



# Meeting #36

Bonnette Page and Stone Corp.  
 91 Bisson Avenue  
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**Project:** 733 - Auburn Village School  
 11 Eaton Hill Road  
 Auburn, New Hampshire 03032

## AVS Construction Meeting Minutes

**MEETING DATE:** 08/01/2019 **MEETING TIME:** 9:00 AM - 12:00 PM Eastern Time (US & Canada)

**MEETING LOCATION:** Auburn Town Hall Conference Room

**OVERVIEW:**

**NOTES:**

**ATTACHMENTS:**

**ATTENDEES:**

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Absent
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	Absent
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	Absent
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
John Penney	John F Pennry Consulting Services	Tel: (802) 875-2010	john@jfpcs.com	For Distribution Only
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Present
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Karen Lessard	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731 ext. 11	klessard@sau15.net	For Distribution Only
Dr. Phil Littlefield	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	plittlefield@sau15.net	For Distribution Only

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Amy Ransom	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	aransom@sau15.net	Present
William Rearick	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	wrearick@sau15.net	Present
Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Present
Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	Present
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Absent
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	Absent

Building Design						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.2	1	Fire Department Access to rear of building & MWW	Alan Villeneuve (SAU15 - Auburn, Candia, Hooksett)			On Hold
<p><b>Description:</b></p> <ul style="list-style-type: none"> <li>• Fire Department Outstanding Items</li> </ul>						
<p><b>Official Documented Meeting Minutes:</b>            The owner would like the Fire Department to respond that all items of concern have been addressed,.            Pending Items of concern</p> <ul style="list-style-type: none"> <li>• Addressable fire alarm devices               <ul style="list-style-type: none"> <li>◦ JS to provide a response on the addressable fire devices this week</li> </ul> </li> <li>• The rear of property access</li> <li>• Sprinkler system upgrades to meet all current codes</li> </ul> <p><b>No response from the fire department</b></p>						
<p><b>Previous Meeting Minutes:</b>  <b>07/25/2019:</b>            The owner would like the Fire Department to respond that all items of concern have been addressed,.            Pending Items of concern</p> <ul style="list-style-type: none"> <li>• Addressable fire alarm devices</li> </ul>						

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		<ul style="list-style-type: none"> <li>◦ JS to provide a response on the addressable fire devices this week</li> <li>• The rear of property access</li> <li>• Sprinkler system upgrades to meet all current codes</li> </ul> <p>No response from the fire department</p>				
1.9	24	Cistern for Sprinkler System				Open
<p><b>Description:</b> The Fire Marshal's office has determined that the existing condition for water storage capacity need to be addressed, three options outlined are</p> <ol style="list-style-type: none"> <li>1. Request a variance</li> <li>2. Provide a solution and a time line for implementation</li> <li>3. Implement a solution into the current project</li> </ol>						
<p><b>Official Documented Meeting Minutes:</b> Options being discussed with Turner Group, Carter sprinkler &amp; SFC Engineering AV has requested an order of magnitude for an exterior cistern and fire pump</p>						
<p><b>Previous Meeting Minutes:</b> <b>07/25/2019:</b> Options being discussed with Turner Group, Carter sprinkler &amp; SFC Engineering</p>						

Budget						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
2.2	26	Additional Drainage from AOT Permit				Open
<p><b>Description:</b> This additional work is a requirement to meet the AOT permit. This item needs to be released no later than May 23rd to meet schedule</p>						
<p><b>Previous Meeting Minutes:</b> <b>07/25/2019:</b> (None)</p>						
2.3	34	Gym Basketball Backboards				Open
<p><b>Description:</b> BPS presented a price of \$7500 for two basketball hoops</p>						
<p><b>Official Documented Meeting Minutes:</b> The proposal has been approved pending review if the existing masonry wall will support this configuration BH will review product submittal and make recommendations</p>						
<p><b>Previous Meeting Minutes:</b> <b>07/25/2019:</b> The proposal has been approved pending review if the existing masonry wall will support this configuration</p>						

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Coordination						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Archaeologist Report				Open
<p><b>Description:</b> An Archaeologist will be required to investigate the new proposed baseball field location</p>						
<p><b>Official Documented Meeting Minutes:</b> Archaeologist Part II survey has been approved  Work to begin the week of 8-5-19</p>						
<p><b>Previous Meeting Minutes:</b> <b>07/25/2019:</b> Archaeologist Part II survey have been approved</p>						
3.3	2	School Coordination				Open
<p><b>Official Documented Meeting Minutes:</b> BPS will provide as much notice as possible but Eversource has not been forthcoming of their schedule and BPS is concerned that they will just show up one day with little to no notice  Eversource if proposing a shut down to remove the old service 8-22-19 8-23-19 rain date Power outage will be from 8:30 am to 10:00 am</p>						
<p><b>Previous Meeting Minutes:</b> <b>07/25/2019:</b></p> <ul style="list-style-type: none"> <li>• SD requested that all changes to day to day school activities are funneled through him</li> <li>• Scott will notify the appropriate school team members</li> <li>• Reminder to all trades no smoking on school property</li> <li>• As much notice of power shut down as possible</li> </ul> <p>BPS will provide as much notice as possible but Eversource has not been forthcoming of their schedule and BPS is concerned that they will just show up one day with little to no notice</p>						
3.9	20	Comissioning				Open
<p><b>Description:</b> Commissioning Procedures and Schedule</p>						
<p><b>Official Documented Meeting Minutes:</b> Revised Commissioning and Start-up Schedule</p> <p><b>Equipment startup</b> July 30rd , Domestic water heater start up. Aug. 12thth, System pump VFD startup (need Siemens to set up system pump VFD control as outlined in RFI #19 Rev. 1). Aug. 19th , Boiler startup (need Siemens electrician on site). Aug. 5th &amp; 6th, ERV-2,3,4 and 5 Startup. August 8th ,RTU-1 Startup. (may need to filter fabric return diffusers) Aug.12th, Start test and balance in new addition August 15th, MAU-1 and EF-1 startup Aug. 26th, ERV-6,7,8 and VRF system</p>						

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	<p><b>Previous Meeting Minutes:</b>  <b>07/25/2019:</b>            Revised Commissioning and Start-up Schedule</p> <p><b>Equipment startup</b>            July 30rd , Domestic water heater start up.            Aug. 12thth, System pump VFD startup (need Siemens to set up system pump VFD control as outlined in RFI #19 Rev. 1).            Aug. 19th , Boiler startup (need Siemens electrician on site).            Aug. 5th &amp; 6th, ERV-2,3,4 and 5 Startup.            August 8th ,RTU-1 Startup. (may need to filter fabric return diffusers)            Aug.12th, Start test and balance in new addition            August 15th, MAU-1 and EF-1 startup            Aug. 26th, ERV-6,7,8 and VRF system</p>					
3.11	24	Irrigation Pump & Sod				Open
	<p><b>Description:</b>            Conduit form Mechanical room to wellhead is needed for future irrigation pump</p>					
	<p><b>Official Documented Meeting Minutes:</b>            Irrigation and pump for soccer and softball field has been approved</p>					
	<p><b>Previous Meeting Minutes:</b>  <b>07/25/2019:</b>            BPS presented the following costs for consideration</p> <p>Sod &amp; Irrigation</p> <p>Soccer/Softball field including pump \$96,000</p> <p>Baseball Field with irrigated infield \$32,300.00            Baseball Field full coverage \$68,000.00</p> <p>A decision for this work will be when additional saving and soft costs can be projected</p>					
3.13	30	Backstop & Softball Field				Open
	<p><b>Description:</b>            Backstop relocation and Softball field location</p>					
	<p><b>Official Documented Meeting Minutes:</b>            Alan is discussing with his softball people the type of backstop desired</p>					
	<p><b>Previous Meeting Minutes:</b>  <b>07/25/2019:</b>            Alan is discussing with his softball people the type of backstop desired</p>					
3.14	34	Locker Damage				Open
	<p><b>Description:</b>            Lockers arrived with damage to the project. BPS to install            Owner to review if acceptable            The manufacturer has stated they will replace but will be after school has started or will provide a discount for accepting as is</p>					
	<p><b>Official Documented Meeting Minutes:</b>            The owner has accepted Penco \$5,000 credit</p>					

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	BPS and Turner will determine a solution to the locker trim to tile transition
	<p><b>Previous Meeting Minutes:</b>  <b>07/25/2019:</b>          Alan to review installation and comment</p>

## Design Meetings

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.1	31	Water Supply for Cemetery				Open
<p><b>Description:</b>            SD reminded the team that a water supply will be needed for the cemetery             The existing water service will need to be brought to the building at the exterior Silcock East side of the addition</p>						
<p><b>Previous Meeting Minutes:</b>  <b>07/25/2019:</b> (None)</p>						
4.2	34	Keying Meeting				Open
<p><b>Description:</b>            BPS to schedule a keying meeting with Scott, Lori, and Doug             BPS to get a schedule with Lang Door</p>						
<p><b>Official Documented Meeting Minutes:</b>            Keying meeting went smoothly            Lang door will provide a master schedule</p>						
<p><b>Previous Meeting Minutes:</b>  <b>07/25/2019:</b> (None)</p>						
4.3	35	Sprinkler Glycol Loop				Open
<p><b>Description:</b>            The owner would like to review the possibility of the remaining glycol loop elimination             DP to review</p>						
<p><b>Official Documented Meeting Minutes:</b>            DP provided a drawing outlining the area in question             BPS to provide cost for this work to eliminate the glycol loop</p>						
<p><b>Previous Meeting Minutes:</b>  <b>07/25/2019:</b> (None)</p>						
4.4	35	Color Temperature Adjustable Lighting				Open
<p><b>Description:</b>            The owner would like to know if a classroom can have color temperature adjustable lighting</p>						
<p><b>Official Documented Meeting Minutes:</b>            BPS is working with Giguere Electric for options</p>						

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<b>Previous Meeting Minutes:</b> <b>07/25/2019:</b> (None)						
4.5	35	Restroom Mirrors				Open
<b>Description:</b> Alan would like to see full-length mirrors at the exit of the gang restrooms  DP to review and send an ASI						
<b>Previous Meeting Minutes:</b> <b>07/25/2019:</b> (None)						

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	25	Next Construction Meeting				Open
<b>Description:</b> The next construction meeting will be Thursday, August 15, 2019 9:00 AM						
<b>Previous Meeting Minutes:</b> <b>07/25/2019:</b> (None)						
5.2	35	School opening date	Barrett Salta ( <b>Bonnette, Page &amp; Stone Corp.</b> ), Larry Brown ( <b>Bonnette, Page &amp; Stone Corp.</b> )	08/ 16/ 2019	High	Open
<b>Description:</b> The owner has requested that BPS provide a commitment to the school opening date by August 16th						
<b>Previous Meeting Minutes:</b> <b>07/25/2019:</b> (None)						

Punch List						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status

Alternates							
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status	
7.1	1	Alternates				Open	
<b>Official Documented Meeting Minutes:</b>							
Project Alternates							
ALT #	ITEM	COST ESTIMATE (only enter \$\$ in this column)	COMMENTS	PRIORITY	In CIP	DATE DECISION NEEDED BY	DECISION (only enter Approved or Rejected in this column)
1	Baseball Field	\$ 126,350.00	Move from where originally planned No sod/Seed No Fencing	Medium	No	5/1/2019	

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3	Parking Lot Seal/Striping	\$ 8,000.00		Low	Yes	6/1/2019		
5	Chimney Removal	TBD	Abandoned for years. Removal makes more room for science lab and mechanical areas.	Low	No	N/A	Approved	
8	Gym Ceiling Fans	48" \$1,480 Each 72" \$6,600 Each	Replacement	High	Yes			
9	Gym Basketball Goals	\$ 9,100.00	Get goals off floor and put on walls or ceilings	High	No	4/1/2019	Revised	
10	Addressable Fire Alarm Devices	\$ 19,760.00	Sends auto notification sensor to panel for location of issue. Makes uniform with new/renovated areas.	Medium	Yes	3/1/2019		
11	Classroom Renovations	\$ 309,678.00	Make uniform with new/renovated areas. New walls, ceilings, insulation, duct work, heating. Estimate does not yet include renovation of hallway from front entrance to classroom wing or doors/hardware.	High	Yes	1/1/2019	Approved	
14	Kalwall Replacement	\$ 183,902.00		High	Yes	2/1/2019	Approved	
17	Gym Floor	\$ 18,718.00	Pulastic Refinish	High	No	3/1/2019		
18	Overhaul Media Center	TBD	Educational area. Need to clarify priority - high or medium.	High	No	4/1/2019		
19	Alternate #11 Corridor Upgrades	\$ 8,944.00		High	No	TBD	Approved	
20	Restroom Renovations - Cafeteria/Lobby	\$ 104,146.00		High	No	TBD	Approved	
21	Stairs Door Hold Opens			High	No	TBD	Approved	
22	Irrigation & Sod	\$ 97,274.00	Plus Electrical and Pump House	High	No	TBD		
Total - all Alternates		\$ 885,872.00						
Total - Approved Alternates		\$ 606,670.00						
Total - Rejected Alternates		\$ -						
Total - Undecided Alternates		\$ 279,202.00						
<p><b>Previous Meeting Minutes:</b>  <b>07/25/2019: (None)</b></p>								

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