



# Meeting #44

Bonnette Page and Stone Corp.  
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Laconia, New Hampshire 03246  
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Project: 733 - Auburn Village School  
11 Eaton Hill Road  
Auburn, New Hampshire 03032

## AVS Construction Meeting Minutes

**MEETING DATE:** 09/26/2019 **MEETING TIME:** 9:00 AM - 12:00 PM Eastern Time (US & Canada)

**MEETING LOCATION:** Auburn Town Hall Conference Room

**OVERVIEW:**

**NOTES:**

**ATTACHMENTS:**

**ATTENDEES:**

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Absent
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	Absent
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	For Distribution Only
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
John Penney	John F Pennry Consulting Services	Tel: (802) 875-2010	john@jfpcs.com	For Distribution Only
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Present
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Amy Ransom	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	aransom@sau15.net	Present
William Rearick	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	wrearick@sau15.net	Present

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Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Present
Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	Absent
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	For Distribution Only

## Building Design

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.9	24	Cistern for Sprinkler System				Open
<p><b>Description:</b> The Fire Marshal's office has determined that the existing condition for water storage capacity need to be addressed, three options outlined are</p> <ol style="list-style-type: none"> <li>1. Request a variance</li> <li>2. Provide a solution and a time line for implementation</li> <li>3. Implement a solution into the current project</li> </ol>						
<p><b>Official Documented Meeting Minutes:</b> SFC has visited and reviewed the building, DP will inquire as to when we can expect a report</p>						
<p><b>Previous Meeting Minutes:</b> <b>09/19/2019:</b> Doug will get a schedule form SFC for their site visit</p>						
1.12	43	Electronic Signage				Closed
<p><b>Description:</b> AV noted he would like to look into replacing the school sign with an electronic message sign</p>						
<p><b>Previous Meeting Minutes:</b> <b>09/19/2019:</b> (None)</p>						

## Budget

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
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## Coordination

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
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3.1	1	Archaeologist Report				Open
<b>Description:</b> An Archaeologist will be required to investigate the new proposed baseball field location						
<b>Official Documented Meeting Minutes:</b> No response from the State of NH yet.						
<b>Previous Meeting Minutes:</b> <b>09/19/2019:</b> (None)						
3.9	20	Commissioning				Open
<b>Description:</b> Commissioning Procedures and Schedule						
<b>Official Documented Meeting Minutes:</b> Commissioning is scheduled for the 10-14-19						
<b>Previous Meeting Minutes:</b> <b>09/19/2019:</b> (None)						
3.12	38	Classroom Flotex Carpet				Open
<b>Description:</b> Lori will provide Larry the location for the Classroom Flotex Carpet						
<b>Official Documented Meeting Minutes:</b> Flotex Carpet was installed on Saturday 9-28-19						
<b>Previous Meeting Minutes:</b> <b>09/19/2019:</b> BPS will get the install scheduled for Friday 9-27						
3.15	43	Low voltage boxes for smart board projectors				Open
<b>Description:</b> The owner requested BPS to hire the necessary trades to install the low voltage boxes for remote HDMI, VGA and USB data connection points for the smartboard projectors						
<b>Official Documented Meeting Minutes:</b> BPS has hired Bob Daniels Electric to install the low voltage access boxes after school hours						
<b>Previous Meeting Minutes:</b> <b>09/19/2019:</b> (None)						
3.16	43	Final Classroom moves				Closed
<b>Description:</b> Janice would like to review and understand the final classroom moves with Lori next meeting						
<b>Official Documented Meeting Minutes:</b> Lori reviewed the final classroom layout with the team						
<b>Previous Meeting Minutes:</b> <b>09/19/2019:</b> (None)						
3.17	44	Duct Smoke Remote Test Switches				Open

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	<p><b>Description:</b> BPS has been directed to install duct remote test switches for duct smokes that are not readily accessible with a ladder</p>
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## Design Meetings

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.4	35	Color Temperature Adjustable Lighting				On Hold
<p><b>Description:</b> The owner would like to know if a classroom can have color temperature adjustable lighting</p> <p>Quote, from Giguere \$8,143.00</p>						
<p><b>Previous Meeting Minutes:</b> <b>09/19/2019:</b> Quote, from Giguere \$8,143.00</p>						
4.6	38	Steps to the athletic fields				Open
<p><b>Description:</b> AV would like to investigate steps from the north end of the addition to the athletic field on the 3:1 slope</p>						
<p><b>Official Documented Meeting Minutes:</b> SD to get a proposal from Kenyon Landscaping</p>						
<p><b>Previous Meeting Minutes:</b> <b>09/19/2019:</b> DP provided a sk for proposed stairs to field</p> <p>SD to get a proposal from Kenyon Landscaping</p>						
4.10	42	3rd grade wing visual display boards				Open
<p><b>Description:</b> The owner has requested the 3rd-grade wing visual display boards to be set to 26" AFF to the bottom of the boards</p>						
<p><b>Official Documented Meeting Minutes:</b> This height has been prepped for in the five classrooms (Third Grade Wing)</p>						
<p><b>Previous Meeting Minutes:</b> <b>09/19/2019:</b> (None)</p>						

## Schedule

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	25	Next Construction Meeting				Open
<p><b>Description:</b> The next construction meeting will be Thursday, October 10, 2019 9:00 AM</p>						
<p><b>Previous Meeting Minutes:</b> <b>09/19/2019:</b> (None)</p>						

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Punch List / Close Out						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
6.1	41	Phase I - Painting				Open
<b>Description:</b> BR would like a completion schedule for Phase I painting						
<b>Official Documented Meeting Minutes:</b> BPS has held the painting companies funds until Phase I painting is complete						
<b>Previous Meeting Minutes:</b> <b>09/19/2019:</b> Work will continue oon Saturdays until the painting is complete						
6.2	43	Roof Warranty				Open
<b>Description:</b> BPS was requested to get the roof warranty process started  BPS will reach out to Twin Metals						
<b>Official Documented Meeting Minutes:</b> Twin Metals will begin the warranty inspection process with the manufacturer						
<b>Previous Meeting Minutes:</b> <b>09/19/2019: (None)</b>						
6.3	43	Light switching room #124				Open
<b>Description:</b> The light switching for the overhead lights room #124 are not dimming						
<b>Official Documented Meeting Minutes:</b> Giguere has ordered the required devices to put this back to working order						
<b>Previous Meeting Minutes:</b> <b>09/19/2019: (None)</b>						
6.4	43	Lobby 2x4 light pattern				Open
<b>Description:</b> The owner would like to review to lobby 2x4 lighting layout						
<b>Previous Meeting Minutes:</b> <b>09/19/2019: (None)</b>						
6.5	43	Toilet and Sink valve keys				Closed
<b>Description:</b> SD would like some toilet and sink valve keys for his staff						
<b>Official Documented Meeting Minutes:</b> Scott has received the keys						
<b>Previous Meeting Minutes:</b> <b>09/19/2019: (None)</b>						
6.6	43	Locker hole cover plates				Open

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<b>Description:</b> Locker hole cover plates are missing form the lockers						
<b>Official Documented Meeting Minutes:</b> Block off plates have been ordered						
<b>Previous Meeting Minutes:</b> 09/19/2019: <i>(None)</i>						
6.7	43	HVAC controls for the addition				Open
<b>Description:</b> The additional HVAC controls and front end need to be completed asap						
<b>Official Documented Meeting Minutes:</b> BPS meet with Seimens and NPI in Tuesday and the Front End Controls are to be completed and up and running by October 9th Siemens will also coordinate owners training with Scott						
<b>Previous Meeting Minutes:</b> 09/19/2019: <i>(None)</i>						

Alternates						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status

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