



Meeting #51

Bonnette Page and Stone Corp.
 91 Bisson Avenue
 Laconia, New Hampshire 03246
 Phone: 603-524-3411
 Fax: 603-524-4641

Project: 733 - Auburn Village School
 11 Eaton Hill Road
 Auburn, New Hampshire 03032

AVS Construction Meeting Minutes

MEETING DATE: 11/21/2019 **MEETING TIME:** 9:00 AM - 12:00 PM Eastern Time (US & Canada)

MEETING LOCATION: Auburn Town Hall Conference Room

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	For Distribution Only
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	Present
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	For Distribution Only
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	For Distribution Only
John Penney	John F Pennry Consulting Services	Tel: (802) 875-2010	john@jfpcs.com	For Distribution Only
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Present
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Amy Ransom	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	aransom@sau15.net	Present
William Rearick	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	wrearick@sau15.net	Present

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

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Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Absent
Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	Absent
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	For Distribution Only

Building Design

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.9	24	Cistern for Sprinkler System				Open
<p>Description: The Fire Marshal's office has determined that the existing condition for water storage capacity need to be addressed, three options outlined are</p> <ol style="list-style-type: none"> 1. Request a variance 2. Provide a solution and a time line for implementation 3. Implement a solution into the current project 						
<p>Official Documented Meeting Minutes: SFC is chasing down the possibility of a classification change for the stage DP will issue drawings for the potential kitchen reconfiguration to reduce fire cistern capacity requirements</p>						
<p>Previous Meeting Minutes: 11/14/2019: Brain Carter reports back that with a Stage Classification a total of 16,000 gallons of storage will be required If the Stage can be classified as a platform then the existing cistern will have sufficient capacity after to reconfiguration of the cafeteria is complete DP to check with SFC to see if this classification change is possible</p>						

Budget

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
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Coordination						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
3.9	20	Comissioning				Open
Description: Commissioning Procedures and Schedule						
Official Documented Meeting Minutes: Commissioning will be 12/6/19						
Previous Meeting Minutes: 11/14/2019: Do to conflicts next commissioning will be 12/6/19						
3.17	44	Duct Smoke Remote Test Switches				Closed
Description: BPS has been directed to install duct remote test switches for duct smokes that are not readily accessible with a ladder						
Official Documented Meeting Minutes: BPS has authorized Giguere to install 6 test switches						
Previous Meeting Minutes: 11/14/2019: BPS has authorized Giguere to install 6 test switches						
3.18	46	Security Cost Breakout	Barrett Salta (Bonnette, Page & Stone Corp), Keith McBey (Bonnette, Page & Stone Corp)		High	Open
Description: Owner is in need of Security Cost breakdown, KM to address						
Official Documented Meeting Minutes: Security Cost breakout has been provided to the SAU						
Previous Meeting Minutes: 11/14/2019: BS will forward to Amy for review						

Design						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.7	49	Front Vestibule				Closed
Description: The owner would like a redesign of the front vestibule No Transaction window, the owner would like a large window to greet visitors DP to find a large dropbox to transfer items to the office DP will issue an ASI with these items						

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Previous Meeting Minutes: 11/14/2019: (None)						
4.10	50	Door at Stair 187				Open
Description: The owner would like a sidelight priced for the door at Stair 187						
Previous Meeting Minutes: 11/14/2019: (None)						
4.11	50	Irrigation for Planter Boxes				Open
Description: BPS to get a cost for drip irrigation and a yard hydrant for the planter boxes in the courtyard						
Previous Meeting Minutes: 11/14/2019: (None)						

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	25	Next Construction Meeting				Open
Description: The next construction meeting will be Thursday, December ?						
Previous Meeting Minutes: 11/14/2019: (None)						

Punch List / Close Out						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
6.7	43	HVAC controls for Phase I				Open
Description: The additional HVAC controls and front end need to be completed asap						
Previous Meeting Minutes: 11/14/2019: HVAC Controls have the schedules in place Items still to be addressed EF-1, rib relay not wired correctly. EF-2, NPI has bypassed the transformer. Controllers in area's C&D need to be labeled. Need normally open control valves for rooms 217 and 218. Trending information from RTU-1 to try and figure out why the café is not coming up to temperature. ERV-1 addressing, NPI can be on site to due this but, will need Siemen's support to make sure it's communicating. ERV-2,3& RTU-1 graphics needed showing that the gas heater is firing. Existing Schneider system integration. Team room control head replacement. Short cuts installed on the front end for Scott Dube's use.						

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Alternates						
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