



# Meeting #50

Bonnette Page and Stone Corp.  
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 Laconia, New Hampshire 03246  
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**Project:** 733 - Auburn Village School  
 11 Eaton Hill Road  
 Auburn, New Hampshire 03032

## AVS Construction Meeting Minutes

**MEETING DATE:** 11/14/2019 **MEETING TIME:** 9:00 AM - 12:00 PM Eastern Time (US & Canada)

**MEETING LOCATION:** Auburn Town Hall Conference Room

**OVERVIEW:**

**NOTES:**

**ATTACHMENTS:**

**ATTENDEES:**

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	For Distribution Only
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	Present
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	For Distribution Only
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	For Distribution Only
John Penney	John F Pennry Consulting Services	Tel: (802) 875-2010	john@jfpcs.com	For Distribution Only
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Present
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Amy Ransom	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	aransom@sau15.net	Absent
William Rearick	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	wrearick@sau15.net	Present

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Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Absent
Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	Absent
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	For Distribution Only

## Building Design

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.9	24	Cistern for Sprinkler System				Open
<p><b>Description:</b> The Fire Marshal's office has determined that the existing condition for water storage capacity need to be addressed, three options outlined are</p> <ol style="list-style-type: none"> <li>1. Request a variance</li> <li>2. Provide a solution and a time line for implementation</li> <li>3. Implement a solution into the current project</li> </ol>						
<p><b>Official Documented Meeting Minutes:</b> Brain Carter reports back that with a Stage Classification a total of 16,000 gallons of storage will be required</p> <p>If the Stage can be classified as a platform then the existing cistern will have sufficient capacity after to reconfiguration of the cafeteria is complete</p> <p>DP to check with SFC to see if this classification change is possible</p>						
<p><b>Previous Meeting Minutes:</b> <b>10/31/2019:</b> SFC has provided information received from NFPA to Doug, BPS send these findings to Carter Sprinkler for calculations and comment</p>						

## Budget

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
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## Coordination

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
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3.9	20	Comissioning				Open
<b>Description:</b> Commissioning Procedures and Schedule						
<b>Official Documented Meeting Minutes:</b> Do to conflicts next commissioning will be 12/6/19						
<b>Previous Meeting Minutes:</b> <b>10/31/2019:</b> Nest commissioning will be 11/25/19						
3.17	44	Duct Smoke Remote Test Switches				Open
<b>Description:</b> BPS has been directed to install duct remote test switches for duct smokes that are not readily accessible with a ladder						
<b>Official Documented Meeting Minutes:</b> BPS has authorized Giguere to install 6 test switches						
<b>Previous Meeting Minutes:</b> <b>10/31/2019:</b> (None)						
3.18	46	Security Cost Breakout	Keith McBey (Bonnette, Page & Stone Corp), Barrett Salta (Bonnette, Page & Stone Corp)		High	Open
<b>Description:</b> Owner is in need of Security Cost breakdown, KM to address						
<b>Official Documented Meeting Minutes:</b> BS will forward to Amy for review						
<b>Previous Meeting Minutes:</b> <b>10/31/2019:</b> (None)						

Design						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.7	49	Front Vestibule				Open
<b>Description:</b> The owner would like a redesign of the front vestibule  No Transaction window, the owner would like a large window to greet visitors DP to find a large dropbox to transfer items to the office  DP will issue an ASI with these items						
<b>Previous Meeting Minutes:</b> <b>10/31/2019:</b> (None)						
4.8	49	Display Case				Closed
<b>Description:</b>						

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	The owner would like the display case to be lockable and the display case drawers will require a second set of glides for stabilization					
	<b>Official Documented Meeting Minutes:</b> BPS will have a lock installed don the disp[lay case					
	<b>Previous Meeting Minutes:</b> 10/31/2019: (None)					
4.9	49	Boys restroom window film				Closed
	<b>Description:</b> The boy's restroom window film is not holding up BPS to provide a proposal to provide frosted windows					
	<b>Official Documented Meeting Minutes:</b> BPS to have these windows replaced with replaced with interior frosted glass					
	<b>Previous Meeting Minutes:</b> 10/31/2019: (None)					
4.10	50	Door at Stair 187				Open
	<b>Description:</b> The owner would like a sidelight priced for the door at Stair 187					
4.11	50	Irrigation for Planter Boxes				Open
	<b>Description:</b> BPS to get a cost for drip irrigation and a yard hydrant for the planter boxes in the courtyard					

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	25	Next Construction Meeting				Open
	<b>Description:</b> The next construction meeting will be Thursday, December 5, 2019 9:00 AM					
	<b>Previous Meeting Minutes:</b> 10/31/2019: (None)					

Punch List / Close Out						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
6.6	43	Locker hole cover plates				Closed
	<b>Description:</b> Locker hole cover plates are missing form the lockers					
	<b>Official Documented Meeting Minutes:</b> BPS has these platesand will install					
	<b>Previous Meeting Minutes:</b> 10/31/2019: BPS waiting for the balance of order					
6.7	43	HVAC controls for Phase I				Open

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	<p><b>Description:</b> The additional HVAC controls and front end need to be completed asap</p>
	<p><b>Official Documented Meeting Minutes:</b> HVAC Controls have the schedules in place</p> <p>Items still to be addressed</p> <p>EF-1, rib relay not wired correctly. EF-2, NPI has bypassed the transformer. Controllers in area's C&amp;D need to be labeled. Need normally open control valves for rooms 217 and 218. Trending information from RTU-1 to try and figure out why the café is not coming up to temperature. ERV-1 addressing, NPI can be on site to due this but, will need Siemen's support to make sure it's communicating. ERV-2,3&amp; RTU-1 graphics needed showing that the gas heater is firing. Existing Schneider system integration. Team room control head replacement. Short cuts installed on the front end for Scott Dube's use.</p>
	<p><b>Previous Meeting Minutes:</b></p> <p><b>10/31/2019:</b> HVAC Controls are moving along, alarms and schedule need to be finalized</p> <p>BPS to provide manual for the front end control software</p>

## Alternates

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
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