



Meeting #49

Bonnette Page and Stone Corp.
91 Bisson Avenue
Laconia, New Hampshire 03246
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Project: 733 - Auburn Village School
11 Eaton Hill Road
Auburn, New Hampshire 03032

AVS Construction Meeting Minutes

MEETING DATE: 10/31/2019 **MEETING TIME:** 9:00 AM - 12:00 PM Eastern Time (US & Canada)

MEETING LOCATION: Auburn Town Hall Conference Room

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Present
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	Present
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	Present
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	For Distribution Only
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
John Penney	John F Pennry Consulting Services	Tel: (802) 875-2010	john@jfpcs.com	For Distribution Only
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Absent
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Present
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Amy Ransom	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	aransom@sau15.net	Absent
William Rearick	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	wrearick@sau15.net	Present

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

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Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Present
Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	Absent
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	For Distribution Only

Building Design

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.9	24	Cistern for Sprinkler System				Open
<p>Description: The Fire Marshal's office has determined that the existing condition for water storage capacity need to be addressed, three options outlined are</p> <ol style="list-style-type: none"> 1. Request a variance 2. Provide a solution and a time line for implementation 3. Implement a solution into the current project 						
<p>Official Documented Meeting Minutes: SFC has provided information received from NFPA to Doug, BPS send these findings to Carter Sprinkler for calculations and comment</p>						
<p>Previous Meeting Minutes: 10/24/2019: SFC is waiting on a code clarification from the NFPA</p>						

Budget

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
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Coordination

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
3.9	20	Comissioning				Open
<p>Description: Commissioning Procedures and Schedule</p>						
<p>Official Documented Meeting Minutes: Nest commissioning will be 11/25/19</p>						

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	Previous Meeting Minutes: 10/24/2019: Schedule final commissioning					
3.17	44	Duct Smoke Remote Test Switches				Open
	Description: BPS has been directed to install duct remote test switches for duct smokes that are not readily accessible with a ladder					
	Previous Meeting Minutes: 10/24/2019: (None)					
3.18	46	Security Cost Breakout	Barrett Salta (Bonnette, Page & Stone Corp), Keith McBey (Bonnette, Page & Stone Corp)		High	Open
	Description: Owner is in need of Security Cost breakdown, KM to address					
	Previous Meeting Minutes: 10/24/2019: (None)					

Design						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.6	38	Steps to the athletic fields				Closed
	Description: AV would like to investigate steps from the north end of the addition to the athletic field on the 3:1 slope					
	Official Documented Meeting Minutes: Kenyon quote approved, SD to move forward with the install					
	Previous Meeting Minutes: 10/24/2019: awaiting a revised proposal from Kenyon landscaping					
4.7	49	Front Vestibule				Open
	Description: The owner would like a redesign of the front vestibule No Transaction window, the owner would like a large window to greet visitors DP to find a large dropbox to transfer items to the office DP will issue an ASI with these items					
4.8	49	Display Case				Open
	Description: The owner would like the display case to be lockable and the display case drawers will require a second set of glides for stabilization					
4.9	49	Boys restroom window film				Open

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	Description: The boy's restroom window film is not holding up BPS to provide a proposal to provide frosted windows
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Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	25	Next Construction Meeting				Open
Description: The next construction meeting will be Thursday, November 14, 2019 9:00 AM						
Previous Meeting Minutes: 10/24/2019: (None)						

Punch List / Close Out						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
6.4	43	Lobby 2x4 light pattern				Closed
Description: The owner would like to review to lobby 2x4 lighting layout						
Previous Meeting Minutes: 10/24/2019: (None)						
6.6	43	Locker hole cover plates				Open
Description: Locker hole cover plates are missing form the lockers						
Official Documented Meeting Minutes: BPS waiting for the balance of order						
Previous Meeting Minutes: 10/24/2019: (None)						
6.7	43	HVAC controls for Phase I				Open
Description: The additional HVAC controls and front end need to be completed asap						
Official Documented Meeting Minutes: HVAC Controls are moving along, alarms and schedule need to be finalized BPS to provide manual for the front end control software						
Previous Meeting Minutes: 10/24/2019: (None)						

Alternates						
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