



Meeting #34

Bonnette Page and Stone Corp.
91 Bisson Avenue
Laconia, New Hampshire 03246
Phone: 603-524-3411
Fax: 603-524-4641

Project: 733 - Auburn Village School
11 Eaton Hill Road
Auburn, New Hampshire 03032

AVS Construction Meeting Minutes

MEETING DATE: 07/18/2019 **MEETING TIME:** 9:00 AM - 12:00 PM Eastern Time (US & Canada)

MEETING LOCATION: Auburn Town Hall Conference Room

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Present
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	Absent
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	Absent
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
John Penney	John F Pennry Consulting Services	Tel: (802) 875-2010	john@jfpcs.com	For Distribution Only
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Present
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Karen Lessard	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731 ext. 11	klessard@sau15.net	For Distribution Only
Dr. Phil Littlefield	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	plittlefield@sau15.net	For Distribution Only

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #34

Amy Ransom	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	aransom@sau15.net	Present
William Rearick	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	wrearick@sau15.net	Present
Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Present
Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	Absent
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	Absent

Building Design						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.2	1	Fire Department Access to rear of building 7 MWW	Alan Villeneuve (SAU15 - Auburn, Candia, Hooksett)			On Hold
<p>Description:</p> <ul style="list-style-type: none"> The fire department wants clarification and a review of access to the rear of the school 						
<p>Official Documented Meeting Minutes: he owner would like the Fire Department to respond that all items of concern have been addressed,. Pending Items of concern</p> <ul style="list-style-type: none"> Addressable fire alarm devices <ul style="list-style-type: none"> JS to provide a response on the addressable fire devices this week The rear of property access Sprinkler system upgrade to meet all current codes 						
<p>Previous Meeting Minutes: 07/11/2019: The owner would like the Fire Department to respond that all items of concern have been addressed,. Pending Items of concern</p> <ul style="list-style-type: none"> Addressable fire alarm devices The rear of property access Sprinkler system upgrade to meet all current codes 						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
 Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #34

1.9	24	Cistern for Sprinkler System				Open
<p>Description: The Fire Marshal's office has determined that the existing condition for water storage capacity need to be addressed, three options outlined are</p> <ol style="list-style-type: none"> 1. Request a variance 2. Provide a solution and a time line for implementation 3. Implement a solution into the current project 						
<p>Previous Meeting Minutes: 07/11/2019: SFC is reviewing options for interior water storage</p>						

Budget						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
2.2	26	Additional Drainage from AOT Permit				Open
<p>Description: This additional work is a requirement to meet the AOT permit. This item needs to be released no later than May 23rd to meet schedule</p>						
<p>Official Documented Meeting Minutes: BPS waiting on a revised proposal from BH Construction for AOT drainage related changes</p>						
<p>Previous Meeting Minutes: 07/11/2019: BPS waiting on a revised proposal from BH Construction for AOT drainage related changes</p>						
2.3	34	Gym Basketball Backboards				Open
<p>Description: BPS presented a price of \$7500 for two basketball hoops</p>						

Coordination						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Archaeologist Report				Open
<p>Description: An Archaeologist will be required to investigate the new proposed baseball field location</p>						
<p>Official Documented Meeting Minutes: The archaeologist made an informative presentation to the team. The Owner decided to move forward with a Part II investigation if the cost is under \$10,000.00</p>						
<p>Previous Meeting Minutes: 07/11/2019: The owner has requested a Phase II proposal from the archaeologist.</p>						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #34

		It is hopeful that a recommendation could be made to the State allowing the construction of the baseball field in September				
3.3	2	School Coordination				Open
Previous Meeting Minutes: 07/11/2019: (None)						
3.9	20	Comissioning				Open
Description: Commissioning Procedures and Schedule						
Official Documented Meeting Minutes: Schedule for Equipment for Coordination These schedules will be pushed 2 weeks to allow Eversource time to place and energize the new transformer Equipment startup July 17th, System pump VFD startup (need Siemens to set up system pump VFD control as outlined in RFI #19 Rev. 1). July 18th , Boiler startup (need system pumps running and propane gas service). July 23rd , Domestic water heater start up (need domestic water well pumps and propane gas service). July 25th-26th, ERU-2 & 3 Startup (need propane gas service). August 8th , MAU-1 and EF-1 Startup (need propane gas service). August 14th-15th, ERU-6 & 8 Start up.						
Previous Meeting Minutes: 07/11/2019: Schedule for Equipment for Coordination These schedules will be pushed 2 weeks to allow Eversource time to place and energize the new transformer Equipment startup July 17th, System pump VFD startup (need Siemens to set up system pump VFD control as outlined in RFI #19 Rev. 1). July 18th , Boiler startup (need system pumps running and propane gas service). July 23rd , Domestic water heater start up (need domestic water well pumps and propane gas service). July 25th-26th, ERU-2 & 3 Startup (need propane gas service). August 8th , MAU-1 and EF-1 Startup (need propane gas service). August 14th-15th, ERU-6 & 8 Start up.						
3.10	22	Soft Cost - FF&E				Closed
Description: Review of Soft Cost budget and FF&E						
Previous Meeting Minutes: 07/11/2019: No changes in the FF&E budget reported this meeting						
3.11	24	Irrigation Pump & Sod				Open
Description: Conduit form Mechanical room to wellhead is needed for future irrigation pump						
Official Documented Meeting Minutes: BPS presented the following costs for consideration Sod & Irrigation						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #34

	Soccer/Softball field including pump \$96,000 Baseball Field with irrigated infield \$32,300.00 Baseball Field full coverage \$68,000.00					
	Previous Meeting Minutes: 07/11/2019: BPS is hopeful for a second price for an irrigation system for next weeks meeting					
3.13	30	Backstop & Softball Field				Open
	Description: Backstop relocation and Softball field location					
	Official Documented Meeting Minutes: BPS to get pricing on a softball backstop					
	Previous Meeting Minutes: 07/11/2019: Softball Field location and grading along with backstop information will be included with the civil revision for the drainage system DP has posted this revision					
3.14	34	Locker Damage				Open
	Description: Lockers arrived with damage to the project. BPS to install Owner to review if acceptable The manufacturer has stated they will replace but will be after school has started or will provide a discount for accepting as is					

Design Meetings						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.1	31	Water Supply for Cemetery				Open
	Description: SD reminded the team that a water supply will be needed for the cemetery The existing water service will need to be brought to the building at the exterior Silcock East side of the addition					
	Previous Meeting Minutes: 07/11/2019: (None)					
4.2	34	Keying Meeting				Open
	Description: BPS to schedule a keying meeting with Scott, Lori, and Doug BPS to get a schedule with Lang Door					

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	25	Next Construction Meeting				Open
	Description: The next construction meeting will be Thursday, July 25, 2019 9:00 AM					

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #34

	Previous Meeting Minutes: 07/11/2019: (None)
--	---

Punch List						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status

Alternates						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
7.1	1	Alternates				Open

Description:							
Project Alternates							
ALT #	ITEM	COST ESTIMATE (only enter \$\$ in this column)	COMMENTS	PRIORITY	In CIP	DATE DECISION NEEDED BY	DECISION (only enter Approved or Rejected in this column)
1	Baseball Field	\$ 126,350.00	Move from where originally planned	Medium	No	5/1/2019	
3	Parking Lot Seal/Striping	\$ 8,000.00		Low	Yes	6/1/2019	
5	Chimney Removal	TBD	Abandoned for years. Removal makes more room for science lab and mechanical areas.	Low	No	N/A	Approved
8	Gym Ceiling Fans	48" \$1,480 Each 72" \$6,600 Each	Replacement	High	Yes		
9	Gym Basketball Goals	\$ 18,210.00	Get goals off floor and put on walls or ceilings	High	No	4/1/2019	Approved
10	Addressable Fire Alarm Devices	\$ 19,760.00	Sends auto notification sensor to panel for location of issue. Makes uniform with new/renovated areas.	Medium	Yes	3/1/2019	
11	Classroom Renovations	\$ 309,678.00	Make uniform with new/renovated areas. New walls, ceilings, insulation, duct work, heating. Estimate does not yet include renovation of hallway from front entrance to classroom wing or doors/hardware.	High	Yes	1/1/2019	Approved
14	Kalwall Replacement	\$ 183,902.00		High	Yes	2/1/2019	Approved
17	Gym Floor	\$ 18,718.00	Pulastic Refinish	High	No	3/1/2019	
18	Overhaul Media Center	TBD	Educational area. Need to clarify priority - high or medium.	High	No	4/1/2019	
19	Alternate #11 Corridor Upgrades	\$ 8,944.00		High	No	TBD	Approved
20	Restroom Renovations - Cafeteria/Lobby	\$ 104,146.00		High	No	TBD	Approved
21	Stairs Door Hold Opens			High	No	TBD	Approved

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #34

22	Irrigation & Sod	\$ 97,274.00	Plus Electrical and Pump House	High	No	TBD	
Total - all Alternates	\$ 894,982.00						
Total - Approved Alternates	\$ 624,880.00						
Total - Rejected Alternates	\$ -						
Total - Undecided Alternates	\$ 270,102.00						
<p>Previous Meeting Minutes: 07/11/2019: (None)</p>							

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.