

**AUBURN SCHOOL BOARD MEETING**  
**Tuesday, November 14, 2023**  
**Immediately following the Board Workshop at 5:00 p.m.**  
**Auburn Village School Media Center**

- I. CALL TO ORDER** – Alan Villeneuve, Board Chair
- II. PLEDGE OF ALLEGIANCE**
- III. PROOF OF POSTING** – William Rearick, Superintendent of Schools
- IV. APPROVAL OF MINUTES**
  - A. Minutes of the Auburn School Board Meeting on October 10, 2023\* (action required)
  - B. Minutes of the Auburn School Board Non-Public Meeting on October 10, 2023 (action required)
- V. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- VI. SUPERINTENDENT’S UPDATES\***
- VII. REPORTS**
  - A. Reports of Administrators\*
  - B. Reports of Sub-Committees
- VIII. OLD BUSINESS**
  - A. Strategic Plan Update
  - B. SRO Update
- IX. NEW BUSINESS**
  - A. Field Trip Request\*
- X. FINANCIAL**
  - A. Expenditure Report\*
  - B. Manifest Approvals
- XI. POLICIES**
  - A. Second Reading\* Non-Resident Student Enrollment, GBG Employee Protection, GBGA Staff Health, GCR Non-School Employment, ACN (NEW) Nursing Mothers Accommodation, and EHAB Data Governance and Security.
- XII. PERSONNEL**
  - A. Notice of Retirement\*
- XIII. INFORMATIONAL ITEMS AND CORRESPONDENCE, and/or MISCELLANEOUS INFORMATION**
  - A. Enrollments\*
  - B. Clarification to Pinkerton Requests\*
- XIV. NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-l) (if needed)**
- XV. ADJOURNMENT (action required)**

The next regularly scheduled Auburn Board Meeting is on Tuesday, December 12, 2023 at 6:00 p.m. at the Auburn Village School Media Center.

*\*Materials provided in packet*

Please note: In addition to the items listed on the agenda, the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in non-meeting session in accordance with RSA 91-A if the need arises.

**AUBURN SCHOOL BOARD MEETING  
OCTOBER 10, 2023 AT 6:00 P.M.  
AUBURN VILLAGE SCHOOL MEDIA CENTER**

**These minutes have not been approved.**

Alan Villeneuve, Board Chair, called the meeting to order at 6:00 p.m. Those in attendance were members Janice Baker, Adrian Newton, Jason Tyburski, and Derek Berger. Also in attendance was Principal, Lori Collins, Assistant Principal Lindsay Murray, Assistant Principal Jennifer Barnhill, Director of Student Services Tracy Griffenhagen, Math Coordinator Jen Bordis, Technology Director Adam Hollins, Maintenance Director Scott Dube; Superintendent William (Bill) Rearick, Director of Curriculum, Instruction and Assessments Meg Largy, and Business Administrator, Cory Izbicki.

**PLEDGE OF ALLEGIANCE**

Eighth-graders Siddharth Krishna and Elizabeth Sullivan led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Bill Rearick provided proof of posting.

**APPROVAL OF MINUTES**

Motion by Derek Berger, seconded by Adrian Newton, to approve the September 12, 2023 Board meeting minutes with the following amendments, Page 2 Paragraph 1 should read '....be looking at **all staff salaries.**' And under Policies, remove the words 'as presented' in the last sentence, and the motion carried unanimously.

**OPPORTUNITY FOR PUBLIC INPUT**

No participation.

**SUPERINTENDENT'S UPDATES**

Bill Rearick stated that First Student will be owing the district more due to not providing athletic buses as contracted. Derek Berger questioned if the same could be done because of the tracking that is not yet available. Derek Berger asked if the police gave any additional guidance regarding the School Resource Officer position, to which Bill stated that they feel it should be a police officer position and not one of a private citizen.

**REPORTS**

Reports of administrators were reviewed.

Janice Baker asked Meghan Largy what her three main focuses are, to which Meg replied Strategic Plan, Professional Development and Grants.

Jen Bordin said Curriculum Night had 40 attendees. Parents were supportive and had great questions. Adrian Newton said it provided practical tips for parents.

AVS Teacher Melissa Prunier said the Strategic Plan rolled out well. Many staff members were nervous at first, but realized that many of them are already doing some of the components. It is not an overwhelming plan. Janice Baker asked if we have an educational continuity plan, to which Bill Rearick stated we don't.

Scott Dube stated that the scoreboard is on order.

Alan Villeneuve stated that the budget committee met last week. The town budget is up 6% and the library is asking for \$6,000,000. He said the School Board works very hard to work with the budget committee and said he would like the MS 25 done on time in the future. Cory Izbicki stated that he got an extension in order to get the audit report information. Alan directed Cory to reschedule the audit earlier in 2024 in order to get the MS 25 done in September.

Adrian Newton stated that the PTA's meeting on (9/19) was well attended. The summer camps were successful.

Upcoming events include:

Spooky Walk

Children's Theater

Book Vending Machine

10/17 meeting

**NEW BUSINESS**

**Washington, DC Field Trip Request**

Motion by Derek Berger, seconded by Jason Tyburski, to approve the request for the field trip to Washington, DC, and the motion carried unanimously.

**June Meeting Date**

Motion by Derek Berger, seconded by Alan Villeneuve, to move the June 11, 2024 board meeting to June 10, 2024 and the motion carried unanimously. This will allow the Administration to attend the 8<sup>th</sup> grade dinner dance.

## **FINANCIAL**

### **Expenditure Report**

The expenditure report was in the packet for review. Cory Izbicki explained a revised expenditure report was handed out due to a double encumbrance which has since been rectified.

### **Manifest Approvals**

Motion by Janice Baker, seconded by Adrian Newton, to approve the manifest in the amount of \$3,036,931.22, and the motion carried unanimously.

Janice Baker requested the Board amend the agenda to discuss an event at AVS on Saturday night.

Alan Villeneuve stated that there will be a fundraiser at AVS on Saturday night to benefit a local family. It will include alcoholic beverages and per policy, no children are allowed at such an event. He asked the Board to waive this stipulation to allow the children of the family, for which the fundraiser is for, to attend.

Motion by Derek Berger, seconded by Adrian Newton, to suspend the age requirement for the event held at AVS on October 14, 2023, and the motion carried unanimously.

Policies BECA Public Notification of School Board Meetings, CBI Evaluation of the Superintendent, JCA Change of School or Assignment, EEA Student Transportation, JLCJA Emergency Plan for Sports Related Injuries and Additional Protocols for Athletics Participation, IHBG-R Home Education Instruction/Dual Enrollment, and ILD Non-Educational Questionnaires, Surveys and Research were in the packet for a second reading.

Motion by Derek Berger, seconded by Janice Baker, to approve the second reading/adoption policies as presented, and amended and the motion carried unanimously.

Policies GBG Employee Protection, GBGA Staff Health, GCF Professional Staff Hiring, GCR Non-School Employment, JEA Compulsory Attendance Age, ACN (NEW) Nursing Mothers Accommodation, EHAB Data Governance and Security, and JKAA Use of Restraints were reviewed as a first reading. Motion by Derek Berger, seconded by Adrian Newton, to approve the first policy reading as presented and modified by the Board, and the motion carried unanimously.

## **PERSONNEL**

### **Notice of Retirement**

Motion by Derek Berger, seconded by Jason Tyburski, to approve the notification of retirement of Bonnie Boucher as presented, with appreciation and tremendous regret, and the motion carried unanimously.

## **PUBLIC INPUT**

No participation.

## **INFORMATION ITEMS**

Enrollments

Letter to First Student

Pinkerton Response letter

Adrian Newton and Alan Villeneuve will meet with Bill Rearick to draft a clarification letter to Pinkerton Academy.

At 7:45 p.m. motion by Janice Baker, seconded by Adrian Newton, to enter into a non-public session RSA 91-A:3 Section II a. A roll call vote was taken. With all in favor, the motion carried.

The Board re-entered their public session at 8:15 p.m.

Motion by Janice Baker, seconded by Derek Berger, to seal the non-public minutes in perpetuity, and the motion carried unanimously.

## **ADJOURNMENT**

Motion by Derek Berger, seconded by Jason Tyburski, to adjourn the meeting at 8:15 p.m., and the motion carried unanimously.

The Auburn School Board will meet for a Budget Workshop on Tuesday, November 14, 2023 at 5:00 p.m. prior to their business meeting in the Auburn Village School Media Center.

The SAU Board will meeting on Wednesday, October 25, 2023 at 6:30 p.m. at the Auburn Village School Media Center.

Respectfully submitted.

Rebecca SJ McCarthy  
School Board Recording Secretary

## **New Hampshire School Administrative Unit #15**

**VI.**

90 Farmer Road  
Hooksett, New Hampshire 03106-2125  
Telephone (603) 622-3731 Fax (603) 669-4352

**William J. Rearick**      **Meghan Largy**      **Cory Izbicki**  
*Superintendent of Schools*    *Director of Curriculum, Instruction and Assessment*    *Business Administrator*

Auburn School Board Report  
November 14, 2023

### **Pinkerton Sending Districts Meeting**

The fall meeting of the superintendents from the sending districts met with Dr. Powers on October 18<sup>th</sup>. Dr. Powers informed us that renovations to the Social Studies building is currently on schedule to be completed by next year. He also told us that starting next year incoming freshmen will need 23 credits to graduate. Currently students only need 22 credits. Students will be required to take an additional .5 Social Studies class and a .5 Finance class.

Pinkerton Academy will be forming a Strategic Planning Committee which will be responsible for developing a strategic plan. The first meeting is scheduled to take place within the next week or two.

There was also a discussion on whether Pinkerton Academy could develop special education programs that would service students who are currently being placed out of district. Dr. Powers said he would research the viability of this proposal.

### **Meet and Greet with Teachers**

On November 8th, I held my first Meet and Greet session with the teachers. I updated the teachers on the status of the 2024-25 budget and that it was going to be reviewed by the Board at the November meeting. We also discussed Pinkerton's decision to review their start times and how it could impact Auburn if the start times get pushed back.

### **Data Disaster Recovery Plan**

Adam created a draft Data Disaster Recovery proposal which we reviewed with Lori, Scott, and Meg. The plan was our first attempt at developing protocols in the event that AVS's data is ever comprised. The conversation was extremely informative as to how our data is currently accessed by our staff and what protocols are in place to protect it. We also reviewed some worst case scenarios and how would we respond to such security breaches. Based on our conversations, Adam will be making revisions to the plan.

### **Veteran's Day Breakfast**

I was able to attend the Veteran's Day Breakfast which was held on November 9<sup>th</sup>. Over 60 veterans and their families were in attendance. Our students served, as the wait staff brought hot beverages, juice, and entrées to each of the tables. The chorus and band also performed for our guests. I want to thank Laura Villeneuve for organizing the event and her fellow 6<sup>th</sup> grade teachers for helping out at the breakfast. I also would like to recognize Sarah Belanger for providing a hot breakfast for everyone.

## Director of Curriculum, Instruction, and Assessment Report

### **Strategic Plan - Competencies of a Learner**

Auburn learners are successful when they persevere, think critically and solve problems creatively, empathize, work collaboratively, take responsibility and have integrity. With the aim of better aligning these competencies of a learner as laid out in our strategic plan, Jenn Bordis and I formed two teacher committees, one for elementary and one for middle school, to update our work study practices for the 2024-2025 academic year. These working groups will create rubrics to define what a student needs to know and be able to do in order to exemplify these skills and how these behaviors become increasingly complex from Kindergarten to eighth grade.

The word of the month was "perseverance." Students had the opportunity to earn a vending machine token by showcasing their ability to feel confident and motivated and apply themselves to achieve something difficult despite failures or opposition. The objective of activities such as the vending machine challenge is to ensure that the strategic plan goes beyond being a document and truly reflects our identity and values as a school district, embodied in daily interactions and integrated in teaching and learning.

### **SAFE Grant Round 3**

The Security Action for Education (SAFE) Grant aids K-12 schools in New Hampshire by bolstering security. Round three of grant applications is open from October 31 to November 30, offering a maximum award of \$100,000 per school. Priority will be given to schools without previous grants in Rounds one or two. Awards will be distributed on a first-come, first-served basis. I've worked with Superintendent Rearick, Dr. Collins, and Mr. Dube to identify and submit applications for safety improvement proposals through the SAFE Grant.

### **ESEA Title Grants Deadline**

This year, the New Hampshire Department of Education is requiring that all 2023-2024 Elementary and Secondary Education Act allocations be budgeted for and submitted no later than December 31st. I continue to identify the specific needs of AVS, evaluate the feasibility of different projects that could be funded through grants, and prioritize projects based on alignment with district goals and potential impact.

### **Streamlining Professional Development**

I've participated in several vendor demonstrations to evaluate professional development tracking software, which functions as a centralized platform for educators, enabling resource access, collaboration, and monitoring progress for licensure renewal. This can streamline and tailor the professional development process, ultimately benefiting administrators, educators, and students. I plan to share my findings with the SAU Professional Development Committee this month for further discussion and evaluation.

### **Disaster plan meeting**

On Friday, November 3rd, Superintendent Rearick, Dr. Collins, Mr. Hollins, Mr. Dube and myself met to begin discussing our disaster recovery plan as it related to technology.

### **South Central Curriculum, Instruction and Assessment Meeting**

The topic of this month's South Central CIA meeting was allowable activities under Title IV funding.

Respectfully Submitted,

*Meg Largy*





# Auburn School District

## Principal's Report

### October 10, 2023

#### 2023-2024 Enrollment

Grade	Enrollment	Teachers	Av. Class Sizes	
K	63	4	16	Kaake, Moynihan, Ahnen, Duquette
1	70	4	18	Prunier, Podbelski, Mullen, Chiesa
2	84	3	21	Dupont, Nusbaum, Smith, O'Toole
3	69	3	21	Pampel, Russell, Duffy
4	62	4	21	Boucher, Fortier, Royce
5	83	4	19	Vilandre, Strabone, Henderson, Dwyer
6	74	4	19	Roggenbuck Villeneuve, Joaquin, Winter
7	80	4	20	Wasson, Poulin, Greene, Rankin
8	70	4	18	Paraskevas, Huston, Wheeler, Lavigne
<b>Total</b>	<b>655</b>	<b>34</b>		

#### UA Team:

Steve Tewksbury-Physical Education  
 Danika Ashness-Health Teacher  
 Andrea Johnston-Band Teacher  
 Melissa West-Art Teacher  
 Marissa Leary-.5 Art Teacher  
 Linda Reinelt-STEAM Teacher  
 Andrea O'Neil-Librarian  
 Sarah Kaufman-General Music Teacher

Jennifer Bordis - Math Coordinator  
 Lindsay Murray ES Assistant Principal  
 Jennifer Barnhill - MS Assistant Principal  
 Tracy Griffenhagen - Special Education Director

#### Events at AVS for November/December

11/8 Food Drive Begins and ends on 11/17/23  
 11/9 Veterans Breakfast  
 11/9 Auburn Police Dept/Peer to Peer Training  
 11/10 No School  
 11/14 School Board Mtg (5pm Budget Meeting)  
 11/16 6-8 th gr Band Field Trip to Stockbridge Theatre  
 11/21-PTA Mtg  
 11/22 Early Release  
 11/23 and 11/24 Happy Thanksgiving Break  
 11/26 Auburn Parks and Rec "Tree Lighting" Event @ AVS (front lot)

11/27 Girl Scouts Event  
 11/28 5 th grade Field Trip to the McAuliffe Discovery Center  
 11/29 Performing Arts Concert @ AVS (grades 5-8)  
 12/3 PTA Holiday Fair and Griffin Library Santa Breakfast  
 12/8 Parks and Rec "Polar Express Movie Night"  
 12/12 School Board Meeting  
 12/15 School Dance/Student Council  
 12/25-Jan 1 Happy Holidays/No School

#### Athletics

Our Fall Sports Season at AVS was very successful this year. Volleyball, Girls' Soccer, and Boys' Soccer all made it to the playoffs this year! Both Girls' and Boys' Soccer made it through the first round with great first



round wins. The boys made it all the way to finals and played a great game against the number one team Hampstead. Although we did not have any playoff champions, all of our teams played competitively. Our Cross-Country team had a great show at States, with almost every runner getting a personal best time for the season on the two-mile course. The girls A team narrowly missed third place by a single point and the boys had fantastic grouping in a very competitive A race. Overall a great racing season for the Cross-Country team as well!

The Winter Sports are getting their teams together this week with tryouts. The Cheer team had a great turnout for tryouts last week and had their first practice on Monday. The Girls and Boys Basketball teams will finish their tryouts Thursday 11/9 and will begin practices on Monday. The first basketball game will be 11/27 at Henry W. Moore School. The girls will be playing at 3:30pm followed by the boys game at 5:00pm. We are excited for a successful winter season to follow up a competitive fall!

### **Veterans Day Breakfast**

We are pleased to announce that we hosted our annual Veterans Day Breakfast on November 9<sup>th</sup> at 9:15 am in our school gymnasium. Sixty service members along with their student relatives and other guests were invited to school to have breakfast, enjoy some music and song to honor their achievements, courage and dedication. The first graders signed the Pledge of Allegiance, the chorus sang The National Anthem, the band played America the Beautiful and fifth graders expressed

their thanks. The sixth graders decorated, served food, and cleaned up after the event. Thank you to Sarah Belanger and Laura Villeneuve for helping to organize the event.



### **STEAM Room Update**

The 5th grade STEAM class shared their SPIKE Robots with the kindergarten. Fifth grade students are introduced to the world of robotics competitions as they gradually learn the basics of building and programming autonomous robots using sensors. The students worked together to build an effective competition robot, which they systematically tested and refined, using the design process to develop a solution in order to complete their “mission”. This lesson helped them develop skills related to collaboration and teamwork, and life skills for their future careers.



### **AVS PTA**

The AVS PTA was very busy during the autumn months! They had many very successful activities that the Auburn staff and students took part in.

- **Square 1 Art Fundraiser**

The K-4th Graders made some gorgeous projects, and their families will be given the opportunity to purchase some awesome items showcasing the art through the Square 1 Art Fundraiser.

- **Missoula Children's Theater**

Over 50 students in grades 1 through 7 took part in the Missoula Theatre's performance of Beauty Lou and the Country Beast. Dr. Collins, Ms. Barnhill, Mrs. Murray enjoyed the show on Friday night and we excited to see the gymnasium packed with parents, relatives, and students.





- **Barnes and Noble Book Fair**



Many of our staff members were guest readers at the annual Barnes and Noble Book Fair. Teachers were able to submit book wish lists that were in turn filled by parents and students at the sale.

- **Spooky Walk**

On Sunday, October 22, Ms. Barnhill, Dr. Collins and Mrs. Murray joined the PTA the annual Spooky Walk at Wayne Eddows field.

- **PTA Reflections**

AVS students

submitted works in literature, visual arts, photography, dance, choreography, film production, and music composition. The theme of the program is I am hopeful because...

- **Vendor Fair**

Crafts, food, jewelry, home decor, and so much more will be offered at the PTA Vendor Fair on Sunday, December 3<sup>rd</sup> from 9:00 - 2:00 at the AVS Gymnasium.

### **Food Drive**

Who: Auburn Village School K-8th Graders

When: Wednesday, November 8th through Monday, November 19th

Where: Students can bring items to school. Collection points by grade level.

What: Non-perishable food items. Please make sure items are not expired. Fruits, vegetables, desserts, pastas, sauces, --- Thanksgiving items too!

Why: There are many Auburn community members who need help around the holidays.

Town firefighters will be making deliveries the week of November 19th.

\*All students in the winning grade will get a free bag of popcorn on our November Popcorn Day, Tuesday, the 21st and BRAGGING RIGHTS!\*

Follow the race!

Thank you for your support!

Auburn Honor Society and Student Council

If you or anyone you know are in need of a Thanksgiving Basket please reach out to Sarah Belanger @ sbelanger@sau15.net.



### **Auburn Trunk or Treat**

Linda Reinelt, our STEAM teacher, and Carly Cohen and Nicole Greene, Student Council Advisors, created two entries in the town wide Trunk or Treat event.

Congratulation to the AVS Student Council for winning Best Trunk for Community Organization. Just another example of AVS staff going above and beyond!

### **The Lightning Thief**

On October 18 the 4<sup>th</sup> grade attended THE LIGHTNING THIEF musical at Pinkerton's Stockbridge Theatre. This was a dynamic musical adaptation of Rick Riordan's bestselling book, The Lightning Thief, that featured an exciting rock score.



**AUBURN SCHOOL DISTRICT**  
11 Eaton Hill Road Auburn, NH 03032  
Tracy Griffenhagen, Director of Student Services

---

**School Board Report**  
**November 2023**

**Special Education Pre-School**

17 identified students

*(7 students as of 11/2022)*

**Special Education K - 8 AVS**

70 identified students

7 in referral

**Special Education 9 - 12 Pinkerton**

33 identified students

**Out-of-District Pre-School**

7 students

**Out-of-District K - 8**

3 students

**Out-of-District 9 - 12**

6 students

**New Identification a/o 11/7/2023**

**Pre-K - 12**

2 students

**Students in Referral for Special Education Testing a/o 11/7/2023**

8 Students

**Child Find**

Andrea Parker (Speech-Language Pathologist), Kristen Seymour (School Psychologist), Katelyn O'Donnell (Special Education Teacher) conducted a Child Find Screening on October 26, 2023.

6 children were screened.

- 3 Short-term speech intervention
- 1 Special Education Referral

## Math Coordinator Board Report

Meeting: November 14, 2023

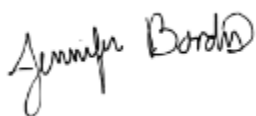
Instruction remains strong in Auburn. In the primary grades, students are working on increasingly larger numbers and linking the sounds in spoken words to the patterns in written language. Grades 2-5 are working on using a variety of increasingly sophisticated strategies to add, subtract, multiply and divide. Reading comprehension and word study remain priorities in ELA. In middle school, students are working on positive and negative numbers, scientific notation, and algebraic expressions. The eighth graders are working on their first full five paragraph essay analyzing literature. Some science activities have included learning about earthquake proofing designs, chemical properties and reactions, and landforms. Lots of great things are happening!

Students in grades 3-8 have participated in NHSAS modular assessments (approximately 10 questions on one area of a subject). These quick check-ins allow teachers to see a snapshot of both how the students in a grade as a whole are performing on specific standards and how individual students do on the standards and types of questions. The data is then analyzed in grade/subject PLCs (professional learning communities) to address weaknesses and strengths and plan appropriate reteaching and extension activities.

For the first round of Title I Math intervention, we had 22 students in grades 1 -5 participate. Of those 22 students, 10 have been released from the intervention group by meeting their goals. The next round of students will begin on November 14. Students are chosen for the intervention through a combination of classroom performance, teacher recommendation, and standardized testing scores. Enrichment math groups of students in grades 5 and 6 have also been identified and I have begun to meet with them.

I participated in a training on Achievement Teams, which is a structured form of professional development community. I was able to bring back some ideas to our grade level and content area PLCs to improve how we work with student data and each other. Our monthly PLCs are productive meetings of classroom teachers, specialists and administrators where we all work together to share effective teaching strategies and learn more about instruction and our students. Feedback from teachers on this organization of meetings has been positive.

Respectfully submitted,



Jennifer Bordis, Math Coordinator

## **VII.A.**

### **Auburn Village School**

#### **Monthly Report – October 2023**

#### **General Maintenance Activities**

##### **General Item**

Cafeteria – Working together with food service, cleaning adjustments have been made with additional floor cleaning due to current cafeteria schedules.

Electrical – Several additional outlets have been installed in classrooms & common spaces for relocations, AFD, & informational signage.

Custodial Support – Additional contracted support staff have been added, as one staff member has left. Continue to have no applicants applying for the positions.

Water Sampling – Routine sampling was completed.

Irrigation Sys – Has been winterized, including the Cemetery water line.

ARBL – Basketball program has been started.

Storage Container – One container has been removed.

Work request completed - WO's = 52                      PM's = 49

Maintenance staff continue to support all scheduled events as required, Town Events, Missoula Theater, Misc events, etc.

##### **Fire/Life Safety/Security**

Fire Drill #3 was completed in October.

Fire Systems – (Fire Alarm repairs scheduled November 7<sup>th</sup>) Proposals have been received for F/A repairs, waiting on Sprinkler proposal for repairs/recommendations.

Monthly Fire Pump & Weekly Generator testing completed.

The following monthly/weekly task were completed, fire extinguishers, and Generator ATS load transfer

##### **Project's**

Scoreboard – (Waiting to schedule vendor for trenching) Have received proposal for electrical trenching for new sign location, waiting on req approval, hope to have complete prior to sign install. Proposal has been approved – Tentative November/December, possibly early spring?

Dry system piping system flushing will be scheduled, ASAP. That failed the past Annual inspection. **(On-going)**

AUBURN SCHOOL DISTRICT  
GENERAL FUND  
YTD EXPENDITURES AS OF NOVEMBER 8, 2023

**X.A.**

					TITLE	BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE
11	1100	1	01	00	5108 REG ED MATH COORDINATOR	86,700.00	55,384.60	34,615.40	90,000.00	(3,300.00)
11	1100	1	01	00	5109 REG ED RETIREMENTS	30,000.00	-	30,000.00	30,000.00	-
11	1100	1	01	00	5112 REG ED TEACHER SALARIES	2,558,071.06	1,862,142.51	684,315.49	2,546,458.00	11,613.06
11	1100	1	01	00	5114 REG ED PARAPROFESSIONAL	111,941.70	68,165.49	26,368.31	94,533.80	17,407.90
11	1100	1	01	00	5120 REG ED SUBSTITUTE SALARIES	90,000.00	32,624.18	25,309.22	57,933.40	32,066.60
11	1100	1	01	00	5122 REG ED HEALTH INSURANCE BUYOUT	33,750.00	-	39,583.33	39,583.33	(5,833.33)
11	1100	1	01	00	5211 REG ED HEALTH INSURANCE	635,699.76	448,092.02	244,485.40	692,577.42	(56,877.66)
11	1100	1	01	00	5212 REG ED DENTAL INSURANCE	15,194.27	7,135.29	4,510.63	11,645.92	3,548.35
11	1100	1	01	00	5213 REG ED LIFE INSURANCE	3,453.58	2,116.32	1,450.56	3,566.88	(113.30)
11	1100	1	01	00	5214 REG ED DISABILITY INSURANCE	7,884.05	3,950.97	2,776.71	6,727.68	1,156.37
11	1100	1	01	00	5220 REG ED FICA	222,650.40	153,545.45	60,774.83	214,320.28	8,330.12
11	1100	1	01	00	5232 REG ED NHRS PROFESSIONAL	519,433.03	373,224.64	146,063.03	519,287.67	145.36
11	1100	1	01	00	5240 REG ED TUITION REIMBURSEMENT	30,000.00	8,875.44	8,875.44	17,750.88	12,249.12
11	1100	1	01	00	5241 REG ED WORKSHOP REIMB PROF	12,480.00	540.00	1,232.00	1,772.00	10,708.00
11	1100	1	01	00	5242 REG ED WORKSHOP REIMB SUPPORT	200.00	-	-	-	200.00
11	1100	1	01	00	5250 REG ED UNEMPLOYMENT INSURANCE	1,971.03	-	-	-	1,971.03
11	1100	1	01	00	5260 REG ED WORKER'S COMPENSATION	7,209.94	-	7,757.80	7,757.80	(547.86)
11	1100	1	01	00	5339 REG ED STUDENT TEAM BUILDING	5,800.00	-	4,950.00	4,950.00	850.00
11	1100	1	01	00	5430 REG ED REPAIRS & MAINT SERVICES	-	13,974.72	372.44	14,347.16	(14,347.16)
11	1100	1	01	00	5442 REG ED RENTAL OF EQUIPMENT	-	7,617.02	2,306.50	9,923.52	(9,923.52)
11	1100	1	01	00	5610 REG ED SUPPLIES	33,698.51	4,459.10	17,892.43	22,351.53	11,346.98
11	1100	1	01	00	5642 REG ED ELECTRONIC INFORMATION	-	-	-	-	-
11	1100	1	01	00	5643 REG ED INFORMATION ACCESS FEES	19,916.66	12,268.00	5,368.84	17,636.84	2,279.82
11	1100	1	01	00	5737 REG ED REPLACEMENT FURNITURE & F	16,334.15	-	16,200.52	16,200.52	133.63
11	1100	1	01	06	5610 FOREIGN LANGUAGE SUPPLIES	342.87	-	96.00	96.00	246.87
11	1100	1	01	06	5641 FOREIGN LANGUAGE TEXTBOOKS	131.00	-	-	-	131.00
11	1100	1	01	08	5610 ART SUPPLIES	5,538.50	164.31	4,372.31	4,536.62	1,001.88
11	1100	1	01	08	5739 ART OTHER EQUIPMENT	1,749.28	695.19	951.14	1,646.33	102.95
11	1100	1	01	15	5610 LANGUAGE ARTS SUPPLIES	3,093.67	-	4,675.42	4,675.42	(1,581.75)
11	1100	1	01	15	5641 LANGUAGE ARTS TEXTBOOKS	3,925.00	-	1,320.08	1,320.08	2,604.92
11	1100	1	01	15	5643 LANGUAGE ARTS INFORMATION ACCESS FEES	1,950.00	-	1,080.00	1,080.00	870.00
11	1100	1	01	15	5645 LANGUAGE ARTS PRACTICE BOOKS	1,063.20	-	1,049.05	1,049.05	14.15
11	1100	1	01	18	5610 HEALTH SUPPLIES	1,099.53	206.40	23.96	230.36	869.17
11	1100	1	01	20	5610 TECH ED SUPPLIES	1,482.50	1,120.99	333.00	1,453.99	28.51
11	1100	1	01	20	5643 TECH ED INFORMATION ACCESS FEES	308.00	-	299.00	299.00	9.00
11	1100	1	01	20	5810 TECH ED DUES & FEES	-	-	-	-	-
11	1100	1	01	23	5610 MATH SUPPLIES	2,942.51	67.34	3,294.47	3,361.81	(419.30)
11	1100	1	01	23	5641 MATH TEXTBOOKS	-	-	-	-	-
11	1100	1	01	23	5643 MATH INFORMATION ACCESS FEES	6,635.00	300.00	-	300.00	6,335.00
11	1100	1	01	23	5645 MATH PRACTICE BOOKS	23,221.24	-	21,014.08	21,014.08	2,207.16
11	1100	1	01	24	5442 MUSIC RENTAL OF EQUIPMENT	-	1,260.88	630.44	1,891.32	(1,891.32)
11	1100	1	01	24	5610 MUSIC SUPPLIES	1,815.75	545.50	2,380.25	2,925.75	(1,110.00)
11	1100	1	01	24	5739 MUSIC OTHER EQUIPMENT	1,469.99	-	-	-	1,469.99
11	1100	1	01	24	5810 MUSIC DUES & FEES	450.00	480.00	274.95	754.95	(304.95)
11	1100	1	01	25	5610 PHYS ED SUPPLIES	2,349.75	-	2,188.93	2,188.93	160.82
11	1100	1	01	27	5610 READING SUPPLIES	-	-	4,808.66	4,808.66	(4,808.66)



AUBURN SCHOOL DISTRICT  
GENERAL FUND  
YTD EXPENDITURES AS OF NOVEMBER 8, 2023

TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE	
11	1100	1	01	27	5645	READING PRACTICE BOOKS	10,860.88	486.68	-	486.68	10,374.20
11	1100	1	01	27	5737	READING REPLACEMENT FURNITURE & F	-	-	-	-	-
11	1100	1	01	29	5610	SCIENCE SUPPLIES	6,600.00	405.09	2,452.26	2,857.35	3,742.65
11	1100	1	01	29	5643	SCIENCE INFORMATION ACCESS FEES	5,690.75	-	5,637.75	5,637.75	53.00
11	1100	1	01	30	5610	SOCIAL STUDIES SUPPLIES	511.93	-	45.77	45.77	466.16
11	1100	1	01	33	5610	TECH INTEGRATION SUPPLIES	389.32	-	318.77	318.77	70.55
11	1100	1	01	33	5643	TECH INTEGRATION INFORMATION ACCESS FEES	-	-	-	-	-
11	1100	1	01	40	5610	DRAMA SUPPLIES	2,461.00	-	-	-	2,461.00
1100 Total						REGULAR EDUCATION	4,528,469.81	3,059,848.13	1,422,455.17	4,482,303.30	46,166.51
11	1105	3	01	00	5561	REG ED HIGH SCHOOL TUITION OTHER LEA'S	15,408.00	7,704.00	7,704.00	15,408.00	-
11	1105	3	01	00	5563	REG ED HIGH SCHOOL TUITION PUBLIC ACADEMIES	3,636,288.00	1,831,349.73	1,697,082.27	3,528,432.00	107,856.00
11	1105	3	01	00	5564	REG ED HIGH SCHOOL TUITION TO PRIVATE SCHOOL	-	9,300.00	4,650.00	13,950.00	(13,950.00)
1105 Total						REG ED HIGH SCHOOL	3,651,696.00	1,848,353.73	1,709,436.27	3,557,790.00	93,906.00
11	1200	1	01	00	5111	SPED ADMIN/OTHER SALARIES	98,940.00	61,483.10	38,426.90	99,910.00	(970.00)
11	1200	1	01	00	5112	SPED TEACHER SALARIES	230,232.00	177,693.90	74,776.98	252,470.88	(22,238.88)
11	1200	1	01	00	5114	SPED PARAPROFESSIONAL	330,019.31	155,630.57	53,657.94	209,288.51	120,730.80
11	1200	1	01	00	5115	SPED SECRETARIAL SALARIES	43,469.81	35,451.00	11,249.55	46,700.55	(3,230.74)
11	1200	1	01	00	5122	SPED HEALTH INSURANCE BUYOUT	-	-	5,000.00	5,000.00	(5,000.00)
11	1200	1	01	00	5211	SPED HEALTH INSURANCE	235,384.32	143,200.89	84,623.55	227,824.44	7,559.88
11	1200	1	01	00	5212	SPED DENTAL INSURANCE	3,188.63	1,225.42	636.31	1,861.73	1,326.90
11	1200	1	01	00	5213	SPED LIFE INSURANCE	858.94	586.65	366.51	953.16	(94.22)
11	1200	1	01	00	5214	SPED DISABILITY INSURANCE	1,121.99	624.17	548.59	1,172.76	(50.77)
11	1200	1	01	00	5220	SPED FICA	42,859.23	32,791.69	12,749.28	45,540.97	(2,681.74)
11	1200	1	01	00	5231	SPED NHRS SUPPORT	5,881.47	4,796.52	1,603.50	6,400.02	(518.55)
11	1200	1	01	00	5232	SPED NHRS PROFESSIONAL	45,217.56	46,974.18	22,233.24	69,207.42	(23,989.86)
11	1200	1	01	00	5240	SPED TUITION REIMBURSEMENT	-	-	-	-	-
11	1200	1	01	00	5241	SPED WORKSHOP REIMB PROF	3,200.00	555.00	555.00	1,110.00	2,090.00
11	1200	1	01	00	5250	SPED UNEMPLOYMENT INSURANCE	881.57	-	-	-	881.57
11	1200	1	01	00	5260	SPED WORKER'S COMPENSATION	1,633.40	-	1,757.52	1,757.52	(124.12)
11	1200	1	01	00	5320	SPED PROFESSIONAL EDUCATIONAL	-	-	5,565.75	5,565.75	(5,565.75)
11	1200	1	01	00	5330	SPED OTHER PROF SVCS	175,910.00	210,524.00	191,207.69	401,731.69	(225,821.69)
11	1200	1	01	00	5335	SPED TUTORING	-	-	-	-	-
11	1200	1	01	00	5336	SPED MEDICAID SERVICE PROVIDER	10,000.00	-	-	-	10,000.00
11	1200	1	01	00	5430	SPED REPAIRS & MAINT SERVICES	-	190.32	-	190.32	(190.32)
11	1200	1	01	00	5442	SPED RENTAL OF EQUIPMENT	-	280.32	140.16	420.48	(420.48)
11	1200	1	01	00	5531	SPED TELEPHONE	360.00	720.00	-	720.00	(360.00)
11	1200	1	01	00	5534	SPED POSTAGE	200.00	-	47.90	47.90	152.10
11	1200	1	01	00	5564	SPED TUITION TO PRIVATE SCHOOL	55,000.00	47,834.41	14,797.59	62,632.00	(7,632.00)
11	1200	1	01	00	5580	SPED MILEAGE REIMBURSEMENT	4,000.00	-	554.79	554.79	3,445.21
11	1200	1	01	00	5610	SPED SUPPLIES	1,500.00	-	1,648.76	1,648.76	(148.76)
11	1200	1	01	00	5641	SPED TEXTBOOKS	-	-	-	-	-
11	1200	1	01	00	5643	SPED INFORMATION ACCESS FEES	1,728.00	-	974.99	974.99	753.01
11	1200	1	01	00	5645	SPED PRACTICE BOOKS	2,000.00	901.15	1,098.85	2,000.00	-
11	1200	1	01	00	5650	SPED SOFTWARE	-	-	4,636.80	4,636.80	(4,636.80)
11	1200	1	01	00	5733	SPED NEW FURNITURE	1,822.65	-	-	-	1,822.65
11	1200	1	01	00	5739	SPED OTHER EQUIPMENT	896.00	-	-	-	896.00



AUBURN SCHOOL DISTRICT  
GENERAL FUND  
YTD EXPENDITURES AS OF NOVEMBER 8, 2023

TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE
11	1200	1	01	00	5810	SPED DUES & FEES	995.00	-	-	995.00
11	1200	2	01	00	5330	SPED MIDDLE OTHER PROF SVCS	-	2,560.00	640.00	(3,200.00)
11	1200	2	01	00	5564	SPED MIDDLE TUITION TO PRIVATE SCHOOL	58,556.00	29,922.30	33,494.55	(4,860.85)
11	1200	3	01	00	5320	SPED HIGH SCHOOL PROFESSIONAL EDUCATIONAL	60,087.44	60,087.00	-	0.44
11	1200	3	01	00	5330	SPED HIGH SCHOOL OTHER PROF SVCS	-	-	1,424.00	(1,424.00)
11	1200	3	01	00	5563	SPED HIGH SCHOOL TUITION PUBLIC ACADEMIES	933,084.00	393,871.08	539,212.92	-
11	1200	3	01	00	5564	SPED HIGH SCHOOL TUITION TO PRIVATE SCHOOL	301,475.00	92,356.76	159,135.95	49,982.29
<b>1200 Total</b>						<b>SPECIAL EDUCATION</b>	<b>2,650,502.32</b>	<b>1,500,260.43</b>	<b>1,262,765.57</b>	<b>(112,523.68)</b>
11	1230	1	01	00	5112	ESY ELEMENTARY TEACHER SALARIES	22,000.00	-	15,600.00	6,400.00
11	1230	1	01	00	5114	ESY ELEMENTARY PARAPROFESSIONAL	6,000.00	-	4,756.25	1,243.75
11	1230	1	01	00	5115	ESY ELEMENTARY SECRETARIAL SALARIES	-	-	-	-
11	1230	1	01	00	5220	ESY ELEMENTARY FICA	2,142.00	-	1,557.26	584.74
11	1230	1	01	00	5231	ESY ELEMENTARY NHRS SUPPORT	811.80	-	-	811.80
11	1230	1	01	00	5232	ESY ELEMENTARY NHRS PROFESSIONAL	4,329.60	-	2,356.80	1,972.80
11	1230	1	01	00	5330	ESY ELEMENTARY OTHER PROF SVCS	5,500.00	3,088.00	5,580.00	(3,168.00)
11	1230	1	01	00	5563	ESY ELEMENTARY TUITION PUBLIC ACADEMIES	19,600.00	-	19,030.00	570.00
11	1230	2	01	00	5330	ESY MIDDLE OTHER PROF SVCS	-	-	-	-
11	1230	2	01	00	5563	ESY MIDDLE TUITION PUBLIC ACADEMIES	3,298.00	-	-	3,298.00
11	1230	3	01	00	5320	ESY HIGH SCHOOL PROFESSIONAL EDUCATIONAL	-	-	-	-
11	1230	3	01	00	5330	ESY HIGH SCHOOL OTHER PROF SVCS	2,000.00	-	2,000.00	-
11	1230	3	01	00	5564	ESY HIGH SCHOOL TUITION TO PRIVATE SCHOOL	9,500.00	4,559.52	4,559.52	380.96
<b>1230 Total</b>						<b>EXTENDED SCHOOL YEAR</b>	<b>75,181.40</b>	<b>7,647.52</b>	<b>55,439.83</b>	<b>12,094.05</b>
11	1260	1	01	00	5112	ELL TEACHER SALARIES	-	-	-	-
11	1260	1	01	00	5114	ELL PARAPROFESSIONAL	33,929.54	28,371.87	6,577.06	(1,019.39)
11	1260	1	01	00	5220	ELL FICA	2,595.61	2,170.45	503.15	(77.99)
11	1260	1	01	00	5232	ELL NHRS PROFESSIONAL	-	-	-	-
11	1260	1	01	00	5250	ELL UNEMPLOYMENT INSURANCE	40.07	-	-	40.07
11	1260	1	01	00	5260	ELL WORKER'S COMPENSATION	33.66	-	36.22	(2.56)
11	1260	1	01	00	5330	ELL OTHER PROF SVCS	-	10,000.00	-	(10,000.00)
<b>1260 Total</b>						<b>ELL</b>	<b>36,598.88</b>	<b>40,542.32</b>	<b>7,116.43</b>	<b>(11,059.87)</b>
11	1270	1	01	00	5561	ADV LEARNER TUITION OTHER LEA'S	-	-	-	-
11	1270	1	01	00	5563	ADV LEARNER TUITION PUBLIC ACADEMIES	12,000.00	8,216.60	6,161.40	(2,378.00)
<b>1270 Total</b>						<b>ADV LEARNER</b>	<b>12,000.00</b>	<b>8,216.60</b>	<b>6,161.40</b>	<b>(2,378.00)</b>
11	1410	1	01	00	5117	COCURRICULAR CO-CURRICULAR SALARIES	22,000.00	23,199.98	-	(1,199.98)
11	1410	1	01	00	5220	COCURRICULAR FICA	1,683.00	1,770.49	-	(87.49)
11	1410	1	01	00	5232	COCURRICULAR NHRS PROFESSIONAL	4,328.76	3,914.53	-	414.23
11	1410	1	01	00	5610	COCURRICULAR SUPPLIES	920.00	-	1,045.00	(125.00)
11	1410	1	01	00	5616	COCURRICULAR DI SUPPLIES	1,850.00	-	-	1,850.00
<b>1410 Total</b>						<b>COCURRICULAR</b>	<b>30,781.76</b>	<b>28,885.00</b>	<b>1,045.00</b>	<b>851.76</b>
11	1420	1	01	00	5117	ATHLETICS CO-CURRICULAR SALARIES	20,500.00	12,882.52	5,825.14	1,792.34
11	1420	1	01	00	5220	ATHLETICS FICA	1,568.25	985.29	437.50	145.46
11	1420	1	01	00	5232	ATHLETICS NHRS PROFESSIONAL	4,033.52	990.03	704.02	2,339.47
11	1420	1	01	00	5330	ATHLETICS OTHER PROF SVCS	7,000.00	-	7,000.00	-
11	1420	1	01	00	5610	ATHLETICS SUPPLIES	1,622.34	139.50	1,585.86	(103.02)
11	1420	1	01	00	5735	ATHLETICS REPLACEMENT EQUIPMENT	2,197.30	-	-	2,197.30
11	1420	1	01	00	5739	ATHLETICS OTHER EQUIPMENT	3,022.75	-	-	3,022.75

AUBURN SCHOOL DISTRICT  
GENERAL FUND  
YTD EXPENDITURES AS OF NOVEMBER 8, 2023

TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE
11	1420	1	01	00	5810	ATHLETICS DUES & FEES	1,615.00	-	2,345.00	(730.00)
<b>1420 Total</b>						<b>ATHLETICS</b>	<b>41,559.16</b>	<b>14,997.34</b>	<b>17,897.52</b>	<b>8,664.30</b>
11	1430	1	01	00	5112	SUMMER SCHOOL TEACHER SALARIES	7,500.00	-	6,925.00	575.00
11	1430	1	01	00	5114	SUMMER SCHOOL PARAPROFESSIONAL	-	-	-	-
11	1430	1	01	00	5220	SUMMER SCHOOL FICA	573.75	-	529.77	43.98
11	1430	1	01	00	5232	SUMMER SCHOOL NHRS PROFESSIONAL	1,476.00	-	1,139.12	336.88
11	1430	1	01	00	5610	SUMMER SCHOOL SUPPLIES	200.00	-	183.15	16.85
<b>1430 Total</b>						<b>SUMMER SCHOOL</b>	<b>9,749.75</b>	<b>-</b>	<b>8,777.04</b>	<b>972.71</b>
11	2120	1	01	00	5112	GUIDANCE TEACHER SALARIES	111,808.00	87,035.33	32,065.67	(7,293.00)
11	2120	1	01	00	5122	GUIDANCE HEALTH INSURANCE BUYOUT	-	-	-	-
11	2120	1	01	00	5211	GUIDANCE HEALTH INSURANCE	41,988.48	26,177.28	14,829.02	982.18
11	2120	1	01	00	5212	GUIDANCE DENTAL INSURANCE	1,022.01	327.64	111.26	583.11
11	2120	1	01	00	5213	GUIDANCE LIFE INSURANCE	139.76	98.91	70.65	(29.80)
11	2120	1	01	00	5214	GUIDANCE DISABILITY INSURANCE	329.83	192.36	137.40	0.07
11	2120	1	01	00	5220	GUIDANCE FICA	8,553.31	6,656.90	2,297.65	(401.24)
11	2120	1	01	00	5232	GUIDANCE NHRS PROFESSIONAL	21,959.09	17,093.74	6,297.69	(1,432.34)
11	2120	1	01	00	5250	GUIDANCE UNEMPLOYMENT INSURANCE	80.14	-	-	80.14
11	2120	1	01	00	5260	GUIDANCE WORKER'S COMPENSATION	295.83	-	318.31	(22.48)
11	2120	1	01	00	5330	GUIDANCE OTHER PROF SVCS	2,500.00	-	-	2,500.00
11	2120	1	01	00	5610	GUIDANCE SUPPLIES	250.00	-	-	250.00
11	2120	1	01	00	5617	GUIDANCE ASSESSMENT SUPPLIES	12,360.20	-	8,802.00	3,558.20
11	2120	1	01	00	5643	GUIDANCE INFORMATION ACCESS FEES	450.00	-	500.00	(50.00)
11	2120	1	01	00	5810	GUIDANCE DUES & FEES	358.00	-	150.00	208.00
<b>2120 Total</b>						<b>GUIDANCE</b>	<b>202,094.65</b>	<b>137,582.16</b>	<b>65,579.65</b>	<b>(1,067.16)</b>
11	2130	1	01	00	5112	NURSE TEACHER SALARIES	72,100.00	52,688.44	19,493.96	(82.40)
11	2130	1	01	00	5120	NURSE SUBSTITUTE SALARIES	3,000.00	-	293.40	2,706.60
11	2130	1	01	00	5211	NURSE HEALTH INSURANCE	29,872.08	18,451.64	10,702.89	717.55
11	2130	1	01	00	5212	NURSE DENTAL INSURANCE	524.76	127.00	184.87	212.89
11	2130	1	01	00	5213	NURSE LIFE INSURANCE	73.68	61.25	43.75	(31.32)
11	2130	1	01	00	5214	NURSE DISABILITY INSURANCE	173.88	120.47	86.05	(32.64)
11	2130	1	01	00	5220	NURSE FICA	5,745.15	3,973.42	1,359.47	412.26
11	2130	1	01	00	5232	NURSE NHRS PROFESSIONAL	14,160.44	10,348.01	3,812.41	0.02
11	2130	1	01	00	5240	NURSE TUITION REIMBURSEMENT	1,350.00	-	-	1,350.00
11	2130	1	01	00	5241	NURSE WORKSHOP REIMB PROF	-	-	-	-
11	2130	1	01	00	5250	NURSE UNEMPLOYMENT INSURANCE	40.07	-	-	40.07
11	2130	1	01	00	5260	NURSE WORKER'S COMPENSATION	155.94	-	167.79	(11.85)
11	2130	1	01	00	5330	NURSE OTHER PROF SVCS	3,000.00	1,382.00	-	1,618.00
11	2130	1	01	00	5610	NURSE SUPPLIES	4,944.83	826.11	592.67	3,526.05
11	2130	1	01	00	5650	NURSE SOFTWARE	565.50	-	-	565.50
11	2130	1	01	00	5735	NURSE REPLACEMENT EQUIPMENT	-	-	-	-
11	2130	1	01	00	5737	NURSE REPLACEMENT FURNITURE & F	-	-	-	-
11	2130	3	01	00	5330	NURSE SVCS HIGH SCHOOL OTHER PROF SVCS	-	-	-	-
<b>2130 Total</b>						<b>HEALTH SERVICES</b>	<b>135,706.33</b>	<b>87,978.34</b>	<b>36,737.26</b>	<b>10,990.73</b>
11	2140	1	01	00	5112	PSYCH SERVICES TEACHER SALARIES	47,732.00	55,651.00	20,503.00	(28,422.00)
11	2140	1	01	00	5122	PSYCH SERVICES HEALTH INSURANCE BUYOUT	1,500.00	-	-	1,500.00
11	2140	1	01	00	5211	PSYCH SERVICES HEALTH INSURANCE	-	18,451.64	4,982.20	(23,433.84)

AUBURN SCHOOL DISTRICT  
GENERAL FUND  
YTD EXPENDITURES AS OF NOVEMBER 8, 2023

TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE	
11	2140	1	01	00	5212	PSYCH SERVICES DENTAL INSURANCE	-	127.00	97.72	224.72	(224.72)
11	2140	1	01	00	5213	PSYCH SERVICES LIFE INSURANCE	59.67	52.74	19.26	72.00	(12.33)
11	2140	1	01	00	5214	PSYCH SERVICES DISABILITY INSURANCE	282.96	103.44	37.44	140.88	142.08
11	2140	1	01	00	5220	PSYCH SERVICES FICA	3,766.25	4,200.05	1,395.71	5,595.76	(1,829.51)
11	2140	1	01	00	5232	PSYCH SERVICES NHRS PROFESSIONAL	9,669.16	10,929.86	4,026.82	14,956.68	(5,287.52)
11	2140	1	01	00	5250	PSYCH SERVICES UNEMPLOYMENT INSURANCE	38.85	-	-	-	38.85
11	2140	1	01	00	5260	PSYCH SERVICES WORKER'S COMPENSATION	126.29	-	135.88	135.88	(9.59)
11	2140	1	01	00	5330	PSYCH SERVICES OTHER PROF SVCS	-	-	-	-	-
11	2140	1	01	00	5337	PSYCH SERVICES DIAGNOSTIC TESTING	5,000.00	-	1,125.00	1,125.00	3,875.00
11	2140	1	01	00	5610	PSYCH SERVICES SUPPLIES	-	-	-	-	-
2140 Total		PSYCH SERVICES				68,175.18	89,515.73	32,323.03	121,838.76	(53,663.58)	
11	2150	1	01	00	5112	SPEECH SVCS TEACHER SALARIES	151,332.00	113,905.72	41,965.28	155,871.00	(4,539.00)
11	2150	1	01	00	5122	SPEECH SVCS HEALTH INSURANCE BUYOUT	2,500.00	-	-	-	2,500.00
11	2150	1	01	00	5211	SPEECH SVCS HEALTH INSURANCE	22,915.80	14,336.88	8,049.67	22,386.55	529.25
11	2150	1	01	00	5212	SPEECH SVCS DENTAL INSURANCE	1,022.01	572.40	252.92	825.32	196.69
11	2150	1	01	00	5213	SPEECH SVCS LIFE INSURANCE	189.17	133.07	95.05	228.12	(38.95)
11	2150	1	01	00	5214	SPEECH SVCS DISABILITY INSURANCE	446.43	260.40	186.00	446.40	0.03
11	2150	1	01	00	5220	SPEECH SVCS FICA	11,768.15	8,688.05	3,115.97	11,804.02	(35.87)
11	2150	1	01	00	5232	SPEECH SVCS NHRS PROFESSIONAL	30,212.60	22,371.09	8,241.94	30,613.03	(400.43)
11	2150	1	01	00	5250	SPEECH SVCS UNEMPLOYMENT INSURANCE	78.84	-	-	-	78.84
11	2150	1	01	00	5260	SPEECH SVCS WORKER'S COMPENSATION	400.39	-	430.81	430.81	(30.42)
11	2150	1	01	00	5330	SPEECH SVCS OTHER PROF SVCS	28,340.00	18,058.92	4,891.08	22,950.00	5,390.00
11	2150	1	01	00	5610	SPEECH SVCS SUPPLIES	300.00	-	-	-	300.00
11	2150	2	01	00	5330	SPEECH SVCS - MIDDLE OTHER PROF SVCS	-	2,597.44	1,184.56	3,782.00	(3,782.00)
11	2150	3	01	00	5330	SPEECH SVCS - HIGH OTHER PROF SVCS	1,800.00	-	481.15	481.15	1,318.85
2150 Total		SPEECH SERVICES				251,305.39	180,923.97	68,894.43	249,818.40	1,486.99	
11	2160	1	01	00	5111	THERAPY SVCS ADMIN/OTHER SALARIES	75,108.00	-	-	-	75,108.00
11	2160	1	01	00	5211	THERAPY SVCS HEALTH INSURANCE	12,116.40	-	2,118.77	2,118.77	9,997.63
11	2160	1	01	00	5212	THERAPY SVCS DENTAL INSURANCE	498.52	-	71.57	71.57	426.95
11	2160	1	01	00	5213	THERAPY SVCS LIFE INSURANCE	93.89	-	-	-	93.89
11	2160	1	01	00	5214	THERAPY SVCS DISABILITY INSURANCE	221.57	195.68	24.40	220.08	1.49
11	2160	1	01	00	5220	THERAPY SVCS FICA	5,745.76	-	-	-	5,745.76
11	2160	1	01	00	5232	THERAPY SVCS NHRS PROFESSIONAL	14,751.21	-	-	-	14,751.21
11	2160	1	01	00	5250	THERAPY SVCS UNEMPLOYMENT INSURANCE	40.07	-	-	-	40.07
11	2160	1	01	00	5260	THERAPY SVCS WORKER'S COMPENSATION	197.40	-	212.40	212.40	(15.00)
11	2160	1	01	00	5331	THERAPY SVCS OT CONTRACTED SVCS	6,270.00	6,608.54	13,059.96	19,668.50	(13,398.50)
11	2160	1	01	00	5333	THERAPY SVCS VISION CONTRACTED SVCS	2,205.00	2,268.50	731.50	3,000.00	(795.00)
11	2160	1	01	00	5334	THERAPY SVCS PT CONTRACTED SVCS	10,800.00	3,386.25	3,963.75	7,350.00	3,450.00
11	2160	1	01	00	5610	THERAPY SVCS SUPPLIES	1,200.00	-	-	-	1,200.00
11	2160	2	01	00	5330	THERAPY SVCS - MIDDLE OTHER PROF SVCS	-	-	-	-	-
11	2160	2	01	00	5331	THERAPY SVCS - MIDDLE OT CONTRACTED SVCS	1,500.00	-	-	-	1,500.00
11	2160	2	01	00	5333	THERAPY SVCS - MIDDLE VISION CONTRACTED SVCS	-	-	-	-	-
11	2160	2	01	00	5334	THERAPY SVCS - MIDDLE PT CONTRACTED SVCS	-	-	-	-	-
11	2160	3	01	00	5330	THERAPY SVCS - HS OTHER PROF SVCS	-	-	596.25	596.25	(596.25)
11	2160	3	01	00	5331	THERAPY SVCS - HS OT CONTRACTED SVCS	5,250.00	-	-	-	5,250.00
11	2160	3	01	00	5333	THERAPY SVCS - HS VISION CONTRACTED SVCS	2,205.00	-	-	-	2,205.00



AUBURN SCHOOL DISTRICT  
GENERAL FUND  
YTD EXPENDITURES AS OF NOVEMBER 8, 2023

TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE	
11	2160	3	01	00	5334	THERAPY SVCS - HS PT CONTRACTED SVCS	1,200.00	-	-	-	1,200.00
2160 Total THERAPY SERVICES						139,402.82	12,458.97	20,778.60	33,237.57	106,165.25	
11	2162	3	01	00	5330	PHYSICAL THERAPY-HS OTHER PROF SVCS	-	-	436.80	436.80	(436.80)
2162 Total PHYSICAL THERAPY						-	-	436.80	436.80	(436.80)	
11	2190	1	01	00	5610	OTHER SUPPORT SERVICES SUPPLIES	-	-	-	-	-
11	2190	1	01	00	5810	OTHER SUPPORT SERVICES DUES & FEES	-	-	-	-	-
2190 Total OTHER SUPPORT SERVICES						-	-	-	-	-	
11	2210	1	01	00	5111	STAFF DEVELOPMENT ADMIN/OTHER SALARIES	-	-	-	-	-
11	2210	1	01	00	5112	STAFF DEVELOPMENT TEACHER SALARIES	1,200.00	-	27,718.73	27,718.73	(26,518.73)
11	2210	1	01	00	5211	STAFF DEVELOPMENT HEALTH INSURANCE	-	-	-	-	-
11	2210	1	01	00	5212	STAFF DEVELOPMENT DENTAL INSURANCE	-	-	-	-	-
11	2210	1	01	00	5213	STAFF DEVELOPMENT LIFE INSURANCE	-	-	-	-	-
11	2210	1	01	00	5214	STAFF DEVELOPMENT DISABILITY INSURANCE	-	-	-	-	-
11	2210	1	01	00	5220	STAFF DEVELOPMENT FICA	91.80	-	2,001.71	2,001.71	(1,909.91)
11	2210	1	01	00	5232	STAFF DEVELOPMENT NHRS PROFESSIONAL	236.16	-	5,394.19	5,394.19	(5,158.03)
11	2210	1	01	00	5241	STAFF DEVELOPMENT WORKSHOP REIMB PROF	4,598.69	-	-	-	4,598.69
11	2210	1	01	00	5250	STAFF DEVELOPMENT UNEMPLOYMENT INSURANCE	-	-	-	-	-
11	2210	1	01	00	5260	STAFF DEVELOPMENT WORKER'S COMPENSATION	-	-	-	-	-
11	2210	1	01	00	5322	STAFF DEVELOPMENT ORIENTATION	500.00	-	500.00	500.00	-
11	2210	1	01	00	5330	STAFF DEVELOPMENT OTHER PROF SVCS	-	-	150.00	150.00	(150.00)
11	2210	1	01	00	5641	STAFF DEVELOPMENT TEXTBOOKS	80.00	-	-	-	80.00
2210 Total STAFF DEVELOPMENT						6,706.65	-	35,764.63	35,764.63	(29,057.98)	
11	2220	1	01	00	5111	MEDIA ADMIN/OTHER SALARIES	74,613.28	57,364.34	21,134.26	78,498.60	(3,885.32)
11	2220	1	01	00	5114	MEDIA PARAPROFESSIONAL	26,783.12	21,069.62	7,336.80	28,406.42	(1,623.30)
11	2220	1	01	00	5211	MEDIA HEALTH INSURANCE	35,032.20	23,176.88	12,375.44	35,552.32	(520.12)
11	2220	1	01	00	5212	MEDIA DENTAL INSURANCE	1,048.25	349.84	115.30	465.14	583.11
11	2220	1	01	00	5213	MEDIA LIFE INSURANCE	115.20	80.57	57.55	138.12	(22.92)
11	2220	1	01	00	5214	MEDIA DISABILITY INSURANCE	218.63	131.18	93.70	224.88	(6.25)
11	2220	1	01	00	5220	MEDIA FICA	7,717.00	5,975.77	2,081.22	8,056.99	(339.99)
11	2220	1	01	00	5232	MEDIA NHRS PROFESSIONAL	14,654.05	11,266.36	4,150.79	15,417.15	(763.10)
11	2220	1	01	00	5241	MEDIA WORKSHOP REIMB PROF	-	-	-	-	-
11	2220	1	01	00	5250	MEDIA UNEMPLOYMENT INSURANCE	80.14	-	-	-	80.14
11	2220	1	01	00	5260	MEDIA WORKER'S COMPENSATION	257.03	-	276.56	276.56	(19.53)
11	2220	1	01	00	5430	MEDIA REPAIRS & MAINT SERVICES	1,136.22	-	2,696.21	2,696.21	(1,559.99)
11	2220	1	01	00	5442	MEDIA RENTAL OF EQUIPMENT	-	1,568.42	686.82	2,255.24	(2,255.24)
11	2220	1	01	00	5610	MEDIA SUPPLIES	1,273.52	-	581.13	581.13	692.39
11	2220	1	01	00	5641	MEDIA TEXTBOOKS	5,785.43	185.70	415.57	601.27	5,184.16
11	2220	1	01	00	5642	MEDIA ELECTRONIC INFORMATION	-	-	-	-	-
11	2220	1	01	00	5643	MEDIA INFORMATION ACCESS FEES	9,289.13	-	6,320.00	6,320.00	2,969.13
11	2220	1	01	00	5644	MEDIA PERIODICALS	669.49	-	344.94	344.94	324.55
11	2220	1	01	00	5735	MEDIA REPLACEMENT EQUIPMENT	1,362.66	-	69.94	69.94	1,292.72
11	2220	1	01	00	5810	MEDIA DUES & FEES	149.00	-	-	-	149.00
2220 Total MEDIA						180,184.35	121,168.68	58,736.23	179,904.91	279.44	
11	2310	1	01	00	5111	SCHOOL BOARD SERVICES ADMIN/OTHER SALARIES	9,100.00	4,550.00	4,550.00	9,100.00	-
11	2310	1	01	00	5113	SCHOOL BOARD SERVICES TREASURER SALARY	2,300.00	1,150.00	1,150.00	2,300.00	-
11	2310	1	01	00	5115	SCHOOL BOARD SERVICES SECRETARIAL SALARIES	2,250.00	-	450.00	450.00	1,800.00

AUBURN SCHOOL DISTRICT  
GENERAL FUND  
YTD EXPENDITURES AS OF NOVEMBER 8, 2023

TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE	
11	2310	1	01	00	5220	SCHOOL BOARD SERVICES FICA	1,044.23	436.06	470.50	906.56	137.67
11	2310	1	01	00	5231	SCHOOL BOARD SERVICES NHRS SUPPORT	304.43	-	60.90	60.90	243.53
11	2310	1	01	00	5330	SCHOOL BOARD SERVICES OTHER PROF SVCS	-	-	-	-	-
11	2310	1	01	00	5332	SCHOOL BOARD SERVICES AUDIT EXPENSES	7,600.00	1,600.00	6,000.00	7,600.00	-
11	2310	1	01	00	5338	SCHOOL BOARD SERVICES CRIMINAL RECORD CHECK	1,500.00	546.50	550.00	1,096.50	403.50
11	2310	1	01	00	5341	SCHOOL BOARD SERVICES LEGAL & CONSULTING	20,000.00	4,540.00	5,460.00	10,000.00	10,000.00
11	2310	1	01	00	5342	SCHOOL BOARD SERVICES DISTRICT MEETING SERVICES	750.00	600.00	-	600.00	150.00
11	2310	1	01	00	5613	SCHOOL BOARD SERVICES SCHOOL BOARD SUPPLIES	275.00	-	-	-	275.00
11	2310	1	01	00	5614	SCHOOL BOARD SERVICES DISTRICT MEETING SUPPLIES	1,750.00	1,000.00	-	1,000.00	750.00
11	2310	1	01	00	5618	SCHOOL BOARD SERVICES TREASURER SUPPLIES	500.00	-	-	-	500.00
11	2310	1	01	00	5810	SCHOOL BOARD SERVICES DUES & FEES	-	3,779.31	1,949.61	5,728.92	(5,728.92)
2310 Total SCHOOL BOARD SERVICES						47,373.66	18,201.87	20,641.01	38,842.88	8,530.78	
11	2320	0	01	00	5590	SAU SERVICES SAU SERVICES	413,738.00	204,516.00	209,222.00	413,738.00	-
2320 Total SAU SERVICES						413,738.00	204,516.00	209,222.00	413,738.00	-	
11	2410	1	01	00	5111	PRINCIPAL SERVICES ADMIN/OTHER SALARIES	119,850.00	74,476.90	46,548.10	121,025.00	(1,175.00)
11	2410	1	01	00	5115	PRINCIPAL SERVICES SECRETARIAL SALARIES	81,457.33	56,347.43	27,246.88	83,594.31	(2,136.98)
11	2410	1	01	00	5118	PRINCIPAL SERVICES ASSISTANT PRINCIPAL SALAR	187,170.00	120,618.50	75,386.50	196,005.00	(8,835.00)
11	2410	1	01	00	5122	PRINCIPAL SERVICES HEALTH INSURANCE BUYOUT	750.00	-	-	-	750.00
11	2410	1	01	00	5211	PRINCIPAL SERVICES HEALTH INSURANCE	77,020.68	62,551.14	33,682.09	96,233.23	(19,212.55)
11	2410	1	01	00	5212	PRINCIPAL SERVICES DENTAL INSURANCE	2,857.32	1,397.93	531.72	1,929.65	927.67
11	2410	1	01	00	5213	PRINCIPAL SERVICES LIFE INSURANCE	424.42	248.48	203.20	451.68	(27.26)
11	2410	1	01	00	5214	PRINCIPAL SERVICES DISABILITY INSURANCE	948.40	433.98	384.66	818.64	129.76
11	2410	1	01	00	5220	PRINCIPAL SERVICES FICA	29,718.51	19,196.52	10,796.78	29,993.30	(274.79)
11	2410	1	01	00	5231	PRINCIPAL SERVICES NHRS SUPPORT	6,197.91	7,623.81	3,886.38	11,510.19	(5,312.28)
11	2410	1	01	00	5232	PRINCIPAL SERVICES NHRS PROFESSIONAL	60,298.73	38,317.06	23,948.00	62,265.06	(1,966.33)
11	2410	1	01	00	5240	PRINCIPAL SERVICES TUITION REIMBURSEMENT	5,000.00	-	2,654.00	2,654.00	2,346.00
11	2410	1	01	00	5241	PRINCIPAL SERVICES WORKSHOP REIMB PROF	1,350.00	-	-	-	1,350.00
11	2410	1	01	00	5244	PRINCIPAL SERVICES SECRETARIAL WORKSHOP	600.00	-	190.00	190.00	410.00
11	2410	1	01	00	5250	PRINCIPAL SERVICES UNEMPLOYMENT INSURANCE	200.36	-	-	-	200.36
11	2410	1	01	00	5260	PRINCIPAL SERVICES WORKER'S COMPENSATION	925.90	-	996.26	996.26	(70.36)
11	2410	1	01	00	5430	PRINCIPAL SERVICES REPAIRS & MAINT SERVICES	31,474.02	2,722.28	10,278.62	13,000.90	18,473.12
11	2410	1	01	00	5442	PRINCIPAL SERVICES RENTAL OF EQUIPMENT	22,524.00	6,085.76	2,367.88	8,453.64	14,070.36
11	2410	1	01	00	5531	PRINCIPAL SERVICES TELEPHONE	22,320.00	16,341.60	8,722.40	25,064.00	(2,744.00)
11	2410	1	01	00	5534	PRINCIPAL SERVICES POSTAGE	3,000.00	17.12	81.31	98.43	2,901.57
11	2410	1	01	00	5540	PRINCIPAL SERVICES ADVERTISING	750.00	-	15.40	15.40	734.60
11	2410	1	01	00	5550	PRINCIPAL SERVICES PRINTING	500.00	-	-	-	500.00
11	2410	1	01	00	5580	PRINCIPAL SERVICES MILEAGE REIMBURSEMENT	800.00	-	313.23	313.23	486.77
11	2410	1	01	00	5610	PRINCIPAL SERVICES SUPPLIES	1,800.00	99.00	851.20	950.20	849.80
11	2410	1	01	00	5735	PRINCIPAL SERVICES REPLACEMENT EQUIPMENT	4,400.00	-	-	-	4,400.00
11	2410	1	01	00	5737	PRINCIPAL SERVICES REPLACEMENT FURNITURE & F	1,208.86	499.00	-	499.00	709.86
11	2410	1	01	00	5810	PRINCIPAL SERVICES DUES & FEES	1,525.00	-	1,680.00	1,680.00	(155.00)
2410 Total PRINCIPAL SERVICES						665,071.44	406,976.51	250,764.61	657,741.12	7,330.32	
11	2600	1	01	00	5111	MAINTENANCE ADMIN/OTHER SALARIES	89,250.00	55,461.50	34,663.50	90,125.00	(875.00)
11	2600	1	01	00	5116	MAINTENANCE CUSTODIAL SALARIES	175,976.64	72,522.06	48,466.94	120,989.00	54,987.64
11	2600	1	01	00	5211	MAINTENANCE HEALTH INSURANCE	47,148.60	30,932.94	15,683.96	46,616.90	531.70
11	2600	1	01	00	5212	MAINTENANCE DENTAL INSURANCE	1,789.50	1,158.04	580.00	1,738.04	51.46

AUBURN SCHOOL DISTRICT  
GENERAL FUND  
YTD EXPENDITURES AS OF NOVEMBER 8, 2023

TITLE						BUDGET	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	ENCUMBRANCES PLUS YTD EXPENDITURES	AVAILABLE BALANCE	
11	2600	1	01	00	5213	MAINTENANCE LIFE INSURANCE	303.29	164.41	110.15	274.56	28.73
11	2600	1	01	00	5214	MAINTENANCE DISABILITY INSURANCE	761.89	346.48	233.24	579.72	182.17
11	2600	1	01	00	5220	MAINTENANCE FICA	20,559.07	9,784.15	6,161.95	15,946.10	4,612.97
11	2600	1	01	00	5231	MAINTENANCE NHRS SUPPORT	36,361.36	14,529.37	10,140.59	24,669.96	11,691.40
11	2600	1	01	00	5232	MAINTENANCE NHRS PROFESSIONAL	-	-	-	-	-
11	2600	1	01	00	5241	MAINTENANCE WORKSHOP REIMB PROF	450.00	-	-	-	450.00
11	2600	1	01	00	5250	MAINTENANCE UNEMPLOYMENT INSURANCE	240.43	-	-	-	240.43
11	2600	1	01	00	5260	MAINTENANCE WORKER'S COMPENSATION	3,979.76	-	4,282.17	4,282.17	(302.41)
11	2600	1	01	00	5360	MAINTENANCE CONTRACTED SERVICES	3,900.00	1,620.00	23,960.00	25,580.00	(21,680.00)
11	2600	1	01	00	5430	MAINTENANCE REPAIRS & MAINT SERVICES	19,650.00	9,866.00	1,124.00	10,990.00	8,660.00
11	2600	1	01	00	5431	MAINTENANCE REPAIRS EQUIPMENT	560.00	-	740.00	740.00	(180.00)
11	2600	1	01	00	5432	MAINTENANCE REPAIRS BUILDINGS	14,850.00	2,105.00	23,945.55	26,050.55	(11,200.55)
11	2600	1	01	00	5433	MAINTENANCE REPAIRS GROUNDS	12,675.00	3,769.72	670.00	4,439.72	8,235.28
11	2600	1	01	00	5434	MAINTENANCE BUILDING IMPROVEMENTS	-	3,775.00	18,078.00	21,853.00	(21,853.00)
11	2600	1	01	00	5435	MAINTENANCE SEC & SAFETY EQUIP REPAIR	1,875.00	-	258.00	258.00	1,617.00
11	2600	1	01	00	5437	MAINTENANCE GARBAGE REMOVAL	11,220.00	6,329.02	5,016.98	11,346.00	(126.00)
11	2600	1	01	00	5438	MAINTENANCE GROUNDS MAINTENANCE CONTR	14,820.00	3,075.00	11,275.00	14,350.00	470.00
11	2600	1	01	00	5439	MAINTENANCE LIFE SAFETY REPAIRS	5,750.00	3,731.00	5,769.95	9,500.95	(3,750.95)
11	2600	1	01	00	5521	MAINTENANCE PROPERTY/LIABILITY INS	32,750.00	-	32,750.00	32,750.00	-
11	2600	1	01	00	5531	MAINTENANCE TELEPHONE	-	1,020.00	420.00	1,440.00	(1,440.00)
11	2600	1	01	00	5580	MAINTENANCE MILEAGE REIMBURSEMENT	750.00	-	85.15	85.15	664.85
11	2600	1	01	00	5610	MAINTENANCE SUPPLIES	20,515.00	2,867.83	4,049.40	6,917.23	13,597.77
11	2600	1	01	00	5612	MAINTENANCE MAINTENANCE SUPPLIES	9,000.00	873.39	3,756.38	4,629.77	4,370.23
11	2600	1	01	00	5621	MAINTENANCE PROPANE	55,000.00	38,500.00	-	38,500.00	16,500.00
11	2600	1	01	00	5622	MAINTENANCE ELECTRICITY	125,000.00	103,984.05	21,015.95	125,000.00	-
11	2600	1	01	00	5731	MAINTENANCE NEW EQUIPMENT	1,100.00	-	-	-	1,100.00
11	2600	1	01	00	5735	MAINTENANCE REPLACEMENT EQUIPMENT	1,500.00	-	1,134.62	1,134.62	365.38
2600 Total MAINTENANCE						707,735.54	366,414.96	274,371.48	640,786.44	66,949.10	
11	2700	0	01	00	5517	REG ED TRANSPORTATION ATHLETIC TRANS	15,000.00	1,335.00	4,375.89	5,710.89	9,289.11
11	2700	0	01	00	5518	REG ED TRANSPORTATION FIELD TRIP TRANS	7,500.00	-	-	-	7,500.00
11	2700	0	01	00	5519	REG ED TRANSPORTATION TRANSPORTATION	789,998.40	588,660.48	147,165.12	735,825.60	54,172.80
11	2700	0	01	61	5519	SPED TRANSPORTATION TRANSPORTATION	400,000.00	218,547.24	143,085.39	361,632.63	38,367.37
2700 Total TRANSPORTATION						1,212,498.40	808,542.72	294,626.40	1,103,169.12	109,329.28	
11	2840	1	01	00	5111	IT ADMIN/OTHER SALARIES	91,800.00	57,046.20	35,653.80	92,700.00	(900.00)
11	2840	1	01	00	5114	IT PARAPROFESSIONAL	16,000.00	12,545.00	7,955.00	20,500.00	(4,500.00)
11	2840	1	01	00	5121	IT STAFFING TIME SALARIES	-	-	-	-	-
11	2840	1	01	00	5122	IT HEALTH INSURANCE BUYOUT	-	-	-	-	-
11	2840	1	01	00	5211	IT HEALTH INSURANCE	12,116.40	14,792.79	7,593.76	22,386.55	(10,270.15)
11	2840	1	01	00	5212	IT DENTAL INSURANCE	524.76	300.94	99.31	400.25	124.51
11	2840	1	01	00	5213	IT LIFE INSURANCE	97.41	78.75	56.25	135.00	(37.59)
11	2840	1	01	00	5214	IT DISABILITY INSURANCE	229.89	154.91	110.65	265.56	(35.67)
11	2840	1	01	00	5220	IT FICA	8,246.70	5,303.74	3,205.79	8,509.53	(262.83)
11	2840	1	01	00	5231	IT NHRS SUPPORT	12,420.54	7,718.35	4,824.00	12,542.35	(121.81)
11	2840	1	01	00	5241	IT WORKSHOP REIMB PROF	750.00	-	-	-	750.00
11	2840	1	01	00	5250	IT UNEMPLOYMENT INSURANCE	40.07	-	-	-	40.07
11	2840	1	01	00	5260	IT WORKER'S COMPENSATION	547.66	-	589.28	589.28	(41.62)



AUBURN SCHOOL DISTRICT  
GENERAL FUND  
YTD EXPENDITURES AS OF NOVEMBER 8, 2023

TITLE							ENCUMBRANCES		ENCUMBRANCES PLUS		
BUDGET							OUTSTANDING	YEAR TO DATE EXP	YTD EXPENDITURES	AVAILABLE BALANCE	
11	2840	1	01	00	5330	IT OTHER PROF SVCS	29,523.66	4,405.00	15,495.70	19,900.70	9,622.96
11	2840	1	01	00	5431	IT REPAIRS EQUIPMENT	2,600.00	-	43.16	43.16	2,556.84
11	2840	1	01	00	5531	IT TELEPHONE	-	660.00	60.00	720.00	(720.00)
11	2840	1	01	00	5610	IT SUPPLIES	3,250.00	80.00	1,381.33	1,461.33	1,788.67
11	2840	1	01	00	5641	IT TEXTBOOKS	-	-	-	-	-
11	2840	1	01	00	5643	IT INFORMATION ACCESS FEES	-	-	-	-	-
11	2840	1	01	00	5650	IT SOFTWARE	28,923.00	1,204.20	22,748.93	23,953.13	4,969.87
11	2840	1	01	00	5733	IT NEW FURNITURE	75.00	-	-	-	75.00
11	2840	1	01	00	5734	IT NEW COMPUTER EQUIP	4,242.44	537.00	4,557.43	5,094.43	(851.99)
11	2840	1	01	00	5738	IT REPLACE COMPUTERS	59,400.00	-	55,252.80	55,252.80	4,147.20
11	2840	1	01	00	5810	IT DUES & FEES	970.00	-	340.00	340.00	630.00
2840 Total IT							271,757.53	104,826.88	159,967.19	264,794.07	6,963.46
11	5110	1	01	00	5910	PRINCIPAL OF DEBT PRINCIPAL OF DEBT	745,000.00	-	745,250.00	745,250.00	(250.00)
5110 Total DEBT SERVICE PRINCIPAL							745,000.00	-	745,250.00	745,250.00	(250.00)
11	5120	1	01	00	5830	DEBT SERVICE INTEREST	432,110.00	206,556.25	225,553.75	432,110.00	-
5120 Total DEBT SERVICE INTEREST							432,110.00	206,556.25	225,553.75	432,110.00	-
Grand Total							16,515,399.02	9,254,414.11	6,990,741.30	16,245,155.41	270,243.61



Policy-Second Reading/Adoption - Auburn			
		2nd Board Reading Date:	
		1st Board Reading Date:	
		Committee Meeting Date:	
CURRENT CODE	POLICY TITLE/CATEGORY	BOARD CHANGES	
	Non-Resident Student Enrollment for Children of Staff	Changes in bullet #1	
GBG	Employee Protection	No changes	2000
GBGA	Staff Health	No changes	2000
GCR	NonSchool Employment	Board changes in blue	2000
ACN	NEW Nursing Mothers Accomodation	Board changes in blue	NEW
EHAB	Data Governance and Security	Board chose to revert back to a one-line policy	Fall Updates

**XI.A**

11/14/2023  
10/10/2023  
10/2/2023

Last reviewed

NEW

**AUBURN SCHOOL DISTRICT**  
**NON-RESIDENT STUDENT ENROLLMENT**  
**FOR CHILDREN OF STAFF MEMBERS POLICY**

For purposes of this Policy, non-resident staff is defined as staff who do not reside in Auburn. If space is available (Grades K-8), non-resident staff may apply for their children to attend Auburn schools in grades K-8 only without paying tuition, subject to the following requirements:

1. Non-resident staff must submit a request to the Auburn School Board prior to the start of the school year (no later than July 15). ~~Mid-year transfers of non-resident students will not be permitted.~~
2. Non-resident staff must contact their school district of residence to notify them of the request to have their child enrolled in Auburn Schools if granted permission from the Auburn School Board.
3. The School Board shall only approve attendance for one school year at a time. The non-resident parent must reapply to the Auburn School Board each year prior to the start of each school year (no later than July 15), if they seek to re-enroll their child in Auburn for another school year.
4. Non-resident staff must be employed by the Auburn School District throughout the time that their children are enrolled in Auburn schools. The student's tuition free attendance in Auburn schools shall terminate as soon as their parent, for any reason, is no longer employed by the Auburn School District. If, however, the student remains enrolled in the school after their parent is no longer employed, the parent will be responsible to pay Auburn for the pro-rated tuition costs for the period of time the student remains enrolled in Auburn.
5. Parents are responsible for all transportation.
6. For special education students with a legal residence in New Hampshire, the district of residence shall be responsible for all special education costs as provided in RSA 193:3, IV and RSA 186-C:13, IV. Parents will notify the student's district of residence immediately upon applying for acceptance at Auburn School District, and the district of residence shall acknowledge its responsibility to pay special education costs before the student is enrolled in Auburn.
7. For special education students whose legal residence is not in New Hampshire, the district of residence shall agree, in writing, to reimburse Auburn School District for all special education costs before the student is enrolled in Auburn. It is the responsibility of the parents to obtain this agreement from the student's district of residence.
8. The student will be subject to the same rules and discipline process as other students attending Auburn schools. If discipline becomes detrimental to the education of others, the students' re-enrollment may not be granted at the discretion of the Board.

**AUBURN SCHOOL DISTRICT  
EMPLOYEE PROTECTION**

The School Board will indemnify and hold harmless district employees against claims that may be entered against them as a result of carrying out their assigned responsibilities, as provided under RSA 31:105 and 31:106. To protect the district's financial resources, as well, the Board will provide for liability coverage for all personnel through policies structured to maintain the statutory immunities as provided in RSA 31:107; professional liability insurance as needed, worker's compensation, and unemployment compensation coverages.

**Worker's Compensation**

All employees of the District are covered by worker's compensation insurance paid for and provided by the Board. This insurance coverage is provided for employees in accordance with the provisions of the insurance carrier.

**Unemployment Compensation**

All employees of the district are covered by unemployment compensation insurance paid for and provided by the Board. This insurance coverage is provided for all employees regardless of assignment, length of assignment, and/or hours worked per day. Benefits afforded are for wage loss due to temporary unemployment through no fault of the individual, for those who meet eligibility requirements as provided for in state law. District employees with reasonable assurance of employment after a regularly scheduled vacation break are ineligible for benefits during such breaks.

**AUBURN SCHOOL DISTRICT  
STAFF HEALTH**

**I. Medical Examination of School Personnel**

All school personnel shall be required to have a pre-employment medical examination by a licensed physician. Any person who objects to all or part of any medical examination because of religious beliefs shall be exempt from said examination, except that no such exemption shall be granted if state or local authorities determine that such exemption would constitute a hazard to the health of persons exposed to the unexamined individual.

**II. Additional Examinations**

The Superintendent may request a medical examination for any employee if at any time he/she has reason to believe that the employee's physical or mental health may be inimical to the welfare of pupils or other employees. The cost of such examination will be borne by the district.

**III. Responsibility**

The Superintendent and/or his/her designee is instructed to take such action as is required to implement this policy and to supervise the necessary recordkeeping to substantiate test results.

Adopted: December 14, 1971  
Revised: November 9, 1976  
Revised: September 14, 1989  
Revised: August 23, 2000  
Proposed Revision: January 12, 1994  
Adopted: June 13, 2000

Statutory References:  
RSA 200:20  
RSA 200:36  
RSA 200:37

**AUBURN SCHOOL DISTRICT  
NON-SCHOOL EMPLOYMENT BY PROFESSIONAL STAFF MEMBERS**

When a person is hired on a regular, full-time basis, the Board considers that it has given him/her full-time employment. It expects employees to give the responsibilities of their positions in the district precedence ~~over any type of outside part-time work.~~

Outside work done by a staff member is of concern to the Board insofar as it may interfere with the position for which the Board has hired that individual to perform. **As such, an employee will not perform any duties related to an outside job during his/her regular working hours** ~~or during the additional time that he/she needs to fulfill the responsibilities of the position; nor will~~ **aAn employee may not** use any district facilities, equipment, or materials in performing outside work.

**AUBURN SCHOOL DISTRICT  
NURSING MOTHERS ACCOMMODATION**

**A. Statement of Purpose**

The District provides a supportive environment as to time and place for employees (collectively “nursing mothers”). Subject to the terms and exceptions set forth in this policy, the District will accommodate the needs of nursing mothers by providing reasonable times and suitable spaces for nursing mothers to nurse during school and work hours for one year after the birth of the child. Nursing for purposes of this policy will include expression of milk by manual or mechanical means.

No nursing mother will be discriminated against for nursing or nursing related activities as provided in this policy, and reasonable efforts will be made to assist nursing mothers in meeting their infant feeding goals while at work or school.

**B. Accommodation Notice and Plans**

A nursing or expectant mother should contact the building principal or employee’s supervisor at least two weeks before the need for nursing accommodations arises. The District will endeavor to meet the break and space needs of each nursing mother. However, when ordinary accommodations (as discussed below) will create undue hardship to the operations of the school/workplace, the District will work with the nursing mother to determine whether other acceptable accommodations may be made. Such other accommodations could include such items as a change in work/class assignments, or schedules. When acceptable accommodations are unattainable, the building principal or other administrator working with the nursing mother should consult with the District’s Human Rights/Non-Discrimination Officer or Superintendent.

A nursing accommodation plan should be revisited upon the nursing mother’s request, or at least every three months, with adjustments made to the accommodations for breaks as nursing needs change.

**C. Reasonable Time to Express Milk during the School Day**

Absent undue hardship or other accommodations as established under Section B, above, a nursing mother will have a minimum of three opportunities (“nursing period”) during a work or school day, at agreed upon intervals (which should include flexibility as appropriate and practicable) for the purpose of nursing or to address other needs relating to nursing. An employee can use usual break and meal periods if she chooses.

A nursing mother who is an hourly employee will be paid during nursing periods. Nursing mothers shall not be required to “make up” time relating to the use of

unpaid nursing periods.

**D. Suitable Private Areas for Nursing**

Nursing mothers will be provided with a private place, other than a bathroom, in each school district building in which a nursing mother spends her working or school day. The nursing area:

1. May be temporary or permanent.
2. Shall be shielded from view and free from intrusion by other persons, including without limitation other staff or students;
3. Shall be within a reasonable walk to the nursing mothers work-station or classroom unless otherwise agreed by the nursing mother;
4. Have at a minimum an electrical outlet and a chair if feasible;
5. Have a sink with running water if feasible, or be in proximity to one;
6. Have a refrigerator for breast milk storage if feasible, or be in proximity to one; and
7. Shall be cleaned regularly by District staff assigned to that duty.

**E. Nursing Mother Responsibilities.**

Nursing mothers will:

1. Provide at least two weeks advance notice of the need for nursing accommodations, preferably prior to their return to school following the birth of the child. This will allow school administrators the opportunity to establish a location and work out scheduling issues.
2. Maintain the nursing area by wiping down surfaces with antibacterial wipes so the area is clean for the next user.
3. Provide their own supplies as is necessary.

**F. Prohibited conduct.**

Any intentional act which violates a nursing mother's privacy, aims to frustrate a nursing mother's intentions to use the nursing facilities, or constitutes harassment on account of a nursing mother's needs or breastfeeding status is prohibited, and shall be treated as violation of the applicable code of conduct, with possible disciplinary consequences and may constitute sexual harassment and reported to the Title IX Coordinator.

**G. Dissemination of policy.**

This policy shall be ~~printed or~~ summarized in applicable employee handbook. For employees, if the handbook is not provided at the time of hire, then the ~~District will provide a copy of this policy at the time of hire.~~



## DATA GOVERNANCE AND SECURITY

**The district will develop a Data Governance Plan that should be reviewed and approved on an annual basis at the June meeting of the Auburn School Board.**

To accomplish the District's mission and comply with the law, the District must collect, create and store information. Accurately maintaining and protecting this data is important for efficient District operations, compliance with laws mandating confidentiality, and maintaining the trust of the District's stakeholders. All persons who have access to District data are required to follow state and federal law, District policies and procedures, and other rules created to protect the information.

The provisions of this policy shall supersede and take precedence over any contrary provisions of any other policy adopted prior to the date of this policy.

### **A. Definitions**

Confidential Data/Information – Information that the District is prohibited by law, policy or contract from disclosing or that the District may disclose only in limited circumstances. Confidential data includes, but is not limited to, personally identifiable information (i.e., "PII") regarding students and employees.

Critical Data/Information – Information that is determined to be essential to District operations and that must be accurately and securely maintained to avoid disruption to District operations. Critical data is not necessarily confidential.

Cybersecurity Incident – an occurrence that actually or potentially jeopardizes the confidentiality, integrity, or availability of an information system or the information processes, stores, or transmits, if that constitutes a violation or imminent threat of violation of security policies, security procedures, or acceptable use policies.

### **B. Data and Privacy Governance Plan – Administrative Procedures**

1. Data Governance Plan. The Superintendent, in consultation with the District Information Security Officer ("ISO") (see paragraph C, below) shall update the Data and Privacy Governance Plan ("Data Governance Plan") for presentation to the Board no later than June 30 each year.

The Data Governance Plan shall include:

(a) An inventory of all software applications, digital tools, and extensions. The inventory shall include users of the applications, the provider, purpose, publisher, privacy statement, and terms of use;

(b) A review of all software applications, digital tools, and extensions and an assurance that they meet or exceed minimum standards set by the New Hampshire Department of Education;

(c) Policies and procedures for access to data and protection of privacy for students and staff including acceptable use policy for applications, digital tools, and extensions used on District hardware, server(s) or through the District network(s);

(d) A response plan for any breach of information/cybersecurity incidents; and

(e) A requirement for a service provider to meet or exceed standards for data protection and privacy.

2. Policies and Administrative Procedures. The Superintendent, in consultation with the District's Information Security Officer (ISO), is directed to review, modify and recommend (policies) create (administrative procedures), where necessary, relative to collecting, securing, and correctly disposing of District data (including, but not limited to Confidential and Critical Data/Information, and as otherwise necessary to

implement this policy and the Data Governance Plan. Such policies and/or procedures will may or may not be included in the annual Data Governance Plan.

### **C. Information Security Officer**

The Technology Director is hereby designated as the District's Information Security Officer (ISO) and reports directly to the Superintendent or designee. The ISO is responsible for implementing and enforcing the District's security policies and administrative procedures applicable to digital and other electronic data, and suggesting changes to these policies, the Data Governance Plan, and procedures to better protect the confidentiality and security of District data. The ISO will work with the both District and building-level administrators and Data managers (paragraph E, below) to advocate for resources, including training, to best secure the District's data.

The Business Administrator is the District's alternate ISO and will assume the responsibilities of the ISO when the ISO is not available.

### **D. Responsibility and Data Stewardship**

All District employees, volunteers and agents are responsible for accurately collecting, maintaining and securing District data including, but not limited to, Confidential and/or Critical Data/Information.

### **E. Data Managers**

All District administrators are data managers for all data collected, maintained, used and disseminated under their supervision as well as data they have been assigned to manage in the District's data inventory. Data managers will monitor employee access to the information to ensure that confidential information is accessed only by employees who need the information to provide services to the District and that confidential and critical information is modified only by authorized employees. Data managers will assist the ISO in enforcing District policies and procedures regarding data management.

### **F. Confidential and Critical Information**

The District will collect, create or store confidential information only when the Superintendent or designee determines it is necessary, and in accordance with applicable law. The District will provide access to confidential information to appropriately trained District employees and volunteers only when the District determines that such access is necessary for the performance of their duties. The District will disclose confidential information only to authorized District contractors or agents who need access to the information to provide services to the District and who agree not to disclose the information to any other party except as allowed by law and authorized by the District.

District employees, contractors and agents will notify the ISO or designee immediately if there is reason to believe confidential information has been disclosed to an unauthorized person or any information has been compromised, whether intentionally or otherwise. The ISO or designee will investigate immediately and take any action necessary to secure the information, issue all required legal notices and prevent future incidents. When necessary, the Superintendent, ISO or designee is authorized to secure resources to assist the District in promptly and appropriately addressing a security breach.

The Superintendent and/or the ISO shall immediately report any known or suspected cybersecurity incidents within the District's information systems, or within an information system of any vendor of the District, to the New Hampshire Cyber Integration Center of the Department of Information Technology. The Superintendent and/or the ISO shall disclose all known information and interactions. The ISO or designee will investigate immediately and take any action necessary to secure the information, issue all required legal notices and prevent future incidents. When necessary, the Superintendent, ISO, or designee is authorized to secure resources to assist the District in promptly and appropriately addressing a security breach.

As a part of this investigation, the ISO or designee will promptly determine the likelihood that any information part of a cybersecurity incident has been or will be misused. If the determination is that the misuse of information has occurred or is reasonably likely to occur, or if a determination cannot be made, the ISO will notify the affected individuals as soon as possible.

Likewise, the District will take steps to ensure that critical information is secure and is not inappropriately altered, deleted, destroyed or rendered inaccessible. Access to critical information will only be provided to authorized individuals in a manner that keeps the information secure.

All District staff, volunteers, contractors and agents who are granted access to critical or confidential information/data are required to keep the information secure and are prohibited from disclosing or assisting in the unauthorized disclosure of such confidential or critical data/information. All individuals using confidential and critical data/information will strictly observe all administrative procedures, policies and other protections put into place by the District including, but not limited to, maintaining information in locked rooms or drawers, limiting access to electronic files, updating and maintaining the confidentiality of password protections, encrypting and redacting information, and disposing of information no longer needed in a confidential and secure manner.

### **G. Using Online Services and Applications**

District staff members are encouraged to research and utilize online services or applications to engage students and further the District's education mission. District employees, however, are prohibited from installing or using applications, programs or other software, or online system/website, that either stores, collects or shares confidential or critical data/information, until the ISO approves the vendor and the software or service used. Before approving the use or purchase of any such software or online service, the ISO or designee shall verify that it meets the requirements of the law, Board policy, and the Data Governance Plan, and that it appropriately protects confidential and critical data/information. This prior approval is also required whether or not the software or online service is obtained or used without charge.

Notwithstanding the prohibition on the use of applications, etc. that store, collect or share personally identifiable information concerning a student ("PII"), students participating in career exploration or career technical education may, with written parental consent, register for technology platforms and services to be used as part of the student's approved program of study, even if said platforms and services require the collection, storage and sharing of the student's PII. Use of these platforms and services is subject to the conditions set forth in B.1(f), above, and related provisions of the Data Governance Plan. The written parental consent forms shall be retained as student records.

### **H. Training**

The ISO will provide appropriate training to employees who have access to confidential or critical information to prevent unauthorized disclosures or breaches in security. All school employees will receive annual training in the confidentiality of student records, and the requirements of this policy and related procedures and rules.

### **I. Data Retention and Deletion**

The ISO or designee shall establish a retention schedule for the regular archiving and deletion of data stored on District technology resources. The retention schedule should comply with, and be incorporated, by reference, into the data/record retention schedule established under Policy EHB, including but not limited to, provisions relating to Litigation and Right to Know holds as described in Policy EHB.

### **J. Consequences**

Employees who fail to follow the law or District policies or procedures regarding data governance and security (including failing to report) may be disciplined, up to and including termination. Volunteers may be excluded from providing services to the District. The District will end business relationships with any contractor who fails to follow the law, District policies or procedures, or the confidentiality provisions of any contract. In addition, the District reserves the right to seek all other legal remedies, including criminal and civil action and seeking discipline of an employee's teaching certificate.

The District may suspend all access to data or use of District technology resources pending an investigation. Violations may result in temporary, long-term or permanent suspension of user privileges. The District will cooperate with law enforcement in investigating any unlawful actions. The Superintendent or designee has the authority to sign any criminal complaint on behalf of the District.

Any attempted violation of District policies, procedures or other rules will result in the same consequences, regardless of the success of the attempt.

Adopted: June 11, 2019

Reviewed: June 13, 2023

#### Legal References:

15 U.S.C. §§ 6501-6506 \* Children's Online Privacy Protection Act (COPPA)

20 U.S.C. § 1232g \* Family Educational Rights and Privacy Act (FERPA)

20 U.S.C. § 1232h \* Protection of Pupil Rights Amendment (PPRA)

20 U.S.C. § 1400-1417 \* Individuals with Disabilities Education Act (IDEA)

20 U.S.C. § 7926 \* Elementary and Secondary Education Act (ESSA)

RSA 189:65 \* Definitions

RSA 186:66 \* Student Information Protection and Privacy

RSA 189:67 \* Limits on Disclosure of Information

RSA 189:68 \* Student Privacy

RSA 189:68-a \* Student Online Personal Information

RSA 31:103-b Cybersecurity

RSA 359-C:19-21 \* Right to Privacy/Notice of Security Breach

**XII.A.**

**AUBURN SCHOOL BOARD**

**November 14, 2023**

**Notice of Retirement** effective June 2024

**Cheryl Kaake**  
Teacher

**XIII.A.**

**School Administrative Unit #15  
Auburn Pupil Accounting  
Monthly Enrollment**

**DATE: November 1, 2023**

<b>GRADE</b>	<b>SECTION</b>	<b>TOTAL 2023-2024</b>	<b>TOTAL 2022-2023</b>	<b>TOTAL 2021-2022</b>	<b>TOTAL 2020-2021</b>
K	4	63	62	70	50
1	4	70	82	61	59
2	4	84	63	62	78
3	3	69	63	83	69
4	3	62	85	75	74
5	4	86	75	77	66
6	4	74	77	72	78
7	4	80	73	75	60
8	4	70	73	56	68
<b>TOTAL</b>	34	658	653	631	602

**School Administrative Unit #15  
Auburn Pupil Accounting  
High School Monthly Enrollment**

**DATE: November 1, 2023**

<b>School</b>	<b>Grade 9</b>	<b>Grade 10</b>	<b>Grade 11</b>	<b>Grade 12</b>	<b>TOTAL</b>
<b>Pinkerton Academy</b>	<b>73</b>	<b>52</b>	<b>61</b>	<b>68</b>	<b>254</b>
<b>Memorial High School</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>Private</b>	<b>3</b>	<b>8</b>	<b>10</b>	<b>5</b>	<b>26</b>
<b>TOTALS by Grade</b>	<b>76</b>	<b>60</b>	<b>71</b>	<b>74</b>	<b>281</b>
<b>Special Education Placements</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>4</b>
<b>GRAND TOTAL</b>					<b>285</b>



## New Hampshire School Administrative Unit #15

**XIII.B.**

90 Farmer Road

Hooksett, New Hampshire 03106-2125

Telephone (603) 622-3731 Fax (603) 669-4352

**William J. Rearick**

*Superintendent of Schools*

**Meghan Largy**

*Director of Curriculum, Instruction and Assessment*

**Cory Izbicki**

*Business Administrator*

October 18, 2023

Dr. William Nevius

Pinkerton Academy Board of Trustees

5 Pinkerton Street

Derry, NH 03038

Dear Dr. Nevius.

In your letter dated September 29, 2023, you asked for a number of clarifications regarding the Auburn School Board's proposed changes to the current agreement between the Board and Pinkerton Academy. This letter is designed to provide clarity to the Auburn School Board's requested language changes.

Listed below are the Auburn School Board's proposed language changes which are followed with a clarification. Also included is your initial response to each of the proposed changes.

### **Proposed language changes:**

1. Page 1: The District proposes to change the language "the Academy is willing to receive the pupils" to "the Academy agrees to receive all Auburn students".

**Pinkerton's Response:** This proposed change would be a deviation from similar language in the Academy's agreements with other sending districts. Further, as you know, the Academy already receives all high school students from the District who want to attend the Academy. The Academy is not clear on why this change is being proposed.

**Clarification:** This request is rather straight forward. The Auburn School Board wants every student who lives in Auburn be allowed to attend Pinkerton and is seeking this language be added to the contract. Of course this is subject to each student following the Pinkerton's Student Code of Conduct.

2. Section 6: Add the language to the end of the Section: "The Board of Trustees will provide one guidance counselor (school counselor) for every 300 students.

**Pinkerton's Response:** The Academy has carefully considered this request. The Academy provides School Counseling Services to all of its students, including those from the District.

The Academy is not inclined to agree to contractually set a numeric ratio of school counselors to students for a number of reasons, including the inconsistency it would create with other sending district agreements and the administrative work that would be required to ensure compliance with such a numeric requirement. However, the Academy currently targets the American School Counselor Association's recommended ratio for school counselors to students, which the Academy believes is serving all of its students well. In addition, it should be noted that the Academy has a current school counseling “goal” of exceeding the national school counseling caseload recommendation by striving for a ratio of 1 school counselor for every 250 students.

**Clarification:** At present, it appears that Pinkerton Academy aspires to have a lower student to guidance ratio but doesn't appear to have a timeline for when or how this ratio will be lowered. The Auburn School Board is seeking a response as to when Pinkerton plans on taking action on this issue. The Board would also like to know how many guidance counselors are currently employed at Pinkerton Academy.

The Auburn School Board is asking for one guidance counselor be provided for every 300 students because we want all Auburn students to be provided the opportunity to meet with a guidance counselor on a frequent basis throughout their four years at Pinkerton Academy. We want all Auburn students to be supported with their academic and social emotional growth. As you know, upon graduating from Pinkerton, not every Auburn student is going to go to college and the Board wants every graduate to be in a position to succeed regardless of the pathway they take when they leave high school.

3. Section 10: Add the language: “To accommodate the timelines of the sending schools’ public review process, the Academy will provide its tuition rate, or its best estimate of an expected tuition rate or its best estimate of an expected tuition or range of rates no later than November 15<sup>th</sup>.” And delete the language: “Said estimate will be incorporated into the District’s annual budget. Further said, the estimate shall be based upon the total costs estimated pursuant to the following paragraph 11, divided by the estimated number of students entering the Academy.”

**Pinkerton’s Response:** Under Section 10 of the current Agreement, the Academy is required to make a good faith effort annually to supply the District with a written tuition estimate for the succeeding school year. Although no deadline is set for the Academy to make that estimate, the Academy traditionally has provided the estimate by December 1 and, to the best of its knowledge, Pinkerton has always complied with this December 1 target date. Although Pinkerton does not have the District’s rationale for this proposed change, it does not see the need to move that date up by two weeks to November 15.

Pinkerton works as expeditiously as possible to get the annual tuition estimate to the sending districts, but it sometimes needs that time in late November to complete the process. Pinkerton understands that the District has its own process and timeline that it must follow with respect to budgeting and has always endeavored to work collaboratively with all sending districts in that regard. Further, the Academy does not understand why the District is proposing to eliminate the language that the estimate will be incorporated into the District’s annual budget and stating how the estimate is calculated. The District has provided no reasoning for deleting this language. Pinkerton is therefore not inclined to agree to this language change.

However, and only related to the annual budget review process, Pinkerton may be willing to reconsider timing for providing certain budgetary information. That is, if the District's budget process changes in such a way that further review and possible adjustments should be considered.

**Clarification:** After much deliberation, the Auburn School Board is perplexed by the fact that SAU 15 budgets, comprised of three separate school districts, is completed by the middle of October. These combined are larger than Pinkerton's budget. Subsequently, the Auburn School Board believes it is a reasonable expectation to receive Pinkerton's budget projections by November 15<sup>th</sup> of each year.

The Auburn School Board is asking to receive Pinkerton's budget projection by November 15<sup>th</sup> of each year a result of the timeline that is established by the Auburn Budget Committee. Historically the Auburn Budget Committee meets with the Auburn School Board in mid to late November. Having the most accurate information to the Budget Committee concerning tuition increases allows them to make informed budgetary decisions.

4. Section 13(B): Change March 30 to March 31 and add the following language to the end of the section: "The renewal of the contract for an additional 5 years will occur only if negotiations are successful."

**Pinkerton's Response:** The Academy has carefully considered this request. The Academy is unclear what the District is referring to when it says renewal will occur "only if negotiations are successful." The Agreement does not provide for negotiations in Section 13 or otherwise. The Academy does not know what "negotiations" means in this context nor how to measure if any such negotiations "are successful." Pinkerton is therefore not inclined to agree to this language change. However, if the District wishes to clarify its intent with respect to this proposed language change, the Academy will consider any such clarification.

**Clarification:** The Auburn Board is asking to add language which would have the negotiations for language changes take place prior to the contract renewal date for extending the contract. For example, contract negotiations could commence up to a year prior to renewal date. Negotiations would be deemed successful if both parties agree to proposed changes to the contract. If there were not any changes agreed upon the Auburn School Board would still reserve the right to extend the contract.

5. New Section 13(C): Add the following language as new Section 13(C): "The Board of Trustees will notify the Auburn School Board that changes to the contract can be made. Notification will occur three months prior to the March 31<sup>st</sup> deadline."

**Pinkerton's Response:** The Academy has carefully considered this request. The Academy is unclear what the District is referring to when it says the Trustees will notify the District "that changes to the contract can be made." The District does not identify what types of changes it is envisioning. Further, the Agreement already contains a procedure in Section 14 ("Contract Language Change") for addressing proposed language changes by either party. This provision allows the parties to revisit the contract language every 5 years and to change the language if both parties agree. The Academy believes this provision works as intended and has served the

parties well. Pinkerton is therefore not inclined to agree to this language change. However, if the District wishes to clarify its intent with respect to this proposed language change, the Academy will consider any such clarification.

**Clarification:**

The Auburn Board is asking to add language to ensure that the March notification deadline is conveyed to future Boards in a timely manner.

6. Section 14: Add the following language to the end of Section 14: “The Board of Trustees will notify the Auburn School Board that changes to the contract can be made. Notification will occur three months prior to the June 30 deadline.”

**Pinkerton’s Response:** The Academy has carefully considered this request. Again, because the District has not provided any context or reasoning for its proposed change, it is difficult for the Academy to ascertain why the District is making this request. The Academy notes that the District made requested language changes as provided for in the Agreement without formal notice from the Academy. This is consistent with the Academy’s experience with other sending districts. The Academy is therefore not inclined to agree to a language change that adds a notification requirement. However, if the District wishes to clarify why it feels a notice requirement is necessary, the Academy will consider any such clarification.

**Clarification:** The Auburn Board is asking to add language to ensure that the June notification deadline is conveyed to future Boards in a timely manner.

7. New proposed Section 21 relating to the provision of an Annual Report.

**Pinkerton’s Response:** The Academy has also carefully considered this request. Based on that review, it appears the information is already provided through Annual Reports of the previous academic year that is shared with the districts in the fall.

For example, these Annual Reports include the top 10 of each class, number of students on the honor roll, student council, National Honor Society, National Technical Honor Society, World Language, Math, and Science Honor Societies. Also included are students who are in theater guild, all state, jazz state, and CTSO competitions. College matriculation and graduation data percentages by district are also provided. Each semester and after year end, the District is provided with the academic information on each of its students which includes course achievements, absenteeism, and standardized test scores. Trends in standardized test scores, educational trends, and goals, are presented in the Annual Report and by members of administration at sending town meetings as well as meetings with district administrators. While Pinkerton is not inclined to agree to the District’s new proposed Section 21 related to the Annual Report, the Academy may, upon request, be willing to provide additional information beyond what is already provided.

**Clarification:** In addition to graduation rates for Auburn students, the Auburn School Board would like to be provided with their acceptance rates to post-secondary institutions and/or employment opportunities. The Board would also like information pertaining to the participation rates of Auburn students in athletics, and other extracurricular activities and clubs.

8. New proposed Section 22 relating to Auburn School Board Representation on Academy Board of Trustees Subcommittees.

**Response:** The Academy has carefully considered this request. Without the benefit of an explanation from the District as to why it seeks to add this language to the Agreement, the Academy is not clear as to the reasoning for the proposed change. However, Pinkerton notes its more than 200-year history as an independent school with excellent governance standards and fiscal responsibility. Moreover, this provision would be inconsistent with the Academy's agreements with other sending districts. Therefore, the Academy is not inclined to agree to this proposed addition. However, if there is a specific reason behind the District's request for this additional section, Pinkerton will take that reasoning under consideration.

**Clarification:** The Auburn School Board would like to be able attend Trustee Subcommittee meetings in order for them to stay informed as to how key decisions are arrived which in turn impact Auburn students and their families. The Board believes this would help increase the level of openness between the Trustees and the Board.

9. New proposed Section 23 relating to Auburn Resident Trustee Visits to Four (4) Auburn School Board Meetings Annually.

**Response:** The Academy has carefully considered this request. The District states that the purpose of the meeting would be to "provide updates on the status of various initiatives by the Board of Trustees." Pinkerton starts by noting that it recognizes that communication and dialogue between the Academy and the sending districts are important. Under the terms of the Agreement, there are three (3) meetings between the Board of Trustees and sending district representatives each year, at which updates on Board initiatives (among many other matters) are discussed. Auburn School Board members are of course welcome to attend and, based on the Academy's experience, do in fact attend these meetings. Further, the addition of this provision would be inconsistent with the agreements of the other sending districts. While the Academy is always open to exploring ways to improve communication and dialogue, it is not inclined to add the proposed language to the parties' Agreement.

**Clarification:** This request is being made in an effort to improve communication and dialogue between the Board of Trustees and the Auburn School Board. It should be noted that the Hooksett Trustee makes meets annually with the Hooksett School Board. The Auburn Board doesn't understand why it cannot be afforded the same opportunity.

Hopefully, this letter clarifies the changes to the contract that the Auburn School Board has requested. The Board looks forward to hearing your reply.

Sincerely,

William Rearick  
Superintendent of Schools SAU 15

C: Auburn School Board