

AUBURN SCHOOL BOARD MEETING
Tuesday, April 12, 2022 6:00 p.m.

LOCATION OF MEETING: Auburn Village School Media Center

- I. CALL TO ORDER** – Superintendent of School, William J. Rearick
- II. PLEDGE OF ALLEGIANCE**
- III. PROOF OF POSTING** – William Rearick
- IV. BOARD REORGANIZATION - Officers**
 - A. Standing Committees*
 - B. Board Meeting Dates*
- V. APPROVAL OF MINUTES**
 - A. Minutes of the Auburn School Board Meeting on March 8, 2022* (action required)
- VI. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- VII. SUPERINTENDENTS UPDATES***
- VIII. REPORTS**
 - A. Administrator's Reports*
 - B. Standing Committees
- IX. OLD BUSINESS**
 - A. Strategic Planning (ongoing)
- X. NEW BUSINESS**
 - A. Set Retreat Date
 - B. Manifest Procedure-(discussion)
 - C. SAU Meeting Date (Supt. nomination for Business Administrator)
 - D. Paraprofessional Rate of Pay (discussion)
- XI. FINANCIAL**
 - A. Manifest Approval
 - B. Expenditure Report*
- XII. PERSONNEL (if necessary)**
 - A. Administration Nominations*
 - B. Staff Nominations*
- XIII. POLICIES**

- A. First Reading* DGA Authorized Signatures, JICD Student Conduct, Discipline and Due Process, and EHB-R Records Retention Procedures

XIV. INFORMATIONAL ITEMS AND CORRESPONDENCE, and/or MISCELLANEOUS INFORMATION
Enrollment Reports*

XV. NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-k) -if necessary

XVI. ADJOURNMENT (action required)

The next regularly scheduled meeting of the Auburn School Board will be on Tuesday, May 10, 2022, at 6:00 p.m. at the Auburn Village School Media Center.

The SAU Board will meet on Wednesday, May 18, 2022 at 6:30 p.m. at the Auburn Village School Media Center.

**Materials provided in packet*

Please note: In addition to the items listed on the agenda, the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in non-meeting session in accordance with RSA 91-A if the need arises.

AUBURN SCHOOL BOARD
STANDING COMMITTEES 2022/2023

CHAIR: Vice-Chair: Clerk:

COMMITTEE

Budget Member: _____
Alternate: _____

NHSBA Delegate Member: _____
Alternate: _____

Policy* _____

Building* _____

Sick Leave Bank Member: _____
Alternate: _____

Technology* _____

PTA Member: _____
Alternate: _____

AEA Negotiations Member: _____
Alternate: _____

Transportation* _____

Manifest _____

****Must have postings, agendas and minutes for each meeting***

AUBURN SCHOOL BOARD
STANDING COMMITTEES 2021/2022

CHAIR: Alan Villeneuve Vice-Chair: Janice Baker Clerk: Jason Tyburski

COMMITTEE

Budget	Member: <u>Janice Baker</u> Alternate: <u>Alan Villeneuve</u>
NHSBA Delegate	Member: <u>Derek Berger</u> Alternate: <u>Adrian Newton</u>
Policy*	<u>Derek Berger</u>
Building*	<u>Janice Baker</u>
Sick Leave Bank	Member: <u>Jason Tyburski</u> Alternate: <u>Alan Villeneuve</u>
Technology*	<u>Jason Tyburski</u>
PTA	Member: <u>Adrian Newton</u> Alternate: <u>Derek Berger</u>
AEA Negotiations	Member: <u>Janice Baker</u> Alternate: <u>Alan Villeneuve</u>
Transportation*	<u>Derek Berger</u>
Manifest	<u>Alan Villeneuve</u>

****Must have postings, agendas and minutes for each meeting***

IV.B.

AUBURN SCHOOL BOARD MEETINGS 2022/2023

The Auburn School Board Meetings are held the 2nd Tuesday of each month beginning in August. Meetings are held at the Auburn Village School Media Center beginning at 6:00 p.m., unless otherwise posted. Special and/or rescheduled meetings are appropriately posted as needed.

2022

August 8
September 13
October 11
November 8
December 13

2023

January 10
February 14
March 14
April 11
May 9
June 13

Deliberative Session #1: February 4, 2023 immediately following the Town's Deliberative Session which begins at 9:00 a.m.

(Note: Deliberative Session #1 - between the first and second Saturday after the last Monday of January, inclusive of those Saturdays. Snow date must be scheduled within 72 hours of original date.)

**AUBURN SCHOOL BOARD MEETING
MARCH 8, 2022 AT 6:00 P.M.
AUBURN VILLAGE SCHOOL MEDIA CENTER**

These minutes have not been approved.

Alan Villeneuve, Board Chair, called the meeting to order at 6:00 p.m. Those in attendance were members Janice Baker, Adrian Newton, Derek Berger and Jason Tyburski (6:05 p.m.). Also in attendance were Principal, Lori Collins; Assistant Principal, Lindsay Murray; Director of Student Services, Deena Jensen, Middle School Grade Leader, Kerry Boles, Technology Director, Keith Lord; Superintendent William (Bill) Rearick, Assistant Superintendent, Marge Polak, and Business Administrator, Amy Ransom.

PLEDGE OF ALLEGIANCE

State Representative, Jess Edwards led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Bill Rearick provided proof of posting.

TOWN ART CONTEST WINNER

Lori Collins introduced winners of the Town Art Contest, whose artwork of their favorite place in Auburn adorns the Town Report.

1st place was Addisyn Rolfe, 2nd place was Anna Stanton, 3rd place was Delaney McCarthy, and Honorable Mention went to Miley Royer.

PINKERTON LIAISON – Mary Lachance

Mary updated the Board with the following:

- Recent vacation
- Winter Homecoming
- Mask mandate lifted
- Upcoming Flex Week trial period
- Remote learning on recent snow day

NH STATE LEGISLATOR

New Hampshire State Representative Jess Edwards was invited by the Board to speak to recent legislative activity pertaining to education. Attendees introduced themselves. Alan Villeneuve stated that teachers are concerned that the state is telling them how to teach, to which Mr. Edwards stated that the bill in question is to encourage teaching a full range of history. He said the Department of Justice, the Department of Education, and the Office of Civil Rights drafted guidelines clarifying concerns. He said a recent anti-discrimination law was amended to include schools so the language was no longer ambivalent. Alan Villeneuve asked that the Auburn Representatives request a rider to fund building aid for districts that have done work on their facilities, and would have qualified for 30% aid in the past.

Mr. Edwards said he would, but the chance of it passing is slim. He added that he is opposed to unfunded mandates, and requested that Lori Collins submit an estimate of the costs to provide mandated feminine hygiene products in the restrooms.

APPROVAL OF MINUTES

Motion by Derek Berger, seconded by Adrian Newton, to approve the February 8, 2022 Board meeting minutes, and the motion carried unanimously.

Motion by Derek, seconded by Adrian Newton, to approve the February 8, 2022 sealed, non-public meeting minutes as amended, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC INPUT

No participation.

SUPERINTENDENT'S UPDATES

Bill Rearick stated that he, Marge Polak, Lori Collins, and the three Hooksett Principals met with STA's vice president and regional and local manager and expressed their displeasure over response time. He said they

are actively recruiting drivers and have switched the bus radios to wifi. Bill said NHSBA reports that 60 bills pertaining to education are currently in the legislature. He also reported that the CDC repealed masks mandates on buses.

REPORTS

Reports of Standing Committees

Adrian Newton reported that the PTA will meet next week.

Keith Lord stated that the Technology Committee continues to review the Technology Plan and will submit and changes to the Board within the next couple of months.

OLD BUSINESS

Strategic Planning

Janice Baker explained the strategic plan process and ongoing meetings are to brainstorm on building a framework. She said after the Board is apprised of the plan, they will look to the community for their input as well.

Land Sale Update

Alan Villeneuve stated that the sale of the land closed last Monday. \$185,000 will go back to the town and \$750,000 will go into the school district's construction fund.

NEW BUSINESS

Professional Development

Lori Collins said the recent professional development days have been successful. She said March 8 was used for common team time and CPR training, and that it was a good day for teamwork.

FINANCIAL

Manifest Approvals

Motion by Janice Baker, seconded by Derek Berger, to approve the 2/9/22-3/8/22 manifest in the amount of \$628,711.40, and the motion carried unanimously.

Motion by Janice Baker, seconded by Derek Berger, to approve the 2/9/22-3/8/22 manifest in the amount of \$95,142.60, and the motion carried unanimously.

Expenditure Report

The expenditure report was in the packet for review.

Alan Villeneuve thanked Amy Ransom on behalf of the Board for her service as Business Administrator to the district. Her last day will be April 1, 2022.

PERSONNEL

Motion by Janice Baker, seconded by Derek Berger, to accept the resignation of Patience Joy as presented and the motion carried unanimously.

Motion by Janice Baker, seconded by Derek Berger, to accept the resignation of Shelby Moore, effective immediately, and the motion carried unanimously.

Motion by Derek Berger, seconded by Adrian Newton, to accept the Superintendent's Nomination of Kerry Boles as Assistant Principal, and the motion carried unanimously.

INFORMATIONAL ITEMS AND CORRESPONDENCE, and/or MISCELLANEOUS INFORMATION

ADJOURNMENT

Motion by Derek Berger, seconded by Jason Tyburski, to adjourn at 7:30 p.m., and the motion carried unanimously.

The next Auburn School Board Meeting will be Tuesday, April 12, 2022 at 6:00 p.m. at the Auburn Village School Media Center.

Respectfully submitted.

Rebecca SJ McCarthy
School Board Recording Secretary

New Hampshire School Administrative Unit #15

90 Farmer Road

Hooksett, New Hampshire 03106-2125

Telephone (603) 622-3731 Fax (603) 669-4352

Margaret W. Polak
Assistant Superintendent

William J. Rearick
Superintendent of Schools

Amy R. Ransom
Business Administrator

Auburn School Board Update
April 12, 2022

- On April 4th I conducted my second “Meet and Greet” with the teachers. I hold these meetings twice a year. They are designed to provide an opportunity for teachers to come and ask me questions they may have about what is taking place in the school district. I find these meetings to be invaluable because it allows me to interact directly with our teachers and it also provides me an opportunity to get to know the faculty.
- On April 5th Lori and I visited 3rd and 4th grade classrooms. Students in the third grade were working on determining how to calculate the area and perimeter of an object. The 4th graders were learning how to calculate distances between two objects. It was great to see our students being engaged in each of the classrooms that I visited.
- After my visit, Lori and I met with Scott to review the most recent estimates to replace the heating in the middle school wing, the windows facing the courtyard, and the windows in the gym. Unfortunately, but not unexpected, the costs were higher than the original estimates. Scott will address this during our meeting.
- On April 8th, Lori, Marge and I met with Kevin Provencher from the Department of Homeland Security. Representatives from the police and fire department were also in attendance. We reviewed and updated AVS’s Emergency Operation Plan. When we receive the updated plan, we will share it with the Board, hopefully at the June meeting.

VIII.A.

Auburn School Board Meeting Assistant Superintendent Report 4/12/22

SAU 15 Professional Development Master Plan

The SAU 15 PD Committee met on 3/8/22 to finalize the Professional Development Master Plan. This plan will go into effect 7/1/22 for a three-year period. It may be updated at any time.

- The plan provides direction and ensures consistency of PD processes as they relate to NH State Regulations, District Goals, and Individual Goals.
- Teachers/certified educators apply for certification/recertification every three years or whenever they seek a new endorsement.
- Teachers/certified educators are required to have 30 PD hours aligned with the competencies of each endorsement area held and an additional 45 PD hours aligned with the Professional Education Requirements (505.3). Topics in this area include learner development, learning differences, learning environment, content knowledge and learning facilitation (assessment practices).

Attached find a list of required professional development trainings.

ARP ESSER III Use of Funds Six Month Report

The ESSER III Report has been submitted to and approved by the NHDOE. It can also be found on our website at <https://auburn.sau15.net/covid-19-protocols-and-esser-funds/> along with a section for public comment. The focus of this report is projected use of funds over the next few years. The district's allocation is \$119,059. Projected uses include technology, learning loss (tutoring, online platforms and programs), and student wellness.

South Central Meeting

The next meeting of the south-central assistant superintendents will take place on 4/15/22. Topics will include spring assessment requirements and schedules, summer programming and shared summer professional development opportunities.

Updates

Summer Professional Development and Curriculum Work	
	<ul style="list-style-type: none">• Administrators across the SAU have been meeting to make plans for summer training opportunities.• Summer curriculum work is also planned to review and update content area competencies and report card statements as appropriate.
SNHU Partnership	
	<ul style="list-style-type: none">• On 2/10/22 I attended a meeting of the SNHU Goulder Advisory Board. The Goulder Center at SNHU is looking to partner with schools to fund a project a school is interested in initiating that can then be replicated in other schools. I will be meeting with the administrators to see if we would like to participate.

**SAU 15
Required Professional Development
3/2022**

Topic	Duration	Source
Annual		
Bullying	1 Hour	RSA 193-F:6,11 Primex
Suicide	2 Hours	RSA 193-J
Title IX Discrimination, Harassment	2 Hours	Primex
Bloodborne Pathogens	45 Minutes	Primex
NH SAS Test Administration Teachers Grs 3-8	30 Minutes	NHDOE
Every 2 Years		
Mandatory Reporting (Know & Tell)	3 Hours (Time of Hire) Every 2 years after that	RSA 169-C Child Protection Act
First Aid/CPR	3 Hours	
Stop The Bleed	2 Hours	
FEMA – Incident Command	IS 100 – 2 Hours IS 700 – 3.5 Hours	NH Homeland Security EOP



Auburn School District

Principal's Report

April 12, 2022

VIII.A.

2021-2022 Current Enrollment

Grade	Enrollment	Teachers	Av.Class Sizes
K	70	4	17
1	62	4	16
2	63	3	21
3	84	4	21
4	74	4	19
5	77	4	21
6	72	3	24
7	74	4	18
8	56	4	14
Total	632	34	

Current Staffing:

Grade K: 4 full day sections, C. Kaake, K. Moynihan, M. Jerome, M. McAlpine
Grade 1: 4 sections, L. Podbelski, E. McDonald, B. Mullen, M. Prunier
Grade 2: 3 sections, N. Dupont, S. Nusbaum, S. Smith
Grade 3: 3 sections, J. O'Toole, G. Lewis, J. Strabone, M. Pampel
Grade 4: 4 sections, B. Boucher, J. Duffy, K. Fortier, E. Royce
Grade 5: 4 sections, N. Blanchard, C. Cohen, J. Kyzer, C. Spain
Grade 6: 3 sections, A. Joaquin, K. Roggenbuck, L. Villeneuve
Grade 7: 3 sections, S. Poulin, D. Nee, W. Smith, A. Rankin
Grade 8: 4 sections: P. Joy, J. Wheeler, K. Huston, J. Paraskevas
UA: M. Leary, D. Ashness, L. Reinelt, C. Ouellette, M. Szopa, S. Tewksbury, A. O'Neil, M. Sheehan

2022-2023 Projected Enrollment

Grade	Enrollment	Teachers	Av.Class Sizes
K	50	3/4	16/12.5
1	70	4	17
2	61	3	20
3	62	3	21
4	83	4	21
5	76	4	19
6	77	4	19
7	73	4	18
8	75	4	19
Total	627	34	

Events at AVS for April, May and June

April 11-Final D.C. information meeting (8th graders that are already signed up)/6:30, cafeteria

April 12-School Board Mtg/6pm, media center

April 13-Parent/Teacher conferences (no school for students)

April 15-PopCorn Day

April 20-8th grade "Graduation" photos/gym/beginning at 8am

April 20-5th grade field trip "Guided bus tour around Auburn"/Cohen & Greene

April 20-Brave Rally/gym 1:20 (5&6) 2:20 (K-4)

April 22-7th grade field trip to Lowell Mills

April 25-May 1- Happy April Vacation

May 6-Earth Day Celebration May 9 rain date

May 10-School Board Mtg/6pm, media center

May 13-2nd grade field trip to Carriage Shack Farm 9:15a-1:45pm

May 14-PTA Color Run

May 16-PTA Meeting/cafe/6:30

May 18-SAU 15 Board Mtg/6:30

May 20-4th grade field trip to "State House, Concord-9:15am-1:45pm

May 27-Memorial Day Celebration Assembly/9:30am

May 31-Rain Date for Memorial Day Celebration Assembly/9:30am

May 30-No School/Memorial Day

June 2-Exhibition of Learning

June 3-Project Safeguard-(7th)

June 3-Wax Museum (4th)

June 6-Field Day (grades 1 & 2)

June 6-3rd grade Market Day

June 7-Field Day (grades 3 & 4/9-11:30am, grade 5 at 12:30-2pm)

June 8-Spring Sports Awards Night/tent 6:30-7:30pm

June 14-School Board Mtg/6:30

June 15-8th grade Graduation

June 16-Last Day of School (early release=noon for 5-7, 1pm for 1-4)

Athletics

Spring sports are underway! Boys' lacrosse, girls' lacrosse, baseball and softball have all begun practices and are getting ready for their seasons. Games begin the week of April 11. Keep an eye on the AVS Athletics website for weekly game updates. Girls' lacrosse and softball will be defending their Tri-County League Championship titles this season. Let's Go AVS!

AVS Testing Schedule

Tuesday May 10	Grades 3-8 NHSAS Math
Thursday May 12	Grades 5 & 8 NHSAS Science
Tuesday May 17	Grades 3-8 NHSAS Reading
Tuesday May 24	Grades 3-8 NHSAS Writing
Thursday May 26	Grades K-8 NWEA LA
Wednesday June 1	Grades K-8 NWEA Math

School Counseling News

Project SAFEGUARD will be held at AVS this year on 6/3/22. This all-day event is for 7th graders and their parents. A brochure went home about this and more information including sign-ups will be sent out as we get closer to the event.

8th Grade Science

Members of the Massabesic Garden Club came to conduct a winter seed sowing demonstration with the 8th graders. Some students were not too excited about "getting their hands dirty," but felt a sense of pride to have helped establish seedlings for the K-5th grade garden beds. The seedlings should be ready to plant in mid-May. A HUGE thank you to everyone who donated empty milk jugs!

Curriculum

We continue to have curriculum meetings for content areas at the middle school level, and grade levels in elementary. In middle school, we are focused on our Social Studies research project and paper requirement at the 5th through 8th grades. The research requirement is an important part of our curriculum this year as it is the most complex form of academic writing. Middle school students are in the unique position of transitioning from writing simple, elementary-level pieces to fully developed essays. This is a progressive curriculum initiative that becomes more multidimensional at the higher grade levels. Most importantly, students need to understand how important it is that they treat writing as a process, so they understand that prewriting and revision are just as crucial as writing their actual drafts.

Read Across America

Auburn Village School was buzzing with extra special reading activities during Read Across America Week as we celebrated with the “Books Make Life COLORFUL!” theme. Throughout the week students were encouraged to participate in various reading activities, to help focus on the importance of reading across all content areas.



Students were treated to several guest readers and their pets! These included Principal Collins, Mrs. Murray and Ms. Jensen. A schoolwide Drop Everything and Read session was enjoyed via Zoom. Grade Level Book Swaps allowed students to bring in books to exchange for different ones. This was a fun way to reuse and find books to read! All homerooms and advisories participated in door decorating for Read Across America week. Each homeroom/advisory chose an author or a book and got to work creating eye-catching doors around those themes.



Thank you to our Read Across America Committee members: Melissa Prunier, Karen Fortier, Nicole Dupont, Sara Nusbaum, Sarah Belanger, Andrea O’Neil, Sonia McDaniel, Kerrie Moynihan, Deanna Nee and Laura Villeneuve. The students and staff would like to thank the Auburn Education Association and the PTA for their continued support for the program. Thank you for your help in instilling the importance of reading to our students and for your continued generosity.

The winner of our Kindle for our “Rainbow of Reading” Reading Challenge is Eli Hayes from Miss Nusbaum’s class. Thanks to all our readers who submitted reading logs each week. A special thank you to our Auburn PTA for sponsoring this yearly event. They supplied our Barnes and Noble gift cards and our Kindle. We are so lucky to have our PTA!

Memorial Day

After a two-year hiatus, we are excited to bring back the AVS Memorial Day Assembly which will take place on Friday, May 27th at 9:30am with a rain date of Tuesday, May 31st at 9:30am. Our students will honor the service of many with performances by the chorus, band, and students from kindergarten through 8th grade. The assembly will take place in the front parking lot of the building and all are welcome to attend! We would like to extend a special invitation to those who served and continue to serve our country. If possible, please come in uniform so our students can recognize your dedication to the United States. If you would like a soldier’s name read out loud during the ceremony or for more information please email Crissy Ouellette at couellette@sau15.net. Please include their name and branch of service in the email.

Art

Students have been working hard making art all year. Each selected a favorite piece to be displayed in the school for the month of March to celebrate Youth Art Month. We also just announced the winners of our Youth Art Month coloring contest! Congratulations again to Ms. Nusbaum for winning our staff contest!

Jump Rope Club 2022 Coming Soon!

We are so excited to bring back Jump Rope Club this Spring! 24 students will be selected to participate in a jump rope club where we will learn different moves and practice jump rope skills as individuals and as group jumpers! Please be on the lookout for permission slips in the next few days. 24 students will be selected at random and will be held in the month of May. The coaches will be Mrs. DuPont, Miss Nusbaum & Mrs. Podbelski.

Destination Imagination

This year, AVS fielded one Rising Stars team. This team of 7 students ranged from grades K - 2nd grade. Their challenge was called "Monster Manners." The team had to create a play about a family of monsters moving into a new home and include at least three examples of good manners. During the move, an important item gets broken or comes apart and must be repaired by the team during the play. The team was also challenged to use recycled and/or repurposed materials when constructing their scenery, props and costumes. The team traveled to Souhegan High School in Amherst to present their solution to a group of appraisers who were very impressed with this team!

April School Board Report

Deena Jensen, Director of Student Services

Tuesday, 4.12.2022

Special Education News and Updates

Staffing:

- We are experiencing a paraprofessional shortage due to a shift in position for one staff member and a medical leave. I do have an interview scheduled for 4/8/2022 and hope that this will assist in filling some of the gaps.
- We continue to struggle with a lack of substitutes. The few substitutes that are available need to be used to cover classroom positions, most of the time. Since January 1st we have only had all of our paraprofessionals in attendance 34% of the time. This means that 66% of the time we are lacking coverage.
- It may be beneficial to look at the possibility of including staff PD days in the paraprofessional contract. This will allow for additional training opportunities.

Miscellaneous Updates:

Child Find:

- This year's Child Find was held on March 26th. Child Find is for families who have children between 3-6 years old, who are not already enrolled in school, who they suspect may have a disability and require services. This year three students were screened. One student has been referred to special education for additional evaluation. This was a successful event!

Extended School Year (ESY):

- ESY will run from July 11th-July 29th, Monday through Friday, from 8:30-11:30.
- We are still working on securing staffing for both teachers and paraprofessionals.
- Additional information will be sent home to students recommended for ESY following April break.

Preschool Placements:

- We continue to struggle to find placements for our preschool students who qualify for special education and require a preschool program to demonstrate growth in their skills. Some members of the special education department will be meeting with It's A Child's World on 4/13 to discuss ways to collaboratively meet the needs of the Auburn community.
-

SUNGARD K-12 EDUCATION
 DATE: 04/05/2022
 TIME: 18:46:30

AUBURN SCHOOL DISTRICT
 DETAIL EXPENDITURE STATUS REPORT

SELECTION CRITERIA: fund = '11'
 ACCOUNTING PERIOD: 10/22

SORTED BY: FUND,FUNCTION,LEVEL
 TOTALED ON: FUND,FUNCTION,LEVEL
 PAGE BREAKS ON: FUND

FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1100-1-01-00 5112 REG ED TEACHER SALARIES	2,716,592.73	94,612.32	850,246.29	1,638,479.52	227,866.92
11-1100-1-01-00 5114 REG ED PARAPROFESSIONAL	87,973.09	4,452.10	28,166.71	58,196.47	1,609.91
11-1100-1-01-00 5120 REG ED SUBSTITUTE SALARIES	37,500.00	9,173.24	3,040.00	76,673.02	-42,213.02
11-1100-1-01-00 5122 REG ED HEALTH INSURANCE BUYOUT	25,000.00	.00	.00	38,750.00	-13,750.00
11-1100-1-01-00 5211 REG ED HEALTH INSURANCE	670,055.92	.00	145,493.18	435,504.05	89,058.69
11-1100-1-01-00 5212 REG ED DENTAL INSURANCE	15,695.58	.00	711.09	7,174.83	7,809.66
11-1100-1-01-00 5213 REG ED LIFE INSURANCE	3,149.17	.00	281.91	2,867.26	.00
11-1100-1-01-00 5214 REG ED DISABILITY INSURANCE	7,272.33	.00	1,707.28	5,565.05	.00
11-1100-1-01-00 5220 REG ED FICA	195,247.37	7,847.75	67,177.35	132,292.81	-4,222.79
11-1100-1-01-00 5232 REG ED NHRS PROFESSIONAL	499,825.32	19,717.29	175,234.38	341,693.33	-17,102.39
11-1100-1-01-00 5240 REG ED TUITION REIMBURSEMENT	30,000.00	.00	5,842.50	7,573.50	16,584.00
11-1100-1-01-00 5241 REG ED WORKSHOP REIMB PROF	12,480.00	.00	400.00	4,706.68	7,373.32
11-1100-1-01-00 5242 REG ED WORKSHOP REIMB SUPPORT	200.00	.00	.00	.00	200.00
11-1100-1-01-00 5250 REG ED UNEMPLOYMENT INSURANCE	4,840.00	.00	.00	767.02	4,072.98
11-1100-1-01-00 5260 REG ED WORKER'S COMPENSATION	7,512.24	.00	.00	4,151.25	3,360.99
11-1100-1-01-00 5339 REG ED STUDENT TEAM BUILDING	2,600.00	.00	.00	5,800.00	-3,200.00
11-1100-1-01-00 5610 REG ED SUPPLIES	34,790.90	.00	4,650.72	27,843.34	2,296.84
11-1100-1-01-00 5642 REG ED ELECTRONIC INFORMATION	.00	.00	.00	.00	.00
11-1100-1-01-00 5643 REG ED INFORMATION ACCESS FEES	27,958.27	.00	.00	15,570.84	12,387.43
11-1100-1-01-00 5737 REG ED REPLACEMENT FURNITURE &	13,000.00	.00	5,624.84	61,223.18	-53,848.02
11-1100-1-01-06 5610 FOREIGN LANGUAGE SUPPLIES	362.46	.00	109.99	108.24	144.23
11-1100-1-01-06 5641 FOREIGN LANGUAGE TEXTBOOKS	143.58	.00	.00	95.87	47.71
11-1100-1-01-08 5610 ART SUPPLIES	5,370.73	.00	.00	5,348.65	22.08
11-1100-1-01-08 5739 ART OTHER EQUIPMENT	1,923.09	.00	1,480.46	.00	442.63
11-1100-1-01-15 5610 LANGUAGE ARTS SUPPLIES	3,039.43	.00	.00	3,078.93	-39.50
11-1100-1-01-15 5641 LANGUAGE ARTS TEXTBOOKS	.00	.00	.00	.00	.00
11-1100-1-01-15 5643 LANGUAGE ARTS INFORMATION ACCES	1,950.00	.00	.00	1,731.88	218.12
11-1100-1-01-15 5645 LANGUAGE ARTS PRACTICE BOOKS	627.15	.00	1,107.80	521.53	-1,002.18
11-1100-1-01-18 5610 HEALTH SUPPLIES	1,104.44	.00	.00	1,041.09	63.35
11-1100-1-01-20 5610 TECH ED SUPPLIES	939.62	.00	.00	1,128.65	-189.03
11-1100-1-01-20 5643 TECH ED INFORMATION ACCESS FEES	960.15	.00	.00	467.00	493.15
11-1100-1-01-20 5810 TECH ED DUES & FEES	.00	.00	.00	.00	.00
11-1100-1-01-23 5610 MATH SUPPLIES	2,939.12	.00	122.45	2,156.33	660.34
11-1100-1-01-23 5641 MATH TEXTBOOKS	.00	.00	.00	.00	.00
11-1100-1-01-23 5643 MATH INFORMATION ACCESS FEES	6,039.55	.00	.00	220.50	5,819.05
11-1100-1-01-23 5645 MATH PRACTICE BOOKS	21,907.71	.00	.00	33,444.65	-11,536.94
11-1100-1-01-24 5610 MUSIC SUPPLIES	2,974.03	.00	942.36	1,487.32	544.35
11-1100-1-01-24 5739 MUSIC OTHER EQUIPMENT	461.82	.00	.00	390.00	71.82
11-1100-1-01-24 5810 MUSIC DUES & FEES	410.50	.00	.00	235.00	175.50
11-1100-1-01-25 5610 PHYS ED SUPPLIES	2,161.14	.00	30.14	2,127.84	3.16
11-1100-1-01-27 5610 READING SUPPLIES	.00	.00	.00	.00	.00
11-1100-1-01-27 5645 READING PRACTICE BOOKS	10,860.88	.00	.00	15,880.64	-5,019.76
11-1100-1-01-27 5737 READING REPLACEMENT FURNITURE &	.00	.00	.00	.00	.00
11-1100-1-01-29 5610 SCIENCE SUPPLIES	6,599.55	.00	518.67	2,152.57	3,928.31
11-1100-1-01-29 5643 SCIENCE INFORMATION ACCESS FEES	3,408.00	.00	.00	1,499.00	1,909.00
11-1100-1-01-30 5610 SOCIAL STUDIES SUPPLIES	454.48	.00	.00	229.72	224.76

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-1100-1-01-33 5610 TECH INTEGRATION SUPPLIES	859.99	.00	.00	1,331.14	-471.15
11-1100-1-01-33 5643 TECH INTEGRATION INFORMATION AC	702.65	.00	.00	.00	702.65
11-1100-1-01-40 5610 DRAMA SUPPLIES	2,495.50	.00	.00	744.66	1,750.84
TOTAL LEVEL - ELEMENTARY	4,470,388.49	135,802.70	1,292,888.12	2,940,253.36	237,247.01
TOTAL FUNCTION - REGULAR EDUCATION	4,470,388.49	135,802.70	1,292,888.12	2,940,253.36	237,247.01
11-1105-3-01-00 5561 REG ED HIGH SCHOOL TUITION OTHE	24,000.00	.00	9,187.50	27,562.50	-12,750.00
11-1105-3-01-00 5563 REG ED HIGH SCHOOL TUITION PUBL	3,708,762.00	.00	812,367.13	2,429,564.87	466,830.00
TOTAL LEVEL - SECONDARY	3,732,762.00	.00	821,554.63	2,457,127.37	454,080.00
TOTAL FUNCTION - REGULAR EDUCATION	3,732,762.00	.00	821,554.63	2,457,127.37	454,080.00
11-1200-1-01-00 5111 SPED ADMIN/OTHER SALARIES	87,675.93	3,372.15	20,232.93	67,443.00	.00
11-1200-1-01-00 5112 SPED TEACHER SALARIES	273,660.00	9,606.12	84,564.96	161,149.04	27,946.00
11-1200-1-01-00 5114 SPED PARAPROFESSIONAL	223,225.75	13,026.69	88,877.02	143,221.58	-8,872.85
11-1200-1-01-00 5115 SPED SECRETARIAL SALARIES	27,861.75	1,401.40	9,117.29	19,584.11	-839.65
11-1200-1-01-00 5122 SPED HEALTH INSURANCE BUYOUT	2,500.00	.00	.00	.00	2,500.00
11-1200-1-01-00 5211 SPED HEALTH INSURANCE	104,957.28	.00	49,582.26	123,889.68	-68,514.66
11-1200-1-01-00 5212 SPED DENTAL INSURANCE	2,518.84	.00	180.72	1,764.74	573.38
11-1200-1-01-00 5213 SPED LIFE INSURANCE	700.72	.00	32.69	668.03	.00
11-1200-1-01-00 5214 SPED DISABILITY INSURANCE	1,065.94	.00	320.88	745.06	.00
11-1200-1-01-00 5220 SPED FICA	47,041.67	1,988.03	15,456.09	28,475.54	3,110.04
11-1200-1-01-00 5231 SPED NHRS SUPPORT	3,917.36	197.04	1,281.89	2,783.61	-148.14
11-1200-1-01-00 5232 SPED NHRS PROFESSIONAL	75,952.82	2,728.03	22,028.52	48,817.64	5,106.66
11-1200-1-01-00 5240 SPED TUITION REIMBURSEMENT	.00	.00	.00	.00	.00
11-1200-1-01-00 5241 SPED WORKSHOP REIMB PROF	800.00	.00	.00	.00	800.00
11-1200-1-01-00 5250 SPED UNEMPLOYMENT INSURANCE	2,200.00	.00	.00	.00	2,200.00
11-1200-1-01-00 5260 SPED WORKER'S COMPENSATION	1,812.76	.00	.00	1,001.73	811.03
11-1200-1-01-00 5330 SPED OTHER PROF SVCS	120,000.00	.00	67,882.57	58,469.32	-6,351.89
11-1200-1-01-00 5335 SPED TUTORING	5,000.00	.00	.00	.00	5,000.00
11-1200-1-01-00 5336 SPED MEDICAID SERVICE PROVIDER	12,963.00	.00	.00	.00	12,963.00
11-1200-1-01-00 5531 SPED TELEPHONE	360.00	.00	120.00	240.00	.00
11-1200-1-01-00 5534 SPED POSTAGE	200.00	.00	.00	.00	200.00
11-1200-1-01-00 5564 SPED TUITION TO PRIVATE SCHOOL	10,000.00	.00	7,823.72	1,986.28	190.00
11-1200-1-01-00 5580 SPED MILEAGE REIMBURSEMENT	4,000.00	.00	.00	2,125.88	1,874.12
11-1200-1-01-00 5610 SPED SUPPLIES	1,471.00	.00	194.25	470.55	806.20
11-1200-1-01-00 5641 SPED TEXTBOOKS	.00	.00	.00	.00	.00
11-1200-1-01-00 5643 SPED INFORMATION ACCESS FEES	.00	.00	.00	.00	.00
11-1200-1-01-00 5645 SPED PRACTICE BOOKS	1,051.00	.00	.00	.00	1,051.00
11-1200-1-01-00 5650 SPED SOFTWARE	.00	.00	.00	.00	.00
11-1200-1-01-00 5733 SPED NEW FURNITURE	.00	.00	.00	.00	.00

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11-1200-1-01-00 5739 SPED OTHER EQUIPMENT	.00	.00	.00	.00	.00
11-1200-1-01-00 5810 SPED DUES & FEES	875.00	.00	.00	930.00	-55.00
TOTAL LEVEL - ELEMENTARY	1,011,810.82	32,319.46	367,695.79	663,765.79	-19,650.76
11-1200-2-01-00 5330 SPED MIDDLE OTHER PROF SVCS	.00	.00	15,781.90	13,718.10	-29,500.00
11-1200-2-01-00 5564 SPED MIDDLE TUITION TO PRIVATE	93,191.90	.00	.00	52,628.40	40,563.50
TOTAL LEVEL - MIDDLE	93,191.90	.00	15,781.90	66,346.50	11,063.50
11-1200-3-01-00 5320 SPED HIGH SCHOOL PROFESSIONAL E	110,000.00	.00	58,529.23	32,740.85	18,729.92
11-1200-3-01-00 5330 SPED HIGH SCHOOL OTHER PROF SVC	.00	.00	14,332.50	9,765.00	-24,097.50
11-1200-3-01-00 5563 SPED HIGH SCHOOL TUITION PUBLIC	1,140,335.36	.00	244,629.53	670,040.47	225,665.36
11-1200-3-01-00 5564 SPED HIGH SCHOOL TUITION TO PRI	595,540.68	.00	86,191.25	267,450.06	241,899.37
TOTAL LEVEL - SECONDARY	1,845,876.04	.00	403,682.51	979,996.38	462,197.15
TOTAL FUNCTION - SPECIAL EDUCATION	2,950,878.76	32,319.46	787,160.20	1,710,108.67	453,609.89
11-1230-1-01-00 5112 ESY ELEMENTARY TEACHER SALARIES	16,000.00	.00	2,778.17	21,035.36	-7,813.53
11-1230-1-01-00 5114 ESY ELEMENTARY PARAPROFESSIONAL	6,000.00	.00	.00	6,375.00	-375.00
11-1230-1-01-00 5115 ESY ELEMENTARY SECRETARIAL SALA	1,296.00	.00	.00	1,734.00	-438.00
11-1230-1-01-00 5220 ESY ELEMENTARY FICA	1,782.14	.00	211.89	2,200.55	-630.30
11-1230-1-01-00 5231 ESY ELEMENTARY NHRS SUPPORT	1,025.82	.00	.00	243.80	782.02
11-1230-1-01-00 5232 ESY ELEMENTARY NHRS PROFESSIONA	3,363.20	.00	583.98	3,428.45	-649.23
11-1230-1-01-00 5330 ESY ELEMENTARY OTHER PROF SVCS	2,835.00	.00	.00	3,550.00	-715.00
11-1230-1-01-00 5563 ESY ELEMENTARY TUITION PUBLIC A	.00	.00	.00	.00	.00
TOTAL LEVEL - ELEMENTARY	32,302.16	.00	3,574.04	38,567.16	-9,839.04
11-1230-2-01-00 5563 ESY MIDDLE TUITION PUBLIC ACADE	6,969.50	.00	.00	3,141.45	3,828.05
TOTAL LEVEL - MIDDLE	6,969.50	.00	.00	3,141.45	3,828.05
11-1230-3-01-00 5320 ESY HIGH SCHOOL PROFESSIONAL ED	.00	.00	.00	.00	.00
11-1230-3-01-00 5330 ESY HIGH SCHOOL OTHER PROF SVCS	.00	.00	.00	3,475.36	-3,475.36
11-1230-3-01-00 5564 ESY HIGH SCHOOL TUITION TO PRIV	11,937.28	.00	.00	18,909.71	-6,972.43
TOTAL LEVEL - SECONDARY	11,937.28	.00	.00	22,385.07	-10,447.79
TOTAL FUNCTION - EXTENDED SCHOOL YEAR	51,208.94	.00	3,574.04	64,093.68	-16,458.78
11-1260-1-01-00 5114 ELL PARAPROFESSIONAL	12,473.80	1,977.76	10,750.90	23,212.56	-21,489.66
11-1260-1-01-00 5220 ELL FICA	954.25	151.30	822.45	1,775.76	-1,643.96

SUNGARD K-12 EDUCATION
 DATE: 04/05/2022
 TIME: 18:46:30

AUBURN SCHOOL DISTRICT
 DETAIL EXPENDITURE STATUS REPORT

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FUND - 11 - GENERAL FUND

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11-1260-1-01-00 5250 ELL UNEMPLOYMENT INSURANCE	110.00	.00	.00	.00	110.00
11-1260-1-01-00 5260 ELL WORKER'S COMPENSATION	36.92	.00	.00	20.40	16.52
TOTAL LEVEL - ELEMENTARY	13,574.97	2,129.06	11,573.35	25,008.72	-23,007.10
TOTAL FUNCTION - ELL	13,574.97	2,129.06	11,573.35	25,008.72	-23,007.10
11-1270-1-01-00 5561 ADV LEARNER TUITION OTHER LEA'S	.00	.00	.00	.00	.00
11-1270-1-01-00 5563 ADV LEARNER TUITION PUBLIC ACAD	16,000.00	.00	2,285.50	6,844.50	6,870.00
TOTAL LEVEL - ELEMENTARY	16,000.00	.00	2,285.50	6,844.50	6,870.00
TOTAL FUNCTION - ADVANCED LEARNER	16,000.00	.00	2,285.50	6,844.50	6,870.00
11-1410-1-01-00 5117 COCURRICULAR CO-CURRICULAR SALA	18,500.00	.00	8,450.00	9,650.00	400.00
11-1410-1-01-00 5220 COCURRICULAR FICA	1,415.25	.00	645.10	717.32	52.83
11-1410-1-01-00 5232 COCURRICULAR NHRS PROFESSIONAL	3,888.70	.00	1,670.92	1,923.32	294.46
11-1410-1-01-00 5610 COCURRICULAR SUPPLIES	920.00	.00	127.65	791.88	.47
11-1410-1-01-00 5616 COCURRICULAR DI SUPPLIES	1,850.00	.00	1,225.00	325.00	300.00
TOTAL LEVEL - ELEMENTARY	26,573.95	.00	12,118.67	13,407.52	1,047.76
TOTAL FUNCTION - COCURRICULAR ACTIVITIES	26,573.95	.00	12,118.67	13,407.52	1,047.76
11-1420-1-01-00 5117 ATHLETICS CO-CURRICULAR SALARIE	18,300.00	.00	7,250.00	10,150.00	900.00
11-1420-1-01-00 5220 ATHLETICS FICA	1,399.95	.00	554.59	776.48	68.88
11-1420-1-01-00 5232 ATHLETICS NHRS PROFESSIONAL	3,846.66	.00	525.49	672.64	2,648.53
11-1420-1-01-00 5330 ATHLETICS OTHER PROF SVCS	7,000.00	.00	.00	7,000.00	.00
11-1420-1-01-00 5610 ATHLETICS SUPPLIES	1,623.73	.00	1,617.34	139.99	-133.60
11-1420-1-01-00 5735 ATHLETICS REPLACEMENT EQUIPMENT	2,197.54	.00	341.75	2,156.44	-300.65
11-1420-1-01-00 5739 ATHLETICS OTHER EQUIPMENT	3,023.35	.00	4,234.52	3,075.78	-4,286.95
11-1420-1-01-00 5810 ATHLETICS DUES & FEES	1,615.00	.00	.00	1,615.00	.00
TOTAL LEVEL - ELEMENTARY	39,006.23	.00	14,523.69	25,586.33	-1,103.79
TOTAL FUNCTION - ATHLETICS	39,006.23	.00	14,523.69	25,586.33	-1,103.79
11-1430-1-01-00 5112 SUMMER SCHOOL TEACHER SALARIES	7,500.00	.00	.00	9,500.00	-2,000.00
11-1430-1-01-00 5114 SUMMER SCHOOL PARAPROFESSIONAL	.00	.00	.00	.00	.00
11-1430-1-01-00 5220 SUMMER SCHOOL FICA	573.75	.00	.00	723.82	-150.07
11-1430-1-01-00 5232 SUMMER SCHOOL NHRS PROFESSIONAL	1,576.50	.00	.00	1,996.90	-420.40
11-1430-1-01-00 5610 SUMMER SCHOOL SUPPLIES	200.00	.00	.00	209.95	-9.95

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TOTAL LEVEL - ELEMENTARY	9,850.25	.00	.00	12,430.67	-2,580.42
TOTAL FUNCTION - SUMMER SCHOOL	9,850.25	.00	.00	12,430.67	-2,580.42
11-1490-1-01-00 5112 SUMMER ENRICHMENT TEACHER SALAR	.00	.00	.00	.00	.00
TOTAL LEVEL - ELEMENTARY	.00	.00	.00	.00	.00
TOTAL FUNCTION - SUMMER ENRICHMENT	.00	.00	.00	.00	.00
11-2120-1-01-00 5112 GUIDANCE TEACHER SALARIES	106,515.00	4,096.73	36,870.59	69,769.41	-125.00
11-2120-1-01-00 5122 GUIDANCE HEALTH INSURANCE BUYOU	.00	.00	.00	.00	.00
11-2120-1-01-00 5211 GUIDANCE HEALTH INSURANCE	38,354.16	.00	8,484.20	27,020.46	2,849.50
11-2120-1-01-00 5212 GUIDANCE DENTAL INSURANCE	498.52	.00	119.09	307.69	71.74
11-2120-1-01-00 5213 GUIDANCE LIFE INSURANCE	133.15	.00	11.56	121.59	.00
11-2120-1-01-00 5214 GUIDANCE DISABILITY INSURANCE	314.22	.00	78.51	235.71	.00
11-2120-1-01-00 5220 GUIDANCE FICA	8,148.40	296.54	2,820.06	5,050.75	277.59
11-2120-1-01-00 5232 GUIDANCE NHRS PROFESSIONAL	22,389.45	861.13	7,750.19	14,665.48	-26.22
11-2120-1-01-00 5250 GUIDANCE UNEMPLOYMENT INSURANCE	220.00	.00	.00	.00	220.00
11-2120-1-01-00 5260 GUIDANCE WORKER'S COMPENSATION	315.28	.00	.00	174.22	141.06
11-2120-1-01-00 5330 GUIDANCE OTHER PROF SVCS	2,500.00	.00	850.00	125.00	1,525.00
11-2120-1-01-00 5610 GUIDANCE SUPPLIES	250.00	.00	.00	.00	250.00
11-2120-1-01-00 5617 GUIDANCE ASSESSMENT SUPPLIES	11,867.70	.00	.00	9,736.85	2,130.85
11-2120-1-01-00 5643 GUIDANCE INFORMATION ACCESS FEE	250.00	.00	.00	250.00	.00
11-2120-1-01-00 5810 GUIDANCE DUES & FEES	229.00	.00	.00	100.00	129.00
TOTAL LEVEL - ELEMENTARY	191,984.88	5,254.40	56,984.20	127,557.16	7,443.52
TOTAL FUNCTION - GUIDANCE SERVICES	191,984.88	5,254.40	56,984.20	127,557.16	7,443.52
11-2130-1-01-00 5112 NURSE TEACHER SALARIES	56,148.00	2,159.54	19,435.82	36,712.18	.00
11-2130-1-01-00 5120 NURSE SUBSTITUTE SALARIES	.00	125.00	.00	875.00	-875.00
11-2130-1-01-00 5211 NURSE HEALTH INSURANCE	27,286.56	.00	5,889.74	19,366.43	2,030.39
11-2130-1-01-00 5212 NURSE DENTAL INSURANCE	498.52	.00	.00	189.41	309.11
11-2130-1-01-00 5213 NURSE LIFE INSURANCE	70.19	.00	6.02	64.17	.00
11-2130-1-01-00 5214 NURSE DISABILITY INSURANCE	165.64	.00	41.44	124.20	.00
11-2130-1-01-00 5220 NURSE FICA	4,295.33	153.37	1,463.27	2,534.19	297.87
11-2130-1-01-00 5232 NURSE NHRS PROFESSIONAL	11,802.31	453.94	4,085.41	7,716.98	-.08
11-2130-1-01-00 5240 NURSE TUITION REIMBURSEMENT	1,350.00	.00	.00	.00	1,350.00
11-2130-1-01-00 5250 NURSE UNEMPLOYMENT INSURANCE	110.00	.00	.00	.00	110.00
11-2130-1-01-00 5260 NURSE WORKER'S COMPENSATION	166.20	.00	.00	91.84	74.36
11-2130-1-01-00 5330 NURSE OTHER PROF SVCS	3,000.00	.00	1,200.00	.00	1,800.00

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11-2130-1-01-00 5610 NURSE SUPPLIES	5,354.21	.00	1,521.02	1,629.05	2,204.14
11-2130-1-01-00 5650 NURSE SOFTWARE	550.00	.00	.00	530.62	19.38
11-2130-1-01-00 5735 NURSE REPLACEMENT EQUIPMENT	.00	.00	.00	.00	.00
11-2130-1-01-00 5737 NURSE REPLACEMENT FURNITURE & F	.00	.00	.00	.00	.00
TOTAL LEVEL - ELEMENTARY	110,796.96	2,891.85	33,642.72	69,834.07	7,320.17
11-2130-3-01-00 5330 NURSE SVCS HIGH SCHOOL OTHER PR	.00	.00	.00	.00	.00
TOTAL LEVEL - SECONDARY	.00	.00	.00	.00	.00
TOTAL FUNCTION - HEALTH SERVICES	110,796.96	2,891.85	33,642.72	69,834.07	7,320.17
11-2140-1-01-00 5112 PSYCH SERVICES TEACHER SALARIES	45,478.00	1,749.15	15,742.45	29,735.55	.00
11-2140-1-01-00 5122 PSYCH SERVICES HEALTH INSURANCE	.00	.00	.00	1,500.00	-1,500.00
11-2140-1-01-00 5213 PSYCH SERVICES LIFE INSURANCE	56.85	.00	.00	127.53	-70.68
11-2140-1-01-00 5214 PSYCH SERVICES DISABILITY INSUR	134.16	.00	.00	249.42	-115.26
11-2140-1-01-00 5220 PSYCH SERVICES FICA	3,593.82	133.81	1,204.25	2,389.52	.05
11-2140-1-01-00 5232 PSYCH SERVICES NHRS PROFESSIONA	9,559.48	367.67	3,308.95	6,250.39	.14
11-2140-1-01-00 5250 PSYCH SERVICES UNEMPLOYMENT INS	.00	.00	.00	.00	.00
11-2140-1-01-00 5260 PSYCH SERVICES WORKER'S COMPENS	.00	.00	.00	.00	.00
11-2140-1-01-00 5330 PSYCH SERVICES OTHER PROF SVCS	.00	.00	.00	.00	.00
11-2140-1-01-00 5337 PSYCH SERVICES DIAGNOSTIC TESTI	3,000.00	.00	.00	.00	3,000.00
11-2140-1-01-00 5610 PSYCH SERVICES SUPPLIES	2,445.00	.00	.00	368.95	2,076.05
TOTAL LEVEL - ELEMENTARY	64,267.31	2,250.63	20,255.65	40,621.36	3,390.30
TOTAL FUNCTION - PSYCHOLOGICAL SERVICES	64,267.31	2,250.63	20,255.65	40,621.36	3,390.30
11-2150-1-01-00 5112 SPEECH SVCS TEACHER SALARIES	146,349.00	5,698.80	50,659.40	96,704.60	-1,015.00
11-2150-1-01-00 5122 SPEECH SVCS HEALTH INSURANCE BU	2,500.00	.00	.00	2,500.00	.00
11-2150-1-01-00 5211 SPEECH SVCS HEALTH INSURANCE	20,932.20	.00	4,672.20	14,705.78	1,554.22
11-2150-1-01-00 5212 SPEECH SVCS DENTAL INSURANCE	498.52	.00	140.55	509.14	-151.17
11-2150-1-01-00 5213 SPEECH SVCS LIFE INSURANCE	182.93	.00	72.29	110.64	.00
11-2150-1-01-00 5214 SPEECH SVCS DISABILITY INSURANC	431.73	.00	215.37	216.36	.00
11-2150-1-01-00 5220 SPEECH SVCS FICA	11,386.95	425.36	3,865.20	7,410.05	111.70
11-2150-1-01-00 5232 SPEECH SVCS NHRS PROFESSIONAL	30,762.56	1,197.89	10,648.73	20,327.38	-213.55
11-2150-1-01-00 5250 SPEECH SVCS UNEMPLOYMENT INSURA	220.00	.00	.00	.00	220.00
11-2150-1-01-00 5260 SPEECH SVCS WORKER'S COMPENSATI	433.20	.00	.00	239.39	193.81
11-2150-1-01-00 5330 SPEECH SVCS OTHER PROF SVCS	16,000.00	.00	4,816.25	3,363.75	7,820.00
11-2150-1-01-00 5610 SPEECH SVCS SUPPLIES	965.00	.00	.00	54.95	910.05
TOTAL LEVEL - ELEMENTARY	230,662.09	7,322.05	75,089.99	146,142.04	9,430.06

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-2150-2-01-00 5330 SPEECH THERAPY OTHER PROF SVCS	.00	.00	719.23	1,484.37	-2,203.60
TOTAL LEVEL - MIDDLE	.00	.00	719.23	1,484.37	-2,203.60
11-2150-3-01-00 5330 SPEECH THERAPY OTHER PROF SVCS	.00	.00	3,855.49	4,233.85	-8,089.34
TOTAL LEVEL - SECONDARY	.00	.00	3,855.49	4,233.85	-8,089.34
TOTAL FUNCTION - SPEECH & AUDIOLOGY SERVIC	230,662.09	7,322.05	79,664.71	151,860.26	-862.88
11-2160-1-01-00 5111 THERAPY SVCS ADMIN/OTHER SALARI	73,506.60	2,827.15	25,444.45	48,061.55	.60
11-2160-1-01-00 5211 THERAPY SVCS HEALTH INSURANCE	11,067.60	.00	2,594.46	7,654.03	819.11
11-2160-1-01-00 5212 THERAPY SVCS DENTAL INSURANCE	498.52	.00	119.09	258.83	120.60
11-2160-1-01-00 5213 THERAPY SVCS LIFE INSURANCE	91.88	.00	29.63	62.25	.00
11-2160-1-01-00 5214 THERAPY SVCS DISABILITY INSURAN	216.84	.00	94.74	122.10	.00
11-2160-1-01-00 5220 THERAPY SVCS FICA	5,661.87	191.58	1,946.02	3,305.14	410.71
11-2160-1-01-00 5232 THERAPY SVCS NHRS PROFESSIONAL	15,556.06	594.27	5,348.52	10,102.59	104.95
11-2160-1-01-00 5250 THERAPY SVCS UNEMPLOYMENT INSUR	220.00	.00	.00	.00	220.00
11-2160-1-01-00 5260 THERAPY SVCS WORKER'S COMPENSAT	717.15	.00	.00	396.30	320.85
11-2160-1-01-00 5331 THERAPY SVCS OT CONTRACTED SVCS	5,949.10	.00	908.05	1,894.75	3,146.30
11-2160-1-01-00 5333 THERAPY SVCS VISION CONTRACTED	7,000.00	.00	.00	.00	7,000.00
11-2160-1-01-00 5334 THERAPY SVCS PT CONTRACTED SVCS	79,235.09	.00	4,140.00	2,610.00	72,485.09
11-2160-1-01-00 5610 THERAPY SVCS SUPPLIES	965.00	.00	.00	873.51	91.49
TOTAL LEVEL - ELEMENTARY	200,685.71	3,613.00	40,624.96	75,341.05	84,719.70
11-2160-2-01-00 5330 THERAPY SVCS OTHER PROF SVCS	.00	.00	.00	.00	.00
11-2160-2-01-00 5331 THERAPY SVCS OT CONTRACTED SVCS	.00	.00	1,229.20	1,950.00	-3,179.20
11-2160-2-01-00 5334 THERAPY SVCS PT CONTRACTED SVCS	.00	.00	.00	.00	.00
TOTAL LEVEL - MIDDLE	.00	.00	1,229.20	1,950.00	-3,179.20
11-2160-3-01-00 5330 THERAPY SVCS - HS OTHER PROF SV	.00	.00	1,813.20	429.00	-2,242.20
11-2160-3-01-00 5331 THERAPY SVCS - HS OT CONTRACTED	.00	.00	723.80	1,658.90	-2,382.70
11-2160-3-01-00 5334 THERAPY SVCS - HS PT CONTRACTED	.00	.00	15,060.32	13,257.88	-28,318.20
TOTAL LEVEL - SECONDARY	.00	.00	17,597.32	15,345.78	-32,943.10
TOTAL FUNCTION - PHYSICAL & OCCUPATIONAL T	200,685.71	3,613.00	59,451.48	92,636.83	48,597.40
11-2190-1-01-00 5610 OTHER SUPPORT SERVICES SUPPLIES	1,800.00	.00	995.00	1,501.20	-696.20
11-2190-1-01-00 5810 OTHER SUPPORT SERVICES DUES & F	.00	.00	.00	.00	.00
TOTAL LEVEL - ELEMENTARY	1,800.00	.00	995.00	1,501.20	-696.20

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FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
TOTAL FUNCTION - OTHER SUPPORT SERVICES	1,800.00	.00	995.00	1,501.20	-696.20
11-2210-1-01-00 5111 STAFF DEVELOPMENT ADMIN/OTHER S	82,805.64	.00	.00	.00	82,805.64
11-2210-1-01-00 5112 STAFF DEVELOPMENT TEACHER SALAR	1,200.00	.00	.00	.00	1,200.00
11-2210-1-01-00 5211 STAFF DEVELOPMENT HEALTH INSURA	27,286.56	.00	.00	3,020.73	24,265.83
11-2210-1-01-00 5212 STAFF DEVELOPMENT DENTAL INSURA	498.52	.00	.00	-60.02	558.54
11-2210-1-01-00 5213 STAFF DEVELOPMENT LIFE INSURANC	103.51	.00	103.51	.00	.00
11-2210-1-01-00 5214 STAFF DEVELOPMENT DISABILITY IN	244.28	.00	122.10	122.18	.00
11-2210-1-01-00 5220 STAFF DEVELOPMENT FICA	6,334.63	.00	.00	.00	6,334.63
11-2210-1-01-00 5232 STAFF DEVELOPMENT NHRS PROFESSI	17,405.75	.00	.00	.00	17,405.75
11-2210-1-01-00 5241 STAFF DEVELOPMENT WORKSHOP REIM	2,000.00	.00	.00	4,105.69	-2,105.69
11-2210-1-01-00 5250 STAFF DEVELOPMENT UNEMPLOYMENT	110.00	.00	.00	.00	110.00
11-2210-1-01-00 5260 STAFF DEVELOPMENT WORKER'S COMP	245.10	.00	.00	135.44	109.66
11-2210-1-01-00 5322 STAFF DEVELOPMENT ORIENTATION	500.00	.00	.00	500.00	.00
11-2210-1-01-00 5641 STAFF DEVELOPMENT TEXTBOOKS	80.00	.00	.00	.00	80.00
TOTAL LEVEL - ELEMENTARY	138,813.99	.00	225.61	7,824.02	130,764.36
TOTAL FUNCTION - STAFF DEVELOPMENT	138,813.99	.00	225.61	7,824.02	130,764.36
11-2220-1-01-00 5111 MEDIA ADMIN/OTHER SALARIES	72,439.51	2,808.39	25,276.27	48,242.63	-1,079.39
11-2220-1-01-00 5114 MEDIA PARAPROFESSIONAL	22,713.60	1,363.20	6,988.80	15,964.80	-240.00
11-2220-1-01-00 5211 MEDIA HEALTH INSURANCE	39,316.56	.00	3,007.50	8,136.19	28,172.87
11-2220-1-01-00 5212 MEDIA DENTAL INSURANCE	1,023.28	.00	131.19	383.05	509.04
11-2220-1-01-00 5213 MEDIA LIFE INSURANCE	112.48	.00	12.31	100.17	.00
11-2220-1-01-00 5214 MEDIA DISABILITY INSURANCE	212.22	.00	50.67	161.55	.00
11-2220-1-01-00 5220 MEDIA FICA	7,279.21	302.14	2,458.28	4,646.01	174.92
11-2220-1-01-00 5232 MEDIA NHRS PROFESSIONAL	15,226.79	590.32	5,313.07	10,140.54	-226.82
11-2220-1-01-00 5250 MEDIA UNEMPLOYMENT INSURANCE	220.00	.00	.00	.00	220.00
11-2220-1-01-00 5260 MEDIA WORKER'S COMPENSATION	280.17	.00	.00	154.82	125.35
11-2220-1-01-00 5430 MEDIA REPAIRS & MAINT SERVICES	1,308.00	.00	.00	1,071.19	236.81
11-2220-1-01-00 5610 MEDIA SUPPLIES	1,277.63	.00	9.95	585.71	681.97
11-2220-1-01-00 5641 MEDIA TEXTBOOKS	5,785.43	.00	2,398.70	1,563.51	1,823.22
11-2220-1-01-00 5642 MEDIA ELECTRONIC INFORMATION	.00	.00	.00	.00	.00
11-2220-1-01-00 5643 MEDIA INFORMATION ACCESS FEES	9,201.00	.00	349.99	7,780.00	1,071.01
11-2220-1-01-00 5644 MEDIA PERIODICALS	635.00	.00	.00	415.00	220.00
11-2220-1-01-00 5735 MEDIA REPLACEMENT EQUIPMENT	1,362.66	.00	.00	109.29	1,253.37
11-2220-1-01-00 5810 MEDIA DUES & FEES	149.00	.00	.00	.00	149.00
TOTAL LEVEL - ELEMENTARY	178,542.54	5,064.05	45,996.73	99,454.46	33,091.35
TOTAL FUNCTION - EDUCATIONAL MEDIA SERVICE	178,542.54	5,064.05	45,996.73	99,454.46	33,091.35

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FUND - 11 - GENERAL FUND

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11-2310-1-01-00 5111 SCHOOL BOARD SERVICES ADMIN/OTH	6,100.00	.00	.00	6,100.00	.00
11-2310-1-01-00 5113 SCHOOL BOARD SERVICES TREASURER	2,300.00	.00	.00	2,300.00	.00
11-2310-1-01-00 5115 SCHOOL BOARD SERVICES SECRETARI	2,250.00	.00	.00	1,050.00	1,200.00
11-2310-1-01-00 5220 SCHOOL BOARD SERVICES FICA	814.73	.00	.00	722.98	91.75
11-2310-1-01-00 5231 SCHOOL BOARD SERVICES NHRS SUPP	316.35	.00	.00	142.02	174.33
11-2310-1-01-00 5332 SCHOOL BOARD SERVICES AUDIT EXP	7,465.50	.00	.00	7,225.00	240.50
11-2310-1-01-00 5338 SCHOOL BOARD SERVICES CRIMINAL	1,500.00	.00	.00	2,000.00	-500.00
11-2310-1-01-00 5341 SCHOOL BOARD SERVICES LEGAL & C	15,000.00	.00	.00	21,354.00	-6,354.00
11-2310-1-01-00 5342 SCHOOL BOARD SERVICES DISTRICT	750.00	.00	148.35	335.00	266.65
11-2310-1-01-00 5613 SCHOOL BOARD SERVICES SCHOOL BO	275.00	.00	.00	8.50	266.50
11-2310-1-01-00 5614 SCHOOL BOARD SERVICES DISTRICT	1,750.00	.00	.00	265.76	1,484.24
11-2310-1-01-00 5618 SCHOOL BOARD SERVICES TREASURER	500.00	.00	.00	.00	500.00
11-2310-1-01-00 5810 SCHOOL BOARD SERVICES DUES & FE	4,500.00	.00	.00	4,155.97	344.03
TOTAL LEVEL - ELEMENTARY	43,521.58	.00	148.35	45,659.23	-2,286.00
TOTAL FUNCTION - SCHOOL BOARD SERVICES	43,521.58	.00	148.35	45,659.23	-2,286.00
11-2320-0-01-00 5590 SAU SERVICES SAU SERVICES	348,507.00	.00	.00	348,507.00	.00
TOTAL LEVEL - DISTRICT WIDE	348,507.00	.00	.00	348,507.00	.00
TOTAL FUNCTION - ADMINISTRATIVE SERVICES	348,507.00	.00	.00	348,507.00	.00
11-2410-1-01-00 5111 PRINCIPAL SERVICES ADMIN/OTHER	109,648.09	4,217.23	25,303.49	85,344.60	-1,000.00
11-2410-1-01-00 5115 PRINCIPAL SERVICES SECRETARIAL	65,747.48	2,818.50	20,170.70	48,875.79	-3,299.01
11-2410-1-01-00 5118 PRINCIPAL SERVICES ASSISTANT PR	85,692.55	6,617.08	38,467.43	123,886.47	-76,661.35
11-2410-1-01-00 5122 PRINCIPAL SERVICES HEALTH INSUR	750.00	.00	.00	750.00	.00
11-2410-1-01-00 5211 PRINCIPAL SERVICES HEALTH INSUR	58,083.36	.00	13,765.95	39,997.69	4,319.72
11-2410-1-01-00 5212 PRINCIPAL SERVICES DENTAL INSUR	1,737.02	.00	298.21	732.99	705.82
11-2410-1-01-00 5213 PRINCIPAL SERVICES LIFE INSURAN	314.04	.00	46.20	267.84	.00
11-2410-1-01-00 5214 PRINCIPAL SERVICES DISABILITY I	687.87	.00	180.45	507.42	.00
11-2410-1-01-00 5220 PRINCIPAL SERVICES FICA	20,030.63	1,005.96	6,404.95	19,053.99	-5,428.31
11-2410-1-01-00 5231 PRINCIPAL SERVICES NHRS SUPPORT	9,244.10	396.28	2,836.00	6,923.59	-515.49
11-2410-1-01-00 5232 PRINCIPAL SERVICES NHRS PROFESS	41,060.60	2,277.37	13,404.88	43,980.22	-16,324.50
11-2410-1-01-00 5240 PRINCIPAL SERVICES TUITION REIM	5,000.00	.00	.00	300.00	4,700.00
11-2410-1-01-00 5241 PRINCIPAL SERVICES WORKSHOP REI	1,350.00	.00	.00	400.00	950.00
11-2410-1-01-00 5244 PRINCIPAL SERVICES SECRETARIAL	600.00	.00	.00	.00	600.00
11-2410-1-01-00 5250 PRINCIPAL SERVICES UNEMPLOYMENT	440.00	.00	.00	.00	440.00
11-2410-1-01-00 5260 PRINCIPAL SERVICES WORKER'S COM	772.82	.00	.00	427.06	345.76
11-2410-1-01-00 5430 PRINCIPAL SERVICES REPAIRS & MA	30,000.00	.00	2,139.86	17,021.70	10,838.44
11-2410-1-01-00 5442 PRINCIPAL SERVICES RENTAL OF EQ	22,524.00	.00	5,450.00	12,085.00	4,989.00
11-2410-1-01-00 5531 PRINCIPAL SERVICES TELEPHONE	22,320.00	.00	8,370.74	15,744.26	-1,795.00

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11-2410-1-01-00 5534 PRINCIPAL SERVICES POSTAGE	3,000.00	.00	.00	3,000.00	.00
11-2410-1-01-00 5540 PRINCIPAL SERVICES ADVERTISING	750.00	.00	.00	62.20	687.80
11-2410-1-01-00 5550 PRINCIPAL SERVICES PRINTING	1,500.00	.00	.00	338.69	1,161.31
11-2410-1-01-00 5580 PRINCIPAL SERVICES MILEAGE REIM	1,800.00	.00	262.08	447.72	1,090.20
11-2410-1-01-00 5610 PRINCIPAL SERVICES SUPPLIES	1,800.00	.00	54.94	1,991.76	-246.70
11-2410-1-01-00 5735 PRINCIPAL SERVICES REPLACEMENT	4,400.00	.00	.00	4,383.00	17.00
11-2410-1-01-00 5737 PRINCIPAL SERVICES REPLACEMENT	1,216.75	.00	782.12	399.96	34.67
11-2410-1-01-00 5810 PRINCIPAL SERVICES DUES & FEES	1,525.00	.00	59.00	1,359.00	107.00
TOTAL LEVEL - ELEMENTARY	491,994.31	17,332.42	137,997.00	428,280.95	-74,283.64
TOTAL FUNCTION - PRINCIPAL SERVICES	491,994.31	17,332.42	137,997.00	428,280.95	-74,283.64
11-2600-1-01-00 5111 MAINTENANCE ADMIN/OTHER SALARIE	80,681.46	3,103.13	18,618.86	62,062.60	.00
11-2600-1-01-00 5116 MAINTENANCE CUSTODIAL SALARIES	176,696.56	3,620.96	27,065.40	111,071.17	38,559.99
11-2600-1-01-00 5211 MAINTENANCE HEALTH INSURANCE	58,516.08	.00	12,722.78	30,956.77	14,836.53
11-2600-1-01-00 5212 MAINTENANCE DENTAL INSURANCE	2,615.86	.00	559.42	522.19	1,534.25
11-2600-1-01-00 5213 MAINTENANCE LIFE INSURANCE	308.23	.00	55.06	253.17	.00
11-2600-1-01-00 5214 MAINTENANCE DISABILITY INSURANC	759.24	.00	363.24	396.00	.00
11-2600-1-01-00 5220 MAINTENANCE FICA	19,688.63	511.84	3,494.51	13,193.72	3,000.40
11-2600-1-01-00 5231 MAINTENANCE NHRS SUPPORT	36,185.97	945.41	6,353.19	23,454.39	6,378.39
11-2600-1-01-00 5241 MAINTENANCE WORKSHOP REIMB PROF	450.00	.00	.00	.00	450.00
11-2600-1-01-00 5250 MAINTENANCE UNEMPLOYMENT INSURA	660.00	.00	.00	.00	660.00
11-2600-1-01-00 5260 MAINTENANCE WORKER'S COMPENSATI	4,489.89	.00	.00	2,481.10	2,008.79
11-2600-1-01-00 5360 MAINTENANCE CONTRACTED SERVICES	3,900.00	.00	17,424.00	6,771.00	-20,295.00
11-2600-1-01-00 5430 MAINTENANCE REPAIRS & MAINT SER	18,710.00	.00	4,408.12	26,986.78	-12,684.90
11-2600-1-01-00 5431 MAINTENANCE REPAIRS EQUIPMENT	560.00	.00	.00	231.70	328.30
11-2600-1-01-00 5432 MAINTENANCE REPAIRS BUILDINGS	13,500.00	.00	407.75	13,550.97	-458.72
11-2600-1-01-00 5433 MAINTENANCE REPAIRS GROUNDS	6,900.00	.00	571.99	1,032.00	5,296.01
11-2600-1-01-00 5434 MAINTENANCE BUILDING IMPROVEMEN	30,000.00	.00	5,653.40	20,627.72	3,718.88
11-2600-1-01-00 5435 MAINTENANCE SEC & SAFETY EQUIP	1,500.00	.00	1,008.00	443.00	49.00
11-2600-1-01-00 5437 MAINTENANCE GARBAGE REMOVAL	8,975.00	.00	2,703.95	6,271.05	.00
11-2600-1-01-00 5438 MAINTENANCE GROUNDS MAINTENANCE	14,820.00	.00	2,800.00	6,200.00	5,820.00
11-2600-1-01-00 5439 MAINTENANCE LIFE SAFETY REPAIRS	5,750.00	.00	1,277.80	6,451.04	-1,978.84
11-2600-1-01-00 5521 MAINTENANCE PROPERTY/LIABILITY	27,093.00	.00	.00	20,825.87	6,267.13
11-2600-1-01-00 5580 MAINTENANCE MILEAGE REIMBURSEME	750.00	.00	.00	368.48	381.52
11-2600-1-01-00 5610 MAINTENANCE SUPPLIES	18,650.00	.00	2,307.81	12,747.08	3,595.11
11-2600-1-01-00 5612 MAINTENANCE MAINTENANCE SUPPLIE	9,000.00	.00	535.38	5,991.05	2,473.57
11-2600-1-01-00 5621 MAINTENANCE PROPANE	56,280.00	.00	9,826.31	46,453.69	.00
11-2600-1-01-00 5622 MAINTENANCE ELECTRICITY	63,250.00	.00	14,692.21	48,851.49	-293.70
11-2600-1-01-00 5731 MAINTENANCE NEW EQUIPMENT	.00	.00	.00	.00	.00
11-2600-1-01-00 5735 MAINTENANCE REPLACEMENT EQUIPME	2,000.00	.00	1,125.00	352.00	523.00
TOTAL LEVEL - ELEMENTARY	662,689.92	8,181.34	133,974.18	468,546.03	60,169.71
TOTAL FUNCTION - OPERATION & MAINTENANCE O	662,689.92	8,181.34	133,974.18	468,546.03	60,169.71

SUNGARD K-12 EDUCATION
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AUBURN SCHOOL DISTRICT
 DETAIL EXPENDITURE STATUS REPORT

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11-2700-0-01-00 5517 REG ED TRANSPORTATION ATHLETIC	10,000.00	.00	7,830.05	2,169.95	.00
11-2700-0-01-00 5518 REG ED TRANSPORTATION FIELD TRI	7,500.00	.00	7,158.90	341.10	.00
11-2700-0-01-00 5519 REG ED TRANSPORTATION TRANSPORT	491,835.20	.00	249,167.83	249,667.37	-7,000.00
11-2700-0-01-61 5519 SPED TRANSPORTATION TRANSPORTAT	420,000.00	.00	166,167.79	185,501.81	68,330.40
TOTAL LEVEL - DISTRICT WIDE	929,335.20	.00	430,324.57	437,680.23	61,330.40
TOTAL FUNCTION - STUDENT TRANSPORTATION	929,335.20	.00	430,324.57	437,680.23	61,330.40
11-2814-0-00-00 5330 EVALUATION SERVICES OTHER PROF	.00	.00	.00	.00	.00
TOTAL LEVEL - DISTRICT WIDE	.00	.00	.00	.00	.00
TOTAL FUNCTION - EVALUATION SERVICES	.00	.00	.00	.00	.00
11-2835-1-01-00 5330 PRE EMPLOYMENT PHYSICALS OTHER	.00	.00	.00	.00	.00
TOTAL LEVEL - ELEMENTARY	.00	.00	.00	.00	.00
TOTAL FUNCTION - HEALTH SERVICES	.00	.00	.00	.00	.00
11-2840-1-01-00 5111 IT ADMIN/OTHER SALARIES	76,406.98	2,938.46	17,630.80	58,769.20	6.98
11-2840-1-01-00 5114 IT PARAPROFESSIONAL	.00	800.00	11,875.00	9,005.00	-20,880.00
11-2840-1-01-00 5121 IT STAFFING TIME SALARIES	15,600.00	.00	.00	.00	15,600.00
11-2840-1-01-00 5122 IT HEALTH INSURANCE BUYOUT	.00	.00	.00	.00	.00
11-2840-1-01-00 5211 IT HEALTH INSURANCE	20,932.20	.00	2,697.78	7,434.52	10,799.90
11-2840-1-01-00 5212 IT DENTAL INSURANCE	498.52	.00	122.12	333.49	42.91
11-2840-1-01-00 5213 IT LIFE INSURANCE	95.51	.00	18.47	77.04	.00
11-2840-1-01-00 5214 IT DISABILITY INSURANCE	225.40	.00	75.16	150.24	.00
11-2840-1-01-00 5220 IT FICA	7,038.53	283.36	2,256.89	5,147.02	-365.38
11-2840-1-01-00 5231 IT NHRS SUPPORT	10,742.82	413.15	2,478.89	8,263.00	.93
11-2840-1-01-00 5241 IT WORKSHOP REIMB PROF	750.00	.00	.00	.00	750.00
11-2840-1-01-00 5250 IT UNEMPLOYMENT INSURANCE	110.00	.00	.00	.00	110.00
11-2840-1-01-00 5260 IT WORKER'S COMPENSATION	226.16	.00	.00	124.98	101.18
11-2840-1-01-00 5330 IT OTHER PROF SVCS	25,152.50	.00	11,739.82	9,005.80	4,406.88
11-2840-1-01-00 5431 IT REPAIRS EQUIPMENT	2,300.00	.00	.00	1,317.10	982.90
11-2840-1-01-00 5531 IT TELEPHONE	.00	.00	150.00	210.00	-360.00
11-2840-1-01-00 5610 IT SUPPLIES	2,750.00	.00	39.98	6,778.01	-4,067.99
11-2840-1-01-00 5641 IT TEXTBOOKS	.00	.00	.00	.00	.00
11-2840-1-01-00 5650 IT SOFTWARE	9,140.00	.00	10,490.00	14,403.08	-15,753.08

SUNGARD K-12 EDUCATION
 DATE: 04/05/2022
 TIME: 18:46:30

AUBURN SCHOOL DISTRICT
 DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 12
 EXPSTA11

SELECTION CRITERIA: fund = '11'
 ACCOUNTING PERIOD: 10/22

SORTED BY: FUND,FUNCTION,LEVEL
 TOTALED ON: FUND,FUNCTION,LEVEL
 PAGE BREAKS ON: FUND

FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
11-2840-1-01-00 5733 IT NEW FURNITURE	960.00	.00	.00	.00	960.00
11-2840-1-01-00 5734 IT NEW COMPUTER EQUIP	.00	.00	.00	.00	.00
11-2840-1-01-00 5738 IT REPLACE COMPUTERS	44,950.00	.00	.00	38,214.31	6,735.69
11-2840-1-01-00 5810 IT DUES & FEES	925.00	.00	.00	.00	925.00
TOTAL LEVEL - ELEMENTARY	218,803.62	4,434.97	59,574.91	159,232.79	-4.08
TOTAL FUNCTION - INFORMATION MANAGEMENT SE	218,803.62	4,434.97	59,574.91	159,232.79	-4.08
11-2900-1-01-00 5114 WAGE POOL PARAPROFESSIONAL	.00	.00	.00	.00	.00
TOTAL LEVEL - ELEMENTARY	.00	.00	.00	.00	.00
TOTAL FUNCTION - SUPPORT SERVICES - OTHER	.00	.00	.00	.00	.00
11-3300-1-01-00 5330 USE OF FACILITY OTHER PROF SVCS	.00	.00	.00	.00	.00
TOTAL LEVEL - ELEMENTARY	.00	.00	.00	.00	.00
TOTAL FUNCTION - USE OF FACILITY	.00	.00	.00	.00	.00
11-4100-1-01-00 5720 SITE ACQUISITION BUILDINGS	.00	.00	.00	.00	.00
TOTAL LEVEL - ELEMENTARY	.00	.00	.00	.00	.00
TOTAL FUNCTION - SITE ACQUISITION SERVICES	.00	.00	.00	.00	.00
11-4300-1-01-00 5330 ARCHITECTURE & ENGINEERIN OTHER	.00	.00	.00	.00	.00
TOTAL LEVEL - ELEMENTARY	.00	.00	.00	.00	.00
TOTAL FUNCTION - ARCHITECT & ENGINEERING	.00	.00	.00	.00	.00
11-5110-1-01-00 5910 PRINCIPAL OF DEBT PRINCIPAL OF	670,000.00	.00	.00	670,000.00	.00
TOTAL LEVEL - ELEMENTARY	670,000.00	.00	.00	670,000.00	.00
TOTAL FUNCTION - PRINCIPAL OF DEBT	670,000.00	.00	.00	670,000.00	.00
11-5120-1-01-00 5830 DEBT SERVICE INTEREST	504,147.50	.00	.00	504,147.50	.00

SUNGARD K-12 EDUCATION
 DATE: 04/05/2022
 TIME: 18:46:30

AUBURN SCHOOL DISTRICT
 DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 13
 EXPSTA11

SELECTION CRITERIA: fund = '11'
 ACCOUNTING PERIOD: 10/22

SORTED BY: FUND,FUNCTION,LEVEL
 TOTALED ON: FUND,FUNCTION,LEVEL
 PAGE BREAKS ON: FUND

FUND - 11 - GENERAL FUND

ORGANIZATION / ACCOUNT / TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
TOTAL LEVEL - ELEMENTARY	504,147.50	.00	.00	504,147.50	.00
TOTAL FUNCTION - INTEREST ON DEBT	504,147.50	.00	.00	504,147.50	.00
11-5221-0-01-00 5930 FOOD SERVICE TRANSFER FUND TRAN	10,000.00	.00	.00	.00	10,000.00
TOTAL LEVEL - DISTRICT WIDE	10,000.00	.00	.00	.00	10,000.00
TOTAL FUNCTION - TRANSFER TO FOOD SERVICE	10,000.00	.00	.00	.00	10,000.00
11-5230-0-00-00 5930 CAPITAL PROJECTS FUND TRANSFERS	.00	.00	.00	.00	.00
TOTAL LEVEL - DISTRICT WIDE	.00	.00	.00	.00	.00
TOTAL FUNCTION - CAPITAL PROJECTS	.00	.00	.00	.00	.00
11-5252-0-00-00 5930 TRANSFER FROM EXPENDABLE FUND T	.00	.00	.00	750,000.00	-750,000.00
TOTAL LEVEL - DISTRICT WIDE	.00	.00	.00	750,000.00	-750,000.00
TOTAL FUNCTION - TRANSFER FROM EXPENDABLE	.00	.00	.00	750,000.00	-750,000.00
TOTAL FUND - GENERAL FUND	16,306,796.20	226,595.93	4,004,913.31	11,658,203.91	643,678.98
TOTAL REPORT	16,306,796.20	226,595.93	4,004,913.31	11,658,203.91	643,678.98

XII.A.

Auburn Administrator Nominations 2022-2023

Kerry Boles	Assistant Principal	1 year
Keith Lord	Technology Director	1 year

Last Name	First Name	Position
Ashness	Danika	Teacher
Avellino	Melinda	School Counselor
Bernier	Jennifer	School Nurse (R.N.)
Boucher	Bonnie	Teacher
Cohen	Carly	Teacher
Duffy	Jessica	Teacher
Dupont	Nicole	Teacher
Everett	Theresa	Speech Language Pathologist
Ferreira	Jennifer	Teacher
Fortier	Karen	Teacher
Greene	Nicole	Teacher
Hallenbeck	Lindsay	Teacher
Huston	Kevin	Teacher
Jerome	Meghan	Teacher
Joaquin	Amanda	Teacher
Johnson	Aimee	Occupational Therapist
Kaake	Cheryl	Teacher
Khin	Tola	Teacher
Laliberte	Sonia	Reading Specialist
Langevin	Jennifer	School Psychologist
Leary	Marissa	Teacher
Lewis	Gail	Teacher
McAlpine	Molly	Teacher
Moynihan	Kerrie	Teacher
Mullen	Billie	Teacher
Nee	Deanna	Teacher
Nusbaum	Sara	Teacher
O'Donnell	Katelyn	Teacher
O'Neil	Andrea	Teacher
O'Toole	Jennifer	Teacher
Ouellette	Christina	Teacher
Pampel	Melanie	Teacher
Paraskevas	James	Teacher
Parker	Andrea	Speech Language Pathologist
Podbelski	Lauren	Teacher
Pope	Lisa	Teacher
Poulin	Sarah	Teacher
Prunier	Melissa	Teacher
Rankin	Adam	Teacher
Reinelt	Linda	Teacher
Roggenbuck	Kathleen	Teacher
Sheehan	Michaila	Teacher
Shields	Britini	Teacher
Smith	Sherry	Teacher
Spain	Christina	Teacher
Stamoulis	Zoe	Guidance
Strabone	Jennifer	Teacher
Szopa	Matthew	Teacher
Tewksbury	Stephen	Teacher
Villeneuve	Laura	Teacher
Wheeler	Jonathan	Teacher

AUBURN POLICIES First Reading

Second Reading: 5/10/2022

First Reading: 4/12/2022

Committee Mtg: 2/8/22 Board mtg-Return to Committee 3/21/22

POLICY TITLE/CATEGORY	CURRENT CODE	SUGGESTED RECOMMENDATIONS
Check Writing Authorized Signatures	DGA	Changes in title and language
Student Conduct, Discipline and Due Process	JICD	Changes in law. Suggested policy provided by our Special Education Attorneys
Records Retention Procedures	EHB-R	Previously eliminated. Procedure Required by Law.

**AUBURN SCHOOL DISTRICT
AUTHORIZED SIGNATURES
~~CHECK-WRITING SERVICES~~**

Checks drawn on the general fund or any special fund (with the exception of the building activity fund) will require the signature of the Auburn School District Treasurer, who is authorized to sign only after approval of manifests by the Auburn School Board. Checks drawn on an activity fund will require one signature **after approval by the advisor and school principal or assistant principal. Checks drawn on an activity fund shall require the signature of the school principal or assistant principal.**

~~The checks by the Auburn School District will be pre-numbered.~~

Electronic, ACH, and wire transfers of funds (electronic payments), for payment of accounts payable and all payroll manifests, may be approved by the School District Treasurer, or by the Business Administrator as delegated by the School District Treasurer, provided by School Board has approved a manifest authorizing the payment.

Payroll payments, up to the amount of the budget in effect for the fiscal year the payroll payments are disbursed, may be approved in writing by a majority of the School Board annually, no later than July 1, and may be disbursed by authorization of the District Treasurer in accordance with this policy. Payroll totals are included on the monthly expenditure report to the School Board and payroll manifests for their signature.

AUBURN SCHOOL DISTRICT
STUDENT DISCIPLINE AND DUE PROCESS

SUGGESTED

It is essential for schools to maintain a safe and orderly environment which supports student learning and achievement. All students are expected to conduct themselves with respect for others and in accordance with School Board policies, school rules, and applicable state and federal laws. Disciplinary action may be taken against students who violate policies, rules, or laws, and/or whose conduct directly interferes with the operations, learning environment or general welfare of the school.

Disciplinary consequences will range from a verbal warning for minor misconduct up to and including expulsion for the most serious offenses. The Auburn School District will follow the procedures set forth by state and federal law, specifically RSA 193:13 and Ed 317, in the discipline of students. The Auburn School Board does not review appeals of student disciplinary decisions unless a right to appeal is explicitly conferred by policy or by law.

Behavior that also violates the law may be referred to law enforcement authorities.

Temporary Removal from Classroom

Students may be temporarily removed from the classroom, **lunchroom, or recess** at the discretion of the classroom teacher. A student may be temporarily removed if the student refuses to follow the teacher's directions, fails to follow school policies or rules, disrupts the classroom environment, or otherwise engages in conduct that violates the Student Code of Conduct. During such removals, students will be sent to the Principal's office or designated area.

Teacher Detention

Students may be assigned a detention at the discretion of the classroom teacher. A student may receive a detention if the student refuses to follow the teacher's directions, fails to follow school policies or rules, disrupts the classroom environment, or otherwise engages in conduct which violates the Student Code of Conduct.

During such detentions, students will be required to remain at school during non-school hours; elementary students may serve a detention during their recess period(s). Parents will be notified at least twenty-four (24) hours prior to the detention. The length of the detention is left to the discretion of the classroom teacher and will generally not ~~to~~ exceed one (1) hour.

Administrative Detention

Students may be assigned a detention at the discretion of the Principal or designee. A student may receive a detention if the student refuses to follow the administrator's directions, fails to follow school policies or rules, disrupts the school environment, or otherwise engages in conduct which violates the Student Code of Conduct. During such detentions, students will be required to remain at school during non-school hours. Parents will be notified at least twenty-four (24) hours prior to the detention. The length of the detention is left to the discretion of the administration and will generally not ~~to~~ exceed one (1) hour.

In-School Suspension

Students may be assigned in-school suspension at the discretion of the Principal or designee. During such in-school suspensions, the student will attend school but will be removed from one or more classes and placed in a restricted and supervised room within the building. The student will be expected to remain **of** **in** good behavior and work quietly on school work while serving the in-school suspension. Parents will be notified 24 hours prior to the in-school suspension.

Short-Term Out-of-School Suspension

The Principal or representative designated in writing by the Superintendent is authorized to suspend a student for a specific period of time, not to exceed ten (10) consecutive school days. A suspension may be imposed for:

- Behavior that is detrimental to the health, safety, or welfare of pupils or school personnel; or
- Repeated and willful disregard of the reasonable rules of the school that is not remediated through imposition of the districts graduated sanctions.

During such suspensions, unless otherwise stipulated in writing, a suspended student is not permitted to attend school classes or activities, school sponsored events, or be on school property for the duration of the suspension.

A student ~~who is subject to~~ **being considered for** a short-term suspension (ten school days or fewer) is entitled to the following due process:

1. The student will meet with the Principal or Assistant Principal to discuss the charges and the evidence against the student. The Principal or Assistant Principal will inform the student of the possibility of a short-term suspension.
2. The student will be given an opportunity to present his or her side of the story at this meeting.
3. The student and at least one of the student's parents/guardians will receive a written statement explaining any disciplinary action taken against the student.

Depending on the severity of the student's conduct, the Principal or designee may also refer or recommend the student to the Superintendent or to the School Board for further disciplinary consequences. Parents will be notified prior to the short-term out of school suspension.

Long-Term Out-of-School Suspension

The School Board, or the Superintendent, as the School Board's designee, may extend a student's suspension for up to an additional ten (10) consecutive school days. A long-term out- of-school suspension may be imposed for:

- An act of theft, destruction, or violence as defined in RSA 193-D;
- Bullying pursuant to school district policy, JICK when the student has not responded to targeted interventions and poses an ongoing threat to the safety or welfare of another student; or
- Possession of a **weapon as defined in Auburn School District Policy JICI**

During such suspensions, unless otherwise stipulated in writing, a suspended student is not permitted to attend school classes or activities, school sponsored events, or be on school property for the duration of the suspension.

A student ~~who is subject to~~ **being considered for** a long-term suspension is entitled to the following due process:

1. Upon recommendation of a long-term suspension and prior to any hearing, there shall be a written communication to the student and at least one of the student's parents or guardians, **at least five calendar days prior to the hearing**, delivered in person or by mail to the student's last known address, which states the charges and an explanation of the evidence against the student.
2. A hearing that meets the requirements of Ed 317.04(f)(3)(g) **will be held**.
 - a. The school officials shall present evidence in support of the charges and the student (or the student's parent/guardian) shall have an opportunity to present any defense or reply.
 - b. During the hearing, the student, parent/guardian shall have the right to examine any witnesses presented by school officials.
 - c. The hearing shall be either public or private and the choice shall be that of the student or the parent/guardian, provided, ~~nevertheless, that if~~ the nature of the evidence **will does not** violate the privacy of other students or if the Superintendent or School Board determines that substantial harm to the pupil could result from ~~an ill-~~ ~~conceived~~ a decision to hold the hearing in public. **In these circumstances, then** the Board reserves the right and obligation to insist upon a private hearing.
 - d. The student may, together with a parent/guardian, waive the right to a hearing and admit to the charges.
3. The student is entitled to a written decision which includes the legal and factual basis for the ~~conclusion that the student should be suspended~~ **decision rendered at the hearing**.
4. The written decision shall include notice to the student that the decision may be appealed. For a long term suspension issued by Superintendent, the decision must be appealed in writing to the Auburn School Board within ten days after the issuance of the decision. The School Board will hold a hearing on the appeal but has the discretion to hear evidence or to rely upon the hearing conducted by the Superintendent.
5. For a long term suspension issued by the School Board, the decision must be appealed to the New Hampshire State Board of Education within 20 days after receipt of the decision.
6. The long-term suspension shall remain in effect while an appeal is pending unless the School Board stays the suspension.

Depending on the severity of the student's conduct, the Superintendent may also refer or recommend the student to the School Board, **and/or local law enforcement authorities** for further disciplinary consequences.

Expulsion

The School Board may expel a student, which permanently denies a student's attendance at school. An expulsion may be imposed for an act that poses an ongoing threat to the safety of students or school personnel and that constitutes:

- A repeated act that **previously resulted in** a long term suspension;
- Any act of physical or sexual assault that would be a felony if committed by an adult;
- Any act of violence that constitutes a "violent crime" pursuant to RSA 651:5, XIII; or

- Criminal threatening that constitutes a class B felony pursuant to RSA 631:4, II(a).

During an expulsion, unless otherwise stipulated in writing, a student is not permitted to attend school classes or activities, school sponsored events, or occasion school property.

A student who is subject to expulsion is entitled to the following due process:

1. Upon recommendation of an expulsion and prior to any hearing, there shall be a written notice to the student and at least one of the student's parents or guardians, delivered in person or by mail to the student's last known address, which states the date, time, and place for a hearing before the School Board. The notice shall be delivered to the student and at least one of the student's parents/guardians at least five calendar days prior to the hearing.
2. The School Board shall conduct the hearing in accordance with New Hampshire Administrative Rule Ed 317.04(f) (3) (g).
 - a. The school officials shall present evidence in support of the charges and the student (or the student's parent/guardian) shall have an opportunity to present any defense or reply.
 - b. During the hearing, the student, or the parent/guardian shall have the right to examine any witnesses presented by school officials.
 - c. The hearing shall be either public or private and the choice shall be that of the student or the parent/guardian, **provided** ~~Provided, nevertheless, that~~ if the nature of the evidence ~~will~~ **does not** violate the privacy of other students or if the **Superintendent or** Board determines that substantial harm to the pupil could result from ~~an ill-conceived~~ a decision to hold the hearing in public. In these circumstances, ~~then~~ the Board reserves the right and obligation to insist upon a private hearing.
 - d. The student may, together with a parent/guardian, waive the right to a hearing and admit to the charges.
3. Before expelling a student under this section the School Board shall consider each of the following factors:
 - a. The student's age;
 - b. The student's disciplinary history;
 - c. Whether the student has a disability;
 - d. The seriousness of the violation or behavior committed by the student;
 - e. Whether the school district has implemented positive behavioral interventions;
 - f. Whether a lesser intervention would properly address the violation or behavior committed by the student.
4. The School Board shall issue a written decision stating whether the student is expelled and, if so, the length of the expulsion. If the decision is to expel, the decision must include the legal and factual basis for the decision including the specific statutory reference prohibiting the act for which the student is expelled.

5. The expulsion shall run until the School Board reviews it and restores the student's permission to attend school. The written decision shall state any action that the student may take to be restored by the School Board. The decision shall also state that the student has the right to appeal the decision to the New Hampshire State Board of Education at any time while the expulsion remains in effect.

Any expulsion shall be subject to review by the School Board, if requested, prior to the start of each school year. A student seeking restoration of permission to attend school shall file a written request with the Superintendent prior to the start of each school year which details the basis for the request.

Possession of a Firearm

Pursuant to RSA 193:13, IV, any student who brings or possesses a firearm (as defined in 18 U.S.C. § 921) in a safe school zone, as defined in RSA 193-D:1 without written authorization from the Superintendent or designee shall be expelled from school by the Auburn School Board for a period of not less than 12 months.

Pursuant to RSA 193:13, VI, a student who is expelled from school in another state under the provisions of the Gun Free School Zones Act of 1994 shall not be eligible to enroll in the Auburn School District during such expulsion. If the out of state expulsion is for an indefinite period of time, the student may petition the School Board for enrollment upon establishing residency.

As provided in RSA 193:13, VII, both of the above expulsions may be modified by the Superintendent upon review of the specific case in accordance with other applicable law. The expelled student must submit a written application to the Superintendent requesting modification of the expulsion, and the student will be required to submit sufficient evidence in the form of letters, work history, or other documents that it is in the school's best interest and the student's best interest to allow a modification.

Superintendent Authority

The School Board authorizes the Superintendent to reinstate a suspended or expelled pupil on a case by case basis.

Educational Assignments

The student's school will make all educational assignments available to the suspended student during the student's suspension.

The school district will provide alternative educational services to a student whenever the student is suspended in excess of twenty (20) cumulative days within any school year. Such alternative educational services will be determined by the school Principal or Assistant Principal and shall be designed to enable the student to advance from grade to grade.

No student shall be penalized academically solely by virtue of missing class due to suspension.

The School Board, in its discretion, may authorize educational services to be provided to an expelled student in an alternative setting on a case by case basis.

Behavior Intervention Plans

The student's school will develop an intervention plan for any student who has been suspended more than ten (10) cumulative school days in any school year. The intervention plan will be designed to proactively address the student's problematic behaviors.

Students with Disabilities

Discipline of students with identified or suspected disabilities will be in accordance with the Individuals with Disabilities Education Act of 2004, New Hampshire State Law on Special Education (RSA 186-C), New Hampshire Standards for the Education of Children with Disabilities (Ed 1100), and Section 504 of the Rehabilitation Act of 1973.

Student Code of Conduct (Handbook)

The School Board authorizes the Superintendent to establish a **Student** Code of Conduct (Handbook) which will contain a system of supports and consequences designed to correct student misconduct and promote behavior within acceptable norms. The **Student** Code of Conduct will include a graduated set of age appropriate responses to misconduct and will set forth standards for short term suspensions up to five (5) school days, short term suspensions up to ten (10) school days, long term suspensions up to 20 school days, and expulsion. Such standards will make reference to the nature and degree of disruption caused to the school environment, the threat to the health and safety of pupils and school personnel, and the isolated or repeated nature of incidents forming the basis of disciplinary action.

Notice

This policy and school rules which inform the student body of the content of RSA 193:13 shall be included in the student handbook and made available on the District's website to students, parents, and guardians. The Principal or designated building administrator shall also inform the student body concerning this policy and school rules which address the content of RSA 193:13 through appropriate means, which may include posting and/or announcements.

The Principal shall make certain that the pupil has received notice of the requirements of RSA 193:13 and RSA 193-D:1 through announced, posted, or printed school rules at the beginning of each school year. The statutory text shall be printed in the school handbook to be distributed to each student at the beginning of the school year; and shall be announced, posted, and printed at other appropriate locations. Nothing herein shall prevent a school principal from printing, posting and/or announcing other rules applicable to the school.

Legal References:

18 U.S.C. § 921, Definition of Firearm
RSA 189:15, Regulations
RSA 193:13, Suspension & Expulsion of Pupils
RSA 651:5, XIII, Annulment of Criminal Records - Violent Crimes
RSA 631:4, II(a), Criminal Threatening
RSA Chapter 193-D, Safe School Zones
RSA Chapter 193-F, Pupil Safety and Violence Prevention
NH Code of Administrative Rules, Section Ed 306.04(a), Policy Development
NH Code of Administrative Rules, Section Ed 306.04(f), Student Discipline
NH Code of Administrative Rules, Section Ed 317, Standards and Procedures for Suspension and Expulsion of Pupils Including Procedures Assuring Due Process

Adopted: June 12, 2001

Adopted: November 18, 2002

Revised: November 9, 2010

Revised: April 10, 2018

Revised: January 14, 2020

AUBURN SCHOOL DISTRICT
STUDENT CONDUCT, DISCIPLINE AND DUE PROCESS

CURRENT

Definitions

1. Disciplinary measures include, but are not limited to, removal from the classroom, detention, in-school suspension, out-of-school suspension, restriction from activities, probation, and expulsion.
2. Removal from the classroom means a student is sent to the building Principal's office. It is within the discretion of the person in charge of the classroom to remove the student.
3. A restriction from school activities means a student will attend school and classes, but will not participate in school extra-curricular activities.
4. Detention means the student's presence is required for disciplinary purposes before or after the hours when the student is assigned to be in class. The building Principal, or his/her designee, is authorized to establish guidelines or protocol for when detention shall be served (either before school or after school). Whether a student will serve detention, and the length of the detention, is within the discretion of the certified employee disciplining the student or the building Principal.
5. An in-school suspension means the student will attend school but will be temporarily removed from one or more classes while under supervision. An in-school suspension will not exceed ten consecutive school days.
6. An out-of-school suspension means the temporary denial of a student's attendance at school for a specific period of time for gross misconduct, for neglect, or refusal to conform to school rules or policies.
7. Expulsion means the permanent denial of a pupil's attendance at school for any of the reasons listed in RSA 193:13, II and III.

Standards for Removal from Classroom and Detention

Students may be removed from the classroom at the classroom teacher's discretion if the student refuses to obey the teacher's directives, becomes disruptive, fails to abide by school rules or policies, or otherwise impedes the educational purpose of the class.

Likewise, classroom teachers may assign students to detention for similar conduct.

The building Principal, or his/her designee, may assign students to detention under the same standard.

Standards for In-School Suspension or Restriction of Activities

The building Principal, or his/her designee, is authorized to issue in-school suspensions **or** restrictions of activities, for any conduct that causes material or substantial disruption to the school environment, interferes with the rights of others, presents a threat to the health and safety of students, employees, and visitors, violates other board Policies, is otherwise inappropriate, or prohibited by law.

Process for Out-of-School Suspension:

The power of suspension is authorized as follows:

The building Principal, or his/her designee, may be authorized to suspend a student for ten (10) school days or less for gross misconduct, for neglect, or refusal to conform to school district policies and rules. The Principal shall consult with the Superintendent prior to issuing any suspension.

Pursuant to Ed 317.04(a)(1), a suspension of ten (10) school days or less shall be considered a "short-term suspension" and may be issued for gross misconduct, for neglect, or refusal to conform to the reasonable policies and rules of the school under RSA 193:13, I.

As required by RSA 193:13(a), educational assignments shall be made available to the suspended pupil during the period of suspension.

The Superintendent is authorized to continue the suspension of a pupil for a period in excess of ten (10) school days. Prior to this extended suspension, the Superintendent will provide an informal hearing on the matter. The informal hearing need not rise to the level and protocol of an official hearing before the School Board, but must comply with the requirements of Department of Education Administrative Rule 317.04, Disciplinary Procedures, subsection (f)(3)g.

Pursuant to Ed 317.04(a)(2), a suspension in excess of ten (10) school days shall be considered a "long-term suspension."

A long-term suspension may be issued for an act of theft, destruction, or violence as defined in RSA Chapter 193-D, for possession of a pellet paint ball gun or BB gun or rifle as provided by RSA 193:13, II, or for any violation of any rule established using the authority granted by RSA 189:15, provided the rule includes notice that a student may receive a long-term suspension and/or may be expelled for violation of the rule and the rule has been recorded in the official records of the School Board.

Any suspension in excess of ten (10) school days, as described in Paragraph 2 of this Section, is appealable to the School Board, provided the Superintendent receives the appeal in writing within ten (10) days after the issuance of the Superintendent's decision described in Paragraph 2. Any suspension in excess of ten (10) school days shall remain in effect while this appeal is pending.

Due process standards for short-term suspensions (ten (10) days or less) will adhere to the requirements of Ed 317.04(f)(1).

Due process standards for long-term suspensions (more than ten (10) days) will adhere to the requirements of Ed 317.04(f)(2).

Process for Expulsion

Any pupil may be expelled by the School Board for an act of theft, destruction, or violence as defined in RSA Chapter 193-D, for possession of a pellet paint ball gun or BB gun or rifle as provided by RSA 193:13, II, or for any violation of any rule established using the authority granted by RSA 189:15, provided the rule includes notice that a student may receive a long-term suspension and/or may be expelled for violation of the rule and the rule has been recorded in the official records of the School Board.

Additionally, any pupil may be expelled by the School Board for bringing or possessing a firearm as defined in Section 921 U.S.C. Title 18 in a safe school zone, as defined in RSA 193-D:1, unless such pupil has written authorization from the Superintendent. Any expulsion under this provision shall be for a period of not less than twelve (12) months.

The District will ensure that the due process standards set forth in Ed 317.04(f)(3) are followed.

An expulsion will run until the School Board restores the student's permission to attend school. A student

seeking restoration of permission to attend school shall file a written request with the Superintendent, which details the basis for the request.

Students receiving special education services will be disciplined in accordance with the student's IEP and all applicable provisions of the Individual With Disabilities Education Act (IDEA).

This policy shall be printed in the student handbook.

Adopted: June 12, 2001

Adopted: November 18, 2002

Revised: November 9, 2010

Revised: April 10, 2018

Revised: January 14, 2020

Legal References:

RSA 89:15, Regulations, RSA 193:13, Suspension & Expulsion of Pupils, NH Admin Rules Section Ed 306.04(a)(3), NH Admin Rules, Section Ed 306.04(f), Student Discipline Policy, NH Admin Rules, Section Ed 317.04 Suspension and Expulsion of Pupils Assuring Due Process Disciplinary Procedures, New Hampshire Procedural Safeguards Handbook for Special Education

**AUBURN SCHOOL DISTRICT
LOCAL RECORDS RETENTION SCHEDULE**

The following schedule shall apply to all records obtained, created or maintained by the District, irrespective of the specific medium of the record, i.e., paper, electronic, digital, cloud, etc..

A. Special Education Records.

1. Upon a student's graduation from high school, his or her parent(s)/guardian(s) may request in writing that the District destroy the student's special education records, including any final individualized education program.
2. The parent(s)/guardian(s) may, at any time prior to the student's twenty-sixth birthday, request, in writing, that the records be retained until the student's thirtieth birthday.
3. Absent any request by a student's parents to destroy the records prior to the twenty-sixth birthday, or to retain such records until the student's thirtieth birthday, the District shall destroy a student's records and final individualized education program within a reasonable time after the student's twenty-sixth birthday, provided that all such records be destroyed by the student's thirtieth birthday
4. A permanent record of a student's name, address, and phone number, his or her grades, attendance record, classes attended, grade level completed, and year completed may be maintained without time limitation. 34 CFR 300.624.
5. The District shall provide parents/guardians, or where applicable, the adult student, with a written notice of the District's document destruction policies upon the student's graduation with a regular high school diploma or at the transfer of rights, whichever occurs first.
6. The District shall provide public notice of its document destruction policy at least annually.

B. Litigation Hold.

On receipt of notice from legal counsel representing the District that a litigation hold is required, the routine destruction of governmental records, including paper and electronic records, which are or may be subject to the litigation hold shall cease. The destruction of records subject to a litigation hold shall not resume until the district has received a written directive from the attorney representing the district authorizing resumption of the routine destruction of those records.

C. Right-to-Know Request - Hold.

On receipt of a Right-to-Know law request to inspect or copy governmental records, the Superintendent shall cease any destruction of governmental records which are or may be the subject of the request. The records shall be retained regardless of whether they are subject to disclosure under RSA Chapter 91-A, the Right-to-Know law. If a request for inspection is denied on the grounds that the information is exempt, the requested material shall be preserved for no less than 90 days and until any lawsuit pursuant to RSA 91-A:7-8 has been finally resolved, all appeal periods have expired, and a written directive from the attorney representing the District authorizing destruction of the records has been received.

D. Electronic Records.

For legal purposes, electronic records and communications are no different than paper documents. The state law on preservation of electronic records, RSA 33-A:5-a Electronic Records, does not explicitly apply to school districts, but does provide guidance: "Electronic records as defined in RSA 5:29, VI and designated on the disposition schedule under RSA 33-A:3-a to be retained for more than

10 years shall be transferred to paper or microfilm, or stored in portable document format/archival (PDF/A) on a medium from which it is readily retrievable. Electronic records designated on the disposition schedule to be retained for less than 10 years may be retained solely electronically if so approved by [Superintendent as the party] responsible for the records. The [Superintendent] is responsible for assuring the accessibility of the records for the mandated period." [Italics represent modified language to reflect Superintendent's responsibility for record retention and access.]

E. Retention Period Schedule.

The following schedule shall apply to all records obtained, created or maintained by the District, irrespective of the specific medium of the record, i.e., paper, electronic, digital, cloud, etc.. [The superintendent should include language to this administrative procedure identifying one or more persons responsible for either assuring retention/destruction in accordance with the schedule, as well as any specific means of retention/destruction]

Note regarding records relating to federal funds (items marked below with "**"): Before any records related to federal funds are destroyed, however, the requirements of the General Education Provisions Act (GEPA) 20 U.S.C. 1232f shall be observed. Namely, that statute requires that district "shall keep records which fully disclose the amount and disposition by the recipient of [federal] funds, the total cost of the activity for which the funds are used, the share of that cost provided from other sources, and such other records as will facilitate an effective financial or programmatic audit for three years after the completion of the activity for which the funds are used." Therefore, to the extent that the below schedule, or other authorities, suggest that a purchase order, with accompanying documentation, may need to be retained only until the records are audited, plus 1 year, if the purchase is in part or in whole with federal funds the record must be retained for three years after the completion of the activity for which the funds are used, a much longer period of time.

Type of Record	Statute, Rule, or other legal authority – if none listed the retention period is a recommendation	Retention Period
Business Records		
Accident Reports:		
☐ Employee		Term of employment, plus 6 years
☐ Student		Age of majority, plus 6 years
Accounts Receivable	RSA 33-A:3-a	Until audited, plus 1 year
Annual Audit	RSA 33-A:3-a (10 years)	Permanent
Annual Report (District), Warrants, Annual Meeting Minutes, Budgets (District & SAU)	RSA 33-A:3-a	Permanent
Application for Federal Grants	20 U.S.C. 1232f., (three years after the completion of the activity for which the funds are used) other authorities may apply	5 years
Architectural Plans		Permanent
Asbestos Removal		Permanent
Bank Deposit Slips	RSA 33-A:3-a	6 years
Bonds and continuation certificates	RSA 33-A:3-a (expiration plus 2 years)	Permanent
Budget Worksheets		End of budget year, plus 1 year
Cash receipts, disbursement records, checks	RSA 33-A:3-a	Until Audited and at least 6 years after last entry

Child Labor Permits		1 year
Work-study	29 C.F.R. §570.37	3 years from date of enrollment
☐Construction Contracts, Capital projects, fixed assets that require accountability after acquired*	RSA 33-A:3-a (Life of project/asset)	Life of contract, building, asset plus 20 years
☐Engineering Surveys		Permanent
☐Unsuccessful bids	RSA 33-A:3-a (Completion of project, plus one year)	Life of contract plus 3 years
Certified Educator		Permanent
COBRA Notices	42 U.S.C. 300bb-1, <i>et. seq.</i> (3 years) ERISA 29 U.S.C. §1027 (6 years)	6 years from date of issue
Collective Bargaining Agreements		Permanent
Correspondence for Business transactions*		Life of subject matter plus 4 years
Correspondence - General		3 years or longer when historic/useful
Correspondence Transitory	RSA 33-A:3-a	As needed for reference
Deeds		Permanent
District Meeting Minutes & Warrant		Permanent
Insurance policies	RSA 33-A:3-a	Permanent
Notes (loan documents)	RSA 33-A:3-a	Until paid, Audited, plus 3 years
Student Activities Records/Accounts	RSA 33-A:3-a (bank deposit slips and statements 6 years)	Until Audited, plus 6 years
Enrollment Reports:		
☐All Reports A12A (RSA 189:28)		Permanent
☐Pupil Registers	RSA 189:27-b	Permanent
☐Resident Pupil Membership Forms		14 years
☐School Opening Reports		3 years
☐Statistical Report A-3 (RSA 189:28)		Permanent
Federal Projects Documents	Review specific project/grant program requirements. 20 U.S.C. 1232f, (three years after the completion of the activity for which the funds are used), other authorities may apply	5 years after submission of final audit report and documentation for expenditures, unless there is an ongoing audit
FICA Reports – monthly		7 years
Fixed Trip Requests/Confirmation		1 year

Fixed Assets Schedule		Permanent/as updated
Form C-2 Unemployment		6 years
Wage Report (DES 100)		6 years
Invoices*	Until Audited, plus 1 year	3 years*
MS-22 Budget Form		6 years
MS-23 Budget Form		6 years
MS-25 Budget Form		Permanent
Minutes of Board Meetings, Board Committees	RSA 91-A:2, II, RSA 33-A:3-a	Permanent
Purchase Orders*		Until Audited, plus 1 year
Request for Payment Vouchers*		Until Audited, plus 1 year
Requisitions*		Until Audited, plus 1 year
Retirement Reports – Monthly		1 year
Time Cards:		
<input type="checkbox"/> Bus Drivers	Lab 803.03. Notification and Records no less than 4 years	5 years
<input type="checkbox"/> Custodial	Lab 803.03. Notification and Records no less than 4 years	5 years
<input type="checkbox"/> Secretarial	Lab 803.03. Notification and Records no less than 4 years	5 years
<input type="checkbox"/> Substitute Teachers pay slips	Lab 803.03. Notification and Records no less than 4 years	5 years
Payroll Records	RSA 33-A:3-a Audited, plus 2 year 29 C.F.R. §1627.3 (3 years) ADEA: 29 U.S.C. §626, 29 CFR Part 1602 (2 years from job action); 29 C.F.R § 825.500 FMLA, 29 U.S.C. §2616, 3 years	6 years
Travel Reimbursements*	Until Audit, plus 1 year	3 years*
Treasurer's Receipts – canceled checks		6 years
Treasurer's Report		6 years
Vocational Education:		
<input type="checkbox"/> AVI Forms		1 year
<input type="checkbox"/> Vocational Center Regional Contracts		20 years

<input type="checkbox"/> Federal Vocational Forms*		6 years
Vouchers Manifests*		Until Audit, plus 1 year
Tax Forms:		
<input type="checkbox"/> W-2's, 1099 *	Keep all records of employment taxes for at least four years after filing the 4th quarter for the year. – 26 C.F.R § 31.6001-1 (e)(2)(tax advisors say 7 years)	7 years
<input type="checkbox"/> W-4 Withholding Exemption Certificate	Keep all records of employment taxes for at least four years after filing the 4th quarter for the year. – 26 C.F.R § 31.6001-1 (e)(2) (tax advisors say 7 years)	7 years
<input type="checkbox"/> W-9	Keep all records of employment taxes for at least four years after filing the 4th quarter for the year. – 26 C.F.R § 31.6001-1 (e)(2) (tax advisors say 7 years)	7 years
<input type="checkbox"/> 41-E Quarterly Taxes	Keep all records of employment taxes for at least four years after filing the 4th quarter for the year. – 26 C.F.R § 31.6001-1 (e)(2) (tax advisors say 7 years)	7 years
Personnel Records	RSA 33-A:3-a. Retirement or termination, plus 50 years	Term of Employment, plus 50 years
Application for employment - Successful	RSA 33-A:3-a Unsuccessful applicants: current year, plus 3 years.	Term of Employment, plus 50 years
Attendance Records:		
<input type="checkbox"/> Leaves	Family Medical Leave Act – 3 years	3 years
<input type="checkbox"/> Request for Leaves		1 year
Class Observation Forms		1 year
Criminal Record Check:		
<input type="checkbox"/> No criminal record	RSA 189:13-a (Superintendent only)	Destroy immediately after review
<input type="checkbox"/> Criminal record	RSA 189:13-a (Superintendent only)	Destroy within 30 days of receipt
Civil Rights Forms, Discrimination claims, accommodation under ADA, information used for EEO-5 report, EEO-5 report	29 C.F.R. §1602.40; 42 U.S.C. 12117; 42 U.S.C. § §§ 2000e-8-2000e-12; 42 U.S.C. § 2000ff-6; (final disposition, 2 years, 3 years)	6 years
Deferred Compensation plans	RSA 33-A:3-a	7 years

Dues Authorization	RSA 33-A:3-a. – Personnel record	Term of Employment, plus 50 years
Employment test papers with results	29 C.F.R. §1627.3	One year from date of personnel action
Evaluations	RSA 33-A:3-a. – Personnel record	Term of Employment, plus 50 years
HIPPA Documentation	RSA 33-A:3-a. – Personnel record HIPPA: 45 C.F.R. §164,316(b) & .530(j) – 6 years. HITECH 42 U.S.C. §17938	Term of Employment, plus 50 years
Labor-PELRB actions	RSA 33-A:3-a	Permanent
Labor Negotiations	RSA 33-A:3-a	Permanent
Legal Actions - lawsuits	RSA 33-A:3-a	Permanent
Medical Benefits Application	RSA 33-A:3-a. – Personnel record	Term of Employment, plus 50 years
Medical exams, Physical examinations used for personnel action	29 C.F.R. §1627.3(One year from date of personnel action) RSA 33-A:3-a. – Personnel record 29 C.F.R. §1910.1020 (term of employment plus 30 years)	Term of Employment, plus 50 years
Oaths of Office	RSA 33-A:3-a Term, plus 3 years	Permanent
Promotion, demotion, transfer, selection for training, layoff, recall, or discharge	29 C.F.R. §1627.3 (1 year from date of action) RSA 33-A:3-a. – Personnel record	Term of Employment, plus 50 years
Recruitment Documents	29 C.F.R. §1627.3	One year from date of personnel action
Re-employment Letter of Assurance	RSA 33-A:3-a. – Personnel record	Term of Employment, plus 50 years
Retirement application	RSA 33-A:3-a. – Personnel record	Term of Employment, plus 50 years
School Bus Driver Drug Tests – positive results & records of administration of test	49 C.F.R. §382.401; 49 C.F.R. § 40.333	5 years
School Bus Driver Drug tests – negative & cancelled	49 C.F.R. §382.401	1 year
Separation from Employment Form/Letter	RSA 33-A:3-a. – Personnel record	Term of Employment, plus 50 years
Settlement agreements, even if in anticipation of a lawsuit	RSA 91-A:4, VI (10 years)	Permanent
Staff Development Plan	Term of Employment, plus 50 years	Term of Employment, plus 50 years
Substitute Teacher Lists		7 years

Student Records:		
Applications for Free/Reduced Lunch		6 years
Assessment Results	Ed 306.04 <u>Policy Development</u> , (h) complete and accurate records of students' attendance and scholarship be permanently kept and safely stored in a fire-resistant file, vault, or safe.	Permanent
Attendance	Ed 306.04 <u>Policy Development</u> , (h) complete and accurate records of students' attendance and scholarship be permanently kept and safely stored in a fire-resistant file, vault, or safe.	Permanent
Disciplinary Records		Term of Enrollment, plus 3 years
Early Dismissal		1 year
Emergency Information Form		1 year/as updated
Grades	Ed 306.04 <u>Policy Development</u> , (h) complete and accurate records of students' attendance and scholarship be permanently kept and safely stored in a fire-resistant file, vault, or safe.	Permanent
Health and Physical Records		Term of Enrollment, plus 3 years
Immunization Record		Term of Enrollment, plus 3 years
Log of requests for access to education records	FERPA 20 U.S.C. §1232g (b)(4)(A)	As long as the education record is retained
Medical Reports		Term of Enrollment, plus 3 years
Registration Form		Term of Enrollment, plus 3 years
Student Handbook		1 copy of each edition, Permanent
Transcripts	Ed 306.04 <u>Policy Development</u> , (h) complete and accurate records of students' attendance and scholarship be permanently kept and safely stored in a fire-resistant file, vault, or safe.	Permanent
Internal Records:		
Child Abuse Reports/Allegations		Permanent
Criminal Investigation		Permanent

Personnel Investigations		Permanent
Sexual Harassment		Permanent
Records Management, transfer to storage or disposal	RSA 33-A:3-a (summary report of what category of records, for what range of dates, was put in storage or destroyed)	Permanent
Vehicle maintenance	RSA 33-A:3-a	Life of vehicle, plus 3 years

XI.V.

**School Administrative Unit #15
Auburn Pupil Accounting
Monthly Enrollment**

DATE: April 1, 2022

GRADE	SECTION	TOTAL 2021-2022	TOTAL 2020-2021	TOTAL 2019-2020	TOTAL 2018-2019
K	4	70	50	45	64
1	4	62	61	86	72
2	3	63	78	70	75
3	4	84	69	76	64
4	4	74	74	70	74
5	4	77	69	77	55
6	3	72	78	62	73
7	4	74	59	71	80
8	4	56	69	87	66
TOTAL	34	632	607	644	623

**School Administrative Unit #15
Auburn Pupil Accounting
High School Monthly Enrollment**

DATE: April 1, 2022

School	Grade 9	Grade 10	Grade 11	Grade 12	TOTAL
Pinkerton Academy	72	73	65	65	275
Londonderry High School	0	1	2	0	3
Other District Placements	11	6	3	9	29
TOTAL	83	80	70	74	307