



Meeting #39

Bonnette Page and Stone Corp.
91 Bisson Avenue
Laconia, New Hampshire 03246
Phone: 603-524-3411
Fax: 603-524-4641

Project: 733 - Auburn Village School
11 Eaton Hill Road
Auburn, New Hampshire 03032

AVS Construction Meeting Minutes

MEETING DATE: 08/22/2019 **MEETING TIME:** 9:00 AM - 12:00 PM Eastern Time (US & Canada)

MEETING LOCATION: Auburn Town Hall Conference Room

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Absent
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	Absent
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	Absent
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
John Penney	John F Pennry Consulting Services	Tel: (802) 875-2010	john@jfpcs.com	For Distribution Only
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Present
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Amy Ransom	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	aransom@sau15.net	Present
William Rearick	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	wrearick@sau15.net	Present

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #39

Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Present
Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	Absent
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	For Distribution Only

Building Design

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.2	1	Auburn Fire Department	Alan Villeneuve (SAU15 - Auburn, Candia, Hooksett)			Closed
<p>Description:</p> <ul style="list-style-type: none"> Fire Department Outstanding Items 						
<p>Official Documented Meeting Minutes: Items have been acknowledged by the fire department</p>						
<p>Previous Meeting Minutes: 08/15/2019: Doug issued (hand carried) a formal letter to the fire department outlining Sprinkler capacity will be resolved by August 2021 Addressable fire alarm system upgrade will be resolved by August 2021 Corridor smoke partitional will be installed as phases of construction are completed</p>						
1.9	24	Cistern for Sprinkler System				Open
<p>Description: The Fire Marshal's office has determined that the existing condition for water storage capacity need to be addressed, three options outlined are</p> <ol style="list-style-type: none"> Request a variance Provide a solution and a time line for implementation Implement a solution into the current project 						
<p>Official Documented Meeting Minutes: DP continues to work on three options for the sprinkler water capacity issue We are currently waiting on comment from SFC engineering</p>						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #39

<p>Previous Meeting Minutes: 08/15/2019: DP continues to work on three options for the sprinkler water capacity issue</p> <p>Exterior cistern and new fire pump - 200K - 250K Under stage cistern - 100K to 150K stage lift could ad 50K Reconfiguration of kitchen fire ratings and spaces - less than 100K</p>						
1.10	38	Office Power Outlets				Open
<p>Description: Lori requested that the admin offices have quad receptacles at the desk locations</p>						
<p>Official Documented Meeting Minutes: DP will issue an ASI for pricing</p>						
<p>Previous Meeting Minutes: 08/15/2019: (None)</p>						
1.11	38	Gang Restrooms 146 & 147				Open
<p>Description: Gang Restrooms 146 & 147 will need translucent film applied to the windows</p>						
<p>Previous Meeting Minutes: 08/15/2019: (None)</p>						

Budget						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
2.2	26	Additional Drainage from AOT Permit				Open
<p>Description: This additional work is a requirement to meet the AOT permit. This item needs to be released no later than May 23rd to meet schedule</p>						
<p>Official Documented Meeting Minutes: BPS continues to work through additional pricing with the site contractor</p>						
<p>Previous Meeting Minutes: 08/15/2019: BPS continues to work through additional pricing with the site contractor</p> <p>BPS recommended eliminating the additional work for the underdrain at the toe of slope athletic fields</p> <p>Turner agreed that this is not necessary at this time</p>						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #39

Coordination						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Archaeologist Report				Open
<p>Description: An Archaeologist will be required to investigate the new proposed baseball field location</p>						
<p>Official Documented Meeting Minutes: Phase II report is being written and will be forwarded to the state. It is the recommendation of the Archaeologist that no further investigation will be needed</p>						
<p>Previous Meeting Minutes: 08/15/2019: Phase II report is being written and will be forwarded to the state. It is the recommendation of the Archaeologist that no further investigation will be needed</p> <p>If the State accepts this recommendation the owner hopes to proceed with the construction of the baseball field</p>						
3.3	2	School Coordination				Closed
<p>Previous Meeting Minutes: 08/15/2019:</p> <p>Room set up schedule for the school staff</p> <p>Addition - Cleaning begins at the addition on Monday 8-19 - rooms first than corridor and stairwells follow Scott and staff will be able to follow cleaners and set up classrooms and other spaces in the addition</p> <p>Renovation - Labs 219, 219 OT 158, Guidance 158 Classrooms 124 & 126 Band 125, Music 40 Art Romm 42 Scott and Staff will begin set in these rooms 8-22 Some rooms possibly earlier Larry will coordinate with Scott</p> <p>Kitchen Inspection 8-21-19 Additional Walkthrough 8-19-19 Paving 8-20</p> <p>Life Safety for Temporary Certificate of Occupancy 8-22</p>						
3.9	20	Comissioning				Open
<p>Description: Commissioning Procedures and Schedule</p>						
<p>Official Documented Meeting Minutes: Balancing and commissioning is underway</p>						
<p>Previous Meeting Minutes: 08/15/2019: Aug. 26th, ERV-6,7,8 and VRF system</p>						
3.11	24	Irrigation Pump & Sod				Closed
<p>Previous Meeting Minutes: 08/15/2019:</p>						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #39

		Irrigation system for the soccer/softball field has been approved				
3.12	38	Classroom Flotex Carpet				Open
Description: Lori will provide Larry the location for the Classroom Flotex Carpet						
Official Documented Meeting Minutes: Flotex carpets will not be installed until after school starts						
Previous Meeting Minutes: 08/15/2019: (None)						
3.13	38	Kitchen Training				Closed
Description: BPS to set up training for Sarah for the kitchen equipment						
Previous Meeting Minutes: 08/15/2019: (None)						

Design Meetings						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.4	35	Color Temperature Adjustable Lighting				Open
Description: The owner would like to know if a classroom can have color temperature adjustable lighting						
Official Documented Meeting Minutes: BPS is working with Giguere Electric for cost						
Previous Meeting Minutes: 08/15/2019: BPS is working with Giguere Electric for cost						
4.5	35	Restroom Mirrors				On Hold
Description: Alan would like to see full-length mirrors at the exit of the gang restrooms DP to review and send an ASI						
Official Documented Meeting Minutes: BPS provided pricing for stainless steel mirrors This item will be considered at a later date						
Previous Meeting Minutes: 08/15/2019: (None)						
4.6	38	Steps to the athletic fields				Open
Description: AV would like to investigate steps from the north end of the addition to the athletic field on the 3:1 slope						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
 Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #39

Previous Meeting Minutes: 08/15/2019: (None)						
4.7	38	Water Cooler at Student entrance				Closed
Description: AV would like to know if the water cooler at the student entrance if required It appears this is not needed, should BPS remove and cap?						
Official Documented Meeting Minutes: This cooler will be removed						
Previous Meeting Minutes: 08/15/2019: (None)						
4.8	38	Room 108F Asst. SPED Director				Open
Description: Lori would like this open office to have a wall and door to the corridor DP to review						
Previous Meeting Minutes: 08/15/2019: (None)						

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	25	Next Construction Meeting				Open
Description: The next construction meeting will be Thursday, September 5, 2019 9:00 AM						
Previous Meeting Minutes: 08/15/2019: (None)						

Punch List						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status

Alternates																						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status																
7.1	1	Alternates				Open																
Description: Project Alternates <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>ALT #</th> <th>ITEM</th> <th>COST ESTIMATE (only enter \$\$ in this column)</th> <th>COMMENTS</th> <th>PRIORITY</th> <th>In CIP</th> <th>DATE DECISION NEEDED BY</th> <th>DECISION (only enter Approved or Rejected in this column)</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>							ALT #	ITEM	COST ESTIMATE (only enter \$\$ in this column)	COMMENTS	PRIORITY	In CIP	DATE DECISION NEEDED BY	DECISION (only enter Approved or Rejected in this column)								
ALT #	ITEM	COST ESTIMATE (only enter \$\$ in this column)	COMMENTS	PRIORITY	In CIP	DATE DECISION NEEDED BY	DECISION (only enter Approved or Rejected in this column)															

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
 Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #39

1	Baseball Field	\$ 126,350.00	Move from where originally planned No sod/Seed No Fencing	Medium	No	5/1/2019	
3	Parking Lot Seal/Striping	\$ 8,000.00		Low	Yes	6/1/2019	
5	Chimney Removal	TBD	Abandoned for years. Removal makes more room for science lab and mechanical areas.	Low	No	N/A	Approved
8	Gym Ceiling Fans	48" \$1,480 Each 72" \$6,600 Each	Replacement	High	Yes		
9	Gym Basketball Goals	\$ 9,100.00	Get goals off floor and put on walls or ceilings	High	No	4/1/2019	Revised
10	Addressable Fire Alarm Devices	\$ 19,760.00	Sends auto notification sensor to panel for location of issue. Makes uniform with new/renovated areas.	Medium	Yes	3/1/2019	
11	Classroom Renovations	\$ 309,678.00	Make uniform with new/renovated areas. New walls, ceilings, insulation, duct work, heating. Estimate does not yet include renovation of hallway from front entrance to classroom wing or doors/hardware.	High	Yes	1/1/2019	Approved
14	Kalwall Replacement	\$ 183,902.00		High	Yes	2/1/2019	Approved
17	Gym Floor	\$ 18,718.00	Pulastic Refinish	High	No	3/1/2019	
18	Overhaul Media Center	TBD	Educational area. Need to clarify priority - high or medium.	High	No	4/1/2019	
19	Alternate #11 Corridor Upgrades	\$ 8,944.00		High	No	TBD	Approved
20	Restroom Renovations - Cafeteria/Lobby	\$ 104,146.00		High	No	TBD	Approved
21	Stairs Door Hold Opens			High	No	TBD	Approved
22	Irrigation & Sod	\$ 97,274.00	Plus Electrical and Pump House	High	No	TBD	
	Total - all Alternates	\$ 885,872.00					
	Total - Approved Alternates	\$ 606,670.00					
	Total - Rejected Alternates	\$ -					
	Total - Undecided Alternates	\$ 279,202.00					
<p>Previous Meeting Minutes: 08/15/2019: (None)</p>							

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.