teacher and AEA Co-President Melissa Prunier, thanked administration for filling all vacant positions.

### **INFORMATIONAL ITEMS AND CORRESPONDENCE, and/or MISCELLANEOUS INFORMATION**

Board Meeting Dates/List of Standing Committee Assignments

### **ADJOURNMENT**

Motion by Derek Berger, seconded by Adrian Newton, to adjourn the meeting at 8:30 p.m., and the motion carried unanimously.

The Board will meet at 5:00 p.m. on Tuesday, September 12, 2023, for a workshop to discuss aspects of having a School Resource Officer at AVS.

The next Auburn School Board Meeting will be Tuesday, September 12, 2023, at 6:00 p.m. at the Auburn Village School Media Center.

The SAU Board will meeting on Wednesday, September 27, 2023 at 6:30 p.m. at the David R. Cawley Middle School Cafeteria.

Respectfully submitted.

Rebecca SJ McCarthy  
School Board Recording Secretary

## New Hampshire School Administrative Unit #15

90 Farmer Road  
Hooksett, New Hampshire 03106-2125  
*Telephone (603) 622-3731 Fax (603) 669-4352*

**William J. Rearick**  
*Superintendent of Schools*

**Meghan Largy**  
*Director of Curriculum, Instruction and Assessment*

**Cory Izbicki**  
*Business Administrator*

### Auburn School Board Report

September 12, 2023

#### **First Week of School**

On August 29<sup>th</sup> I had the opportunity to welcome the teachers back to school. Lori also acknowledged those teachers and paraprofessionals who have worked for 20 years or more at AVS. I thought this was a very nice gesture by Lori, and everyone who was recognized were appreciative of the recognition.

On the first two days of school Lori and I visited Kindergarten through 4<sup>th</sup> grade classrooms. After each teacher introduced us to their students, Lori introduced herself to the new students in each classroom. Both the students and staff were excited about starting school.

#### **Bus Transportation:**

This year, we have gone back to using eight buses to pick students in grades K-8. The first day of school we experienced delays with the students arriving in the morning, and buses 3 and 4 experienced significant delays on the afternoon routes. The times for bus 3 along with all the other buses have improved their pick up and drop off times.

As the Board is aware, we have experienced significant issues with the Bus 4 route. I have been in frequent communication with bus manager and general manager regarding our concerns with Bus 4. Lindsay rode Bus 4 on Thursday and reported that the cause for all the significant delay is due to how the bus route was constructed. The updated Bus 4 route was sent to First Student on Friday with it going into effect on Monday, September 11<sup>th</sup>. Lori, Lindsay, and Jen also made changes to the other bus routes in order to improve the run times. These changes also went into effect on September 11<sup>th</sup>.

Within the next two weeks, parents will receive a notification from Lori informing them that they will be able to access First View which is bus tracking program. Parents will be able to track the location of their child's bus using their cell phone.

#### **Strategic Plan**

On August 29<sup>th</sup>, Lori provided an overview of the Strategic Plan to her staff in preparation for the September 29<sup>th</sup> rollout. Lori and her administrative team, along with Meg and I, are currently working on the rollout plan.

## Director of Curriculum, Instruction, and Assessment Report



### **Thank you and Welcome to the 2023 - 2024 School Year**

I would first like to express my gratitude for the trust and support that the board has placed in me. I eagerly look forward to working collaboratively to realize our shared vision of continued academic excellence. On August 29th, it brought me immense pleasure to extend a heartfelt welcome to the dedicated staff of AVS for the commencement of the 23-24 school year!

### **Professional Development**

During the week of August 14th, new staff underwent comprehensive training, equipping them with essential tools and knowledge for their roles. Teachers familiarized themselves with AVS digital tools, curriculum, and pedagogy. These sessions prepared educators for the school year and fostered team camaraderie. All teachers were invited to Professional Learning Communities training on August 2nd, emphasizing data analysis and PLC protocols. Jenn Bordis will oversee the implementation of PLCs to drive effective student achievement. On August 23rd, administrators reviewed discipline policies, discussed restraint and seclusion updates, legislative updates, and covered Title IX regulations through a presentation by Drummond Woodsum.

### **Strategic Plan**

The administrative team convened several times over the course of the summer to engage in a collaborative discussion aimed at aligning initiatives with the overarching strategic plan. On August 29th, Dr. Collins provided staff members with a brief overview of the strategic planning process and outlined next steps for purpose-driven actions that will propel Auburn Village School towards its desired future.

### **Curriculum, Instruction and Assessment Meetings and Walkthroughs**

I had the opportunity to engage in one-on-one conversations with each administrator. These discussions illuminated both areas of achievement and those that held potential for improvement. On September 7th, I accompanied Dr. Collins and Jenn Bordis on a tour of multiple classes at AVS. Jenn Bordis and I convened on September 8th to plan for strategies for ensuring the continuity and sustainability of initiatives.

### **Federal Funds**

Collaborating closely with building administration, I have identified several needs within AVS and leveraged this insight to successfully secure grant funding for professional development for administration and staff and classroom materials for related academic activities.

### **NHED and South Central Meetings**

I joined the monthly NHED conference call with the Commissioner on September 5th. I will attend the first South Central meeting on September 22nd. Meetings will be held in person this year.

Respectfully Submitted,

*Meg Largy*

Meg Largy

Director of Curriculum, Instruction, and Assessment

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# Auburn School District

## Principal's Report

September 12, 2023

VII.A.

### 2022-2023 Enrollment

Grade	Enrollment	Teachers	Av.Class Sizes	
K	61	3	20	Kaake, Moynihan, Ahnen, Duquette
1	83	4	21	Prunier, Podbelski, Mullen, Chiesa
2	65	3	22	Dupont, Nusbaum, Smith, O'Toole
3	62	3	21	Pampel, Russell, Duffy
4	86	4	22	Boucher, Fortier, Royce
5	76	4	19	Vilandre, Strabone, Henderson, Dwyer
6	77	4	19	Roggenbuck Villeneuve, Joaquin, Winter
7	73	4	18	Wasson, Poulin, Greene, Rankin
8	73	4	19	Paraskevas, Huston, Wheeler, Lavigne
<b>Total</b>	<b>656</b>	<b>33</b>		

UA Team:

Steve Tewksbury-Physical Education

Danika Ashness-Health Teacher

Andrea Johnston-Band Teacher

Melissa West-Art Teacher

Marissa Leary-.5 Art Teacher

Linda Reinelt-STEAM Teacher

Andrea O'Neil-Librarian

Sarah Kaufman-General Music Teacher

Jennifer Bordis - Math Coordinator

Jennifer Barnhill - MS Assistant Principal

Tracy Griffenhagen - Special Education Director

### Events at AVS for September

Sept 9-Parks and Rec Fireworks @ 6:30 (back of AVS)

Sept 10-Auburn Duck Race

Sept 12-School Board Meeting

Sept 14-Student School Photo Day

Sept 14-Open House, Elementary School (and PTA Ice-Cream Social)

Sept 19-PTA Meeting

Sept 21-Parent Info Night, Middle School

Sept 29-NO SCHOOL FOR STUDENTS/PD for TEACHERS

### Kindergarten Play and Ride Day

The goal of the hour and a half was to acclimate our new kindergarteners to our school and staff as well as ride the bus.

Students and parents arrived at school and gathered in the cafeteria. Teachers then joined the students on the playground

2023-2024 AVS PTA CALENDAR OF EVENTS			
For more information please visit <a href="http://www.avspta.net">www.avspta.net</a> or contact us @ <a href="mailto:avspta@sau15.net">avspta@sau15.net</a>			
FALL	<b>September</b>	<b>October</b>	<b>November</b>
	9 10am - 3pm Duck Race AVS Swag available	13 Meadow Farms Orders Due	3 4pm - 8pm Book Fair at Barnes & Noble
	14 6:30pm PTA Meeting AVS Library	17 6:30pm PTA Meeting AVS Library	20 Let it Glow-Registration for Holiday Light Competition
	19 6pm 1st-4th Open House Ice Cream Social	21 5:30pm - 8pm Spooky Walk Wayne Eddows Rain date: 10/22	21 6:30pm PTA Meeting AVS Library
WINTER	21 6pm 5th-8th Open House AVS Swag available	23-28 Missoula Children's Theater Beauty Lou and The Country Beast Grades 1,3,5 and 7	
	<b>December</b>	<b>January</b>	<b>February</b>
	3 9am - 2pm Holiday Fair Breakfast with Santa	11 6pm - 8pm Family Bingo AVS Gym	1 Cash Calendar Sales Start
	8 Let it Glow - Competition Open Voting	16 6:30pm PTA Meeting AVS Library	17 6pm - 8:30pm Father/ Daughter Dance Snow Date: 2/18
SPRING	NO PTA MEETING		20 6:30pm PTA Meeting AVS Library
	<b>March</b>	<b>April</b>	<b>May</b>
	19 6:30pm PTA Meeting AVS Library	13 Mother/Son Event	6-10 Teacher Appreciation Week
	18-23 Missoula Children's Theater Jack and the Beanstalk Grades 2,4,6 and 8	16 6:30pm PTA Meeting AVS Library	21 6:30pm PTA Meeting AVS Library
			<b>June</b>
			7 Student Appreciation Day

for fun and social interaction. Parents were able to learn more about the school and their child's schedule. They heard from our PTA, Food Service, and administration. The floor was open to questions and discussion to alleviate uncertain ties about the start of the year. This annual Play and Ride Day. Overall, it proved to be very successful.

### **Back to School Blast**



The PTA organized another spectacular event on August 29<sup>th</sup>. All students and parents were invited to a gathering to celebrate the opening of school. Students reconnected with friends, met their new teachers and learned about community organizations such as the Griffin Library and Auburn Girl and Boy Scouts. The event also boasted food, music, games, balloon art, and face painting.

We are looking forward to the Kindergarten - 4th Grade Open House and Ice Cream Social on September 14th, 2023 6:00. AVS swag will be available.

### **Professional Development and First Two Days of School**

The entire staff was back at school on Monday, August, 28<sup>th</sup> and Tuesday, August 29th. Forty-seven (80% of those eligible) teachers took advantage of the optional PD Day to set up their room prior to these scheduled days. On the first day, content area teachers in middle school did a data dive using the four-year SAS data trends in their areas. The elementary teachers completed the Keys to Writing training.

### **Fisher Cats Readathon**

AVS hit a grand slam in the Fishercats - Delta Dental Stadium Readathon! Auburn Village School was among the highest participating schools last year and earned a \$ 1,000 gift from the NH Fisher Cats. Thank you to Andrea O'Neil for spearheading this fabulous opportunity!

### **Athletics**

Let's Go AVS! Fall sports are underway! The Boys' and Girls' soccer teams are going through their tryouts this week and will have a final roster by Friday 9/8. The boys' team, coached by Kevin Huston, has their first game on Wednesday 9/13 away at Hood at 3:30pm. The girls' team, coached by Anthony Lockwood and Sara Bethke, will be playing at home against Litchfield on 9/11 at 3:30pm. The Cross-Country Team, coached by Meghan Ahnen and Danika Ashness, has a team of 26 boys and girls this year with many newcomers. Their first race is 9/6 away at Chester at 3:30pm. The Volleyball Team, coached by Kristal Diorio and Danielle Guinesso, is gearing up for a spectacular season. They have taken a playing team and practice team to begin building their depth as a new tri-county aligned team. Their first game will be 9/11 away at Iber Holmes Gove at 3:30pm.

### **School Security**

We have been working diligently correcting the recommendations from Homeland Security. The administrative team has also been working to update our Emergency Management Plan as it is due to the state by the end of October. One of the new focus points of Homeland Security is the addition of an athletic policy pertaining to hydration, heat acclimatization and wet bulb globe temperature guidelines as established by the American College of Sports in addition to a policy for Sports Related Injuries as required by NH RSA 200:40-c. The Emergency Management Committee will begin to meet in October to plan drills and suggest other safety protocols.

### **AVS Testing Schedule**

NWEA testing has begun. To lessen disruption to our schedule, we will be testing all students on the same day as was done in the spring.

Mathematics Assessment: September 19th

- Grades 1,2,3,4,6 - 9:00-11:00
- Grades K 10:00
- Grade 5 and 7 – 12:05
- Grade 8 8:00

Reading Assessment: September 12th

- Grades 1,2,3,4,6 - 9:00-11:00
- Grades K 10:00
- Grade 5 and 7 – 12:05
- Grade 8 8:00

This year we have been chosen for the National Assessment of Educational Progress (NAEP) test. Schools are identified based on the U.S. Department of Education's public school system database. From beginning to end, most NAEP assessments will take no more than 120 minutes from start to finish, including set up and travel time to and from class. They will be testing grades 4 and possibly grade 8 in February. NAEP results are reported for different demographic groups rather than for individual students or schools. Within a school, just some of the student population participates, and student responses are combined with those from other participating students to produce the results

### **Curriculum**

During the week of September 5<sup>th</sup>, we met for Math PLC's. The agenda included: instructional priorities, creating team norms choosing team roles, and creating smart goals.



**AUBURN SCHOOL DISTRICT**  
11 Eaton Hill Road Auburn, NH 03032  
**Department of Student Services**

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**School Board Report**  
**September 2023**  
**Tracy Griffenhagen, Director of Student Services**

**Updated Special Education Population**

Auburn Village School PreSchool - Grade 8

**92 students** (September 2022 = 85 students)

Pinkerton High School Grades 9 - 12

**33 Students** (September 2022 = 38 students)

Out of District Pre-School

**6 students** (September 2022 = 2 student)

Out of District K - 8

**2 students** (September 2022 = 1 student)

Out of District 9 - 12

**5 students** (September 2022 = 4 students)

**Extended School Year Services**

In July 2023 we combined Extended School Year Special Education Services with Summer Academy for our K - 8 students. This allowed all students to participate in summer programming in the least restrictive setting while still adhering to IEP requirements. 45% of our identified students participated in summer programming at AVS (up from 28% in July 2022).

**ESY - Other**

Pinkerton - 2 students

Out of District - 3 students

Pre-School - 3 students in ESY Program.

Pre-School - 12 students participated in "Drop-In" Speech services

**Staffing**

4 Paraeducators are in-process. Once cleared, we will be fully staffed.

## Math Coordinator Board Report

Meeting: September 12, 2023

This summer, our new faculty participated in a professional development on Seesaw (K-2 learning management system), Schoology (3-8 learning management system), Math in Focus, and Wonders. They also joined our returning staff in workshops on Keys to Early Writing (K-2) and Keys to Content Writing (3-8), as well as a Professional Learning Communities kick off.

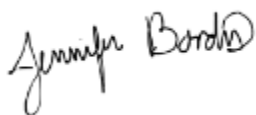
This year, we will be implementing monthly professional learning communities in math and ELA. These organized meetings are focused around student learning and how to adapt instruction based on what students have learned. Teachers will collaboratively look at student work, assessment data (both formal and informal), and share instructional strategies to improve student achievement. Meetings for September will focus on reviewing instructional priorities, establishing norms and establishing protocols for information review. In line with the strategic plan, professional learning communities will formalize the collaboration already present among teams and enable more individualized responses to student learning. Middle school vertical teams reviewed 4 year SAS trends to celebrate some gains that were made from last year and determine areas of focus for this upcoming year.

In K-2, we are implementing counting collections, a research-based strategy that helps students discover how to organize their thinking/counting and develop more sophisticated strategies, such as unitizing (seeing a set of 10 ones as 1 ten). Students will begin counting collections towards the end of the month. Though Math in Focus remains our primary source of math materials, teachers will be supplementing with these counting collections and number talks at the elementary level. I hope to have a daily number sense review for middle school teachers in the near future. These supplements will help our students develop flexible mathematical reasoning.

Students in grades K-5 have begun to take Dibels, which is Auburn's dyslexia screening tool and ELA benchmark. In alignment with the new legislation, HB377, students who do not meet benchmark for grade-typical development will be rescreened and an intervention plan will be created. Our K-4 reading specialist is working to ensure that all timelines and recommendations are followed.

All students will take the NWEA MAP Growth assessment during the last two weeks of September. This data will be used to create intervention and enrichment groups. This data will be analyzed during grade level and content area professional learning community meetings.

Respectfully submitted,



Jennifer Bordis, Math Coordinator

**Auburn Village School**

**Monthly Report – Summer 2023**

**General Maintenance Activities**

**General Item**

Sewage Lift Station – During routine inspection for potential repairs for 24/25 budget. While completing inspection vendor found a cracked 3” discharge line & check valve. Repairs scheduled for September 6<sup>th</sup>. A PM will also be generated for a monthly routine inspection.

Custodial & Maintenance staff continue to prepare school for opening day. The continue to go above and beyond. Great Team we have.

General building clean-out of items from school area & excess furniture in storage containers, have been discarded, recycled & organized. Hope to have once container removed following the start of school. **(On-going)**

Automation - Repairs/Improvements have been completed to tie in existing Hot Water heating system onto the Siemens system. Vendor ate all costs associated with this improvement.

Painting – Several classrooms in 7 & 8<sup>th</sup> grade wing have been painted, Media Center has also been painted.

Playground Area – Additional 50yds of playground chips have been installed.

Gym Floor recoat completed

Septic Tank Pumping – Scheduled week of August 21<sup>st</sup>. **(Completed)**

HVAC – Annual maintenance has been completed, several repairs were noted and will be addressed. **(Have received proposal for repairs)**

Annual Carpet cleaning was completed, 2<sup>nd</sup> flr, Media Center & office areas.

Working with Sarah Food Service director, additional cafeteria tables were ordered and have been installed, in preparation of the 23/24 school year lunch schedule.

2<sup>nd</sup> Flr 7 & 8<sup>th</sup> grade bathrooms line jetting and camera inspection was completed. Proposal has been received for lining of existing 4” cast iron drain. **(Project will be on hold at this time)**

Propane – Eastern Propane has been awarded contract agreement for the 23/24 School Year. Additional work for tank improvement’s is scheduled for August 22. **(While completing improvements additional items were found that required immediate repair/replacement)**

Contracted individual continues completing numerous summer cleaning task over the summer. She has been a great addition to the team & is working out great.

Grounds – Fertilizing program continues over the summer. Infield maintenance is scheduled to be completed week of August 21<sup>st</sup>. **(Completed)**

Numerous work request completed and continue to be completed over the summer.

Maintenance staff continue to support all Summer Academy/ESY, also supporting all Summer camp activities, and Town events as needed, **(Also Back to School events)**

### **Fire/Life Safety/Security**

Fire Department Walkthrough – Annual walkthrough was completed. AFD will follow up with their report.

Security entrance bollards have been installed in front of office areas. Was completed through a security grant from HSA.

Generator Maintenance – Annual preventative maintenance has been completed.

Internal 5-year Tank inspection & cleaning has been completed, will be receiving a report with recommendations.

Dry system piping system flushing will be scheduled, ASAP. That failed the past Annual inspection. Need to look into any existing prints that may be available, as planking will be needed to access piping. **(On-going)**

Fire Systems – All system inspections/Hood Cleaning are scheduled to be completed the week of August 21<sup>st</sup>. **(A proposal will be sent with required repairs)**

Quarterly Panic Alarm testing was completed.

Monthly Fire Pump & Weekly Generator testing completed.

The following monthly task were completed, “Annual” fire extinguishers, and Generator ATS load transfer

### **Project's**

Team Space – Renovation to a classroom has been completed, Teacher has been in and has started to set-up.

Scoreboard – Proposal has been approved – Tentative November/December, possibly early spring?. Waiting on additional information from school board, last communication was the potential to hang from future installed light post.

## VII.A.

### Technology Board Report

Auburn Village School Meeting Date: 9/12/2023

It has been an extremely busy yet productive Summer and start of the 23-24 school year. All new student and staff accounts have been created. Student and staff chromebooks and laptops have been updated, cleaned, configured and delegated to their respective users. The replacement cycle is now in full rotation so going forward it will be a generally flat budget for student devices. Classrooms and office spaces have been setup and checked to make sure all technology is working building wide. Performed required Rollovers, beginning of year tasks, imports and syncs for district software (Seesaw, Schoology, Destiny, Lexia, Mosaic, SNAP Health, Powerschool, etc. and rolled out some new Powerschool and Clever syncs (Bloomz, Newsela).

A number of network and platform related upgrades and improvements have been completed since my start at AVS including:

- Upgraded all 49 wireless access points in the building with new models
- New interactive projectors installed in 7 classrooms to replace old smartboards
- Upgraded all network switches in our MDF (Main switch closet) and in the 4 other closets (IDFs) around the building. Consolidated switch locations by moving the library switch stack into the pump room closet.
- Uniformly re-wired all network closet locations with Cat6 cabling
- New backup failover internet line through a separate ISP has been tested and is now live.
- Purchased a new Phishing and Spam training platform to be rolled out in the near future called Sophos Phish Threat.
- Deployed new student chromebooks for grades K, 1 and 5.
- Upgraded Google Workspace licensing to Enterprise Edition across the SAU which provides enhanced security features and tools as well as enhancements across many of the Google Apps.

Auburn School District  
General Fund  
YTD Expenditure Report - August 2023

**X.A.**

					ENCUMBRANCES		ENCUMBRANCES PLUS	
ACCOUNT	TITLE				BUDGET	OUTSTANDING	YEAR TO DATE EXP	YTD EXPENDITURES
11 1100 1 01 00 5108	REG ED MATH COORDINATOR				86,700.00	72,692.30	13,846.16	86,538.46
11 1100 1 01 00 5109	REG ED RETIREMENTS				30,000.00	-	30,000.00	30,000.00
11 1100 1 01 00 5112	REG ED TEACHER SALARIES				2,558,071.06	2,359,387.44	99,801.53	2,459,188.97
11 1100 1 01 00 5114	REG ED PARAPROFESSIONAL				111,941.70	41,969.61	-	41,969.61
11 1100 1 01 00 5120	REG ED SUBSTITUTE SALARIES				90,000.00	19,053.84	150.00	19,203.84
11 1100 1 01 00 5122	REG ED HEALTH INSURANCE BUYOUT				33,750.00	-	-	-
11 1100 1 01 00 5211	REG ED HEALTH INSURANCE				635,699.76	518,059.92	122,608.36	640,668.28
11 1100 1 01 00 5212	REG ED DENTAL INSURANCE				15,194.27	9,079.99	1,466.64	10,546.63
11 1100 1 01 00 5213	REG ED LIFE INSURANCE				3,453.58	2,978.96	587.92	3,566.88
11 1100 1 01 00 5214	REG ED DISABILITY INSURANCE				7,884.05	5,606.40	1,121.28	6,727.68
11 1100 1 01 00 5220	REG ED FICA				222,650.40	189,522.90	10,426.01	199,948.91
11 1100 1 01 00 5232	REG ED NHRS PROFESSIONAL				519,433.03	471,566.12	28,034.65	499,600.77
11 1100 1 01 00 5240	REG ED TUITION REIMBURSEMENT				30,000.00	3,568.94	3,568.94	7,137.88
11 1100 1 01 00 5241	REG ED WORKSHOP REIMB PROF				12,480.00	369.00	-	369.00
11 1100 1 01 00 5242	REG ED WORKSHOP REIMB SUPPORT				200.00	-	-	-
11 1100 1 01 00 5250	REG ED UNEMPLOYMENT INSURANCE				1,971.03	-	-	-
11 1100 1 01 00 5260	REG ED WORKER'S COMPENSATION				7,209.94	-	7,757.80	7,757.80
11 1100 1 01 00 5339	REG ED STUDENT TEAM BUILDING				5,800.00	-	4,950.00	4,950.00
11 1100 1 01 00 5430	REG ED REPAIRS & MAINT SERVICES				-	15,366.04	188.70	15,554.74
11 1100 1 01 00 5442	REG ED RENTAL OF EQUIPMENT				-	6,830.88	-	6,830.88
11 1100 1 01 00 5610	REG ED SUPPLIES				33,698.51	12,617.58	1,568.95	14,186.53
11 1100 1 01 00 5642	REG ED ELECTRONIC INFORMATION				-	-	-	-
11 1100 1 01 00 5643	REG ED INFORMATION ACCESS FEES				19,916.66	-	5,230.84	5,230.84
11 1100 1 01 00 5737	REG ED REPLACEMENT FURNITURE & F				16,334.15	16,200.48	-	16,200.48
11 1100 1 01 06 5610	FOREIGN LANGUAGE SUPPLIES				342.87	-	-	-
11 1100 1 01 06 5641	FOREIGN LANGUAGE TEXTBOOKS				131.00	-	-	-
11 1100 1 01 08 5610	ART SUPPLIES				5,538.50	5,040.15	-	5,040.15
11 1100 1 01 08 5739	ART OTHER EQUIPMENT				1,749.28	743.20	256.99	1,000.19
11 1100 1 01 15 5610	LANGUAGE ARTS SUPPLIES				3,093.67	3,713.79	834.97	4,548.76
11 1100 1 01 15 5641	LANGUAGE ARTS TEXTBOOKS				3,925.00	-	-	-
11 1100 1 01 15 5643	LANGUAGE ARTS INFORMATION ACCESS FEES				1,950.00	-	-	-
11 1100 1 01 15 5645	LANGUAGE ARTS PRACTICE BOOKS				1,063.20	-	-	-
11 1100 1 01 18 5610	HEALTH SUPPLIES				1,099.53	427.90	-	427.90
11 1100 1 01 20 5610	TECH ED SUPPLIES				1,482.50	1,450.50	-	1,450.50
11 1100 1 01 20 5643	TECH ED INFORMATION ACCESS FEES				308.00	-	299.00	299.00
11 1100 1 01 20 5810	TECH ED DUES & FEES				-	-	-	-
11 1100 1 01 23 5610	MATH SUPPLIES				2,942.51	2,236.25	832.84	3,069.09
11 1100 1 01 23 5641	MATH TEXTBOOKS				-	-	-	-
11 1100 1 01 23 5643	MATH INFORMATION ACCESS FEES				6,635.00	-	-	-
11 1100 1 01 23 5645	MATH PRACTICE BOOKS				23,221.24	-	20,317.20	20,317.20
11 1100 1 01 24 5442	MUSIC RENTAL OF EQUIPMENT				-	-	-	-
11 1100 1 01 24 5610	MUSIC SUPPLIES				1,815.75	2,183.05	453.29	2,636.34
11 1100 1 01 24 5739	MUSIC OTHER EQUIPMENT				1,469.99	1,469.99	-	1,469.99
11 1100 1 01 24 5810	MUSIC DUES & FEES				450.00	524.95	100.00	624.95
11 1100 1 01 25 5610	PHYS ED SUPPLIES				2,349.75	1,954.40	-	1,954.40

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ACCOUNT						TITLE	BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE
11	1100	1	01	27	5610	READING SUPPLIES	-	2,324.94	2,584.56	4,909.50	(4,909.50)
11	1100	1	01	27	5645	READING PRACTICE BOOKS	10,860.88	434.00	-	434.00	10,426.88
11	1100	1	01	27	5737	READING REPLACEMENT FURNITURE & F	-	-	-	-	-
11	1100	1	01	29	5610	SCIENCE SUPPLIES	6,600.00	1,303.08	971.82	2,274.90	4,325.10
11	1100	1	01	29	5643	SCIENCE INFORMATION ACCESS FEES	5,690.75	4,142.75	-	4,142.75	1,548.00
11	1100	1	01	30	5610	SOCIAL STUDIES SUPPLIES	511.93	45.77	-	45.77	466.16
11	1100	1	01	33	5610	TECH INTEGRATION SUPPLIES	389.32	-	318.77	318.77	70.55
11	1100	1	01	33	5643	TECH INTEGRATION INFORMATION ACCESS FEES	-	-	-	-	-
11	1100	1	01	40	5610	DRAMA SUPPLIES	2,461.00	-	-	-	2,461.00
<b>1100 Total</b>							<b>4,528,469.81</b>	<b>3,772,865.12</b>	<b>358,277.22</b>	<b>4,131,142.34</b>	<b>397,327.47</b>
11	1105	3	01	00	5561	REG ED HIGH SCHOOL TUITION OTHER LEA'S	15,408.00	15,408.00	-	15,408.00	-
11	1105	3	01	00	5563	REG ED HIGH SCHOOL TUITION PUBLIC ACADEMIES	3,636,288.00	3,528,432.00	-	3,528,432.00	107,856.00
11	1105	3	01	00	5564	REG ED HIGH SCHOOL TUITION TO PRIVATE SCHOOL	-	13,950.00	-	13,950.00	(13,950.00)
<b>1105 Total</b>							<b>3,651,696.00</b>	<b>3,557,790.00</b>	<b>-</b>	<b>3,557,790.00</b>	<b>93,906.00</b>
11	1200	1	01	00	5111	SPED ADMIN/OTHER SALARIES	98,940.00	80,696.55	15,370.76	96,067.31	2,872.69
11	1200	1	01	00	5112	SPED TEACHER SALARIES	230,232.00	273,445.86	9,352.30	282,798.16	(52,566.16)
11	1200	1	01	00	5114	SPED PARAPROFESSIONAL	330,019.31	-	-	-	330,019.31
11	1200	1	01	00	5115	SPED SECRETARIAL SALARIES	43,469.81	44,226.00	2,354.23	46,580.23	(3,110.42)
11	1200	1	01	00	5122	SPED HEALTH INSURANCE BUYOUT	-	-	-	-	-
11	1200	1	01	00	5211	SPED HEALTH INSURANCE	235,384.32	192,496.20	45,061.24	237,557.44	(2,173.12)
11	1200	1	01	00	5212	SPED DENTAL INSURANCE	3,188.63	1,642.94	218.79	1,861.73	1,326.90
11	1200	1	01	00	5213	SPED LIFE INSURANCE	858.94	794.30	158.86	953.16	(94.22)
11	1200	1	01	00	5214	SPED DISABILITY INSURANCE	1,121.99	947.30	225.46	1,172.76	(50.77)
11	1200	1	01	00	5220	SPED FICA	42,859.23	30,281.63	1,882.82	32,164.45	10,694.78
11	1200	1	01	00	5231	SPED NHRS SUPPORT	5,881.47	5,983.78	316.15	6,299.93	(418.46)
11	1200	1	01	00	5232	SPED NHRS PROFESSIONAL	45,217.56	69,553.57	4,855.60	74,409.17	(29,191.61)
11	1200	1	01	00	5240	SPED TUITION REIMBURSEMENT	-	-	-	-	-
11	1200	1	01	00	5241	SPED WORKSHOP REIMB PROF	3,200.00	1,110.00	-	1,110.00	2,090.00
11	1200	1	01	00	5250	SPED UNEMPLOYMENT INSURANCE	881.57	-	-	-	881.57
11	1200	1	01	00	5260	SPED WORKER'S COMPENSATION	1,633.40	-	1,757.52	1,757.52	(124.12)
11	1200	1	01	00	5330	SPED OTHER PROF SVCS	175,910.00	65,520.00	120.00	65,640.00	110,270.00
11	1200	1	01	00	5335	SPED TUTORING	-	-	-	-	-
11	1200	1	01	00	5336	SPED MEDICAID SERVICE PROVIDER	10,000.00	-	-	-	10,000.00
11	1200	1	01	00	5430	SPED REPAIRS & MAINT SERVICES	-	190.32	-	190.32	(190.32)
11	1200	1	01	00	5442	SPED RENTAL OF EQUIPMENT	-	-	-	-	-
11	1200	1	01	00	5531	SPED TELEPHONE	360.00	720.00	-	720.00	(360.00)
11	1200	1	01	00	5534	SPED POSTAGE	200.00	-	-	-	200.00
11	1200	1	01	00	5564	SPED TUITION TO PRIVATE SCHOOL	55,000.00	-	-	-	55,000.00
11	1200	1	01	00	5580	SPED MILEAGE REIMBURSEMENT	4,000.00	-	43.23	43.23	3,956.77
11	1200	1	01	00	5610	SPED SUPPLIES	1,500.00	-	52.76	52.76	1,447.24
11	1200	1	01	00	5641	SPED TEXTBOOKS	-	-	-	-	-
11	1200	1	01	00	5643	SPED INFORMATION ACCESS FEES	1,728.00	-	-	-	1,728.00
11	1200	1	01	00	5645	SPED PRACTICE BOOKS	2,000.00	-	-	-	2,000.00
11	1200	1	01	00	5650	SPED SOFTWARE	-	-	-	-	-
11	1200	1	01	00	5733	SPED NEW FURNITURE	1,822.65	-	-	-	1,822.65

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ACCOUNT	TITLE	BUDGET	ENCUMBRANCES		ENCUMBRANCES PLUS	
			OUTSTANDING	YEAR TO DATE EXP	YTD EXPENDITURES	AVAILABLE BALANCE
11 1200 1 01 00 5739	SPED OTHER EQUIPMENT	896.00	-	-	-	896.00
11 1200 1 01 00 5810	SPED DUES & FEES	995.00	-	-	-	995.00
11 1200 2 01 00 5330	SPED MIDDLE OTHER PROF SVCS	-	3,200.00	-	3,200.00	(3,200.00)
11 1200 2 01 00 5564	SPED MIDDLE TUITION TO PRIVATE SCHOOL	58,556.00	59,844.60	3,572.25	63,416.85	(4,860.85)
11 1200 3 01 00 5320	SPED HIGH SCHOOL PROFESSIONAL EDUCATIONAL	60,087.44	-	-	-	60,087.44
11 1200 3 01 00 5330	SPED HIGH SCHOOL OTHER PROF SVCS	-	-	-	-	-
11 1200 3 01 00 5563	SPED HIGH SCHOOL TUITION PUBLIC ACADEMIES	933,084.00	-	-	-	933,084.00
11 1200 3 01 00 5564	SPED HIGH SCHOOL TUITION TO PRIVATE SCHOOL	301,475.00	128,858.64	42,952.88	171,811.52	129,663.48
<b>1200 Total</b>	<b>SPECIAL EDUCATION</b>	<b>2,650,502.32</b>	<b>959,511.69</b>	<b>128,294.85</b>	<b>1,087,806.54</b>	<b>1,562,695.78</b>
11 1230 1 01 00 5112	ESY ELEMENTARY TEACHER SALARIES	22,000.00	100.00	15,600.00	15,700.00	6,300.00
11 1230 1 01 00 5114	ESY ELEMENTARY PARAPROFESSIONAL	6,000.00	7,813.75	5,728.25	13,542.00	(7,542.00)
11 1230 1 01 00 5115	ESY ELEMENTARY SECRETARIAL SALARIES	-	-	-	-	-
11 1230 1 01 00 5220	ESY ELEMENTARY FICA	2,142.00	605.57	1,631.62	2,237.19	(95.19)
11 1230 1 01 00 5231	ESY ELEMENTARY NHRS SUPPORT	811.80	-	-	-	811.80
11 1230 1 01 00 5232	ESY ELEMENTARY NHRS PROFESSIONAL	4,329.60	20.06	2,356.80	2,376.86	1,952.74
11 1230 1 01 00 5330	ESY ELEMENTARY OTHER PROF SVCS	5,500.00	3,186.00	5,482.00	8,668.00	(3,168.00)
11 1230 1 01 00 5563	ESY ELEMENTARY TUITION PUBLIC ACADEMIES	19,600.00	1,950.00	18,480.00	20,430.00	(830.00)
11 1230 2 01 00 5330	ESY MIDDLE OTHER PROF SVCS	-	-	-	-	-
11 1230 2 01 00 5563	ESY MIDDLE TUITION PUBLIC ACADEMIES	3,298.00	-	-	-	3,298.00
11 1230 3 01 00 5320	ESY HIGH SCHOOL PROFESSIONAL EDUCATIONAL	-	-	-	-	-
11 1230 3 01 00 5330	ESY HIGH SCHOOL OTHER PROF SVCS	2,000.00	-	2,000.00	2,000.00	-
11 1230 3 01 00 5564	ESY HIGH SCHOOL TUITION TO PRIVATE SCHOOL	9,500.00	4,559.52	4,559.52	9,119.04	380.96
<b>1230 Total</b>	<b>EXTENDED SCHOOL YEAR</b>	<b>75,181.40</b>	<b>18,234.90</b>	<b>55,838.19</b>	<b>74,073.09</b>	<b>1,108.31</b>
11 1260 1 01 00 5112	ELL TEACHER SALARIES	-	-	-	-	-
11 1260 1 01 00 5114	ELL PARAPROFESSIONAL	33,929.54	-	-	-	33,929.54
11 1260 1 01 00 5220	ELL FICA	2,595.61	-	-	-	2,595.61
11 1260 1 01 00 5232	ELL NHRS PROFESSIONAL	-	-	-	-	-
11 1260 1 01 00 5250	ELL UNEMPLOYMENT INSURANCE	40.07	-	-	-	40.07
11 1260 1 01 00 5260	ELL WORKER'S COMPENSATION	33.66	-	36.22	36.22	(2.56)
<b>1260 Total</b>	<b>ELL</b>	<b>36,598.88</b>	<b>-</b>	<b>36.22</b>	<b>36.22</b>	<b>36,562.66</b>
11 1270 1 01 00 5561	ADV LEARNER TUITION OTHER LEA'S	-	-	-	-	-
11 1270 1 01 00 5563	ADV LEARNER TUITION PUBLIC ACADEMIES	12,000.00	14,378.00	-	14,378.00	(2,378.00)
<b>1270 Total</b>	<b>ADV LEARNER</b>	<b>12,000.00</b>	<b>14,378.00</b>	<b>-</b>	<b>14,378.00</b>	<b>(2,378.00)</b>
11 1410 1 01 00 5117	COCURRICULAR CO-CURRICULAR SALARIES	22,000.00	-	-	-	22,000.00
11 1410 1 01 00 5220	COCURRICULAR FICA	1,683.00	-	-	-	1,683.00
11 1410 1 01 00 5232	COCURRICULAR NHRS PROFESSIONAL	4,328.76	-	-	-	4,328.76
11 1410 1 01 00 5610	COCURRICULAR SUPPLIES	920.00	705.00	-	705.00	215.00
11 1410 1 01 00 5616	COCURRICULAR DI SUPPLIES	1,850.00	-	-	-	1,850.00
<b>1410 Total</b>	<b>COCURRICULAR</b>	<b>30,781.76</b>	<b>705.00</b>	<b>-</b>	<b>705.00</b>	<b>30,076.76</b>
11 1420 1 01 00 5117	ATHLETICS CO-CURRICULAR SALARIES	20,500.00	-	-	-	20,500.00
11 1420 1 01 00 5220	ATHLETICS FICA	1,568.25	-	-	-	1,568.25
11 1420 1 01 00 5232	ATHLETICS NHRS PROFESSIONAL	4,033.52	-	-	-	4,033.52
11 1420 1 01 00 5330	ATHLETICS OTHER PROF SVCS	7,000.00	8,615.00	-	8,615.00	(1,615.00)
11 1420 1 01 00 5610	ATHLETICS SUPPLIES	1,622.34	1,040.01	333.31	1,373.32	249.02
11 1420 1 01 00 5735	ATHLETICS REPLACEMENT EQUIPMENT	2,197.30	-	-	-	2,197.30



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11	1420	1	01	00 5739	ATHLETICS OTHER EQUIPMENT	3,022.75	-	-	3,022.75
11	1420	1	01	00 5810	ATHLETICS DUES & FEES	1,615.00	-	-	1,615.00
<b>1420 Total</b>					<b>41,559.16</b>	<b>9,655.01</b>	<b>333.31</b>	<b>9,988.32</b>	<b>31,570.84</b>
11	1430	1	01	00 5112	SUMMER SCHOOL TEACHER SALARIES	7,500.00	200.00	6,925.00	375.00
11	1430	1	01	00 5114	SUMMER SCHOOL PARAPROFESSIONAL	-	-	-	-
11	1430	1	01	00 5220	SUMMER SCHOOL FICA	573.75	15.28	529.77	28.70
11	1430	1	01	00 5232	SUMMER SCHOOL NHRS PROFESSIONAL	1,476.00	39.24	1,139.12	297.64
11	1430	1	01	00 5610	SUMMER SCHOOL SUPPLIES	200.00	187.15	-	12.85
<b>1430 Total</b>					<b>9,749.75</b>	<b>441.67</b>	<b>8,593.89</b>	<b>9,035.56</b>	<b>714.19</b>
11	1490	1	01	00 5112	SUMMER ENRICHMENT TEACHER SALARIES	-	-	-	-
<b>1490 Total</b>					<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
11	2120	1	01	00 5112	GUIDANCE TEACHER SALARIES	111,808.00	109,939.38	4,580.81	(2,712.19)
11	2120	1	01	00 5122	GUIDANCE HEALTH INSURANCE BUYOUT	-	-	-	-
11	2120	1	01	00 5211	GUIDANCE HEALTH INSURANCE	41,988.48	33,166.84	7,839.46	982.18
11	2120	1	01	00 5212	GUIDANCE DENTAL INSURANCE	1,022.01	411.06	27.84	583.11
11	2120	1	01	00 5213	GUIDANCE LIFE INSURANCE	139.76	141.30	28.26	(29.80)
11	2120	1	01	00 5214	GUIDANCE DISABILITY INSURANCE	329.83	274.80	54.96	0.07
11	2120	1	01	00 5220	GUIDANCE FICA	8,553.31	8,408.67	327.52	(182.88)
11	2120	1	01	00 5232	GUIDANCE NHRS PROFESSIONAL	21,959.09	21,592.10	899.67	(532.68)
11	2120	1	01	00 5250	GUIDANCE UNEMPLOYMENT INSURANCE	80.14	-	-	80.14
11	2120	1	01	00 5260	GUIDANCE WORKER'S COMPENSATION	295.83	-	318.31	(22.48)
11	2120	1	01	00 5330	GUIDANCE OTHER PROF SVCS	2,500.00	-	-	2,500.00
11	2120	1	01	00 5610	GUIDANCE SUPPLIES	250.00	-	-	250.00
11	2120	1	01	00 5617	GUIDANCE ASSESSMENT SUPPLIES	12,360.20	-	8,802.00	3,558.20
11	2120	1	01	00 5643	GUIDANCE INFORMATION ACCESS FEES	450.00	300.00	-	150.00
11	2120	1	01	00 5810	GUIDANCE DUES & FEES	358.00	-	-	358.00
<b>2120 Total</b>					<b>202,094.65</b>	<b>174,234.15</b>	<b>22,878.83</b>	<b>197,112.98</b>	<b>4,981.67</b>
11	2130	1	01	00 5112	NURSE TEACHER SALARIES	72,100.00	66,553.84	2,773.08	2,773.08
11	2130	1	01	00 5120	NURSE SUBSTITUTE SALARIES	3,000.00	-	-	3,000.00
11	2130	1	01	00 5211	NURSE HEALTH INSURANCE	29,872.08	23,433.84	5,720.69	717.55
11	2130	1	01	00 5212	NURSE DENTAL INSURANCE	524.76	224.72	87.15	212.89
11	2130	1	01	00 5213	NURSE LIFE INSURANCE	73.68	87.50	17.50	(31.32)
11	2130	1	01	00 5214	NURSE DISABILITY INSURANCE	173.88	172.10	34.42	(32.64)
11	2130	1	01	00 5220	NURSE FICA	5,745.15	5,017.28	190.10	537.77
11	2130	1	01	00 5232	NURSE NHRS PROFESSIONAL	14,160.44	13,071.17	544.63	544.64
11	2130	1	01	00 5240	NURSE TUITION REIMBURSEMENT	1,350.00	-	-	1,350.00
11	2130	1	01	00 5241	NURSE WORKSHOP REIMB PROF	-	-	-	-
11	2130	1	01	00 5250	NURSE UNEMPLOYMENT INSURANCE	40.07	-	-	40.07
11	2130	1	01	00 5260	NURSE WORKER'S COMPENSATION	155.94	-	167.79	(11.85)
11	2130	1	01	00 5330	NURSE OTHER PROF SVCS	3,000.00	1,382.00	-	1,618.00
11	2130	1	01	00 5610	NURSE SUPPLIES	4,944.83	408.99	-	4,535.84
11	2130	1	01	00 5650	NURSE SOFTWARE	565.50	-	-	565.50
11	2130	1	01	00 5735	NURSE REPLACEMENT EQUIPMENT	-	-	-	-
11	2130	1	01	00 5737	NURSE REPLACEMENT FURNITURE & F	-	-	-	-
11	2130	3	01	00 5330	NURSE SVCS HIGH SCHOOL OTHER PROF SVCS	-	-	-	-

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ACCOUNT		TITLE		BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE
<b>2130 Total</b>		<b>HEALTH SERVICES</b>		<b>135,706.33</b>	<b>110,351.44</b>	<b>9,535.36</b>	<b>119,886.80</b>	<b>15,819.53</b>
11	2140 1 01 00 5112	PSYCH SERVICES TEACHER SALARIES		47,732.00	70,296.00	2,929.00	73,225.00	(25,493.00)
11	2140 1 01 00 5122	PSYCH SERVICES HEALTH INSURANCE BUYOUT		1,500.00	-	-	-	1,500.00
11	2140 1 01 00 5211	PSYCH SERVICES HEALTH INSURANCE		-	23,433.84	-	23,433.84	(23,433.84)
11	2140 1 01 00 5212	PSYCH SERVICES DENTAL INSURANCE		-	224.72	-	224.72	(224.72)
11	2140 1 01 00 5213	PSYCH SERVICES LIFE INSURANCE		59.67	60.00	12.00	72.00	(12.33)
11	2140 1 01 00 5214	PSYCH SERVICES DISABILITY INSURANCE		282.96	117.40	23.48	140.88	142.08
11	2140 1 01 00 5220	PSYCH SERVICES FICA		3,766.25	5,303.56	199.27	5,502.83	(1,736.58)
11	2140 1 01 00 5232	PSYCH SERVICES NHRS PROFESSIONAL		9,669.16	13,806.13	575.26	14,381.39	(4,712.23)
11	2140 1 01 00 5250	PSYCH SERVICES UNEMPLOYMENT INSURANCE		38.85	-	-	-	38.85
11	2140 1 01 00 5260	PSYCH SERVICES WORKER'S COMPENSATION		126.29	-	135.88	135.88	(9.59)
11	2140 1 01 00 5330	PSYCH SERVICES OTHER PROF SVCS		-	-	-	-	-
11	2140 1 01 00 5337	PSYCH SERVICES DIAGNOSTIC TESTING		5,000.00	1,125.00	-	1,125.00	3,875.00
11	2140 1 01 00 5610	PSYCH SERVICES SUPPLIES		-	-	-	-	-
<b>2140 Total</b>		<b>PSYCH SERVICES</b>		<b>68,175.18</b>	<b>114,366.65</b>	<b>3,874.89</b>	<b>118,241.54</b>	<b>(50,066.36)</b>
11	2150 1 01 00 5112	SPEECH SVCS TEACHER SALARIES		151,332.00	143,880.92	5,995.04	149,875.96	1,456.04
11	2150 1 01 00 5122	SPEECH SVCS HEALTH INSURANCE BUYOUT		2,500.00	-	-	-	2,500.00
11	2150 1 01 00 5211	SPEECH SVCS HEALTH INSURANCE		22,915.80	18,149.00	4,237.55	22,386.55	529.25
11	2150 1 01 00 5212	SPEECH SVCS DENTAL INSURANCE		1,022.01	745.14	80.18	825.32	196.69
11	2150 1 01 00 5213	SPEECH SVCS LIFE INSURANCE		189.17	190.10	38.02	228.12	(38.95)
11	2150 1 01 00 5214	SPEECH SVCS DISABILITY INSURANCE		446.43	372.00	74.40	446.40	0.03
11	2150 1 01 00 5220	SPEECH SVCS FICA		11,768.15	10,973.59	444.90	11,418.49	349.66
11	2150 1 01 00 5232	SPEECH SVCS NHRS PROFESSIONAL		30,212.60	28,258.22	1,177.42	29,435.64	776.96
11	2150 1 01 00 5250	SPEECH SVCS UNEMPLOYMENT INSURANCE		78.84	-	-	-	78.84
11	2150 1 01 00 5260	SPEECH SVCS WORKER'S COMPENSATION		400.39	-	430.81	430.81	(30.42)
11	2150 1 01 00 5330	SPEECH SVCS OTHER PROF SVCS		28,340.00	19,950.00	-	19,950.00	8,390.00
11	2150 1 01 00 5610	SPEECH SVCS SUPPLIES		300.00	-	-	-	300.00
11	2150 2 01 00 5330	SPEECH SVCS - MIDDLE OTHER PROF SVCS		-	3,782.00	-	3,782.00	(3,782.00)
11	2150 3 01 00 5330	SPEECH SVCS - HIGH OTHER PROF SVCS		1,800.00	-	-	-	1,800.00
<b>2150 Total</b>		<b>SPEECH SERVICES</b>		<b>251,305.39</b>	<b>226,300.97</b>	<b>12,478.32</b>	<b>238,779.29</b>	<b>12,526.10</b>
11	2160 1 01 00 5111	THERAPY SVCS ADMIN/OTHER SALARIES		75,108.00	49,629.00	-	49,629.00	25,479.00
11	2160 1 01 00 5211	THERAPY SVCS HEALTH INSURANCE		12,116.40	9,733.00	2,118.77	11,851.77	264.63
11	2160 1 01 00 5212	THERAPY SVCS DENTAL INSURANCE		498.52	411.06	27.84	438.90	59.62
11	2160 1 01 00 5213	THERAPY SVCS LIFE INSURANCE		93.89	-	-	-	93.89
11	2160 1 01 00 5214	THERAPY SVCS DISABILITY INSURANCE		221.57	183.40	36.68	220.08	1.49
11	2160 1 01 00 5220	THERAPY SVCS FICA		5,745.76	3,796.62	-	3,796.62	1,949.14
11	2160 1 01 00 5232	THERAPY SVCS NHRS PROFESSIONAL		14,751.21	9,747.14	-	9,747.14	5,004.07
11	2160 1 01 00 5250	THERAPY SVCS UNEMPLOYMENT INSURANCE		40.07	-	-	-	40.07
11	2160 1 01 00 5260	THERAPY SVCS WORKER'S COMPENSATION		197.40	-	212.40	212.40	(15.00)
11	2160 1 01 00 5331	THERAPY SVCS OT CONTRACTED SVCS		6,270.00	-	-	-	6,270.00
11	2160 1 01 00 5333	THERAPY SVCS VISION CONTRACTED SVCS		2,205.00	-	-	-	2,205.00
11	2160 1 01 00 5334	THERAPY SVCS PT CONTRACTED SVCS		10,800.00	-	-	-	10,800.00
11	2160 1 01 00 5610	THERAPY SVCS SUPPLIES		1,200.00	-	-	-	1,200.00
11	2160 2 01 00 5330	THERAPY SVCS - MIDDLE OTHER PROF SVCS		-	-	-	-	-
11	2160 2 01 00 5331	THERAPY SVCS - MIDDLE OT CONTRACTED SVCS		1,500.00	-	-	-	1,500.00

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11	2160 2 01 00 5333	THERAPY SVCS - MIDDLE VISION CONTRACTED SVCS		-	-	-	-	-
11	2160 2 01 00 5334	THERAPY SVCS - MIDDLE PT CONTRACTED SVCS		-	-	-	-	-
11	2160 3 01 00 5330	THERAPY SVCS - HS OTHER PROF SVCS		-	-	-	-	-
11	2160 3 01 00 5331	THERAPY SVCS - HS OT CONTRACTED SVCS		5,250.00	-	-	-	5,250.00
11	2160 3 01 00 5333	THERAPY SVCS - HS VISION CONTRACTED SVCS		2,205.00	-	-	-	2,205.00
11	2160 3 01 00 5334	THERAPY SVCS - HS PT CONTRACTED SVCS		1,200.00	-	-	-	1,200.00
<b>2160 Total</b>		<b>THERAPY SERVICES</b>		<b>139,402.82</b>	<b>73,500.22</b>	<b>2,395.69</b>	<b>75,895.91</b>	<b>63,506.91</b>
11	2190 1 01 00 5610	OTHER SUPPORT SERVICES SUPPLIES		-	-	-	-	-
11	2190 1 01 00 5810	OTHER SUPPORT SERVICES DUES & FEES		-	-	-	-	-
<b>2190 Total</b>		<b>OTHER SUPPORT SERVICES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
11	2210 1 01 00 5111	STAFF DEVELOPMENT ADMIN/OTHER SALARIES		-	-	-	-	-
11	2210 1 01 00 5112	STAFF DEVELOPMENT TEACHER SALARIES		1,200.00	-	-	-	1,200.00
11	2210 1 01 00 5211	STAFF DEVELOPMENT HEALTH INSURANCE		-	-	-	-	-
11	2210 1 01 00 5212	STAFF DEVELOPMENT DENTAL INSURANCE		-	-	-	-	-
11	2210 1 01 00 5213	STAFF DEVELOPMENT LIFE INSURANCE		-	-	-	-	-
11	2210 1 01 00 5214	STAFF DEVELOPMENT DISABILITY INSURANCE		-	-	-	-	-
11	2210 1 01 00 5220	STAFF DEVELOPMENT FICA		91.80	-	-	-	91.80
11	2210 1 01 00 5232	STAFF DEVELOPMENT NHRS PROFESSIONAL		236.16	-	-	-	236.16
11	2210 1 01 00 5241	STAFF DEVELOPMENT WORKSHOP REIMB PROF		4,598.69	-	-	-	4,598.69
11	2210 1 01 00 5250	STAFF DEVELOPMENT UNEMPLOYMENT INSURANCE		-	-	-	-	-
11	2210 1 01 00 5260	STAFF DEVELOPMENT WORKER'S COMPENSATION		-	-	-	-	-
11	2210 1 01 00 5322	STAFF DEVELOPMENT ORIENTATION		500.00	500.00	-	500.00	-
11	2210 1 01 00 5330	STAFF DEVELOPMENT OTHER PROF SVCS		-	-	-	-	-
11	2210 1 01 00 5641	STAFF DEVELOPMENT TEXTBOOKS		80.00	-	-	-	80.00
<b>2210 Total</b>		<b>STAFF DEVELOPMENT</b>		<b>6,706.65</b>	<b>500.00</b>	<b>-</b>	<b>500.00</b>	<b>6,206.65</b>
11	2220 1 01 00 5111	MEDIA ADMIN/OTHER SALARIES		74,613.28	72,460.24	3,019.18	75,479.42	(866.14)
11	2220 1 01 00 5114	MEDIA PARAPROFESSIONAL		26,783.12	-	237.72	237.72	26,545.40
11	2220 1 01 00 5211	MEDIA HEALTH INSURANCE		35,032.20	29,199.00	6,353.32	35,552.32	(520.12)
11	2220 1 01 00 5212	MEDIA DENTAL INSURANCE		1,048.25	437.30	27.84	465.14	583.11
11	2220 1 01 00 5213	MEDIA LIFE INSURANCE		115.20	115.10	23.02	138.12	(22.92)
11	2220 1 01 00 5214	MEDIA DISABILITY INSURANCE		218.63	187.40	37.48	224.88	(6.25)
11	2220 1 01 00 5220	MEDIA FICA		7,717.00	5,511.60	235.01	5,746.61	1,970.39
11	2220 1 01 00 5232	MEDIA NHRS PROFESSIONAL		14,654.05	14,231.19	592.97	14,824.16	(170.11)
11	2220 1 01 00 5241	MEDIA WORKSHOP REIMB PROF		-	-	-	-	-
11	2220 1 01 00 5250	MEDIA UNEMPLOYMENT INSURANCE		80.14	-	-	-	80.14
11	2220 1 01 00 5260	MEDIA WORKER'S COMPENSATION		257.03	-	276.56	276.56	(19.53)
11	2220 1 01 00 5430	MEDIA REPAIRS & MAINT SERVICES		1,136.22	1,861.87	264.74	2,126.61	(990.39)
11	2220 1 01 00 5442	MEDIA RENTAL OF EQUIPMENT		-	1,282.20	-	1,282.20	(1,282.20)
11	2220 1 01 00 5610	MEDIA SUPPLIES		1,273.52	466.85	-	466.85	806.67
11	2220 1 01 00 5641	MEDIA TEXTBOOKS		5,785.43	-	294.69	294.69	5,490.74
11	2220 1 01 00 5642	MEDIA ELECTRONIC INFORMATION		-	-	-	-	-
11	2220 1 01 00 5643	MEDIA INFORMATION ACCESS FEES		9,289.13	5,881.00	439.00	6,320.00	2,969.13
11	2220 1 01 00 5644	MEDIA PERIODICALS		669.49	-	184.95	184.95	484.54
11	2220 1 01 00 5735	MEDIA REPLACEMENT EQUIPMENT		1,362.66	69.94	-	69.94	1,292.72
11	2220 1 01 00 5810	MEDIA DUES & FEES		149.00	-	-	-	149.00

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<b>2220 Total</b>		<b>MEDIA</b>		<b>180,184.35</b>	<b>131,703.69</b>	<b>11,986.48</b>	<b>143,690.17</b>	<b>36,494.18</b>
11 2310 1 01 00 5111		SCHOOL BOARD SERVICES ADMIN/OTHER SALARIES		9,100.00	-	-	-	9,100.00
11 2310 1 01 00 5113		SCHOOL BOARD SERVICES TREASURER SALARY		2,300.00	-	-	-	2,300.00
11 2310 1 01 00 5115		SCHOOL BOARD SERVICES SECRETARIAL SALARIES		2,250.00	-	-	-	2,250.00
11 2310 1 01 00 5220		SCHOOL BOARD SERVICES FICA		1,044.23	-	-	-	1,044.23
11 2310 1 01 00 5231		SCHOOL BOARD SERVICES NHRS SUPPORT		304.43	-	-	-	304.43
11 2310 1 01 00 5330		SCHOOL BOARD SERVICES OTHER PROF SVCS		-	-	-	-	-
11 2310 1 01 00 5332		SCHOOL BOARD SERVICES AUDIT EXPENSES		7,600.00	-	-	-	7,600.00
11 2310 1 01 00 5338		SCHOOL BOARD SERVICES CRIMINAL RECORD CHECK		1,500.00	1,137.25	362.75	1,500.00	-
11 2310 1 01 00 5341		SCHOOL BOARD SERVICES LEGAL & CONSULTING		20,000.00	7,844.00	2,156.00	10,000.00	10,000.00
11 2310 1 01 00 5342		SCHOOL BOARD SERVICES DISTRICT MEETING SERVICES		750.00	600.00	-	600.00	150.00
11 2310 1 01 00 5613		SCHOOL BOARD SERVICES SCHOOL BOARD SUPPLIES		275.00	-	-	-	275.00
11 2310 1 01 00 5614		SCHOOL BOARD SERVICES DISTRICT MEETING SUPPLIES		1,750.00	1,000.00	-	1,000.00	750.00
11 2310 1 01 00 5618		SCHOOL BOARD SERVICES TREASURER SUPPLIES		500.00	-	-	-	500.00
11 2310 1 01 00 5810		SCHOOL BOARD SERVICES DUES & FEES		-	3,779.31	-	3,779.31	(3,779.31)
<b>2310 Total</b>		<b>SCHOOL BOARD SERVICES</b>		<b>47,373.66</b>	<b>14,360.56</b>	<b>2,518.75</b>	<b>16,879.31</b>	<b>30,494.35</b>
11 2320 0 01 00 5590		SAU SERVICES SAU SERVICES		413,738.00	209,222.00	209,222.00	418,444.00	(4,706.00)
<b>2320 Total</b>		<b>SAU SERVICES</b>		<b>413,738.00</b>	<b>209,222.00</b>	<b>209,222.00</b>	<b>418,444.00</b>	<b>(4,706.00)</b>
11 2410 1 01 00 5111		PRINCIPAL SERVICES ADMIN/OTHER SALARIES		119,850.00	97,750.95	18,619.24	116,370.19	3,479.81
11 2410 1 01 00 5115		PRINCIPAL SERVICES SECRETARIAL SALARIES		81,457.33	72,973.20	10,456.74	83,429.94	(1,972.61)
11 2410 1 01 00 5118		PRINCIPAL SERVICES ASSISTANT PRINCIPAL SALAR		187,170.00	158,311.75	30,154.60	188,466.35	(1,296.35)
11 2410 1 01 00 5122		PRINCIPAL SERVICES HEALTH INSURANCE BUYOUT		750.00	-	-	-	750.00
11 2410 1 01 00 5211		PRINCIPAL SERVICES HEALTH INSURANCE		77,020.68	56,898.40	17,556.03	74,454.43	2,566.25
11 2410 1 01 00 5212		PRINCIPAL SERVICES DENTAL INSURANCE		2,857.32	993.46	196.21	1,189.67	1,667.65
11 2410 1 01 00 5213		PRINCIPAL SERVICES LIFE INSURANCE		424.42	370.77	80.91	451.68	(27.26)
11 2410 1 01 00 5214		PRINCIPAL SERVICES DISABILITY INSURANCE		948.40	671.31	147.33	818.64	129.76
11 2410 1 01 00 5220		PRINCIPAL SERVICES FICA		29,718.51	25,118.48	4,320.49	29,438.97	279.54
11 2410 1 01 00 5231		PRINCIPAL SERVICES NHRS SUPPORT		6,197.91	9,873.27	1,414.80	11,288.07	(5,090.16)
11 2410 1 01 00 5232		PRINCIPAL SERVICES NHRS PROFESSIONAL		60,298.73	50,290.72	9,579.20	59,869.92	428.81
11 2410 1 01 00 5240		PRINCIPAL SERVICES TUITION REIMBURSEMENT		5,000.00	2,654.00	-	2,654.00	2,346.00
11 2410 1 01 00 5241		PRINCIPAL SERVICES WORKSHOP REIMB PROF		1,350.00	-	-	-	1,350.00
11 2410 1 01 00 5244		PRINCIPAL SERVICES SECRETARIAL WORKSHOP		600.00	190.00	-	190.00	410.00
11 2410 1 01 00 5250		PRINCIPAL SERVICES UNEMPLOYMENT INSURANCE		200.36	-	-	-	200.36
11 2410 1 01 00 5260		PRINCIPAL SERVICES WORKER'S COMPENSATION		925.90	-	996.26	996.26	(70.36)
11 2410 1 01 00 5430		PRINCIPAL SERVICES REPAIRS & MAINT SERVICES		31,474.02	3,058.88	9,942.02	13,000.90	18,473.12
11 2410 1 01 00 5442		PRINCIPAL SERVICES RENTAL OF EQUIPMENT		22,524.00	-	-	-	22,524.00
11 2410 1 01 00 5531		PRINCIPAL SERVICES TELEPHONE		22,320.00	21,035.79	3,308.21	24,344.00	(2,024.00)
11 2410 1 01 00 5534		PRINCIPAL SERVICES POSTAGE		3,000.00	8.27	-	8.27	2,991.73
11 2410 1 01 00 5540		PRINCIPAL SERVICES ADVERTISING		750.00	-	-	-	750.00
11 2410 1 01 00 5550		PRINCIPAL SERVICES PRINTING		500.00	-	-	-	500.00
11 2410 1 01 00 5580		PRINCIPAL SERVICES MILEAGE REIMBURSEMENT		800.00	-	-	-	800.00
11 2410 1 01 00 5610		PRINCIPAL SERVICES SUPPLIES		1,800.00	616.78	234.42	851.20	948.80
11 2410 1 01 00 5735		PRINCIPAL SERVICES REPLACEMENT EQUIPMENT		4,400.00	-	-	-	4,400.00
11 2410 1 01 00 5737		PRINCIPAL SERVICES REPLACEMENT FURNITURE & F		1,208.86	-	-	-	1,208.86
11 2410 1 01 00 5810		PRINCIPAL SERVICES DUES & FEES		1,525.00	1,680.00	-	1,680.00	(155.00)

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<b>2410 Total</b>		<b>PRINCIPAL SERVICES</b>		<b>665,071.44</b>	<b>502,496.03</b>	<b>107,006.46</b>	<b>609,502.49</b>	<b>55,568.95</b>
11 2600 1 01 00 5111		MAINTENANCE ADMIN/OTHER SALARIES		89,250.00	72,793.25	13,865.40	86,658.65	2,591.35
11 2600 1 01 00 5116		MAINTENANCE CUSTODIAL SALARIES		175,976.64	119,679.87	23,306.36	142,986.23	32,990.41
11 2600 1 01 00 5211		MAINTENANCE HEALTH INSURANCE		47,148.60	38,607.84	8,009.06	46,616.90	531.70
11 2600 1 01 00 5212		MAINTENANCE DENTAL INSURANCE		1,789.50	2,283.16	129.94	2,413.10	(623.60)
11 2600 1 01 00 5213		MAINTENANCE LIFE INSURANCE		303.29	228.80	45.76	274.56	28.73
11 2600 1 01 00 5214		MAINTENANCE DISABILITY INSURANCE		761.89	483.10	96.62	579.72	182.17
11 2600 1 01 00 5220		MAINTENANCE FICA		20,559.07	14,715.27	2,763.72	17,478.99	3,080.08
11 2600 1 01 00 5231		MAINTENANCE NHRS SUPPORT		36,361.36	22,929.29	4,236.82	27,166.11	9,195.25
11 2600 1 01 00 5232		MAINTENANCE NHRS PROFESSIONAL		-	-	-	-	-
11 2600 1 01 00 5241		MAINTENANCE WORKSHOP REIMB PROF		450.00	-	-	-	450.00
11 2600 1 01 00 5250		MAINTENANCE UNEMPLOYMENT INSURANCE		240.43	-	-	-	240.43
11 2600 1 01 00 5260		MAINTENANCE WORKER'S COMPENSATION		3,979.76	-	4,282.17	4,282.17	(302.41)
11 2600 1 01 00 5360		MAINTENANCE CONTRACTED SERVICES		3,900.00	13,080.00	-	13,080.00	(9,180.00)
11 2600 1 01 00 5430		MAINTENANCE REPAIRS & MAINT SERVICES		19,650.00	10,442.00	548.00	10,990.00	8,660.00
11 2600 1 01 00 5431		MAINTENANCE REPAIRS EQUIPMENT		560.00	-	-	-	560.00
11 2600 1 01 00 5432		MAINTENANCE REPAIRS BUILDINGS		14,850.00	18,750.00	245.00	18,995.00	(4,145.00)
11 2600 1 01 00 5433		MAINTENANCE REPAIRS GROUNDS		12,675.00	-	-	-	12,675.00
11 2600 1 01 00 5434		MAINTENANCE BUILDING IMPROVEMENTS		-	4,775.00	9,383.00	14,158.00	(14,158.00)
11 2600 1 01 00 5435		MAINTENANCE SEC & SAFETY EQUIP REPAIR		1,875.00	-	-	-	1,875.00
11 2600 1 01 00 5437		MAINTENANCE GARBAGE REMOVAL		11,220.00	11,220.00	-	11,220.00	-
11 2600 1 01 00 5438		MAINTENANCE GROUNDS MAINTENANCE CONTR		14,820.00	14,350.00	-	14,350.00	470.00
11 2600 1 01 00 5439		MAINTENANCE LIFE SAFETY REPAIRS		5,750.00	4,367.00	612.00	4,979.00	771.00
11 2600 1 01 00 5521		MAINTENANCE PROPERTY/LIABILITY INS		32,750.00	-	32,750.00	32,750.00	-
11 2600 1 01 00 5531		MAINTENANCE TELEPHONE		-	1,380.00	60.00	1,440.00	(1,440.00)
11 2600 1 01 00 5580		MAINTENANCE MILEAGE REIMBURSEMENT		750.00	-	-	-	750.00
11 2600 1 01 00 5610		MAINTENANCE SUPPLIES		20,515.00	948.97	983.43	1,932.40	18,582.60
11 2600 1 01 00 5612		MAINTENANCE MAINTENANCE SUPPLIES		9,000.00	3,000.00	129.77	3,129.77	5,870.23
11 2600 1 01 00 5621		MAINTENANCE PROPANE		55,000.00	38,500.00	-	38,500.00	16,500.00
11 2600 1 01 00 5622		MAINTENANCE ELECTRICITY		125,000.00	-	-	-	125,000.00
11 2600 1 01 00 5731		MAINTENANCE NEW EQUIPMENT		1,100.00	-	-	-	1,100.00
11 2600 1 01 00 5735		MAINTENANCE REPLACEMENT EQUIPMENT		1,500.00	385.00	-	385.00	1,115.00
<b>2600 Total</b>		<b>MAINTENANCE</b>		<b>707,735.54</b>	<b>392,918.55</b>	<b>101,447.05</b>	<b>494,365.60</b>	<b>213,369.94</b>
11 2700 0 01 00 5517		REG ED TRANSPORTATION ATHLETIC TRANS		15,000.00	-	-	-	15,000.00
11 2700 0 01 00 5518		REG ED TRANSPORTATION FIELD TRIP TRANS		7,500.00	-	-	-	7,500.00
11 2700 0 01 00 5519		REG ED TRANSPORTATION TRANSPORTATION		789,998.40	-	-	-	789,998.40
11 2700 0 01 61 5519		SPED TRANSPORTATION TRANSPORTATION		400,000.00	412,538.94	17,840.00	430,378.94	(30,378.94)
<b>2700 Total</b>		<b>TRANSPORTATION</b>		<b>1,212,498.40</b>	<b>412,538.94</b>	<b>17,840.00</b>	<b>430,378.94</b>	<b>782,119.46</b>
11 2840 1 01 00 5111		IT ADMIN/OTHER SALARIES		91,800.00	74,873.10	14,261.52	89,134.62	2,665.38
11 2840 1 01 00 5114		IT PARAPROFESSIONAL		16,000.00	16,615.00	3,041.00	19,656.00	(3,656.00)
11 2840 1 01 00 5121		IT STAFFING TIME SALARIES		-	-	-	-	-
11 2840 1 01 00 5122		IT HEALTH INSURANCE BUYOUT		-	-	-	-	-
11 2840 1 01 00 5211		IT HEALTH INSURANCE		12,116.40	18,452.94	3,933.61	22,386.55	(10,270.15)
11 2840 1 01 00 5212		IT DENTAL INSURANCE		524.76	410.13	28.77	438.90	85.86
11 2840 1 01 00 5213		IT LIFE INSURANCE		97.41	112.50	22.50	135.00	(37.59)

Auburn School District  
General Fund  
YTD Expenditure Report - August 2023

						ENCUMBRANCES			ENCUMBRANCES PLUS	
ACCOUNT		TITLE				BUDGET	OUTSTANDING	YEAR TO DATE EXP	YTD EXPENDITURES	AVAILABLE BALANCE
11	2840 1 01 00 5214	IT DISABILITY INSURANCE				229.89	221.30	44.26	265.56	(35.67)
11	2840 1 01 00 5220	IT FICA				8,246.70	6,971.81	1,271.53	8,243.34	3.36
11	2840 1 01 00 5231	IT NHRS SUPPORT				12,420.54	10,130.33	1,929.60	12,059.93	360.61
11	2840 1 01 00 5241	IT WORKSHOP REIMB PROF				750.00	-	-	-	750.00
11	2840 1 01 00 5250	IT UNEMPLOYMENT INSURANCE				40.07	-	-	-	40.07
11	2840 1 01 00 5260	IT WORKER'S COMPENSATION				547.66	-	589.28	589.28	(41.62)
11	2840 1 01 00 5330	IT OTHER PROF SVCS				29,523.66	10,579.20	2,854.00	13,433.20	16,090.46
11	2840 1 01 00 5431	IT REPAIRS EQUIPMENT				2,600.00	-	43.16	43.16	2,556.84
11	2840 1 01 00 5531	IT TELEPHONE				-	660.00	60.00	720.00	(720.00)
11	2840 1 01 00 5610	IT SUPPLIES				3,250.00	699.21	305.13	1,004.34	2,245.66
11	2840 1 01 00 5641	IT TEXTBOOKS				-	-	-	-	-
11	2840 1 01 00 5643	IT INFORMATION ACCESS FEES				-	-	-	-	-
11	2840 1 01 00 5650	IT SOFTWARE				28,923.00	4,078.00	19,875.13	23,953.13	4,969.87
11	2840 1 01 00 5733	IT NEW FURNITURE				75.00	-	-	-	75.00
11	2840 1 01 00 5734	IT NEW COMPUTER EQUIP				4,242.44	359.80	3,562.43	3,922.23	320.21
11	2840 1 01 00 5738	IT REPLACE COMPUTERS				59,400.00	42,827.40	8,835.00	51,662.40	7,737.60
11	2840 1 01 00 5810	IT DUES & FEES				970.00	-	340.00	340.00	630.00
2840 Total		INFORMATION TECHNOLOGY				271,757.53	186,990.72	60,996.92	247,987.64	23,769.89
11	5110 1 01 00 5910	PRINCIPAL OF DEBT PRINCIPAL OF DEBT				745,000.00	745,000.00	-	745,000.00	-
5110 Total		DEBT SERVICE PRINCIPAL				745,000.00	745,000.00	-	745,000.00	-
11	5120 1 01 00 5830	DEBT SERVICE INTEREST				432,110.00	432,110.00	-	432,110.00	-
5120 Total		DEBT SERVICE INTEREST				432,110.00	432,110.00	-	432,110.00	-
Grand Total						16,515,399.02	12,060,175.31	1,113,554.43	13,173,729.74	3,341,669.28

<b>AUBURN POLICIES FIRST READING</b>			
2nd Reading Date: October 10, 2023 1st Reading Date: September 12, 2023 Committee Mtg: September 8, 2023			
<b>POLICY TITLE/CATEGORY</b>	<b>CURRENT CODE</b>	<b>STATUS</b>	<b>Committee Recommendations</b>
Public Notification of School Board Meetings	BEDA		Old. Update with practice.
Superintendents Development Opportunities	CBG		Eliminate-Unnecessary.
Evaluation of the Superintendent	CBI		Old. Review. Some language changes.
Change of School or Assignment	JCA		Changes in RSA 193:3 impacting change of school assignment/manifest educational hardship.
Manifest Educational Hardship	JEC		Eliminate JEC if JCA changes are adopted. Changes in law regarding Manifest Educational Hardship.
Assignment of Kindergarten Pupils to Classes	JECD		Eliminate-Full day K
Student Transportation	EEA		Dated information. Provide transportation for Kindergarteners. Updated language provided by Attorney Graham.
Emergency Plan for Sports Related Injuries and Additional Protocols for Athletics Participation	JLCJA		New-Required by Law
Home Education Instruction/Dual Enrollment	IHBG-R		Board request to review. Language changes to work in conjunction with ASB Policy IHBG (approved 8/22/23)
Gift Card Policy*			*See Page 3 of auditor's report (Item XIII.)

**AUBURN SCHOOL DISTRICT  
PUBLIC NOTIFICATION OF SCHOOL BOARD MEETINGS**

All School Board meetings are open to the public. Except in a case of emergency, the Board will announce at least 24 hours in advance through two public postings ~~and, when possible, through the newspapers,~~ **with the** date, time, and place of all regular and special meetings.

Adopted: October 12, 1999

Statutory Reference:  
RSA 91-A:2



## **ELIMINATE**

### **AUBURN SCHOOL DISTRICT SUPERINTENDENT'S DEVELOPMENT OPPORTUNITIES**

The Board encourages the Superintendent to make every effort to stay abreast of educational trends and to seize opportunities for exploring new ideas and programs that may be used to advantage in the school district.

For the benefit of the Auburn school system, the Board encourages the Superintendent to set aside time each year to attend certain seminars and conferences and visit other school systems in which promising ideas are emerging.

Adopted: December 14, 1999

**AUBURN SCHOOL DISTRICT  
EVALUATION OF THE SUPERINTENDENT**

Through evaluation of the Superintendent, the Board will strive to accomplish the following:

1. Clarify for the Superintendent his/her role in the school system as seen by the Board.
2. Clarify for all board members the role of the Superintendent ~~in the light of~~ **per** his/her job description and the immediate priorities among his/her responsibilities as agreed upon by the Board and the Superintendent.
3. Develop ~~harmonious~~ **an effective** working relationships between the Board and Superintendent.
4. Provide effective administrative leadership for the school system.

The Board will provide the Superintendent with periodic opportunities to discuss Superintendent-Board relationships, and will inform him/her, at least annually, of its assessment of his/her performance **in conjunction with the SAU #15 Superintendent's evaluation process.**

Adopted: December 14, 1999

**AUBURN SCHOOL DISTRICT**  
**CHANGE OF SCHOOL OR ASSIGNMENT POLICY**

In circumstances where the best interests of a pupil warrant a change of school or assignment, the Superintendent is authorized to re-assign a pupil from the public school to which he/she is currently assigned to another public school, or to approve a request from another Superintendent to accept a transfer of a pupil from a school district that is not part of the SAU, under the following conditions and procedure:

**CONDITIONS AND PROCEDURES FOR RE-ASSIGNMENT**

1. ~~The parent(s) or legal guardian(s) (or superintendent of another SAU) shall make a written request to the Superintendent or consents to the recommendation of the Superintendent for a change of school assignment. In the request, the parent(s)/legal guardian(s) shall state why the best interests of the pupil warrant a reassignment.~~

2. ~~The Superintendent shall fully consider this written request, shall meet with the parent(s) or legal guardian(s), if necessary, and shall make a decision concerning the reassignment request.~~

3. ~~The Superintendent's decision shall be based on the best interests of the pupil, as determined by the Superintendent. The Superintendent may develop administrative regulations concerning the factors that will be considered in making such a determination.~~

4. ~~If the Superintendent determines that the best interest of the pupil warrants a reassignment, he/she will present the matter to the school board. The board must vote to approve the reassignment before the reassignment can occur. Upon school board approval, the Superintendent may reassign the pupil to: (a) another school within the same school district; (b) another school district within the same SAU; or (c) a school district in another SAU, subject to the pupil meeting the admission requirements of such school, and subject to the agreement of the Superintendent of the receiving SAU and approval of the school boards of both the sending and receiving school districts.~~

5. ~~The Superintendent will issue a written decision to the parent/guardian.~~

6. ~~The total reassignments or transfers made under this policy in any one school year shall not exceed one (1) percent of the average daily membership in residence of a school district, or five (5) percent of the average daily membership in residence of any single school, whichever is greater unless the school board votes to exceed this limit.~~

7. ~~Reassignments made under this policy which exceed the percentages provided in #6 above, must have the prior written approval of the School Board.~~

## **~~COUNT OF RE-ASSIGNED PUPILS. TUITION PAYMENT AND RATE, AND TRANSPORTATION~~**

~~Pupils reassigned under this policy shall be counted in the average daily membership in residence of a given pupil's resident school district. Said pupil's resident district shall forward any tuition payment due to the District to which said pupil was assigned.~~

~~The Superintendents involved in the reassignment of a pupil shall jointly establish a tuition rate for each such pupil. Some or all of the tuition may be waived by the superintendent of the receiving district for good cause shown, or pursuant to any applicable policy(ies) of the receiving district, presuming said action is not contrary to law.~~

~~The cost of transportation for any pupil reassigned under this policy shall be the sole responsibility of the parent/legal guardian.~~

## **~~ROLE OF DEPARTMENT OF EDUCATION~~**

~~The Superintendent of the pupil's resident SAU shall notify the Department of Education within thirty (30) days of any reassignment made under this policy.~~

## **~~MANIFEST EDUCATIONAL HARDSHIP CHANGE OF ASSIGNMENT~~**

~~When a parent(s)/legal guardian(s) believe that an initial assignment has been made which will result in a manifest educational hardship to the pupil, said parent(s)/legal guardian(s) may seek a change of assignment in accordance with RSA 193:3 Policy JEC, Manifest Educational Hardship.~~

## **~~SPECIAL EDUCATION PLACEMENTS~~**

~~A placement made relative to a student's special education needs and services shall not be deemed a change of school assignment for purposes of this section.~~

Resident students of the Auburn School District shall be assigned to a public school within the District by the Superintendent or designee. The Board recognizes that in unusual and extraordinary circumstances, parents or guardians may wish to request a change of assignment to another public school, public academy, or approved private school within the District or to a public school, public academy, or approved private school in another district. When the parents or guardians believe that the student's assignment is not in the student's best interests or will result in a manifest educational hardship to the student, the District will consider requests for reassignment in accordance with this Policy and the most restrictive provisions of law.

### **A. Best Interest Reassignment – Determination by Superintendent.**

Consistent with RSA 193:3, I, and subject to the provisions below, the Superintendent is authorized to reassign a student residing in the District to another public school, public academy, or approved private school within the District or to a public school, public academy, or an approved private school in another district.

The authorization granted Superintendent to make reassignments under this Policy applies only after application is made by the parent or guardian of the student or with the parents' or guardian's consent, and upon a finding by the Superintendent that reassignment is in the student's best interests due to the student's academic, physical, personal, or social needs.

This Policy, however, does not limit the Superintendent's authority to make other in-District assignments consistent with applicable Board policies and administrative rules.

### 1. Procedure:

- a. In order to initiate consideration of a reassignment based upon the child's best interests, the parent/guardian shall submit to the Superintendent a written request stating why and/or how the student's best interests warrant reassignment. In order to facilitate a determination, the application may also include any additional information described in Section 1(d) below. The written request should be mailed or delivered to the SAU office, or emailed to the Superintendent at the email address provided on the District's website.
- b. Upon receipt of the request, the Superintendent shall schedule a meeting (the "reassignment meeting") with the parent or guardian, to be held within ten (10) days of receiving the request.
- c. Prior to or at the reassignment meeting, the parent or guardian shall make a specific request that the student be re-assigned to another public school, public academy, or approved private school within the District or to a public school, public academy, or an approved private school in another district.
- d. At the reassignment meeting, the parent or guardian may present documents, witnesses, or other relevant evidence supporting the parent's belief that reassignment is in the best interest of the student.
- e. The Superintendent may present such information as he or she deems appropriate.
- f. In determining whether reassignment is in the student's best interest the Superintendent shall consider the student's academic, physical, personal, or social needs.

### 2. Finding Reassignment is or is not in the Student's Best Interest.

- a. Within five (5) school days of the reassignment meeting, the Superintendent shall deliver to the parent/guardian a written determination as to whether or not reassignment is in the child's best interest. Delivery of the written determination should be done in a manner to produce evidence of the delivery (e.g., hand delivery, email, fax, certified or registered mail).
- b. If the Superintendent finds it is in the best of the interest of the student to change the student's school or assignment, the Superintendent shall initiate:
  - i. A change of assignment within the student's current assigned school;
  - ii. The student's transfer to another public school, public academy, or approved private school within the District; or
  - iii. The student's transfer to a public school, public academy, or approved private school in another district.
- c. If the Superintendent does not find that it is in the best interest of the student to change the student's school or assignment, the parent or guardian may request a manifest educational hardship hearing before the School Board as provided in Section B of this Policy.

### 3. Reassignment Based on Best Interest.

- a. If a student is reassigned as a result of a best interest determination, the Superintendent shall work with the Superintendent of the receiving district/school to determine whether the district/school to which the student

is to be assigned will accept the student and to establish a tuition rate for such student.

- b. The Superintendent's reassignment of a student based on a finding that it is in the student's best interest is not binding on the receiving district or school. Students who are reassigned must be accepted for attendance at the school/district to which they are reassigned and their continued attendance will be determined by the receiving school/district.
- c. Any reassignment to a public school or public academy in another district as a result of a best interest determination will be conditioned on the Superintendent and the Superintendent/Administrator of the receiving district/school reaching an agreement on the tuition to be charged to the student's resident district. For a reassignment to an approved private school, the private school may charge tuition to the parent or enter an agreement for payment of tuition with the District.
- d. Pursuant to RSA 193:3, I (g), if the Superintendent has made a finding that it is in the best interest of the student to be reassigned, tuition has been established, and the student is accepted, then the School Board shall approve the tuition payment.
- e. Transportation for a student reassigned under this Section A (best interest) shall be the responsibility of the parent or legal guardian.
- f. Unless otherwise stated by the Superintendent, all reassignments based on best interest shall be limited to one (1) school year.

- 4. Other In-District Assignments. Nothing in this Policy is intended to limit authority otherwise extended to the Superintendent to make assignments or reassignments to District Schools or schools with which the District contracts according to the policies, regulations, and ordinary practices of the District.

#### **B. Manifest Educational Hardship – Determination by School Board and Appeal to State Board.**

If, after following the procedure outlined in Section A of this Policy, the Superintendent found that it was not in the best interest of the student to be reassigned as requested by the student's parent or guardian, then the parent or guardian may request a manifest educational hardship hearing before the School Board within thirty (30) days of receipt of the Superintendent's written decision denying the best interest reassignment.

- 1. "Manifest Educational Hardship" Defined. As provided in RSA 193:3, II (a), "manifest educational hardship" means that a student has a documented hardship in the student's current educational placement; and that such hardship has a detrimental or negative impact on the student's academic achievement or growth, physical safety, or social and emotional well-being. Such hardship must be so severe, pervasive, or persistent that it interferes with or limits the ability of the student to receive an education.
- 2. Procedure for Determination of Manifest Educational Hardship.
  - a. The Superintendent shall duly notify the School Board that the parent or guardian has requested a manifest educational hardship hearing, and the School Board shall schedule a hearing to be held no more than fifteen (15) days after the request has been received by the Superintendent. The Board shall provide at least two (2) full days notice of the hearing. The Board will conduct the hearing in non-public session,

unless the parent or guardian requests the hearing be held in public session, under RSA 91-A:3, II(c).

- b. Prior to or at such hearing, the parent or guardian shall provide to the Superintendent a specific request in writing to be reassigned to a particular school and the reasons for the request. The Superintendent shall provide such request to the School Board at the hearing. Although not required, the parent or guardian may include the written request and reasons as part of the original hearing request.
- c. At such hearing, the parent or guardian may present documents, witnesses, or other relevant evidence supporting the parent's or guardian's belief that the student is experiencing a manifest educational hardship. The Superintendent may present such information as he or she may deem appropriate to assist the School Board in reaching its decision. The parties (or their appointed designee) shall have the right to examine all evidence and witnesses. The formal rules of evidence shall not apply. The Board shall record the hearing.
- d. **The parent or guardian shall have the burden of establishing a manifest educational hardship by clear and convincing evidence**, which means that the evidence is highly and substantially more likely to be true than untrue, and the Board must be convinced that the existence of a manifest educational hardship is highly probable.
- e. The Board will render its decision in writing within seven (7) days after the hearing, and will forward its written decision to the parents or guardians via means producing proof of delivery (e.g., hand deliver, email, fax, or certified or registered mail). The decision will conform to the requirements of NH Dept. of Education Rule Ed. 320.

### 3. Finding of Manifest Educational Hardship.

- a. If the School Board finds that the student has a manifest educational hardship, the School Board shall grant the parent's or guardian's request to re-assign the student to another public school or public academy in the District or to a public school or public academy in another district, or to an approved private school.
- b. The School Board's reassignment of a student based on a finding of manifest educational hardship is not binding on the receiving district or school. Students who are reassigned must be accepted for attendance at the school/district to which they are reassigned and their continued attendance will be determined by the receiving school/district.
- c. If the student is assigned to a public school or public academy in another district because of a manifest educational hardship, tuition shall be determined according to RSA 193:4.
- d. If a student is assigned to an approved private school because of manifest educational hardship determination and the school agrees to enroll the student, it may charge tuition to the parent or guardian or may enter into an agreement for payment of tuition with the District.
- e. Unless otherwise stated by the School Board, all manifest educational hardship reassignments shall be limited to one (1) school year.

### 4. Finding that Manifest Educational Hardship was not Established – Appeal to the New Hampshire State Board of Education. If the School Board finds that the parent or guardian has not met their burden of proof, the parent or guardian may appeal the

School Board's decision to the New Hampshire State Board of Education ("SBOE"), within thirty (30) days of receipt of the Board's written decision in accordance with NH Dept. of Ed. Rule Ed. 204.01 (g).

- C. Admission Requirements.** Students reassigned under this Policy shall meet the admission requirements of the school to which the student is to be reassigned.
- D. Statutory Reassignment Limit.** The total reassignments or transfers made under this Policy in any one school year will not exceed one (1) percent of the average daily membership in residence of the District, or five (5) percent of the average daily membership in residence of any single school, whichever is greater, unless the School Board votes to exceed this limit.
- E. Count of Reassigned Pupils.** Students reassigned under this Policy will be counted in the average daily membership in residence of the student's resident school district.
- F. Notice to the Department of Education.** The Superintendent will notify the Department of Education within thirty (30) days of any reassignment made under this Policy.
- G. Special Education Placements.** Students with disabilities as defined in RSA 186-C:2 shall be accorded a due process review and shall be assigned pursuant to rules adopted under RSA 186-C:16.

Legal References:

RSA 193:3, III, Change of School Assignment, RSA 193:14-a, Change of School Assignment; Duties of State Board of Education, N.H. Dept. of Education Administrative Rule Ed. 320

Adopted: May 13, 2008  
Revised: October 11, 2011  
Revised: January 12, 2016  
Revised: February 14, 2017  
Reviewed: January 15, 2019



**ELIMINATE if JCA is approved as presented**

**AUBURN SCHOOL DISTRICT  
CHANGE OF SCHOOL OR ASSIGNMENT – MANIFEST EDUCATIONAL HARDSHIP**

The Superintendent will assign resident students to a public school within the District. The Board recognizes that in unusual and extraordinary circumstances, a parent, guardian or other person having custody ("parent/guardian") may wish to request a change in the student's school assignment to another public school within the District or a public school in another district.

**A. Procedure for Consideration of a Manifest Educational Hardship Request.**

The following procedures will be utilized when a parent/guardian seeks a change of assignment within the District, or a waiver of assignment for his/her child from attending any school in the District based on an assertion that the current assignment constitutes a manifest educational hardship:

1. The parent/guardian will submit a written application to the Superintendent's office detailing the specific reasons why they believe that the current assignment constitutes a manifest educational hardship. Through the application, the parent/guardian may request that the child:
  - a. Attend another public school or public academy in the District; or
  - b. Attend a public school or public academy in another school district.
2. The Board will hold a hearing on the matter within thirty (30) days of receipt of the written request. The Board will hear the matter in non-public session, unless the parent/guardian requests the hearing be held in public session, subject to RSA 91-A:3, II(c).
3. Prior to the hearing, the Superintendent shall provide the Board his/her recommendations regarding the parent/guardian's request. Such recommendations may be provided orally at the hearing, or in writing at or before the hearing, with a copy to the parent/guardian.
4. At the hearing, the parent/guardian may use whatever information he/she deems is necessary and appropriate to support the request.
5. In determining whether the current assignment of the student constitutes a manifest educational hardship, and what the corresponding appropriate action should be, the Board will consider all information presented by the parent/guardian, the recommendations of the Superintendent, and any other information which the Board deems relevant and useful.
6. The Board may find that a manifest educational hardship exists provided that parent/guardian demonstrates that attendance at the assigned school will have a detrimental effect on the child's education, and that another public school or public academy, either within the District or in another district, can reasonably meet the child's educational needs.
7. The Board shall find that a manifest educational hardship exists if it determines that there is clear and convincing evidence that:
  - a. A compelling amount of a child's academic, physical, personal, or social needs cannot be met by the assigned school or are not found within the student body of the assigned school;
  - b. The attendance at the assigned school will impair the educational progress of the child; and
  - c. Another public school or public academy, either within the district or in another district, can reasonably meet the child's educational needs.

8. The Board reserves the legal right to make a determination on whether a given request constitutes a manifest educational hardship, and what the corresponding action should be, on a case by case basis.

9. The Board will render its decision in writing within fifteen (15) days after the Board meeting in which the parent/guardian addressed the Board, and will forward its written decision to the parents or guardians via means producing third party proof of delivery (e.g., Certified, FedEx, UPS, etc.).

10. If a parent or guardian is aggrieved by the decision of the Board, he/she may appeal to the State Board of Education within thirty (30) days of receipt of the local board in accordance with the provisions of Ed 200.

B. Children with Disabilities.

Children with disabilities as defined in RSA 186-C:2 shall be accorded a due process review pursuant to rules adopted under RSA 186-C:16.

C. Tuition and Transportation.

If the child is assigned to attend school in another district ("receiving district"), tuition to be paid by the Auburn School District to the receiving district shall be computed as provided in RSA 193:4. Some or all of the tuition may be waived by the Superintendent/board of the receiving district.

The cost of transportation shall be the responsibility of the parent/guardian.

Legal References:

RSA 193:3, Change of School or Assignment; Manifest Educational Hardship

NH Code of Admin. Rule, Section Ed 320, Manifest Educational Hardship

NH Code of Admin. Rule, Section Ed 200, Rules of Practice and Procedure

Adopted: November 14, 2000

Revised: October 11, 2011

Revised: March 11, 2019

# **ELIMINATE**

## **AUBURN SCHOOL DISTRICT ASSIGNMENT OF KINDERGARTEN PUPILS TO CLASSES**

*A Kindergarten program is offered by the Auburn School District. Parents are not required to send their children to Kindergarten.*

1. Assignment of kindergarten pupils to morning or afternoon sessions.
  - a. As part of the registration process parents/guardians will indicate, on a Session Request form, which session they prefer to have their child attend. Requesting a specific session does not guarantee placement in that session.
  - b. After the initial registration period of all kindergarten pupils, requests for sessions will be honored as follows:
    - I. Children with special needs will be placed in sessions first in order to provide appropriate services linked to their Individual Education Plans (IEPs).
    - II. Should there be an unequal number of session requests, the session with the least amount of requests will be processed first.
    - III. In order to insure parity of class size, administration will determine how many children need to be transferred from the remaining session. A lottery-type system will be used to randomly select the number of children to be assigned to the other session.
    - IV. The order of selection will be recorded and a waiting list will be automatically generated. In the event of an opening in the preferred session, pupils will have the opportunity to change according to the order of selection.
    - V. When there are multiple siblings who are registering, they will be able to attend the same session. Final classroom placement in these situations will be made after consultation with the parent/guardian.
2. As soon as assignments have been made for all kindergarten pupils following registration, all parents/guardians shall be notified in writing, through the mail, as to the session their child will be attending in the upcoming school year, and the hours of the session. If the requested session was not available, the letter will also contain the order on the waiting list.
3. As additional kindergarten students register, requests will be honored if the session becomes available.
4. The balance of class size will be maintained with the registration of additional students occurring after the initial registration period.

Requests for session changes after the start of the school year will be added to the existing request list.

## **AUBURN SCHOOL DISTRICT** **STUDENT TRANSPORTATION SERVICES**

The Auburn School District shall provide transportation for pupils to schools in the school district consistent with provisions of RSA 189:6, 189:9, 189.9a provided they live one mile or more from the school.

Per RSA 193:12, students who are deemed legal residents of the school district pursuant to a divorce decree or parenting plan developed under RSA 461-A will not necessarily be provided transportation. The Superintendent or designee will make all determinations as to whether transportation will be provided in such circumstances. The Superintendent or designee's decision will be final.

The following policies shall apply:

### **General Operating Policy**

**Bus routes shall be established by the Superintendent and/or designee, subject to review by the School Board. Routes will be developed annually and posted. Pupils who attend charter public schools within the district and pupils who attend private schools shall be entitled to the same transportation privileges within the District as are provided for pupils in public school.**

**Pupils who attend charter public schools or approved public schools in the district will be provided transportation in accordance with RSA 189:9 and RSA 194-B:2,V.**

**Bus stops shall be established under the direction of the Superintendent and/or designee. A bus stop so established will be designated as authorized when the School Board has approved its designation as such. Drivers may not load or unload pupils at other than authorized **unauthorized** bus stops. Transportation will be provided to kindergarten students if there is sufficient space available on the bus, will utilize existing bus stops, and will be one-way (morning or afternoon session).**

### **Student Conduct on School Buses**

The bus driver will have responsibility to maintain orderly behavior of students on school buses and will report misconduct to the student's Principal in writing. Video cameras may be used on buses to support the bus driver's reports of unacceptable conduct. The school Principal will have the authority delegated by the Superintendent and/or designee to suspend the riding privileges of students who are disciplinary problems on the bus by failing to conform to the rules and regulations promulgated by the School Board. Parents of children whose pattern of behavior and conduct on school buses endangers the health, safety and welfare of other riders will be notified that their children face the loss of school bus riding privileges in accordance with the student discipline code. Suspensions in excess of twenty consecutive days must be ratified by the Board (RSA 189:9a).

## Resolution of Conflicts

A parent who wishes to request a change or exemption from any of the student transportation policies shall direct that request to either the school Principal or the ~~manager of the transportation provider~~ **Superintendent or his/her designee**.

Matters of student conduct should be referred to the Principal while routing and scheduling should be directed to the ~~transportation provider~~ **Superintendent or his/her designee**. Should the parent not be satisfied with the results, an appeal can be made to the ~~Office of the Superintendent of Schools~~ **School Board's Transportation Committee**. If the individual remains dissatisfied, the individual may request an appeal to the Auburn School Board through the Superintendent ~~of Schools~~.

Adopted: September 13, 1995  
Adopted: April 11, 2000  
Revised: May 8, 2007  
Revised: April 8, 2008  
Revised: December 13, 2016  
Revised: January 10, 2017

### Legal References:

*RSA 189.6, RSA 189.8,  
RSA 189.9, RSA 189-9a,  
RSA 193:12, RSA 194-B:2 V*

NEW-REQUIRED (Language from NHSBA)

**AUBURN SCHOOL DISTRICT  
EMERGENCY PLAN FOR SPORTS RELATED INJURIES**

For responding to serious or potentially life-threatening injuries sustained from sports or other school sponsored athletic activities. The Sports Injury Emergency Action Plan shall:

- a. Document the proper procedures to be followed when a student sustains a serious injury or illness while participating in school sponsored sports or other athletic activity;
- b. List the employees, team coaches, and licensed athletic trainers in each school who are trained in first aid or cardiopulmonary resuscitation;
- c. Identify the employees, team coaches, or licensed athletic trainers responsible for carrying out the emergency action plan;
- d. Identify the activity location, address, or venue for the purpose of directing emergency personnel;
- e. Identify the equipment and supplies and location thereof needed to respond to the emergency;
- f. Identify the location of any automated external defibrillators and personnel trained in the use of the automated external defibrillator; and
- g. Document policies related to cooling for an exertional heat stroke victim consistent with guidelines established by the American College of Sports Medicine and the National Athletic Trainers' Association.

**Dissemination of Sports Injury Emergency Action Plan.**

The Sports Injury Emergency Action Plan shall be posted within each school and disseminated to, and coordinated with, pertinent emergency medical services, fire department, and law enforcement.

**Additional Written Protocols and Procedures Required.**

The Superintendent or his/her designee shall develop written procedures and protocols as described below:

Hydration, Heat Acclimatization and Wet Globe Temperature – protocols relating to hydration, heat acclimatization and wet bulb globe temperature as established by the American College of Sports Medicine and the National Athletic Trainers' Association;

Student Medical History – procedures for obtaining student-participant medical information for each student athlete prior to engaging in sports. Such information must include:

- a. injury or illness related to or involving any head, face, or cervical spine;
- b. cardiac injury or diagnosis;
- c. exertional heat stroke;
- d. sickle cell trait;
- e. asthma;
- f. allergies; or

g. diabetes

Access, filing, and confidentiality of student-participant medical information shall be managed in accordance with the Family Educational Rights and Privacy Act (FERPA), and the Health Insurance Portability and Accountability Act (HIPAA).

Student Return to Play - Procedures governing a student's to return to play after a sports or illness related injury pertaining to this policy are in addition to the return to play provisions specific to head injuries set forth in Board policy JLCJ, and copies of the procedures must be maintained at the SAU office and available to the Department of Education and public upon request.

**Annual Review and Update.** The Superintendent and/or designee shall assure that the Sports Injury Emergency Action Plan, and all procedures and protocols adopted pursuant to this policy are reviewed no less than annually and updated as necessary. Copies of the updated Plan and procedures should be provided to the Board no later than the start of each school year.

**Inclusion of Sports Injury Emergency Action Plan with Emergency Response Plan.** The Sports Injury Emergency Action Plan shall be included with each school's annual Emergency Response Plan.

Legal References:

20 U.S.C. §1232g, Family Educational Rights and Privacy Act (FERPA)

**AUBURN SCHOOL DISTRICT  
HOME EDUCATION INSTRUCTION/DUAL ENROLLMENT**

The Board acknowledges the right of every parent to choose to home educate their child(ren) in compliance with RSA 193-A or to send them to a nonpublic school. Recognition of a home education program will be limited to students ages **6 5** to 18 years.

**I. Participation in Classes/Activities**

All requests by a home educated or nonpublic student for participation in an educational program or co-/extra-curricular activity shall be made in writing by the parent/guardian, in duplicate to the Principal of the appropriate school and to the Superintendent. After consulting with the Principal, who shall consult with appropriate staff, the Superintendent and/or designee shall, in writing, grant or deny the request.

A request by a home educated or nonpublic student for the following related services of physical therapy, occupational therapy, speech therapy, counseling, psychological, guidance, etc., and/or other special education services shall ~~go through the appropriate process and procedure as defined by New Hampshire Standards for the Education of Students with Disabilities~~ **be administered per Auburn School Board Policy IHBG.**

Resident home-educated or nonpublic students may enroll in specific classes or activities provided the following conditions are met:

**A. General Participation**

1. There is space available in the class/activity.
2. The admission of the student will not have an adverse **affect effect** on the class/activity.
3. There are no extra costs incurred by the district.
4. The class/activity is deemed to be developmentally and academically appropriate.
5. Prerequisite class/activity requirements are met.
6. Transportation, other than regularly scheduled school bus services, is provided by the parent/guardian.
7. No substantial administrative or staff burden is created.
8. There are no other factors impacting why the request should be granted or denied.

**B. Participation in Regular Class**

1. Reasonable notification of desire to participate is received by the Superintendent and school Principal in advance of the first class meeting. Requests will be processed on a first come first served basis.



2. Attendance is regular, behavior is appropriate, and the parent/guardian and student demonstrate a willingness to follow the district's/school's rules and regulations.
3. The student completes all assignments and tests as are required of other students in the class.
4. Credit/grade is granted only after the successful completion of the class.

**C. Participation in Co-Curricular Activities  
(Field trips, assemblies, science fairs, etc.)**

1. Prior written permission has been given by the parent/guardian.
2. Prior written permission has been given by the Principal.
3. The student has agreed to abide by the same code of conduct as the regularly enrolled students participating in the activity.
4. The parent/guardian accepts responsibility for transportation to and from the school and/or activity.
5. Requests for participation in activities which are purely social, such as school dances, will be determined in accordance with the school's guest policies or practices.

**D. Participation in Extra-Curricular Activities  
(Band, chorus, school clubs, intramural sports, etc.)**

1. The student meets the same academic, physical examination, age and eligibility requirements and standards as regularly enrolled students (documentation of such must be provided when requested by the Principal).
2. The transfer student from a home education program meets the same eligibility requirements as enrolled transfer students.
3. The student maintains the same code of behavior as required of other regularly enrolled school participants.
4. The student must follow the team's traveling procedures.
5. The student may not be enrolled in another school.

**II. Use of Facilities and Equipment**

Students may use school facilities and equipment on the same basis as regularly enrolled students provided the following conditions are met:

- A. The use does not disrupt regular student, staff, or special program use.
- B. The use has been approved by the Principal prior to use.

- C. The use will not create additional expense to the school district.
- D. The use is directly related to the home instruction educational program.
- E. The use does not involve removing furniture or equipment from the school premises.

### **III. Use of School Texts and Library Books/Materials**

Students may be permitted to use school texts and library books/materials provided the following conditions are met:

- A. Sufficient copies are available.
- B. The text is appropriate to the student's age and grade.
- C. The text is signed out to the student and/or parent/guardian for a period of no longer than one year. A mandatory security deposit for replacement text is required.
- D. Library books are signed out according to the library loan policy.
- E. The student and/or parent/guardian agrees to pay the school district for all lost, damaged and/or non-returned texts and/or library books. The district may require a security deposit.

### **IV. Eighth Grade Diploma Eligibility**

Home educated or nonpublic students are not eligible to receive a school diploma.

### **V. Evaluation**

Students being home educated may participate in **the evaluation process per Auburn School District Policy IHBG.** ~~regularly scheduled, standardized testing program administered by the district or annual evaluation services provided the following conditions are met:~~

- ~~A. The parent/guardian notifies the Principal as to the intention to participate at least 30 days in advance of the testing dates.~~
- ~~B. The student attends the scheduled testing sessions/dates.~~
- ~~C. The parent/guardian complies with state standards for home school annual evaluations.~~

Adopted: January 11, 1995  
Adopted: November 14, 2000  
Revised: November 10, 2009

**AUBURN SCHOOL DISTRICT  
NON-EDUCATIONAL QUESTIONNAIRES, SURVEYS, AND RESEARCH**

Separate federal and state laws require that written consent be obtained from a parent or guardian before a student participates in a non-educational survey or questionnaire that asks about information not directly related to a student's academics.

Federal law, the Protection of Pupil Rights Amendment, imposes the prior written consent requirement only if the survey, analysis, or evaluation or its administration is paid for or in any way uses federal funds from the federal Department of Education and reveals information concerning the following:

1. Political affiliations;
2. Mental and psychological problems potentially embarrassing to the student or the family;
3. Sexual behavior and attitudes;
4. Illegal, anti-social, self-incriminating, and demeaning behavior;
5. Critical appraisals of other individuals with whom respondents have close family relationships;
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

State law, RSA 186:11, IX-d, imposes the prior written consent requirement on questionnaires, or other documents designed to elicit information about:

1. A student's social behavior;
2. family life;
3. religion;
4. politics;
5. sexual orientation;
6. sexual activity;
7. drug use;
8. or any other information not related to a student's academics.

**School District Approval**

For the purpose of this policy, "non-academic survey" shall include a survey, analysis, or evaluation which seeks any information in the categories listed above. All non-academic surveys must have the prior approval of the Superintendent or his/her designee.

Surveys conducted for other agencies, organizations or individuals must have the recommendation of the Superintendent and the approval of the School Board as to content and purpose. The results of such approved surveys must be shared with the School Board.

No questionnaire or survey requesting sexual information will be administered to any student in kindergarten through grade six unless required by federal or state law or regulation. School personnel administering any such questionnaire or survey will not disclose personally identifiable information.

### **Parental Notification**

Prior written consent from a parent or legal guardian is required to administer a non-academic survey to a student, unless the student is an adult or an emancipated minor who consents. Parents/Guardians will be notified at least ten (10) days prior to administration when a school intends to administer a non-academic survey. Included in the notice will be information regarding the purpose of the non-academic survey, how the survey will be administered; how it will be utilized; and the persons or entities that will have access to the results of the completed survey. Parents or guardians ~~wishing~~ **may choose** to inspect a non-academic survey, ~~able to do so in the administrative office~~ **available at the school and on the school's website, at least 10 days prior to distribution to students**. Parents may refuse to give consent for their student to participate, with or without first reviewing the non-academic survey. The school will not penalize students whose parents/guardians decline to provide written consent. The school will take reasonable precautions to protect student privacy during their participation in any non-academic survey.

### **Youth Risk Behavior Survey Developed by the Centers for Disease Control and Prevention**

State law does not require prior written consent from a parent or guardian for administration of the Youth Risk Behavior Survey developed by the Centers for Disease Control and Prevention. Guidance issued by the Center for Disease Control, United States Department of Health and Human Services, concludes that federal law, including the Protection of Pupil Rights Amendment, also does not require prior written consent from parents or guardians because students are not required to participate and the survey is not paid for by the United States Department of Education. As required by both New Hampshire and federal law, the District shall provide parents and guardians with notice at least ten (10) days before the Youth Risk Behavior Survey is administered. Parents may inspect the Youth Risk Behavior Survey at the school's administrative office. Parents or guardians may opt their student out of participating in the Youth Risk Behavior Survey by providing the Principal with written notice. District staff administering the Youth Risk Behavior Survey shall insure students understand that participation is voluntary and that students who opt-out will not be penalized.

### **Miscellaneous Provisions**

This policy does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as the following:

- College or post-secondary education recruitment, or military recruitment;
- Book clubs, magazines, and programs providing access to low-cost literary products;
- Curriculum and instructional materials used by schools;
- Tests and assessments used by schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students, or to generate other statistical data for educational purposes;
- The sale of products or services to raise funds for school-related or education-related activities; and
- Student recognition programs.

Adopted: December 8, 2015

Revised: March 13, 2018

Legal Reference:

20 U.S.C. § 1232h; 34 CFR Part 98, **RSA 186:11, IX-d**

**XII.A.****AUBURN School District**  
**Co-Curricular Nominations****DATE: 8/7/2023****Co-Curricular Nominations**

<b>Name</b>	<b>Position</b>		<b>Total Compensation</b>
Marissa Leary	Year Book Advisor		\$1165.83
Laura Villeneuve	AHS		\$1398.99
Jon Wheeler	Recycling Club		\$932.66
Lisa Pope	Drama Club		\$1398.99
Eileen McDonald	DI Advisor		\$1165.83
Linda Reinelt, Johanna Rolfe	Minecraft Co-Advisors	\$466.33 ea	\$932.66
Kevin Huston, Jon Wheeler, James Paraskevas, Amanda Lavigne (4)	8 <sup>th</sup> grade Advisor(s)	\$291.46 ea	\$1165.83
Melissa West	Art Club		\$932.66
Lindsay Hallenbeck, Lori Collins	Garden Club	\$466.33 ea	\$932.66
Linda Reinelt, Johanna Rolfe	Lego Club/Robotics (combined)	\$466.33 ea	\$932.66
Cheryl Kaake	Professional Development		\$1398.99
Amanda Joaquin	Sewing Club		\$932.66
Nicole Greene, Carly Cohen	Student Council	\$699.50 ea	\$1398.99
Kevin Huston, James Paraskevas	Homework Club	\$3,672.36 ea	\$7344.72
TOTAL 23,199.96			

**Athletic Nominations**

<b>Name</b>	<b>Position</b>		<b>Total Compensation</b>
Meghan Ahnen	Cross Country Coach		\$1120.22
Danika Ashness	Cross Country Assistant Coach		\$1120.22
Kevin Huston	Boys Soccer		\$1344.26
Sara Bethke, Anthony Lockwood	Girls Soccer	\$672.13 ea	\$1344.26
Kristal Diorio	Volleyball Coach	\$448.09 ea	\$896.17
Danielle Guinesso	Assistant Volleyball Coach		
Bryan Howell	Boys Basketball		\$1680.33
Bryan Howell	Baseball		\$1344.26
Abbie Desrosiers	Softball Coach	672.13 ea	\$1344.26
Tanya Voisine	Assistant Softball Coach		
Abbie Desrosiers	Girls Basketball		\$1680.33
Danika Ashness	Athletic Director		\$3920.77
Sam Norris	Boys Lacrosse		\$1120.22
Caitlin Dwyer	Girls Lacrosse Coach	560.11 ea	\$1120.22
James DiClemente	Girls Lacrosse Assistant Coach		
Cassie Dion	Cheer Coach		\$1120.22
TOTAL \$20,500.00			