

**AUBURN SCHOOL BOARD MEETING**  
**Tuesday, January 11, 2022 6:00 p.m.**  
**Auburn Village School Media Center**

- I. CALL TO ORDER** – Alan Villeneuve, Board Chair
- II. PLEDGE OF ALLEGIANCE**
- III. PROOF OF POSTING** – William Rearick
- IV. SCHOOL DISTRICT MODERATOR AND CLERK**
- V. PINKERTON LIAISON** – Mary Lachance
- VI. APPROVAL OF MINUTES**
  - A. Minutes of the Auburn School Board Meeting on December 14, 2021\* (action required)
  - B. Sealed Minutes of the Auburn School Board Non-Public Meeting on December 14, 2021 (action required)
- VII. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- VIII. SUPERINTENDENTS UPDATES\***
- VIX. REPORTS**
  - A. Administrator’s Reports\*
  - B. Standing Committees
- X. OLD BUSINESS**
  - A. Update on DHHS Protocols
  - B. Health and Safety MOU with AEA
- XI. NEW BUSINESS**
  - A. Warrant Articles and Who Will Speak to Them\*
- XII. FINANCIAL**
  - A. Manifest Approval
  - B. Expenditure Report\*
- XIII. PERSONNEL (if necessary)**
- XIV. POLICIES**
  - A. Second Reading\* -Policies ECAF Audio and Video Surveillance on School Buses, EEAA Audio and Video Surveillance on School Property, GBA Equal Opportunity

B. First Reading\* -Policies DG Depository of Funds, DI Fiscal Accounting and Reporting, KDC Expense Reimbursement, DGA Check Writing, and JICD Student Conduct, Discipline and Due Process

**XV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

**XVI. INFORMATIONAL ITEMS AND CORRESPONDENCE, and/or MISCELLANEOUS INFORMATION**

Enrollments\*

Approved Calendar\*

**XVI. NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-k) -if necessary**

**XVII. ADJOURNMENT (action required)**

The next regularly scheduled meeting of the Auburn School Board will be on Tuesday, February 8, 2022 at 6:00 p.m. at the Auburn Village School Media Center.

There will be an SAU Board meeting on February 16, 2022 at 6:30 p.m. the David R. Cawley Middle School.

*\*Materials provided in packet*

Please note: In addition to the items listed on the agenda, the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in non-meeting session in accordance with RSA 91-A if the need arises.

**AUBURN SCHOOL BOARD MEETING  
DECEMBER 14, 2021 AT 6:00 P.M.  
AUBURN VILLAGE MEDIA CENTER**

**These minutes have not been approved.**

Alan Villeneuve, Board Chair, called the meeting to order at 6:03 p.m. Those in attendance were members Janice Baker, Adrian Newton and Derek Berger. Also in attendance were Principal, Lori Collins; Assistant Principal, Lindsay Murray; Director of Student Services, Deena Jensen; Superintendent William (Bill) Rearick; Assistant Superintendent, Marge Polak; and Business Administrator, Amy Ransom.

**PLEDGE OF ALLEGIANCE**

Alan Villeneuve led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Bill Rearick provided proof of posting. Bill said COVID updates still warrant the need for a mask requirement. He said that they had an open enrollment so that qualified paraprofessionals could partake in health benefits.

**PINKERTON LIAISON** – Mary Lachance

Mary spoke to the Board on activities happening at Pinkerton which included:

- Coney Island Show
- Pinkerton's Got Talent
- Sophomore Semi-Formal
- Winter Sports Begin
- Flex Periods

**OPPORTUNITY FOR PUBLIC INPUT**

Jonathan Labbe said his daughter Carmita is working on a Cub Scout Award. Kristen Wright spoke to mask-wearing and felt it should be the parent's choice and that children don't wear masks outside of school. Suggested the district do a pilot study to review effects in Auburn. Jaime Shevlin asked what the contingency plan would be if COVID gets worse, to which Bill Rearick said they would go remote if necessary.

**APPROVAL OF MINUTES**

Motion by Janice Baker, seconded by Derek Berger, to approve the November 9, 2021 Board meeting minutes, striking the word 'Pfizer' from Derek Berger's comments under 'Superintendent's Updates', and the motion carried unanimously.

**SUPERINTENDENT'S UPDATES**

Bill Rearick summarized his report which was in the packet for review.

**REPORTS**

**Reports of Administrators**

Reports of Administrators were reviewed.

**OLD BUSINESS**

**Budget Updates**

Amy Ransom confirmed the 2022/2023 budget in the amount of \$16,385,584.

**NEW BUSINESS**

**Therapy Dog**

Some discussion ensued relative to the benefits of having an in-school therapy dog.

**Draft Warrant Articles**

The Board reviewed the draft warrant articles and amended the default budget amount. Motion by Janice Baker, seconded by Derek Berger, to approve the draft warrant articles as amended, and the motion carried unanimously.

**School Calendar**

The school calendar was reviewed and some changes were made as suggested by the AEA.

**FINANCIAL**

**Manifest Approvals**

Motion by Janice Baker, seconded by Derek Berger, to approve the 11/15/21-12/10/21 manifest in the amount of \$1,017,840.55, and the motion carried unanimously.

**Expenditure Report**

The expenditure report was in the packet for review.

**PERSONNEL**

**Resignation**

Motion by Derek Berger, seconded by Adrian Newton, to accept the resignation of Michelle Widdison, and the motion carried unanimously.

**POLICIES**

Motion by Derek Berger, seconded by Adrian Newton, to accept the first reading of policies ECAF, EEAA, and GBA as presented, with a few language changes, and the motion carried unanimously.

**NON-PUBLIC SESSION: RSA 91-A:3 Section II (c)**

At 8:15 p.m., motion by Janice Baker, seconded by Derek Berger, to enter into a non-public session RSA91-A:3 Section II c. A roll call vote was taken and with all in favor, the motion carried.

The Board re-entered into a public session at 8:38 p.m. Motion by Janice Baker, seconded by Adrian Newton, to seal the non-public minutes in perpetuity, and the motion carried unanimously.

Motion by Derek Berger, seconded by Janice Baker, to modify the 2022-2023 calendar to add a non-instructional day, and the motion carried unanimously.

**INFORMATIONAL ITEMS AND CORRESPONDENCE, and/or/ MISCELLANEOUS INFORMATION**

Enrollments

SAU Bus RFP

Considerable discussion ensued regarding language in the Bus RFP.

**ADJOURNMENT**

Motion by Janice Baker, seconded by Derek Berger, to adjourn at 8:45 p.m., and the motion carried unanimously.

The next Auburn School Board Meeting will be Tuesday, January 11, 2022 at 6:00 p.m. at the Auburn Village School Media Center.

Respectfully submitted.

Rebecca SJ McCarthy  
Recording Secretary

**New Hampshire School Administrative Unit #15**

90 Farmer Road

Hooksett, New Hampshire 03106-2125

*Telephone (603) 622-3731 Fax (603) 669-4352***Margaret W. Polak**  
*Assistant Superintendent***William J. Rearick**  
*Superintendent of Schools***Amy R. Ransom**  
*Business Administrator*

## Auburn School Board Update

January 11, 2022

- On December 10<sup>th</sup>, I met with the SAU principals. We reviewed our active shooter safety protocols. The Auburn Police Department will be meeting with the staff to review these protocols which were originally reviewed prior to the start of school. We also discussed the rollout out of the voluntary COVID testing program at each of the five schools within the SAU.
- On January 6<sup>th</sup> I met with the SAU principals to discuss the most recent changes by the CDC and DHHS to reduce the number of days an asymptomatic person needs to quarantine. DHHS is scheduled to officially announce these changes on January 10<sup>th</sup>. I will bring copies of these changes to the Board meeting.
- On January 5<sup>th</sup>, I reached to John Guilfoil, Public Relations LLC, regarding services they may be willing to provide which would allow us to develop a comprehensive communication plan. I hope I will be able to provide an update at the meeting.
- As of January 6<sup>th</sup> there have been 31 positive cases this month. The 7-Day AntiGen/PCR Positivity Rate has averaged 21.3%, the number Active Cases averaged 36.6 cases a day and New Cases over the past 14 days have averaged 61 cases a day.

**Auburn School Board Meeting  
Assistant Superintendent Report  
1/11/22**

**NH DOE Commissioner’s Call 1/3/22**

- Discussion regarding shift to remote learning. Goal: Targeted use of remote for a limited period of time.
- Concern regarding limited number of COVID tests that can be sent home to families.
- Language was shared regarding the new CDC guidance for quarantine/isolation. NHDHHS recommends following current NH guidance. They will issue a new statement once full CDC guidance is available and update the school toolkit as necessary.
- The monthly call with NHDOE departments will take place in a few weeks.

**Updates**

Winter Testing	
	<ul style="list-style-type: none"> <li>• This month, students in grades 3, 4, 6 and 8 will participate in NHSAS Interim/Modular Testing in Reading and Mathematics. The decision was made to do this testing instead of NWEA to give students more time experiencing the NHSAS platform and more rigorous assessment content. Students have been using NHSAS modular assessments during the fall.</li> <li>• Students in grades K-2,5 and 7 will continue to take part in NWEA assessments in reading and mathematics.</li> <li>• DIBELS will be administered to students in grades K-5 to assess early reading skills.</li> <li>• Grade level teams will use these results to plan core instruction, small group instruction and before and after school intervention groups.</li> </ul>

School Security Assessments	
	<ul style="list-style-type: none"> <li>• We will be working with the NH Office of Homeland Security and Emergency Management over the next few months to conduct a security audit. The audit involves a review of our self-assessment, current Emergency Operations Plan, recent security improvements, and a tour of the building. Police and fire will be invited to the meeting. Our last security audit took place in 2017.</li> </ul>

**COVID Testing**

As part of the NH DHHS Initiative SASS (Safer at School Screening), families will have the option to participate in free COVID-19 testing for asymptomatic students. This testing will take place at Auburn Village School in conjunction with Convenient MD. More information and parent permission will be sent out to families during the week of January 10<sup>th</sup>. This testing will likely take place once a month based on parent need and/or interest in the program.

The in-school testing program of symptomatic students has been very successful. The school nurse has been testing between five and nine tests a day. As students test negative, many have been able to return to class allowing for less disruption in their learning.



# Auburn School District

## Principal's Report

December 14, 2021

VIX.A.

### 2021-2022 Current Enrollment 01/11/22

Grade	Enrollment	Teachers	Av.Class Sizes
K	70	4	17
1	61	4	16
2	63	3	21
3	83	4	21
4	76	4	19
5	77	4	21
6	71	3	24
7	75	4	18
8	54	4	14
<b>Total</b>	<b>631</b>	<b>34</b>	

### Current Staffing:

Grade K: 4 full day sections, C. Kaake, K. Moynihan, M. Jerome, M. McAlpine  
Grade 1: 4 sections, L. Podbelski, E. McDonald, B. Mullen, M. Prunier  
Grade 2: 3 sections, N. Dupont, S. Nusbaum, S. Smith  
Grade 3: 3 sections, J. O'Toole, G. Lewis, J. Strabone, M. Pampel  
Grade 4: 4 sections, B. Boucher, J. Duffy, K. Fortier, E. Royce  
Grade 5: 4 sections, N. Blanchard, C. Cohen, J. Kyzer, C. Spain  
Grade 6: 3 sections, A. Joaquin, K. Roggenbuck, L. Villeneuve  
Grade 7: 3 sections, S. Poulin, D. Nee, W. Smith, A. Rankin  
Grade 8: 4 sections: P. Joy, J. Wheeler, K. Huston, J. Paraskevas  
UA: M. Leary, D. Ashness, L. Reinelt, C. Ouellette, M. Szopa, S. Tewksbury, A. O'Neil, M. Sheehan

### 2022-2023 Projected Enrollment

Grade	Enrollment	Teachers	Av.Class Sizes
K	70*	4	17
1	70	4	17
2	61	3	20
3	62	3	21
4	83	4	21
5	76	4	19
6	77	4	19
7	73	4	18
8	75	4	19
<b>Total</b>	<b>647</b>	<b>34</b>	

### Athletics

Both the girls' and boys' basketball teams are in full swing, both teams have five wins and 2 losses. Transportation continues to be an issue and is a major inconvenience for parents. I have received a number of complaints about the situation. The Cheer team is in full swing and plans to go to competitions. We are very fortunate to have the Lajoie family (mother and two daughters) leading this athletic team and bringing it to the next level.

### Washington DC Trip

There was an information meeting for parents of 8th grade students interested in the Washington DC trip on Dec. 14<sup>th</sup> at 6:30 pm in the AVS cafeteria. (Signup packets are in the main office with Mrs. Aubin). This is not an Auburn Village School sponsored trip.

### Curriculum

We continue to have curriculum meetings for content areas at the middle school level, and grade levels in elementary. Our tutoring in the morning and afternoons has commenced and approximately 40 of our elementary students are participating. Our middle school numbers are a bit lower with approximately 25 students taking part in afternoon sessions. Our grade level meetings have focused on students concerns as well as small reading group instruction.

### 8<sup>th</sup> Grade Invention Convention

The 8th graders have been gearing up for the Invention Convention (to be held in February) by learning about the invention process and examining new ways to solve problems. Students are participating in the Young Inventors' Program and were challenged to design and build an airplane capable of flying "bean" passengers. Students presented their summative genetics projects to showcase their understanding of inheritance.

### **Kid Governor**

Kid Governor continues to be a large part of AVS. NH Chronicle aired a segment on January 6th that featured our school's participation and Charlie Olsen's platform.

### **Auburn Village Musical Update**

We are excited to announce that the show will go on with a few changes! Our initial plan was to produce a dinner theatre show this year, however, due to the positivity rate in Auburn we will not be serving dinner, however, there is still a plan to perform live and have families sit in "pods". The show is scheduled for January 19<sup>th</sup> at 6:00 pm.

### **NWEA Winter Testing**

On Wednesday, January 5<sup>th</sup>, K-2 classes, and 5<sup>th</sup> and 7<sup>th</sup> grades opted in to do the winter NWEA. Other grade levels participated in the NHSAS modular assessments to progress monitor students. This data will be used on January 14<sup>th</sup> to create instructional groups in math and language arts.

### **January Events at AVS**

Events at AVS for January 2022

Jan 5/6 -NWEA testing

Jan 10- 8th grade "Preview Night" at Pinkerton

Jan 11- School Board Meeting

Jan 12- PTA Reflections Awards Night/Media Center

Jan 14- No School for Students/PD Day for Teachers

Jan 17- Martin Luther King Day/No School

Jan 19- 8th grade Musical

Jan 20- 8th grade "Course Selection Night" at Pinkerton

Jan 27- 8th grade "Electives Day" at Pinkerton

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# December School Board Report

Deena Jensen, Director of Student Services

Tuesday, 1.12.2022

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## Special Education News and Updates

### Staffing:

- As of the writing of this report, we still have paraprofessional openings:
  - Elementary School: 1 opening
  - Middle School: 1 opening
- For the week of January 3rd, the special education department had 25% of its staff out daily due to illness. We are looking for creative ways to schedule services and meet the needs of our students with a much diminished staff.

### Miscellaneous Updates:

#### Pinkerton LEA Meetings:

- Pinkerton is going to reinstate its LEA representative meetings. This allows sending schools to discuss areas of concern with Pinkerton. Topics on the agenda for the January meeting include:
  - Communication and paperwork completion
  - How each district handles implied consent procedures
  - Documentation of paperwork by each district
  - Correspondence expectations outside of school hours
  - NHSEIS updates
  - Program approval update
  - Ongoing para and tutor shortages
  - Supported Decision Making
  - Concerns from the LEA representatives

#### Budget Impacts:

- The following figures are rough estimates of money we will have left (as of January 2022) based on student movement (either to different placements or family moves out of the Auburn School District)
    - Transportation: \$58,000 (3 students no longer needed specialized transportation)
    - Out-of-District Placements: \$290,000 (3 less out-of-district placements)
    - Pinkerton: \$64,000 (3 students no longer at Pinkerton/discharged from special education)
    - Total: \$412,000
-

Technology Board Report  
Auburn Village School  
Meeting Date: 1/11/2022

This month we have been hard at work completing approximately 40 submitted tickets from our spiceworks portal, which are estimated to represent about 40% of the total “tickets” we receive as everyone is still adjusting to the new system.

We have been continuing to address any inaccuracies of our inventory, with a big change coming this month. On December 21st we received our Funding Commitment from ECF (Emergency Connectivity Fund) granting \$26,000 towards the purchase of larger, more capable Chromebooks to be distributed to our teachers. These devices should prove a helpful tool with all of our students using Chromebooks already.

We are continuing to work with PowerSchool Enrollment Express, and have seen quite a lot of progress already in the creation of digital versions of many of our enrollment and registration forms. There will be some additional meetings and training sessions throughout this month as we get ready to begin using the new system.

On December 1st we launched a survey to our staff in the building regarding our current technology equipment, software, and practices. I created this survey with the help of my staff as the Technology Committee to help give a voice to the staff when we begin working on the District Technology Plan. This survey closed on December 14th. I spent some time interpreting the data and creating some charts to illustrate the answers we received. I was able to distribute that information to the Tech Committee via email prior to the holidays, and now after having some time to digest it on their own, I will bring the committee together to discuss and begin with our Tech Plan.

Otherwise, we continue to work as quickly and effectively as possible to address technology items as they come up to help the students and teachers of AVS.

MEMORANDUM OF AGREEMENT BETWEEN  
THE AUBURN SCHOOL BOARD OF NH SCHOOL ADMINISTRATIVE UNIT #15  
AND  
THE AUBURN EDUCATION ASSOCIATION, NEA-NH

This Memorandum of Agreement is entered into by the Auburn School Board (Board) and the Auburn Education Association ("Association"). Hereinafter, the term "Employee" will refer to any employee included in any one of the current collective bargaining agreements between the "Board" and the "Association" noted above.

WHEREAS, the Board has adopted a reopening plan for the School District; and

WHEREAS, the Board and the Association have bargained over impacts that the reopening plan has on terms and conditions of employment (Health & Safety);

WHEREAS the transmission and adverse health effects of the novel coronavirus known as "COVID-19" are still being studied and information about the transmission and adverse health effects of COVID-19 will evolve rapidly, necessitating the flexibility and rapid response to new information by the parties;

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth below, the parties agree as follows for the 2021-2022 school year:

I. The district shall consider admitting an employee's child to the Auburn School District tuition free in the event that the employee is unable to work without this accommodation because the home school district is closed. The District must not incur any additional financial burden or expense as a result of such admission. Any such admission under this paragraph is temporary based upon the terms of this agreement. The child may remain in the Auburn School District for the remainder of the 2021-2022 school year unless returned to the home district at the discretion of the teacher.

II. COVID-19 PROCEDURES AND PROTOCOLS FOR EMPLOYEES AND VISITORS

1. Employees experiencing any new or unexplained COVID-19 symptoms (even if only mild symptoms) must notify their supervisor, or other designated administrator. A staff member can return to work with a doctor's note that confirms that the symptoms are not associated with COVID-19, or the employee obtains a negative COVID test result, whichever is earlier. Symptoms may include:

- Fever of 100.4 or Chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue • Muscle and body aches
- Headache
- New loss of taste or smell

- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

2. Any employee diagnosed with COVID-19 shall notify the District immediately. Upon request, the employee shall provide the District with appropriate medical documentation. Any such employee shall not visit the worksite for the amount of time determined and/or ordered by their health care provider or recommended by the CDC or other governmental agency, or until the employee obtains a negative COVID test result, whichever is earlier.

3. Any employee required to "self-quarantine" pursuant to a Federal, State or local government order or advice of a health care provider for a COVID-19-related reason shall notify the District immediately. Upon request, the employee shall provide the District with appropriate medical documentation. Any such employee shall not visit the worksite for the amount of time determined and/or ordered by their healthcare provider or recommended by the CDC or other governmental agency, or until the employee obtains a negative COVID test result, whichever is earlier.

4. The District strongly encourages employees who are sick to stay home. If an employee is experiencing new or unexplained COVID-19 symptoms (even if only mild symptoms) or is unable to report to work under the circumstances described in paragraphs 2 or 3, above, they shall stay home. However, if the employee is otherwise not incapacitated and is able to teach, and remote teaching is available and approved by his/her supervisor, the employee will teach remotely and will be paid his/her normal wages and benefits without any deduction from accrued leave.

5. The Association shall be permitted to create a "COVID-19 emergency sick bank" that employees may access before utilizing regular sick leave in the event of contracting the COVID-19 virus. Said contraction must be verified by supporting medical documentation. The maximum amount of days in the COVID-19 emergency sick bank shall be 105. Employees may donate additional sick time to replenish the COVID-19 emergency sick bank if it falls below 50 days. All employees shall be able to donate no more than fifteen (15) days to the bank, to include employees who have accrued their maximum # of days, who may donate the sick days they would have accrued above and beyond the maximum for 2021-2022. All other sick bank guidelines under Article X, Section B, of the AEA's collective bargaining agreement shall apply to the COVID-19 emergency sick bank. The COVID-19 emergency sick bank shall expire when this Memorandum of Agreement expires, and any days remaining in the bank at that time shall be deemed lost.

6. If the employee exhausts leave as a result of COVID-19 under the COVID-19 emergency sick bank, any additional absences may be drawn from the employee's accrued sick leave and the sick bank, in accordance with such provisions in the CBA.

Remote meetings will be encouraged whenever possible all in accordance with the District's reopening plan.

7. Only Nurses, or other designated individuals, will be responsible for examining all potentially sick students who are exhibiting COVID-19 symptoms.

### III. SAFE WORKING CONDITIONS

1. The District's Re-Opening Plan includes rules and guidance aimed at maintaining a safe environment for students, staff and the community. Such rules and guidance address social distancing; usage of PPE, including face masks, for all staff, students and visitors within school buildings, on school grounds, and on school buses; frequent hand washing and cleaning of shared equipment. All staff shall follow the plan protocols and associated guidelines. Staff shall initially report any compliance issues to the AEA co-presidents. If the matter is not resolved at this level, it will be brought to the attention of building administration, who will address it in a timely manner.
2. The cleaning protocols will be implemented according to the reopening plan.
3. Employees may be requested to clean all surfaces and devices which they touch. The District will provide appropriate cleaning supplies.
4. To the extent possible, students and staff will continue to socially distance while moving throughout the building during the school day.

### IV. PROCEDURE IN THE EVENT OF A COVID-INFECTED INDIVIDUAL KNOWN TO HAVE BEEN ON SCHOOL GROUNDS IN THE PRESENCE OF SCHOOL EMPLOYEES OR STUDENTS

1. If/when any employee, student, or community member known to have been present in a school has tested positive for COVID-19, the District will coordinate with local and State health officials to notify and ensure the health and safety of all who may have been exposed. The District will follow the direction from the NH Department of Health and Human Services while reserving the right to notify more people than recommended and to temporarily shift to remote instruction for longer and for more students and teachers than recommended by the state.
2. In the event of a temporary shift to remote instruction, affected employees that are well enough will work remotely and will continue to receive regular wages and benefits without deductions from accrued leave time.

### V. SAFETY EQUIPMENT AND SUPPLIES

1. Personal Protective Equipment - The District shall provide Personal Protective Equipment (PPE) to employees and students. The District encourages employees, students and visitors to supply their own face masks, but will have a supply of disposable masks for anyone who does not have one.
2. Safety Equipment and Supplies - The District shall provide equipment and supplies for cleaning the building and will make available to each employee an adequate supply of disposable wipes or other cleaning supplies, so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.
3. Special Equipment for Nurses and Nurse Assistants - The District shall provide nurses with any additional equipment and protection including masks, face shields, surgical gowns, gloves, tissues, and

disinfectant wipes. The District will designate a separate location within the school building (other than the nurse's office) for students exhibiting COVID symptoms to wait for parent pick up.

VI. AUTHORITY

1. The parties agree that this Memorandum of Agreement shall set no precedent or past practice and shall not be used in any proceedings except to enforce its terms.
2. The parties agree that this agreement does not replace the current collective bargaining agreements which are still in full force and effect except as explicitly modified by this MOA.
3. To the extent this Memorandum of Agreement includes subjects other than mandatory subjects of bargaining, the Parties reserve the right to assert or refuse to negotiate such subjects in any future negotiations and any obligations created herein shall expire with this agreement.

VII. DURATION

The parties agree that this agreement is temporary and will only be in effect for the 2021-2022 school year.

WHEREFORE, the "Board" and the "Association" have caused this MEMORANDUM OF AGREEMENT to be executed by their duly-authorized representatives this \_\_\_\_\_ day of December, 2021.

For the School Board: \_\_\_\_\_

For the Association: \_\_\_\_\_

**AUBURN SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE**

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF AUBURN, NEW HAMPSHIRE, QUALIFIED TO VOTE IN THE DISTRICT AFFAIRS:**

**First Session of Annual Meeting – Deliberative**

*You are hereby notified to meet at the Auburn Village School, 11 Eaton Hill Road, in said District, on the 5th day of February 2022 at 9 a.m. The School District Deliberative Session #1 shall consist of explanation, discussion, and debate of warrant article number 2. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.*

**Second Session of Annual Meeting – Voting**

*Voting on warrant articles number 1 through 2 shall be conducted by official ballot to be held in conjunction with Town voting on the 8<sup>th</sup> day of March 2022. Polls will be open from 7:00 a.m. to 7:00 p.m. at the Auburn Village School.*

- (1) To choose the following school district officers:
  - a) Two School Board Members 3-year term
  - b) School District Moderator 3-year term
  - c) School District Clerk 3-year term
  - d) School District Treasurer 3-year term
  
- (2) Shall the Auburn School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$16,385,584? Should this article be defeated, the default budget shall be \$16,072,997 which is the same as last year, with certain adjustments required by previous action of the Auburn School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*Given under our hands and seal at said Auburn, New Hampshire, this \_\_\_\_ day of January, 2022.*

SCHOOL BOARD OF AUBURN, NEW HAMPSHIRE

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Alan Villeneuve, Chair

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Janice Baker, Vice Chair

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Derek Berger

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Jason Tyburski

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Adrian Newton

Auburn School District  
Expenditure Report as of January 5, 2022  
(unaudited)

**XII.B.**

Account Number	Description	Original Budget	YTD Expenses	Encumbered	Amount Remaining	Notes
11110010100 5112	REG ED - TEACHER SALARIES	\$2,716,592.73	\$1,071,828.10	\$1,407,934.48	\$236,830.15	Lump sum amt placed here for all day-k will make transfer after Jan
11110010100 5114	REG ED - PARAPROFESSIONAL	\$87,973.09	\$35,972.49	\$48,950.69	\$3,049.91	
11110010100 5120	REG ED - SUBSTITUTE SALARIES	\$37,500.00	\$38,493.46	\$3,040.00	(\$4,033.46)	
11110010100 5122	REG ED - HEALTH INSURANCE BUYOUT	\$25,000.00	\$24,000.00	\$0.00	\$1,000.00	
11110010100 5211	REG ED - HEALTH INSURANCE	\$670,055.92	\$323,649.03	\$254,639.12	\$91,767.77	
11110010100 5212	REG ED - DENTAL INSURANCE	\$15,695.58	\$4,753.19	\$1,044.18	\$9,898.21	
11110010100 5213	REG ED - LIFE INSURANCE	\$3,149.17	\$2,207.26	\$941.91	\$0.00	
11110010100 5214	REG ED - DISABILITY INSURANCE	\$7,272.33	\$4,284.83	\$2,987.50	\$0.00	
11110010100 5220	REG ED - FICA	\$195,247.37	\$85,624.90	\$111,208.56	(\$1,586.09)	
11110010100 5232	REG ED - NHRS PROFESSIONAL	\$499,825.32	\$223,572.99	\$291,438.90	(\$15,186.57)	
11110010100 5240	REG ED - TUITION REIMBURSEMENT	\$30,000.00	\$5,493.00	\$1,881.00	\$22,626.00	
11110010100 5241	REG ED - WORKSHOP REIMB PROF	\$12,480.00	\$2,924.18	\$1,937.50	\$7,618.32	
11110010100 5242	REG ED - WORKSHOP REIMB SUPPORT	\$200.00	\$0.00	\$0.00	\$200.00	
11110010100 5250	REG ED - UNEMPLOYMENT INSURANCE	\$4,840.00	\$767.02	\$0.00	\$4,072.98	
11110010100 5260	REG ED - WORKER'S COMPENSATION	\$7,512.24	\$4,151.25	\$0.00	\$3,360.99	
11110010100 5339	REG ED - STUDENT TEAM BUILDING	\$2,600.00	\$5,800.00	\$0.00	(\$3,200.00)	Funding located in 11-1100-10-100 5112
11110010100 5610	REG ED - SUPPLIES	\$34,790.90	\$18,936.56	\$5,708.08	\$10,146.26	
11110010100 5643	REG ED - INFORMATION ACCESS FEES	\$27,958.27	\$15,570.84	\$0.00	\$12,387.43	
11110010100 5737	REG ED - REPLACEMENT FURNITURE & F	\$13,000.00	\$34,165.90	\$2,196.65	(\$23,362.55)	Funding located in 11-1100-10-100 5112
11110010106 5610	FOREIGN LANGUAGE - SUPPLIES	\$362.46	\$0.00	\$0.00	\$362.46	
11110010106 5641	FOREIGN LANGUAGE - TEXTBOOKS	\$143.58	\$95.87	\$0.00	\$47.71	
11110010108 5610	ART - SUPPLIES	\$5,370.73	\$4,973.75	\$275.14	\$121.84	
11110010108 5739	ART - OTHER EQUIPMENT	\$1,923.09	\$0.00	\$0.00	\$1,923.09	
11110010115 5610	LANGUAGE ARTS - SUPPLIES	\$3,039.43	\$2,684.87	\$400.67	(\$46.11)	
11110010115 5643	LANGUAGE ARTS - INFORMATION ACCESS FEES	\$1,950.00	\$1,618.00	\$0.00	\$332.00	
11110010115 5645	LANGUAGE ARTS - PRACTICE BOOKS	\$627.15	\$138.06	\$30.68	\$458.41	
11110010118 5610	HEALTH - SUPPLIES	\$1,104.44	\$859.86	\$72.60	\$171.98	
11110010120 5610	TECH ED - SUPPLIES	\$939.62	\$380.60	\$0.00	\$559.02	
11110010120 5643	TECH ED - INFORMATION ACCESS FEES	\$960.15	\$467.00	\$0.00	\$493.15	
11110010123 5610	MATH - SUPPLIES	\$2,939.12	\$2,156.33	\$73.72	\$709.07	
11110010123 5643	MATH - INFORMATION ACCESS FEES	\$6,039.55	\$220.50	\$0.00	\$5,819.05	
11110010123 5645	MATH - PRACTICE BOOKS	\$21,907.71	\$33,444.65	\$0.00	(\$11,536.94)	Funding located in 11-1100-10-100 5112
11110010124 5610	MUSIC - SUPPLIES	\$2,974.03	\$673.29	\$295.61	\$2,005.13	
11110010124 5739	MUSIC - OTHER EQUIPMENT	\$461.82	\$180.00	\$80.00	\$201.82	
11110010124 5810	MUSIC - DUES & FEES	\$410.50	\$235.00	\$0.00	\$175.50	
11110010125 5610	PHYS ED - SUPPLIES	\$2,161.14	\$1,383.03	\$0.00	\$778.11	
11110010127 5645	READING - PRACTICE BOOKS	\$10,860.88	\$15,880.64	\$321.73	(\$5,341.49)	Funding located in 11-1100-10-100 5112
11110010129 5610	SCIENCE - SUPPLIES	\$6,599.55	\$1,919.41	\$559.67	\$4,120.47	
11110010129 5643	SCIENCE - INFORMATION ACCESS FEES	\$3,408.00	\$1,499.00	\$0.00	\$1,909.00	
11110010130 5610	SOCIAL STUDIES - SUPPLIES	\$454.48	\$229.72	\$0.00	\$224.76	
11110010133 5610	TECH INTEGRATION - SUPPLIES	\$859.99	\$1,331.14	\$21.81	(\$492.96)	
11110010133 5643	TECH INTEGRATION - INFORMATION ACCESS FEES	\$702.65	\$0.00	\$0.00	\$702.65	
11110010140 5610	DRAMA - SUPPLIES	\$2,495.50	\$700.00	\$0.00	\$1,795.50	
<b>1100 - Summary</b>		<b>\$4,470,388.49</b>	<b>\$1,973,265.72</b>	<b>\$2,136,040.20</b>	<b>\$361,082.57</b>	
11110530100 5561	REG ED HIGH SCHOOL - TUITION OTHER LEA'S	\$24,000.00	\$0.00	\$36,750.00	(\$12,750.00)	Additional student not budgeted for
11110530100 5563	REG ED HIGH SCHOOL - TUITION PUBLIC ACADEMIES	\$3,708,762.00	\$1,621,919.93	\$1,679,298.07	\$407,544.00	Reduction in enrollment from est at budget time
<b>1105 - Summary</b>		<b>\$3,732,762.00</b>	<b>\$1,621,919.93</b>	<b>\$1,716,048.07</b>	<b>\$394,794.00</b>	
1120010100 5111	SPED - ADMIN/OTHER SALARIES	\$87,675.93	\$47,210.10	\$40,465.83	\$0.00	

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11120010100 5112	SPED - TEACHER SALARIES	\$273,660.00	\$103,882.32	\$140,941.68	\$28,836.00	Change in staff
11120010100 5114	SPED - PARAPROFESSIONAL	\$223,225.75	\$82,452.65	\$130,367.95	\$10,405.15	Unfilled para position(s)
11120010100 5115	SPED - SECRETARIAL SALARIES	\$27,861.75	\$12,040.21	\$16,624.79	(\$803.25)	
11120010100 5122	SPED - HEALTH INSURANCE BUYOUT	\$2,500.00	\$0.00	\$0.00	\$2,500.00	Change in election of benefits
11120010100 5211	SPED - HEALTH INSURANCE	\$104,957.28	\$84,509.02	\$42,278.14	(\$21,829.88)	Change in election of benefits
11120010100 5212	SPED - DENTAL INSURANCE	\$2,518.84	\$1,136.36	\$594.87	\$787.61	
11120010100 5213	SPED - LIFE INSURANCE	\$700.72	\$511.69	\$189.03	\$0.00	
11120010100 5214	SPED - DISABILITY INSURANCE	\$1,065.94	\$582.70	\$483.24	\$0.00	
11120010100 5220	SPED - FICA	\$47,041.67	\$17,948.75	\$25,015.63	\$4,077.29	
11120010100 5231	SPED - NHRS SUPPORT	\$3,917.36	\$1,722.92	\$2,337.45	(\$143.01)	
11120010100 5232	SPED - NHRS PROFESSIONAL	\$75,952.82	\$32,527.22	\$38,131.85	\$5,293.75	
11120010100 5241	SPED - WORKSHOP REIMB PROF	\$800.00	\$0.00	\$0.00	\$800.00	
11120010100 5250	SPED - UNEMPLOYMENT INSURANCE	\$2,200.00	\$0.00	\$0.00	\$2,200.00	
11120010100 5260	SPED - WORKER'S COMPENSATION	\$1,812.76	\$1,001.73	\$0.00	\$811.03	
11120010100 5330	SPED - OTHER PROF SVCS	\$120,000.00	\$33,595.48	\$124,996.41	(\$38,591.89)	Use of additional contract service providers
11120010100 5335	SPED - TUTORING	\$5,000.00	\$0.00	\$0.00	\$5,000.00	
11120010100 5336	SPED - MEDICAID SERVICE PROVIDER	\$12,963.00	\$0.00	\$0.00	\$12,963.00	
11120010100 5531	SPED - TELEPHONE	\$360.00	\$180.00	\$180.00	\$0.00	
11120010100 5534	SPED - POSTAGE	\$200.00	\$0.00	\$0.00	\$200.00	
11120010100 5564	SPED - TUITION TO PRIVATE SCHOOL	\$10,000.00	\$1,986.28	\$3,823.72	\$4,190.00	
11120010100 5580	SPED - MILEAGE REIMBURSEMENT	\$4,000.00	\$1,095.93	\$297.92	\$2,606.15	
11120010100 5610	SPED - SUPPLIES	\$1,471.00	\$470.55	\$0.00	\$1,000.45	
11120010100 5645	SPED - PRACTICE BOOKS	\$1,051.00	\$0.00	\$0.00	\$1,051.00	
11120010100 5810	SPED - DUES & FEES	\$875.00	\$930.00	\$0.00	(\$55.00)	
11120020100 5330	SPED MIDDLE - OTHER PROF SVCS	\$0.00	\$7,225.00	\$22,275.00	(\$29,500.00)	Services based on student(s) IEP(s)
11120020100 5564	SPED MIDDLE - TUITION TO PRIVATE SCHOOL	\$93,191.90	\$26,606.58	\$23,516.22	\$43,069.10	Change in placement/student(s) see Sped Director report
11120030100 5320	SPED HIGH SCHOOL - PROFESSIONAL EDUCATIONAL	\$110,000.00	\$40,904.77	\$62,195.23	\$6,900.00	
11120030100 5330	SPED HIGH SCHOOL - OTHER PROF SVCS	\$0.00	\$6,642.50	\$17,455.00	(\$24,097.50)	Services based on student(s) IEP(s)
11120030100 5563	SPED HIGH SCHOOL - TUITION PUBLIC ACADEMIES	\$1,140,335.36	\$460,119.37	\$454,550.63	\$225,665.36	Change in placement/student(s) see Sped Director report
11120030100 5564	SPED HIGH SCHOOL - TUITION TO PRIVATE SCHOOL	\$595,540.68	\$205,665.74	\$221,303.73	\$168,571.21	Change in placement/student(s) see Sped Director report
	<b>1200 - Summary</b>	<b>\$2,950,878.76</b>	<b>\$1,170,947.87</b>	<b>\$1,368,024.32</b>	<b>\$411,906.57</b>	
11123010100 5112	ESY ELEMENTARY - TEACHER SALARIES	\$16,000.00	\$21,035.36	\$2,778.17	(\$7,813.53)	Increase in services provided vs budgeted amount
11123010100 5114	ESY ELEMENTARY - PARAPROFESSIONAL	\$6,000.00	\$6,375.00	\$0.00	(\$375.00)	Increase in services provided vs budgeted amount
11123010100 5115	ESY ELEMENTARY - SECRETARIAL SALARIES	\$1,296.00	\$1,734.00	\$0.00	(\$438.00)	Increase in services provided vs budgeted amount
11123010100 5220	ESY ELEMENTARY - FICA	\$1,782.14	\$2,200.55	\$211.68	(\$630.09)	Increase in services provided vs budgeted amount
11123010100 5231	ESY ELEMENTARY - NHRS SUPPORT	\$1,025.82	\$243.80	\$0.00	\$782.02	
11123010100 5232	ESY ELEMENTARY - NHRS PROFESSIONAL	\$3,363.20	\$3,428.45	\$583.61	(\$648.86)	Increase in services provided vs budgeted amount
11123010100 5330	ESY ELEMENTARY - OTHER PROF SVCS	\$2,835.00	\$3,550.00	\$999.99	(\$1,714.99)	Increase in services provided vs budgeted amount
11123020100 5563	ESY MIDDLE - TUITION PUBLIC ACADEMIES	\$6,969.50	\$3,141.45	\$0.00	\$3,828.05	Service not required
11123030100 5330	ESY HIGH SCHOOL - OTHER PROF SVCS	\$0.00	\$3,475.36	\$0.00	(\$3,475.36)	Increase in services provided vs budgeted amount
11123030100 5564	ESY HIGH SCHOOL - TUITION TO PRIVATE SCHOOL	\$11,937.28	\$18,909.71	\$3,141.45	(\$10,113.88)	Increase in services provided vs budgeted amount
	<b>1230 - Summary</b>	<b>\$51,208.94</b>	<b>\$64,093.68</b>	<b>\$7,714.90</b>	<b>(\$20,599.64)</b>	
11126010100 5114	ELL - PARAPROFESSIONAL	\$12,473.80	\$12,634.60	\$0.00	(\$160.80)	
11126010100 5220	ELL - FICA	\$954.25	\$966.54	\$0.00	(\$12.29)	
11126010100 5250	ELL - UNEMPLOYMENT INSURANCE	\$110.00	\$0.00	\$0.00	\$110.00	
11126010100 5260	ELL - WORKER'S COMPENSATION	\$36.92	\$20.40	\$0.00	\$16.52	
	<b>1260 - Summary</b>	<b>\$13,574.97</b>	<b>\$13,621.54</b>	<b>\$0.00</b>	<b>(\$46.57)</b>	
11127010100 5563	ADV LEARNER - TUITION PUBLIC ACADEMIES	\$16,000.00	\$4,563.00	\$4,567.00	\$6,870.00	Less students enrolled in program
	<b>1270 - Summary</b>	<b>\$16,000.00</b>	<b>\$4,563.00</b>	<b>\$4,567.00</b>	<b>\$6,870.00</b>	
11141010100 5117	COCURRICULAR - CO-CURRICULAR SALARIES	\$18,500.00	\$9,650.00	\$8,450.00	\$400.00	

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11141010100 5220	COCURRICULAR - FICA	\$1,415.25	\$717.32	\$644.87	\$53.06	
11141010100 5232	COCURRICULAR - NHRS PROFESSIONAL	\$3,888.70	\$1,923.32	\$1,670.90	\$294.48	
11141010100 5610	COCURRICULAR - SUPPLIES	\$920.00	\$791.88	\$27.01	\$101.11	
11141010100 5616	COCURRICULAR - DI SUPPLIES	\$1,850.00	\$325.00	\$1,225.00	\$300.00	
	<b>1410 - Summary</b>	<b>\$26,573.95</b>	<b>\$13,407.52</b>	<b>\$12,017.78</b>	<b>\$1,148.65</b>	
11142010100 5117	ATHLETICS - CO-CURRICULAR SALARIES	\$18,300.00	\$8,150.00	\$10,750.00	(\$600.00)	
11142010100 5220	ATHLETICS - FICA	\$1,399.95	\$623.47	\$822.33	(\$45.85)	
11142010100 5232	ATHLETICS - NHRS PROFESSIONAL	\$3,846.66	\$672.64	\$735.59	\$2,438.43	
11142010100 5330	ATHLETICS - OTHER PROF SVCS	\$7,000.00	\$7,000.00	\$0.00	\$0.00	
11142010100 5610	ATHLETICS - SUPPLIES	\$1,623.73	\$139.99	\$0.00	\$1,483.74	
11142010100 5735	ATHLETICS - REPLACEMENT EQUIPMENT	\$2,197.54	\$1,795.71	\$0.00	\$401.83	
11142010100 5739	ATHLETICS - OTHER EQUIPMENT	\$3,023.35	\$3,075.78	\$95.00	(\$147.43)	
11142010100 5810	ATHLETICS - DUES & FEES	\$1,615.00	\$1,530.00	\$85.00	\$0.00	
	<b>1420 - Summary</b>	<b>\$39,006.23</b>	<b>\$22,987.59</b>	<b>\$12,487.92</b>	<b>\$3,530.72</b>	
11143010100 5112	SUMMER SCHOOL - TEACHER SALARIES	\$7,500.00	\$9,500.00	\$0.00	(\$2,000.00)	
11143010100 5220	SUMMER SCHOOL - FICA	\$573.75	\$723.82	\$0.00	(\$150.07)	
11143010100 5232	SUMMER SCHOOL - NHRS PROFESSIONAL	\$1,576.50	\$1,996.90	\$0.00	(\$420.40)	
11143010100 5610	SUMMER SCHOOL - SUPPLIES	\$200.00	\$209.95	\$0.00	(\$9.95)	
	<b>1430 - Summary</b>	<b>\$9,850.25</b>	<b>\$12,430.67</b>	<b>\$0.00</b>	<b>(\$2,580.42)</b>	
11212010100 5112	GUIDANCE - TEACHER SALARIES	\$106,515.00	\$45,189.03	\$61,450.97	(\$125.00)	
11212010100 5211	GUIDANCE - HEALTH INSURANCE	\$38,354.16	\$20,483.02	\$15,021.64	\$2,849.50	
11212010100 5212	GUIDANCE - DENTAL INSURANCE	\$498.52	\$175.41	\$159.79	\$163.32	
11212010100 5213	GUIDANCE - LIFE INSURANCE	\$133.15	\$94.57	\$38.58	\$0.00	
11212010100 5214	GUIDANCE - DISABILITY INSURANCE	\$314.22	\$183.33	\$130.89	\$0.00	
11212010100 5220	GUIDANCE - FICA	\$8,148.40	\$3,271.44	\$4,699.99	\$176.97	
11212010100 5232	GUIDANCE - NHRS PROFESSIONAL	\$22,389.45	\$9,498.70	\$12,916.99	(\$26.24)	
11212010100 5250	GUIDANCE - UNEMPLOYMENT INSURANCE	\$220.00	\$0.00	\$0.00	\$220.00	
11212010100 5260	GUIDANCE - WORKER'S COMPENSATION	\$315.28	\$174.22	\$0.00	\$141.06	
11212010100 5330	GUIDANCE - OTHER PROF SVCS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	
11212010100 5610	GUIDANCE - SUPPLIES	\$250.00	\$0.00	\$0.00	\$250.00	
11212010100 5617	GUIDANCE - ASSESSMENT SUPPLIES	\$11,867.70	\$9,736.85	\$0.00	\$2,130.85	
11212010100 5643	GUIDANCE - INFORMATION ACCESS FEES	\$250.00	\$250.00	\$0.00	\$0.00	
11212010100 5810	GUIDANCE - DUES & FEES	\$229.00	\$100.00	\$0.00	\$129.00	
	<b>2120 - Summary</b>	<b>\$191,984.88</b>	<b>\$89,156.57</b>	<b>\$94,418.85</b>	<b>\$8,409.46</b>	
11213010100 5112	NURSE - TEACHER SALARIES	\$56,148.00	\$23,754.94	\$32,393.06	\$0.00	
11213010100 5120	NURSE - SUBSTITUTE SALARIES	\$0.00	\$625.00	\$0.00	(\$625.00)	
11213010100 5211	NURSE - HEALTH INSURANCE	\$27,286.56	\$14,696.23	\$10,559.94	\$2,030.39	
11213010100 5212	NURSE - DENTAL INSURANCE	\$498.52	\$140.55	\$0.00	\$357.97	
11213010100 5213	NURSE - LIFE INSURANCE	\$70.19	\$49.91	\$20.28	\$0.00	
11213010100 5214	NURSE - DISABILITY INSURANCE	\$165.64	\$96.60	\$69.04	\$0.00	
11213010100 5220	NURSE - FICA	\$4,295.33	\$1,644.71	\$2,434.29	\$216.33	
11213010100 5232	NURSE - NHRS PROFESSIONAL	\$11,802.31	\$4,993.34	\$6,809.02	(\$0.05)	
11213010100 5240	NURSE - TUITION REIMBURSEMENT	\$1,350.00	\$0.00	\$0.00	\$1,350.00	
11213010100 5250	NURSE - UNEMPLOYMENT INSURANCE	\$110.00	\$0.00	\$0.00	\$110.00	
11213010100 5260	NURSE - WORKER'S COMPENSATION	\$166.20	\$91.84	\$0.00	\$74.36	
11213010100 5330	NURSE - OTHER PROF SVCS	\$3,000.00	\$0.00	\$1,200.00	\$1,800.00	
11213010100 5610	NURSE - SUPPLIES	\$5,354.21	\$338.00	\$404.85	\$4,611.36	
11213010100 5650	NURSE - SOFTWARE	\$550.00	\$530.62	\$0.00	\$19.38	
	<b>2130 - Summary</b>	<b>\$110,796.96</b>	<b>\$46,961.74</b>	<b>\$53,890.48</b>	<b>\$9,944.74</b>	
11214010100 5112	PSYCH SERVICES - TEACHER SALARIES	\$45,478.00	\$19,240.65	\$26,237.35	\$0.00	

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11214010100 5213	PSYCH SERVICES - LIFE INSURANCE	\$56.85	\$116.03	\$0.00	(\$59.18)	
11214010100 5214	PSYCH SERVICES - DISABILITY INSURANCE	\$134.16	\$227.06	\$0.00	(\$92.90)	
11214010100 5220	PSYCH SERVICES - FICA	\$3,593.82	\$1,471.91	\$2,007.15	\$114.76	
11214010100 5232	PSYCH SERVICES - NHRS PROFESSIONAL	\$9,559.48	\$4,044.37	\$5,515.05	\$0.06	
11214010100 5337	PSYCH SERVICES - DIAGNOSTIC TESTING	\$3,000.00	\$0.00	\$0.00	\$3,000.00	
11214010100 5610	PSYCH SERVICES - SUPPLIES	\$2,445.00	\$368.95	\$9.95	\$2,066.10	
	<b>2140 - Summary</b>	<b>\$64,267.31</b>	<b>\$25,468.97</b>	<b>\$33,769.50</b>	<b>\$5,028.84</b>	
11215010100 5112	SPEECH SVCS - TEACHER SALARIES	\$146,349.00	\$62,056.80	\$84,432.20	(\$140.00)	
11215010100 5122	SPEECH SVCS - HEALTH INSURANCE BUYOUT	\$2,500.00	\$0.00	\$0.00	\$2,500.00	
11215010100 5211	SPEECH SVCS - HEALTH INSURANCE	\$20,932.20	\$11,143.38	\$8,234.60	\$1,554.22	
11215010100 5212	SPEECH SVCS - DENTAL INSURANCE	\$498.52	\$336.40	\$168.64	(\$6.52)	
11215010100 5213	SPEECH SVCS - LIFE INSURANCE	\$182.93	\$73.88	\$109.05	\$0.00	
11215010100 5214	SPEECH SVCS - DISABILITY INSURANCE	\$431.73	\$144.40	\$287.33	\$0.00	
11215010100 5220	SPEECH SVCS - FICA	\$11,386.95	\$4,631.84	\$6,439.64	\$315.47	
11215010100 5232	SPEECH SVCS - NHRS PROFESSIONAL	\$30,762.56	\$13,044.39	\$17,747.39	(\$29.22)	
11215010100 5250	SPEECH SVCS - UNEMPLOYMENT INSURANCE	\$220.00	\$0.00	\$0.00	\$220.00	
11215010100 5260	SPEECH SVCS - WORKER'S COMPENSATION	\$433.20	\$239.39	\$0.00	\$193.81	
11215010100 5330	SPEECH SVCS - OTHER PROF SVCS	\$16,000.00	\$1,976.25	\$7,043.75	\$6,980.00	
11215010100 5610	SPEECH SVCS - SUPPLIES	\$965.00	\$0.00	\$54.95	\$910.05	
11215020100 5330	SPEECH THERAPY - OTHER PROF SVCS	\$0.00	\$451.35	\$752.25	(\$1,203.60)	
11215030100 5330	SPEECH THERAPY - OTHER PROF SVCS	\$0.00	\$2,796.16	\$5,293.18	(\$8,089.34)	
	<b>2150 - Summary</b>	<b>\$230,662.09</b>	<b>\$96,894.24</b>	<b>\$130,562.98</b>	<b>\$3,204.87</b>	
11216010100 5111	THERAPY SVCS - ADMIN/OTHER SALARIES	\$73,506.60	\$31,098.65	\$42,407.35	\$0.60	
11216010100 5211	THERAPY SVCS - HEALTH INSURANCE	\$11,067.60	\$5,786.79	\$4,461.70	\$819.11	
11216010100 5212	THERAPY SVCS - DENTAL INSURANCE	\$498.52	\$175.41	\$159.79	\$163.32	
11216010100 5213	THERAPY SVCS - LIFE INSURANCE	\$91.88	\$43.75	\$48.13	\$0.00	
11216010100 5214	THERAPY SVCS - DISABILITY INSURANCE	\$216.84	\$85.96	\$130.88	\$0.00	
11216010100 5220	THERAPY SVCS - FICA	\$5,661.87	\$2,148.16	\$3,243.35	\$270.36	
11216010100 5232	THERAPY SVCS - NHRS PROFESSIONAL	\$15,556.06	\$6,536.97	\$8,914.47	\$104.62	
11216010100 5250	THERAPY SVCS - UNEMPLOYMENT INSURANCE	\$220.00	\$0.00	\$0.00	\$220.00	
11216010100 5260	THERAPY SVCS - WORKER'S COMPENSATION	\$717.15	\$396.30	\$0.00	\$320.85	
11216010100 5331	THERAPY SVCS - OT CONTRACTED SVCS	\$5,949.10	\$1,573.00	\$429.00	\$3,947.10	
11216010100 5333	THERAPY SVCS - VISION CONTRACTED SVCS	\$7,000.00	\$0.00	\$0.00	\$7,000.00	
11216010100 5334	THERAPY SVCS - PT CONTRACTED SVCS	\$79,235.09	\$1,372.50	\$5,377.50	\$72,485.09	Amts expensed below in proper grade level
11216010100 5610	THERAPY SVCS - SUPPLIES	\$965.00	\$873.51	\$0.00	\$91.49	
11216020100 5331	THERAPY SVCS - OT CONTRACTED SVCS	\$0.00	\$975.00	\$2,204.20	(\$3,179.20)	
11216030100 5330	THERAPY SVCS - HS - OTHER PROF SVCS	\$0.00	\$143.00	\$4,880.95	(\$5,023.95)	
11216030100 5331	THERAPY SVCS - HS - OT CONTRACTED SVCS	\$0.00	\$900.00	\$2,764.50	(\$3,664.50)	
11216030100 5334	THERAPY SVCS - HS - PT CONTRACTED SVCS	\$0.00	\$8,356.58	\$19,961.62	(\$28,318.20)	
	<b>2160 - Summary</b>	<b>\$200,685.71</b>	<b>\$60,465.58</b>	<b>\$94,983.44</b>	<b>\$45,236.69</b>	
11219010100 5610	OTHER SUPPORT SERVICES - SUPPLIES	\$1,800.00	\$0.00	\$2,366.20	(\$566.20)	
	<b>2190 - Summary</b>	<b>\$1,800.00</b>	<b>\$0.00</b>	<b>\$2,366.20</b>	<b>(\$566.20)</b>	
11221010100 5111	STAFF DEVELOPMENT - ADMIN/OTHER SALARIES	\$82,805.64	\$0.00	\$0.00	\$82,805.64	Position moved to function 2410
11221010100 5112	STAFF DEVELOPMENT - TEACHER SALARIES	\$1,200.00	\$0.00	\$0.00	\$1,200.00	Position moved to function 2410
11221010100 5211	STAFF DEVELOPMENT - HEALTH INSURANCE	\$27,286.56	\$3,020.73	\$0.00	\$24,265.83	Position moved to function 2410
11221010100 5212	STAFF DEVELOPMENT - DENTAL INSURANCE	\$498.52	(\$60.02)	\$0.00	\$558.54	Position moved to function 2410
11221010100 5213	STAFF DEVELOPMENT - LIFE INSURANCE	\$103.51	\$0.00	\$103.51	\$0.00	Position moved to function 2410
11221010100 5214	STAFF DEVELOPMENT - DISABILITY INSURANCE	\$244.28	\$87.04	\$157.24	\$0.00	Position moved to function 2410
11221010100 5220	STAFF DEVELOPMENT - FICA	\$6,334.63	\$0.00	\$0.00	\$6,334.63	Position moved to function 2410
11221010100 5232	STAFF DEVELOPMENT - NHRS PROFESSIONAL	\$17,405.75	\$0.00	\$0.00	\$17,405.75	Position moved to function 2410

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Account Number	Description	Original Budget	YTD Expenses	Encumbered	Amount Remaining	Notes
11221010100 5241	STAFF DEVELOPMENT - WORKSHOP REIMB PROF	\$2,000.00	\$492.00	\$0.00	\$1,508.00	Position moved to function 2410
11221010100 5250	STAFF DEVELOPMENT - UNEMPLOYMENT INSURANCE	\$110.00	\$0.00	\$0.00	\$110.00	Position moved to function 2410
11221010100 5260	STAFF DEVELOPMENT - WORKER'S COMPENSATION	\$245.10	\$135.44	\$0.00	\$109.66	Position moved to function 2410
11221010100 5322	STAFF DEVELOPMENT - ORIENTATION	\$500.00	\$500.00	\$0.00	\$0.00	
11221010100 5641	STAFF DEVELOPMENT - TEXTBOOKS	\$80.00	\$0.00	\$0.00	\$80.00	
	<b>2210 - Summary</b>	<b>\$138,813.99</b>	<b>\$4,175.19</b>	<b>\$260.75</b>	<b>\$134,378.05</b>	
11222010100 5111	MEDIA - ADMIN/OTHER SALARIES	\$72,439.51	\$31,392.29	\$42,126.61	(\$1,079.39)	
11222010100 5114	MEDIA - PARAPROFESSIONAL	\$22,713.60	\$9,676.80	\$13,104.00	(\$67.20)	
11222010100 5211	MEDIA - HEALTH INSURANCE	\$39,316.56	\$6,131.19	\$5,012.50	\$28,172.87	Change in election of benefits
11222010100 5212	MEDIA - DENTAL INSURANCE	\$1,023.28	\$295.59	\$0.00	\$727.69	
11222010100 5213	MEDIA - LIFE INSURANCE	\$112.48	\$77.91	\$34.57	\$0.00	
11222010100 5214	MEDIA - DISABILITY INSURANCE	\$212.22	\$125.65	\$86.57	\$0.00	
11222010100 5220	MEDIA - FICA	\$7,279.21	\$2,970.36	\$4,206.48	\$102.37	
11222010100 5232	MEDIA - NHRS PROFESSIONAL	\$15,226.79	\$6,598.62	\$8,855.01	(\$226.84)	
11222010100 5250	MEDIA - UNEMPLOYMENT INSURANCE	\$220.00	\$0.00	\$0.00	\$220.00	
11222010100 5260	MEDIA - WORKER'S COMPENSATION	\$280.17	\$154.82	\$0.00	\$125.35	
11222010100 5430	MEDIA - REPAIRS & MAINT SERVICES	\$1,308.00	\$1,071.19	\$0.00	\$236.81	
11222010100 5610	MEDIA - SUPPLIES	\$1,277.63	\$555.73	\$113.17	\$608.73	
11222010100 5641	MEDIA - TEXTBOOKS	\$5,785.43	\$1,553.20	\$2,212.96	\$2,019.27	
11222010100 5643	MEDIA - INFORMATION ACCESS FEES	\$9,201.00	\$7,780.00	\$0.00	\$1,421.00	
11222010100 5644	MEDIA - PERIODICALS	\$635.00	\$415.00	\$0.00	\$220.00	
11222010100 5735	MEDIA - REPLACEMENT EQUIPMENT	\$1,362.66	\$109.29	\$0.00	\$1,253.37	
11222010100 5810	MEDIA - DUES & FEES	\$149.00	\$0.00	\$0.00	\$149.00	
	<b>2220 - Summary</b>	<b>\$178,542.54</b>	<b>\$68,907.64</b>	<b>\$75,751.87</b>	<b>\$33,883.03</b>	
11231010100 5111	SCHOOL BOARD SERVICES - ADMIN/OTHER SALARIES	\$6,100.00	\$3,050.00	\$2,450.00	\$600.00	
11231010100 5113	SCHOOL BOARD SERVICES - TREASURER SALARY	\$2,300.00	\$1,150.00	\$1,150.00	\$0.00	
11231010100 5115	SCHOOL BOARD SERVICES - SECRETARIAL SALARIES	\$2,250.00	\$600.00	\$0.00	\$1,650.00	
11231010100 5220	SCHOOL BOARD SERVICES - FICA	\$814.73	\$367.23	\$275.41	\$172.09	
11231010100 5231	SCHOOL BOARD SERVICES - NHRS SUPPORT	\$316.35	\$78.75	\$0.00	\$237.60	
11231010100 5332	SCHOOL BOARD SERVICES - AUDIT EXPENSES	\$7,465.50	\$5,025.00	\$2,440.00	\$0.50	
11231010100 5338	SCHOOL BOARD SERVICES - CRIMINAL RECORD CHECK	\$1,500.00	\$1,000.00	\$0.00	\$500.00	
11231010100 5341	SCHOOL BOARD SERVICES - LEGAL & CONSULTING	\$15,000.00	\$20,109.00	\$0.00	(\$5,109.00)	
11231010100 5342	SCHOOL BOARD SERVICES - DISTRICT MEETING SERVICES	\$750.00	\$0.00	\$250.00	\$500.00	
11231010100 5613	SCHOOL BOARD SERVICES - SCHOOL BOARD SUPPLIES	\$275.00	\$0.00	\$0.00	\$275.00	
11231010100 5614	SCHOOL BOARD SERVICES - DISTRICT MEETING SUPPLIES	\$1,750.00	\$0.00	\$0.00	\$1,750.00	
11231010100 5618	SCHOOL BOARD SERVICES - TREASURER SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	
11231010100 5810	SCHOOL BOARD SERVICES - DUES & FEES	\$4,500.00	\$4,055.97	\$0.00	\$444.03	
	<b>2310 - Summary</b>	<b>\$43,521.58</b>	<b>\$35,435.95</b>	<b>\$6,565.41</b>	<b>\$1,520.22</b>	
11232000100 5590	SAU SERVICES - SAU SERVICES	\$348,507.00	\$348,507.00	\$0.00	\$0.00	
	<b>2320 - Summary</b>	<b>\$348,507.00</b>	<b>\$348,507.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
11241010100 5111	PRINCIPAL SERVICES - ADMIN/OTHER SALARIES	\$109,648.09	\$92,187.02	\$50,606.87	(\$33,145.80)	Overage due to new AP position funding in 2210
11241010100 5115	PRINCIPAL SERVICES - SECRETARIAL SALARIES	\$65,747.48	\$33,124.65	\$35,712.97	(\$3,090.14)	
11241010100 5118	PRINCIPAL SERVICES - ASSISTANT PRINCIPAL SALAR	\$85,692.55	\$52,571.34	\$78,125.41	(\$45,004.20)	
11241010100 5122	PRINCIPAL SERVICES - HEALTH INSURANCE BUYOUT	\$750.00	\$19,500.00	\$0.00	(\$18,750.00)	
11241010100 5211	PRINCIPAL SERVICES - HEALTH INSURANCE	\$58,083.36	\$30,070.01	\$23,693.63	\$4,319.72	Overage due to new AP position funding in 2210
11241010100 5212	PRINCIPAL SERVICES - DENTAL INSURANCE	\$1,737.02	\$425.37	\$413.84	\$897.81	
11241010100 5213	PRINCIPAL SERVICES - LIFE INSURANCE	\$314.04	\$208.32	\$105.72	\$0.00	
11241010100 5214	PRINCIPAL SERVICES - DISABILITY INSURANCE	\$687.87	\$394.66	\$293.21	\$0.00	
11241010100 5220	PRINCIPAL SERVICES - FICA	\$20,030.63	\$14,575.02	\$12,538.59	(\$7,082.98)	Overage due to new AP position funding in 2210
11241010100 5231	PRINCIPAL SERVICES - NHRS SUPPORT	\$9,244.10	\$4,720.25	\$5,021.24	(\$497.39)	

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11241010100 5232	PRINCIPAL SERVICES - NHRS PROFESSIONAL	\$41,060.60	\$30,428.10	\$27,060.16	(\$16,427.66)	Overage due to new AP position funding in 2210
11241010100 5240	PRINCIPAL SERVICES - TUITION REIMBURSEMENT	\$5,000.00	\$300.00	\$0.00	\$4,700.00	
11241010100 5241	PRINCIPAL SERVICES - WORKSHOP REIMB PROF	\$1,350.00	\$400.00	\$0.00	\$950.00	
11241010100 5244	PRINCIPAL SERVICES - SECRETARIAL WORKSHOP	\$600.00	\$0.00	\$0.00	\$600.00	
11241010100 5250	PRINCIPAL SERVICES - UNEMPLOYMENT INSURANCE	\$440.00	\$0.00	\$0.00	\$440.00	
11241010100 5260	PRINCIPAL SERVICES - WORKER'S COMPENSATION	\$772.82	\$427.06	\$0.00	\$345.76	
11241010100 5430	PRINCIPAL SERVICES - REPAIRS & MAINT SERVICES	\$30,000.00	\$22,586.78	\$5,238.83	\$2,174.39	
11241010100 5442	PRINCIPAL SERVICES - RENTAL OF EQUIPMENT	\$22,524.00	\$9,035.00	\$9,420.00	\$4,069.00	
11241010100 5531	PRINCIPAL SERVICES - TELEPHONE	\$22,320.00	\$14,455.50	\$9,980.50	(\$2,116.00)	Change in service/additional cost
11241010100 5534	PRINCIPAL SERVICES - POSTAGE	\$3,000.00	\$3,000.00	\$0.00	\$0.00	
11241010100 5540	PRINCIPAL SERVICES - ADVERTISING	\$750.00	\$0.00	\$0.00	\$750.00	
11241010100 5550	PRINCIPAL SERVICES - PRINTING	\$1,500.00	\$338.69	\$0.00	\$1,161.31	
11241010100 5580	PRINCIPAL SERVICES - MILEAGE REIMBURSEMENT	\$1,800.00	\$447.72	\$262.08	\$1,090.20	
11241010100 5610	PRINCIPAL SERVICES - SUPPLIES	\$1,800.00	\$1,159.67	\$43.91	\$596.42	
11241010100 5735	PRINCIPAL SERVICES - REPLACEMENT EQUIPMENT	\$4,400.00	\$4,383.00	\$0.00	\$17.00	
11241010100 5737	PRINCIPAL SERVICES - REPLACEMENT FURNITURE & F	\$1,216.75	\$399.96	\$0.00	\$816.79	
11241010100 5810	PRINCIPAL SERVICES - DUES & FEES	\$1,525.00	\$1,359.00	\$59.00	\$107.00	
	<b>2410 - Summary</b>	<b>\$491,994.31</b>	<b>\$336,497.12</b>	<b>\$258,575.96</b>	<b>(\$103,078.77)</b>	
11260010100 5111	MAINTENANCE - ADMIN/OTHER SALARIES	\$80,681.46	\$43,443.82	\$37,237.64	\$0.00	
11260010100 5116	MAINTENANCE - CUSTODIAL SALARIES	\$176,696.56	\$78,514.60	\$71,190.68	\$26,991.28	Unfilled custodial position
11260010100 5211	MAINTENANCE - HEALTH INSURANCE	\$58,516.08	\$24,077.03	\$19,602.52	\$14,836.53	Unfilled custodial position
11260010100 5212	MAINTENANCE - DENTAL INSURANCE	\$2,615.86	\$220.12	\$950.97	\$1,444.77	Unfilled custodial position
11260010100 5213	MAINTENANCE - LIFE INSURANCE	\$308.23	\$196.91	\$111.32	\$0.00	
11260010100 5214	MAINTENANCE - DISABILITY INSURANCE	\$759.24	\$308.00	\$451.24	\$0.00	
11260010100 5220	MAINTENANCE - FICA	\$19,688.63	\$9,294.08	\$8,294.02	\$2,100.53	Unfilled custodial position
11260010100 5231	MAINTENANCE - NHRS SUPPORT	\$36,185.97	\$16,693.17	\$15,168.25	\$4,324.55	Unfilled custodial position
11260010100 5241	MAINTENANCE - WORKSHOP REIMB PROF	\$450.00	\$0.00	\$0.00	\$450.00	
11260010100 5250	MAINTENANCE - UNEMPLOYMENT INSURANCE	\$660.00	\$0.00	\$0.00	\$660.00	Unfilled custodial position
11260010100 5260	MAINTENANCE - WORKER'S COMPENSATION	\$4,489.89	\$2,481.10	\$0.00	\$2,008.79	Unfilled custodial position
11260010100 5360	MAINTENANCE - CONTRACTED SERVICES	\$3,900.00	\$2,235.00	\$0.00	\$1,665.00	
11260010100 5430	MAINTENANCE - REPAIRS & MAINT SERVICES	\$18,710.00	\$6,971.08	\$5,566.06	\$6,172.86	
11260010100 5431	MAINTENANCE - REPAIRS EQUIPMENT	\$560.00	\$0.00	\$0.00	\$560.00	
11260010100 5432	MAINTENANCE - REPAIRS BUILDINGS	\$13,500.00	\$10,224.17	\$55.13	\$3,220.70	
11260010100 5433	MAINTENANCE - REPAIRS GROUNDS	\$6,900.00	\$516.00	\$1,044.00	\$5,340.00	
11260010100 5434	MAINTENANCE - BUILDING IMPROVEMENTS	\$30,000.00	\$11,572.72	\$5,790.00	\$12,637.28	
11260010100 5435	MAINTENANCE - SEC & SAFETY EQUIP REPAIR	\$1,500.00	\$259.00	\$0.00	\$1,241.00	
11260010100 5437	MAINTENANCE - GARBAGE REMOVAL	\$8,975.00	\$3,654.24	\$5,320.76	\$0.00	
11260010100 5438	MAINTENANCE - GROUNDS MAINTENANCE CONTR	\$14,820.00	\$6,200.00	\$800.00	\$7,820.00	
11260010100 5439	MAINTENANCE - LIFE SAFETY REPAIRS	\$5,750.00	\$4,787.00	\$317.12	\$645.88	
11260010100 5521	MAINTENANCE - PROPERTY/LIABILITY INS	\$27,093.00	\$20,825.87	\$0.00	\$6,267.13	Premium holiday reduced rate for 21-22
11260010100 5580	MAINTENANCE - MILEAGE REIMBURSEMENT	\$750.00	\$72.80	\$0.00	\$677.20	
11260010100 5610	MAINTENANCE - SUPPLIES	\$18,650.00	\$8,596.88	\$1,022.85	\$9,030.27	
11260010100 5612	MAINTENANCE - MAINTENANCE SUPPLIES	\$9,000.00	\$3,590.31	\$965.63	\$4,444.06	
11260010100 5621	MAINTENANCE - PROPANE	\$56,280.00	\$13,397.58	\$42,882.42	\$0.00	
11260010100 5622	MAINTENANCE - ELECTRICITY	\$63,250.00	\$34,167.50	\$29,082.50	\$0.00	
11260010100 5735	MAINTENANCE - REPLACEMENT EQUIPMENT	\$2,000.00	\$267.00	\$85.00	\$1,648.00	
	<b>2600 - Summary</b>	<b>\$662,689.92</b>	<b>\$302,565.98</b>	<b>\$245,938.11</b>	<b>\$114,185.83</b>	
11270000100 5517	REG ED TRANSPORTATION - ATHLETIC TRANS	\$10,000.00	\$2,169.95	\$7,830.05	\$0.00	
11270000100 5518	REG ED TRANSPORTATION - FIELD TRIP TRANS	\$7,500.00	\$0.00	\$7,500.00	\$0.00	
11270000100 5519	REG ED TRANSPORTATION - TRANSPORTATION	\$491,835.20	\$129,480.51	\$365,354.69	(\$3,000.00)	Amount will be reduced to reflect credits received from STA

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11270000161 5519	SPED TRANSPORTATION - TRANSPORTATION	\$420,000.00	\$122,489.95	\$232,989.26	\$64,520.79	Change in placement/student(s) see Sped Director report
	<b>2700 - Summary</b>	<b>\$929,335.20</b>	<b>\$254,140.41</b>	<b>\$613,674.00</b>	<b>\$61,520.79</b>	
11281400000 5330	EVALUATION SERVICES - OTHER PROF SVCS	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>2814 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
11283510100 5330	PRE EMPLOYMENT PHYSICALS - OTHER PROF SVCS	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>2835 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
11284010100 5111	IT - ADMIN/OTHER SALARIES	\$76,406.98	\$41,138.44	\$35,261.56	\$6.98	
11284010100 5114	IT - PARAPROFESSIONAL	\$0.00	\$4,630.00	\$16,250.00	(\$20,880.00)	Budgeted for contracted service hired an employee
11284010100 5121	IT - STAFFING TIME SALARIES	\$15,600.00	\$0.00	\$0.00	\$15,600.00	Budgeted for contracted service hired an employee
11284010100 5122	IT - HEALTH INSURANCE BUYOUT	\$0.00	\$0.00	\$0.00	\$0.00	
11284010100 5211	IT - HEALTH INSURANCE	\$20,932.20	\$5,567.28	\$4,565.02	\$10,799.90	Change in staff
11284010100 5212	IT - DENTAL INSURANCE	\$498.52	\$250.07	\$162.19	\$86.26	
11284010100 5213	IT - LIFE INSURANCE	\$95.51	\$57.78	\$37.73	\$0.00	
11284010100 5214	IT - DISABILITY INSURANCE	\$225.40	\$112.68	\$112.72	\$0.00	
11284010100 5220	IT - FICA	\$7,038.53	\$3,479.36	\$3,939.87	(\$380.70)	
11284010100 5231	IT - NHRS SUPPORT	\$10,742.82	\$5,784.10	\$4,957.78	\$0.94	
11284010100 5241	IT - WORKSHOP REIMB PROF	\$750.00	\$0.00	\$0.00	\$750.00	
11284010100 5250	IT - UNEMPLOYMENT INSURANCE	\$110.00	\$0.00	\$0.00	\$110.00	
11284010100 5260	IT - WORKER'S COMPENSATION	\$226.16	\$124.98	\$0.00	\$101.18	
11284010100 5330	IT - OTHER PROF SVCS	\$25,152.50	\$7,750.00	\$6,620.80	\$10,781.70	
11284010100 5431	IT - REPAIRS EQUIPMENT	\$2,300.00	\$1,317.10	\$0.00	\$982.90	
11284010100 5610	IT - SUPPLIES	\$2,750.00	\$2,619.88	\$999.04	(\$868.92)	
11284010100 5641	IT - TEXTBOOKS	\$0.00	\$0.00	\$0.00	\$0.00	
11284010100 5650	IT - SOFTWARE	\$9,140.00	\$14,403.08	\$9,990.00	(\$15,253.08)	Purchase of additional software/PowerSchool/Aristotle
11284010100 5733	IT - NEW FURNITURE	\$960.00	\$0.00	\$0.00	\$960.00	
11284010100 5734	IT - NEW COMPUTER EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	
11284010100 5738	IT - REPLACE COMPUTERS	\$44,950.00	\$11,939.31	\$12,300.00	\$20,710.69	
11284010100 5810	IT - DUES & FEES	\$925.00	\$0.00	\$0.00	\$925.00	
	<b>2840 - Summary</b>	<b>\$218,803.62</b>	<b>\$99,174.06</b>	<b>\$95,196.71</b>	<b>\$24,432.85</b>	
11290010100 5114	WAGE POOL - PARAPROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>2900 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
11330010100 5330	USE OF FACILITY - OTHER PROF SVCS	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>3300 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
11410010100 5720	SITE ACQUISITION - BUILDINGS	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>4100 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
11430010100 5330	ARCHITECTURE & ENGINEERIN - OTHER PROF SVCS	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>4300 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
11511010100 5910	PRINCIPAL OF DEBT - PRINCIPAL OF DEBT	\$670,000.00	\$670,000.00	\$0.00	\$0.00	
	<b>5110 - Summary</b>	<b>\$670,000.00</b>	<b>\$670,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
11512010100 5830	DEBT SERVICE - INTEREST	\$504,147.50	\$260,616.25	\$243,531.25	\$0.00	
	<b>5120 - Summary</b>	<b>\$504,147.50</b>	<b>\$260,616.25</b>	<b>\$243,531.25</b>	<b>\$0.00</b>	
11522100100 5930	FOOD SERVICE TRANSFER - FUND TRANSFERS	\$10,000.00	\$0.00	\$0.00	\$10,000.00	Budgeted in case of loss in food service program
	<b>5221 - Summary</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	
11523000000 5930	CAPITAL PROJECTS - FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>5230 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
11525200000 5930	TRANSFER FROM EXPENDABLE - FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>5252 - Summary</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
	<b>Overall - Total</b>	<b>\$16,306,796.20</b>	<b>\$7,596,204.22</b>	<b>\$7,206,385.70</b>	<b>\$1,504,206.28</b>	

**AUBURN POLICIES    \*\*2nd Reading\*\***

**XIV.A.**

				2nd Board Reading Date:	1/11/2021
				1st Board Reading Date:	10/12/2021, 11/9/21,
				Committee Meeting Date:	9/20/2021 & 11/2
<b>POLICY TITLE/CATEGORY</b>	<b>CURRENT CODE</b>	<b>PROPOSED CODE</b>	<b>NHSBA STATUS</b>	<b>Board Changes at First Reading</b>	<b>YEAR REVIEWED</b>
Audio & Video Surveillance on School Buses	ECAF			Strike contracted carrier/add 'bus'	2010
Audio & Video Surveillance on School Property	EEAA			Few language changes	2017
Equal Opportunity Employment	GBA		Withdrawn/Replaced	No changes-Eliminate	2000

**AUBURN SCHOOL DISTRICT**  
**AUDIO AND VIDEO SURVEILLANCE RECORDING ON SCHOOL BUSES**

Video cameras will be used on school buses to monitor student behavior. Audio recordings in conjunction with video recordings may also be captured on school buses, in accordance with the provisions of RSA 570-A:2(k)(1).

Notification of such recordings is hereby established in this policy and in Policy JICK - Pupil Safety and Violence Prevention. The ~~Superintendent or his/her designee~~ **bus company** will ensure that there is a sign prominently displayed on the school buses informing the occupants of the school buses that such video and audio recordings are occurring.

~~The Superintendent is charged with establishing administrative procedures to address the length of time, which the recording is retained, ownership of the recording, limitations on who may view and listen to the recording, and provisions for erasing or destroying the recordings.~~

All recordings shall be retained for a period not to exceed ten (10) days, unless the Superintendent determines that the recording is relevant to a disciplinary proceeding.

Recordings may be viewed only by the following persons and only after expressly authorized by the Superintendent:

- Superintendent or designee
- Business Administrator
- Building Administrator
- Law Enforcement Officers
- Transportation Contractor Official

~~Parents of a student against whom a recording is being used as part of a disciplinary proceeding will be permitted to view and listen to the recording.~~ No other individuals shall be entitled to view or listen to the recording without the express authorization of the Superintendent.

Adopted: April 13, 2010

**Legal References:**  
*RSA 570-A:2(k)(1)*

**AUBURN SCHOOL DISTRICT**  
**VIDEO AND AUDIO SURVEILLANCE RECORDING ON SCHOOL PROPERTY**

The Auburn School Board authorizes the use of video ~~and/or audio surveillance~~ recording devices on District property to ensure the health, welfare, and safety of all staff, students and visitors to District property and to safeguard District buildings, grounds, and equipment. The Superintendent will approve appropriate locations for ~~surveillance~~ recording devices. Placement of the video cameras will be based on the presumption and belief that students, staff and visitors have no reasonable expectation of privacy in areas or at events that occur in plain view. However, such devices are not to be placed in bathrooms or locker rooms.

All persons will be responsible for any violations of school rules recorded by cameras.

Videos/~~audios~~ containing evidence of a violation of student conduct rules, school board policy, and/or state or federal law will be retained until the issue of the misconduct is no longer subject to review or appeal, as determined by board policy or applicable law. Any release or viewing of the video will be in accordance with the law.

In the event a recording from a video ~~or audio surveillance~~ recording device contains evidence of wrongdoing, be it a crime or violation of school conduct policies that could result in discipline, the actual, original recording will be pulled from service and not re-used or recorded over for a period of not less than 3 years following the incident in question. Should the recording be confiscated by prosecutorial authorities as evidence in a crime, the District will take all steps possible to arrange for a certified copy to be retained by the District.

The Principal will notify staff, students, and parents through handbooks or by other means that video ~~and/or audio surveillance~~ recording may occur on District property. A notice will also be posted at the main entrance of all school district buildings ~~and on all buses~~ indicating the use of video ~~and/or audio surveillance~~ recording.

The District may choose to make ~~surveillance~~ recordings part of a student's educational record or a staff member's personnel record. If ~~an audio or a video~~ recording does become part of a student's education record, the provision of Policy JRA shall apply. The Superintendent is authorized to contact the District's attorney for a full legal opinion relative in the event of such an occurrence. The District will comply with all applicable state and federal laws related to record maintenance and retention.

Video and audio recordings may be used for special education or Section 504 purposes, when a student's individualized education program or accommodation plan includes audio or video recording as part of the child's education. All such recordings will be maintained in accordance with the Family Education Rights and Privacy Act, 20 U.S.C. section 1232g, and other applicable law(s).

The school board authorizes the Superintendent to use video ~~and/or audio~~ recordings to the extent ~~either required or prohibited~~ **allowed** by law.

The school board permits the video and audio recording of the following school-related activities. ~~The following purposes are not intended to be exhaustive and may be~~ **This list may be** expanded or contracted. ~~by either the administrative determination or school board action.~~

- Extracurricular/co-curricular activities
- Musical performances, band, concert band, ensemble, ~~orchestra~~, choir
- Drama activities
- Club events
- Sporting events, including both inter and intra-scholastic
- Other activities such as student council ~~senate~~, yearbook school pride, ~~ROTC~~
- Ceremonies, orientation, presentations, school assemblies or meetings, or any school events which occur outside of the physical classroom

Adopted: January 8, 2008  
Revised: December 13, 2016  
Revised: January 10, 2017

*Legal References:*  
*20 U.S.C. § 1232g; 34 C.F.R. Part 99,*  
RSA 189:65, RSA 189:68,  
RSA 570-A:2

**AUBURN SCHOOL DISTRICT  
EQUAL OPPORTUNITY EMPLOYMENT**

The District will recruit and consider candidates without regard to age, race, color, religion, country of origin, marital status, and gender.

The District will employ individuals who meet the physical and mental requirements and who have the education, training, and experience established as necessary for the performance of the job without regard to age, race, religion, country of origin, gender (except where gender is a bonafide occupational requirement), sexual preference, and disabling conditions, except for reasons related to ability to perform the requirements of the job.

**AUBURN POLICIES First Reading**

Second Reading: 2/8/2022  
 First Reading: 1/11/2022  
 Committee Mtg: 12/20/2021

<b>POLICY TITLE/CATEGORY</b>	<b>CURRENT CODE</b>	<b>SUGGESTED RECOMMENDATIONS</b>
Depository of Funds	DG	Updated language to coincide with current practices.
Fiscal Accounting and Reporting	DI	Reviewed. No changes suggested.
Expense Reimbursements	DKC	Updated language to coincide with current practices.
Authorized Signatures/Check-Writing Services	DGA	Updated language to coincide with current practices.
Student Discipline and Due Process	JICD	Changes in law effective 7/1/21 to Title IX and student discipline. Language in suggested policy by SAU #15 Special Education attorneys.

**AUBURN SCHOOL DISTRICT  
DEPOSITORY OF FUNDS**

**Supporting documentation of** all income payable to the School District and all revenue received will be ~~deposited with~~ **forwarded to** the School Treasurer, ~~who will credit it to the appropriate account~~ **and posted appropriately to the general ledger.**

The Treasurer and Superintendent will recommend and request School Board approval when other depositories are needed.

Adopted: February 8, 2000

**AUBURN SCHOOL DISTRICT  
FISCAL ACCOUNTING AND REPORTING**

The district's accounting system will be in conformance with the New Hampshire Financial Accounting Handbook published by the State Department of Education. An adequate system of encumbrance accounting will be maintained.

The School Board shall receive financial reports and statements showing the financial condition of the School District. These statements/reports shall be prepared on a scheduled basis during the school year, two of which shall contain estimates to project cost for the full year including actual encumbered expenses. The School Board may ask for a statement or report at any time.

**AUBURN SCHOOL DISTRICT  
EXPENSE REIMBURSEMENTS**

District personnel and officials who incur expenses in carrying out their authorized duties may be reimbursed by the district upon submission of a properly filled out and approved voucher and such supporting receipts as required by the administrator responsible for business affairs. Such expenses may be approved and incurred in line with budgetary allocations for the specific type of expense.

When school business travel by personally owned vehicles has been authorized, mileage payment shall be made at the rate ~~currently approved~~ **provided** by the ~~Board~~ **Internal Revenue Service**.

Travel outside New Hampshire for courses, conferences, and workshops must have the written prior approval of the Superintendent.

**AUBURN SCHOOL DISTRICT  
CHECK-WRITING SERVICES**

Checks drawn on the general fund or any special fund (with the exception of the building activity fund) will require the signature of the Auburn School District Treasurer, who is authorized to sign only after approval of manifests by the Auburn School Board. Checks drawn on an activity fund will require one signature.

~~The checks by the Auburn School District will be pre-numbered.~~

**AUBURN SCHOOL DISTRICT**  
**STUDENT CONDUCT, DISCIPLINE AND DUE PROCESS**

**CURRENT**

Definitions

1. Disciplinary measures include, but are not limited to, removal from the classroom, detention, in-school suspension, out-of-school suspension, restriction from activities, probation, and expulsion.
2. Removal from the classroom means a student is sent to the building Principal's office. It is within the discretion of the person in charge of the classroom to remove the student.
3. A restriction from school activities means a student will attend school and classes, but will not participate in school extra-curricular activities.
4. Detention means the student's presence is required for disciplinary purposes before or after the hours when the student is assigned to be in class. The building Principal, or his/her designee, is authorized to establish guidelines or protocol for when detention shall be served (either before school or after school). Whether a student will serve detention, and the length of the detention, is within the discretion of the certified employee disciplining the student or the building Principal.
5. An in-school suspension means the student will attend school but will be temporarily removed from one or more classes while under supervision. An in-school suspension will not exceed ten consecutive school days.
6. An out-of-school suspension means the temporary denial of a student's attendance at school for a specific period of time for gross misconduct, for neglect, or refusal to conform to school rules or policies.
7. Expulsion means the permanent denial of a pupil's attendance at school for any of the reasons listed in RSA 193:13, II and III.

Standards for Removal from Classroom and Detention

Students may be removed from the classroom at the classroom teacher's discretion if the student refuses to obey the teacher's directives, becomes disruptive, fails to abide by school rules or policies, or otherwise impedes the educational purpose of the class.

Likewise, classroom teachers may assign students to detention for similar conduct.

The building Principal, or his/her designee, may assign students to detention under the same standard.

Standards for In-School Suspension or Restriction of Activities

The building Principal, or his/her designee, is authorized to issue in-school suspensions **or** restrictions of activities, for any conduct that causes material or substantial disruption to the school environment, interferes with the rights of others, presents a threat to the health and safety of students, employees, and visitors, violates other board Policies, is otherwise inappropriate, or prohibited by law.

Process for Out-of-School Suspension:

The power of suspension is authorized as follows:

The building Principal, or his/her designee, may be authorized to suspend a student for ten (10) school days or less for gross misconduct, for neglect, or refusal to conform to school district policies and rules. The Principal shall consult with the Superintendent prior to issuing any suspension.

Pursuant to Ed 317.04(a)(1), a suspension of ten (10) school days or less shall be considered a "short-term suspension" and may be issued for gross misconduct, for neglect, or refusal to conform to the reasonable policies and rules of the school under RSA 193:13, I.

As required by RSA 193:13(a), educational assignments shall be made available to the suspended pupil during the period of suspension.

The Superintendent is authorized to continue the suspension of a pupil for a period in excess of ten (10) school days. Prior to this extended suspension, the Superintendent will provide an informal hearing on the matter. The informal hearing need not rise to the level and protocol of an official hearing before the School Board, but must comply with the requirements of Department of Education Administrative Rule 317.04, Disciplinary Procedures, subsection (f)(3)g.

Pursuant to Ed 317.04(a)(2), a suspension in excess of ten (10) school days shall be considered a "long-term suspension."

A long-term suspension may be issued for an act of theft, destruction, or violence as defined in RSA Chapter 193-D, for possession of a pellet paint ball gun or BB gun or rifle as provided by RSA 193:13, II, or for any violation of any rule established using the authority granted by RSA 189:15, provided the rule includes notice that a student may receive a long-term suspension and/or may be expelled for violation of the rule and the rule has been recorded in the official records of the School Board.

Any suspension in excess of ten (10) school days, as described in Paragraph 2 of this Section, is appealable to the School Board, provided the Superintendent receives the appeal in writing within ten (10) days after the issuance of the Superintendent's decision described in Paragraph 2. Any suspension in excess of ten (10) school days shall remain in effect while this appeal is pending.

Due process standards for short-term suspensions (ten (10) days or less) will adhere to the requirements of Ed 317.04(f)(1).

Due process standards for long-term suspensions (more than ten (10) days) will adhere to the requirements of Ed 317.04(f)(2).

#### Process for Expulsion

Any pupil may be expelled by the School Board for an act of theft, destruction, or violence as defined in RSA Chapter 193-D, for possession of a pellet paint ball gun or BB gun or rifle as provided by RSA 193:13, II, or for any violation of any rule established using the authority granted by RSA 189:15, provided the rule includes notice that a student may receive a long-term suspension and/or may be expelled for violation of the rule and the rule has been recorded in the official records of the School Board.

Additionally, any pupil may be expelled by the School Board for bringing or possessing a firearm as defined in Section 921 U.S.C. Title 18 in a safe school zone, as defined in RSA 193-D:1, unless such pupil has written authorization from the Superintendent. Any expulsion under this provision shall be for a period of not less than twelve (12) months.

The District will ensure that the due process standards set forth in Ed 317.04(f)(3) are followed.

An expulsion will run until the School Board restores the student's permission to attend school. A student

seeking restoration of permission to attend school shall file a written request with the Superintendent, which details the basis for the request.

Students receiving special education services will be disciplined in accordance with the student's IEP and all applicable provisions of the Individual With Disabilities Education Act (IDEA).

This policy shall be printed in the student handbook.

Adopted: June 12, 2001

Adopted: November 18, 2002

Revised: November 9, 2010

Revised: April 10, 2018

Revised: January 14, 2020

Legal References:

RSA 89:15, Regulations, RSA 193:13, Suspension & Expulsion of Pupils, NH Admin Rules Section Ed 306.04(a)(3), NH Admin Rules, Section Ed 306.04(f), Student Discipline Policy, NH Admin Rules, Section Ed 317.04 Suspension and Expulsion of Pupils Assuring Due Process Disciplinary Procedures, New Hampshire Procedural Safeguards Handbook for Special Education

**AUBURN SCHOOL DISTRICT  
STUDENT DISCIPLINE AND DUE PROCESS**

**SUGGESTED**

It is essential for schools to maintain a safe and orderly environment which supports student learning and achievement. All students are expected to conduct themselves with respect for others and in accordance with School Board policies, school rules, and applicable state and federal laws. Disciplinary action may be taken against students who violate policies, rules, or laws, and/or whose conduct directly interferes with the operations, learning environment or general welfare of the school.

Disciplinary consequences will range from a verbal warning for minor misconduct up to and including expulsion for the most serious offenses. The Auburn School District will follow the procedures set forth by state and federal law, specifically RSA 193:13 and Ed 317, in the discipline of students. The Auburn School Board does not review appeals of student disciplinary decisions unless a right to appeal is explicitly conferred by policy or by law.

Behavior that also violates the law may be referred to law enforcement authorities.

**Temporary Removal from Classroom**

Students may be temporarily removed from the classroom at the discretion of the classroom teacher. A student may be temporarily removed if the student refuses to follow the teacher's directions, fails to follow school policies or rules, disrupts the classroom environment, or otherwise engages in conduct that violates the Student Code of Conduct. During such removals, students will be sent to the Principal's office or designated area.

**Teacher Detention**

Students may be assigned a detention at the discretion of the classroom teacher. A student may receive a detention if the student refuses to follow the teacher's directions, fails to follow school policies or rules, disrupts the classroom environment, or otherwise engages in conduct which violates the Student Code of Conduct.

During such detentions, students will be required to remain at school during non-school hours; elementary students may serve a detention during their recess period(s). Parents will be notified at least twenty-four (24) hours prior to the detention. The length of the detention is left to the discretion of the classroom teacher and will generally not to exceed one (1) hour.

**Administrative Detention**

Students may be assigned a detention at the discretion of the Principal or designee. A student may receive a detention if the student refuses to follow the administrator's directions, fails to follow school policies or rules, disrupts the school environment, or otherwise engages in conduct which violates the Student Code of Conduct. During such detentions, students will be required to remain at school during non-school hours. Parents will be notified at least twenty-four (24) hours prior to the detention. The length of the detention is left to the discretion of the administration and will generally not to exceed one (1) hour.

**In-School Suspension**

Students may be assigned in-school suspension at the discretion of the Principal or designee. During such in-school suspensions, the student will attend school but will be removed from one or more classes and placed in a restricted and supervised room within the building. The student will be expected to remain of good behavior and work quietly on school work while serving the in-school suspension. Parents will be notified 24 hours prior to the in-school suspension.

### **Short-Term Out-of-School Suspension**

The Principal or representative designated in writing by the Superintendent is authorized to suspend a student for a specific period of time, not to exceed ten (10) consecutive school days. A suspension may be imposed for:

- Behavior that is detrimental to the health, safety, or welfare of pupils or school personnel; or
- Repeated and willful disregard of the reasonable rules of the school that is not remediated through imposition of the districts graduated sanctions.

During such suspensions, unless otherwise stipulated in writing, a suspended student is not permitted to attend school classes or activities, school sponsored events, or be on school property for the duration of the suspension.

A student who is subject to a short-term suspension (ten school days or fewer) is entitled to the following due process:

1. The student will meet with the Principal or Assistant Principal to discuss the charges and the evidence against the student. The Principal or Assistant Principal will inform the student of the possibility of a short-term suspension.
2. The student will be given an opportunity to present his or her side of the story at this meeting.
3. The student and at least one of the student's parents/guardians will receive a written statement explaining any disciplinary action taken against the student.

Depending on the severity of the student's conduct, the Principal or designee may also refer or recommend the student to the Superintendent or to the School Board for further disciplinary consequences. Parents will be notified prior to the short-term out of school suspension.

### **Long-Term Out-of-School Suspension**

The School Board, or the Superintendent, as the School Board's designee, may extend a student's suspension for up to an additional ten (10) consecutive school days. A long-term out- of-school suspension may be imposed for:

- An act of theft, destruction, or violence as defined in RSA 193-D;
- Bullying pursuant to school district policy, JICK when the student has not responded to targeted interventions and poses an ongoing threat to the safety or welfare of another student; or
- Possession of a firearm, BB gun, or paintball gun.

During such suspensions, unless otherwise stipulated in writing, a suspended student is not permitted to attend school classes or activities, school sponsored events, or be on school property for the duration of the suspension.

A student who is subject to a long-term suspension is entitled to the following due process:

1. Upon recommendation of a long-term suspension and prior to any hearing, there shall be a written communication to the student and at least one of the student's parents or guardians, **at least five calendar days prior to the hearing**, delivered in person or by mail to the

student's last known address, which states the charges and an explanation of the evidence against the student.

2. A hearing that meets the requirements of Ed 317.04(f)(3)(g).
  - a. The school officials shall present evidence in support of the charges and the student (or the student's parent/guardian) shall have an opportunity to present any defense or reply.
  - b. During the hearing, the student, parent/guardian shall have the right to examine any witnesses presented by school officials.
  - c. The hearing shall be either public or private and the choice shall be that of the student or the parent/guardian. Provided, nevertheless, that if the nature of the evidence will violate the privacy of other students or if the Superintendent or School Board determines that substantial harm to the pupil could result from an ill-conceived decision to hold the hearing in public, then the Board reserves the right and obligation to insist upon a private hearing.
  - d. The student may, together with a parent/guardian, waive the right to a hearing and admit to the charges.
3. The student is entitled to a written decision which includes the legal and factual basis for the conclusion that the student should be suspended.
4. The written decision shall include notice to the student that the decision may be appealed. For a long term suspension issued by Superintendent, the decision must be appealed in writing to the Auburn School Board within ten days after the issuance of the decision. The School Board will hold a hearing on the appeal but has the discretion to hear evidence or to rely upon the hearing conducted by the Superintendent.
5. For a long term suspension issued by the School Board, the decision must be appealed to the New Hampshire State Board of Education within 20 days after receipt of the decision.
6. The long-term suspension shall remain in effect while an appeal is pending unless the School Board stays the suspension.

Depending on the severity of the student's conduct, the Superintendent may also refer or recommend the student to the School Board for further disciplinary consequences.

### **Expulsion**

The School Board may expel a student, which permanently denies a student's attendance at school. An expulsion may be imposed for an act that poses an ongoing threat to the safety of students or school personnel and that constitutes:

- A repeated act that would permit a long term suspension;
- Any act of physical or sexual assault that would be a felony if committed by an adult;
- Any act of violence that constitutes a "violent crime" pursuant to RSA 651:5, XIII; or
- Criminal threatening that constitutes a class B felony pursuant to RSA 631:4, II(a).

During an expulsion, unless otherwise stipulated in writing, a student is not permitted to attend school classes or activities, school sponsored events, or occasion school property.

A student who is subject to expulsion is entitled to the following due process:

1. Upon recommendation of an expulsion and prior to any hearing, there shall be a written notice to the student and at least one of the student's parents or guardians, delivered in person or by mail to the student's last known address, which states the date, time, and place for a hearing before the School Board. The notice shall be delivered to the student and at least one of the student's parents/guardians at least five calendar days prior to the hearing.
2. The School Board shall conduct the hearing in accordance with New Hampshire Administrative Rule Ed 317.04(f) (3) (g).
  - a. The school officials shall present evidence in support of the charges and the student (or the student's parent/guardian) shall have an opportunity to present any defense or reply.
  - b. During the hearing, the student, or the parent/guardian shall have the right to examine any witnesses presented by school officials.
  - c. The hearing shall be either public or private and the choice shall be that of the student or the parent/guardian. Provided, nevertheless, that if the nature of the evidence will violate the privacy of other students or if the Board determines that substantial harm to the pupil could result from an ill-conceived decision to hold the hearing in public, then the Board reserves the right and obligation to insist upon a private hearing.
  - d. The student may, together with a parent/guardian, waive the right to a hearing and admit to the charges.
3. Before expelling a student under this section the School Board shall consider each of the following factors:
  - a. The student's age;
  - b. The student's disciplinary history;
  - c. Whether the student has a disability;
  - d. The seriousness of the violation or behavior committed by the student;
  - e. Whether the school district has implemented positive behavioral interventions;
  - f. Whether a lesser intervention would properly address the violation or behavior committed by the student.
4. The School Board shall issue a written decision stating whether the student is expelled and, if so, the length of the expulsion. If the decision is to expel, the decision must include the legal and factual basis for the decision including the specific statutory reference prohibiting the act for which the student is expelled.
5. The expulsion shall run until the School Board reviews it and restores the student's permission to attend school. The written decision shall state any action that the student may take to be restored by the School Board. The decision shall also state that the student has the right to

appeal the decision to the New Hampshire State Board of Education at any time while the expulsion remains in effect.

Any expulsion shall be subject to review by the School Board, if requested, prior to the start of each school year. A student seeking restoration of permission to attend school shall file a written request with the Superintendent prior to the start of each school year which details the basis for the request.

#### **Possession of a Firearm**

Pursuant to RSA 193:13, IV, any student who brings or possesses a firearm (as defined in 18 U.S.C. § 921) in a safe school zone, as defined in RSA 193-D:1 without written authorization from the Superintendent or designee shall be expelled from school by the Auburn School Board for a period of not less than 12 months.

Pursuant to RSA 193:13, VI, a student who is expelled from school in another state under the provisions of the Gun Free School Zones Act of 1994 shall not be eligible to enroll in the Auburn School District during such expulsion. If the out of state expulsion is for an indefinite period of time, the student may petition the School Board for enrollment upon establishing residency.

As provided in RSA 193:13, VII, both of the above expulsions may be modified by the Superintendent upon review of the specific case in accordance with other applicable law. The expelled student must submit a written application to the Superintendent requesting modification of the expulsion, and the student will be required to submit sufficient evidence in the form of letters, work history, or other documents that it is in the school's best interest and the student's best interest to allow a modification.

#### **Superintendent Authority**

The School Board authorizes the Superintendent to reinstate a suspended or expelled pupil on a case by case basis.

#### **Educational Assignments**

The student's school will make all educational assignments available to the suspended student during the student's suspension.

The school district will provide alternative educational services to a student whenever the student is suspended in excess of twenty (20) cumulative days within any school year. Such alternative educational services will be determined by the school Principal or Assistant Principal and shall be designed to enable the student to advance from grade to grade.

No student shall be penalized academically solely by virtue of missing class due to suspension.

The School Board, in its discretion, may authorize educational services to be provided to an expelled student in an alternative setting on a case by case basis.

#### **Behavior Intervention Plans**

The student's school will develop an intervention plan for any student who has been suspended more than ten (10) cumulative school days in any school year. The intervention plan will be designed to proactively address the student's problematic behaviors.

#### **Students with Disabilities**

Discipline of students with identified or suspected disabilities will be in accordance with the Individuals with Disabilities Education Act of 2004, New Hampshire State Law on Special Education (RSA 186-C),

New Hampshire Standards for the Education of Children with Disabilities (Ed 1100), and Section 504 of the Rehabilitation Act of 1973.

**Code of Conduct (Handbook)**

The School Board authorizes the Superintendent to establish a Code of Conduct (Handbook) which will contain a system of supports and consequences designed to correct student misconduct and promote behavior within acceptable norms. The Code of Conduct will include a graduated set of age appropriate responses to misconduct and will set forth standards for short term suspensions up to five (5) school days, short term suspensions up to ten (10) school days, long term suspensions up to 20 school days, and expulsion. Such standards will make reference to the nature and degree of disruption caused to the school environment, the threat to the health and safety of pupils and school personnel, and the isolated or repeated nature of incidents forming the basis of disciplinary action.

**Notice**

This policy and school rules which inform the student body of the content of RSA 193:13 shall be included in the student handbook and made available on the District's website to students, parents, and guardians. The Principal or designated building administrator shall also inform the student body concerning this policy and school rules which address the content of RSA 193:13 through appropriate means, which may include posting and/or announcements.

The Principal shall make certain that the pupil has received notice of the requirements of RSA 193:13 and RSA 193-D:1 through announced, posted, or printed school rules at the beginning of each school year. The statutory text shall be printed in the school handbook to be distributed to each student at the beginning of the school year; and shall be announced, posted, and printed at other appropriate locations. Nothing herein shall prevent a school principal from printing, posting and/or announcing other rules applicable to the school.

**Legal References:**

18 U.S.C. § 921, Definition of Firearm  
RSA 189:15, Regulations  
RSA 193:13, Suspension & Expulsion of Pupils  
RSA 651:5, XIII, Annulment of Criminal Records - Violent Crimes  
RSA 631:4, II(a), Criminal Threatening  
RSA Chapter 193-D, Safe School Zones  
RSA Chapter 193-F, Pupil Safety and Violence Prevention  
NH Code of Administrative Rules, Section Ed 306.04(a), Policy Development  
NH Code of Administrative Rules, Section Ed 306.04(f), Student Discipline  
NH Code of Administrative Rules, Section Ed 317, Standards and Procedures for Suspension and Expulsion of Pupils Including Procedures Assuring Due Process

Adopted: June 12, 2001  
Adopted: November 18, 2002  
Revised: November 9, 2010  
Revised: April 10, 2018  
Revised: January 14, 2020

**XVI.**

**School Administrative Unit #15  
Auburn Pupil Accounting  
Monthly Enrollment**

**DATE: January 3, 2022**

<b>GRADE</b>	<b>SECTION</b>	<b>TOTAL 2021-2022</b>	<b>TOTAL 2020-2021</b>	<b>TOTAL 2019-2020</b>	<b>TOTAL 2018-2019</b>
K	4	70	46	46	63
1	4	61	56	86	71
2	3	63	69	70	75
3	4	84	55	77	63
4	4	76	66	69	73
5	4	77	65	76	55
6	3	71	68	61	74
7	4	75	56	71	81
8	4	54	57	85	68
<b>TOTAL</b>	<b>34</b>	<b>631</b>	<b>538</b>	<b>641</b>	<b>623</b>

**School Administrative Unit #15  
Auburn Pupil Accounting  
High School Monthly Enrollment**

**DATE: January 3, 2022**

<b>School</b>	<b>Grade 9</b>	<b>Grade 10</b>	<b>Grade 11</b>	<b>Grade 12</b>	<b>TOTAL</b>
<b>Pinkerton Academy</b>	<b>73</b>	<b>72</b>	<b>66</b>	<b>65</b>	<b>276</b>
<b>Londonderry High School</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>3</b>
<b>Other District Placements</b>	<b>11</b>	<b>6</b>	<b>3</b>	<b>9</b>	<b>29</b>
<b>TOTAL</b>	<b>84</b>	<b>79</b>	<b>71</b>	<b>74</b>	<b>308</b>