



Meeting #43

Bonnette Page and Stone Corp.
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Project: 733 - Auburn Village School
11 Eaton Hill Road
Auburn, New Hampshire 03032

AVS Construction Meeting Minutes

MEETING DATE: 09/19/2019 **MEETING TIME:** 9:00 AM - 12:00 PM Eastern Time (US & Canada)

MEETING LOCATION: Auburn Town Hall Conference Room

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Absent
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	Absent
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	For Distribution Only
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
John Penney	John F Pennry Consulting Services	Tel: (802) 875-2010	john@jfpcs.com	For Distribution Only
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Present
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Amy Ransom	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	aransom@sau15.net	Present
William Rearick	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	wrearick@sau15.net	Present

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Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Absent
Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	Absent
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	For Distribution Only

Building Design						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.9	24	Cistern for Sprinkler System				Open
<p>Description: The Fire Marshal's office has determined that the existing condition for water storage capacity need to be addressed, three options outlined are</p> <ol style="list-style-type: none"> 1. Request a variance 2. Provide a solution and a time line for implementation 3. Implement a solution into the current project 						
<p>Official Documented Meeting Minutes: Doug will get a schedule form SFC for their site visit</p>						
<p>Previous Meeting Minutes: 09/12/2019: SFC provided a cost to hire SFC to review the existing conditions and make final recommendations for total gallons required for the sprinkler system The owner approved HL Turner to hire SFC</p>						
1.10	38	Office Power Outlets				Closed
<p>Description: Lori requested that the admin offices have quad receptacles at the desk locations</p>						
<p>Official Documented Meeting Minutes: Office power outlets and 2nd-grade outlets approved</p>						
<p>Previous Meeting Minutes: 09/12/2019: BPS to finalize cost for ASI No046 to add additional power outlets (quads) to the admin space</p>						

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1.11	38	Gang Restrooms 146 & 147				Closed
Description: Gang Restrooms 146 & 147 will need translucent film applied to the windows						
Official Documented Meeting Minutes: Film has been installed						
Previous Meeting Minutes: 09/12/2019: (None)						
1.12	43	Electronic Signage				Open
Description: AV noted he would like to look into replacing the school sign with an electronic message sign						

Budget

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
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Coordination

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Archaeologist Report				Open
Description: An Archaeologist will be required to investigate the new proposed baseball field location						
Previous Meeting Minutes: 09/12/2019: The report has been released to the state for review with no modifications						
3.9	20	Comissioning				Open
Description: Commissioning Procedures and Schedule						
Previous Meeting Minutes: 09/12/2019: (None)						
3.12	38	Classroom Flotex Carpet				Open
Description: Lori will provide Larry the location for the Classroom Flotex Carpet						
Official Documented Meeting Minutes: BPS will get the install scheduled for Friday 9-27						
Previous Meeting Minutes: 09/12/2019: BPS will layout each classroom for approval with Loru before installation						
3.13	42	Fire rated doors at Cafe and Gym				Closed

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	<p>Description: Fire-rated doors from the lobby to the cafeteria and the gym have been approved</p> <p>BPS to finalize the change order when Pentucket provides the cost for the fire-rated glass</p>					
	<p>Official Documented Meeting Minutes: This work has been approved</p>					
	<p>Previous Meeting Minutes: 09/12/2019: (None)</p>					
3.14	42	Fire pump test valve				Closed
	<p>Description: Carter sprinkler provided a proposal to install a fire pump test valve and connection near the FDC for \$2,370.00</p> <p>The owner wishes to proceed with this work directly with Carter and will provide a PO</p>					
	<p>Official Documented Meeting Minutes: The owner will issue a PO to Carter Sprinkler for the fire test instll</p>					
	<p>Previous Meeting Minutes: 09/12/2019: (None)</p>					
3.15	43	Low voltage boxes for smart board projectora				Open
	<p>Description: The owner requested BPS to hire the necessary trades to install the low voltage boxes for remote HDMI, VGA and USB data connection points for the smartboard projectors</p>					
3.16	43	Final Classroom moves				Open
	<p>Description: Janice would like to review and understand the final classroom moves with Lori next meeting</p>					

Design Meetings						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.4	35	Color Temperature Adjustable Lighting				Open
	<p>Description: The owner would like to know if a classroom can have color temperature adjustable lighting</p>					
	<p>Official Documented Meeting Minutes: Quote, from Giguere \$8,143.00</p>					
	<p>Previous Meeting Minutes: 09/12/2019: DP has issued ASI #049 for the color temperature adjustable lighting</p>					
4.5	35	Restroom Mirrors				Closed
	<p>Description: Alan would like to see full-length mirrors at the exit of the gang restrooms</p> <p>DP to review and send an ASI</p>					

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	<p>Previous Meeting Minutes: 09/12/2019: Restroom mirrors approved for \$798.00 (material only)</p>					
4.6	38	Steps to the athletic fields				Open
	<p>Description: AV would like to investigate steps from the north end of the addition to the athletic field on the 3:1 slope</p>					
	<p>Official Documented Meeting Minutes: DP provided a sk for proposed stairs to field SD to get a proposal from Kenyon Landscaping</p>					
	<p>Previous Meeting Minutes: 09/12/2019: DP provided a sk for proposed stairs to field SD to get a proposal from Kenyon Landscaping</p>					
4.9	42	Second grade classrooms additional outlets				Closed
	<p>Description: The second-grade classrooms need additional outlets DP to provide an ASI for pricing</p>					
	<p>Official Documented Meeting Minutes: This work has been approved</p>					
	<p>Previous Meeting Minutes: 09/12/2019: (None)</p>					
4.10	42	3rd grade wing visual display boards				Open
	<p>Description: The owner has requested the 3rd-grade wing visual display boards to be set to 26" AFF to the bottom of the boards</p>					
	<p>Previous Meeting Minutes: 09/12/2019: (None)</p>					

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	25	Next Construction Meeting				Open
	<p>Description: The next construction meeting will be Thursday, October 3, 2019 9:00 AM</p>					
	<p>Previous Meeting Minutes: 09/12/2019: (None)</p>					

Punch List / Close Out						
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6.1	41	Phase I - Painting				Open
Description: BR would like a completion schedule for Phase I painting						
Official Documented Meeting Minutes: Work will continue oon Saturdays until the painting is complete						
Previous Meeting Minutes: 09/12/2019: (None)						
6.2	43	Roof Warranty				Open
Description: BPS was requested to get the roof warranty process started BPS will reach out to Twin Metals						
6.3	43	Light switching room #124				Open
Description: The light switching for the overhead lights room #1324 are not dimming						
6.4	43	Lobby 2x4 light pattern				Open
Description: The owner would like to review to lobby 2x4 lighting layout						
6.5	43	Toilet and Sink valve keys				Open
Description: SD would like some toilet and sink valve keys for his staff						
6.6	43	Locker hole cover plates				Open
Description: Locker hole cover plates are missing form the lockers						
6.7	43	HVAC controls for the addition				Open
Description: The additional HVAC controls and front end need to be completed asap						

Alternates						
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