



Meeting #31

Bonnette Page and Stone Corp.
 91 Bisson Avenue
 Laconia, New Hampshire 03246
 Phone: 603-524-3411
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Project: 733 - Auburn Village School
 11 Eaton Hill Road
 Auburn, New Hampshire 03032

AVS Construction Meeting Minutes

MEETING DATE: 06/20/2019 **MEETING TIME:** 9:00 AM - 12:00 PM Eastern Time (US & Canada)

MEETING LOCATION: Auburn Town Hall Conference Room

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Present
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	Absent
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	Absent
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
John Penney	John F Pennry Consulting Services	Tel: (802) 875-2010	john@jfpcs.com	For Distribution Only
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Absent
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Present
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Karen Lessard	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731 ext. 11	klessard@sau15.net	Present
Dr. Phil Littlefield	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	plittlefield@sau15.net	Present

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

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Amy Ransom	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	aransom@sau15.net	Present
Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Present
Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	Absent
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	Absent

Building Design

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.2	1	Fire Department Access to rear of building 7 MWW	Alan Villeneuve (SAU15 - Auburn, Candia, Hooksett)			On Hold
<p>Description:</p> <ul style="list-style-type: none"> The fire department wants clarification and a review of access to the rear of the school 						
<p>Official Documented Meeting Minutes: MWW to begin brush hogging the woods road next week</p>						
<p>Previous Meeting Minutes: 06/13/2019: (None)</p>						
1.8	24	Lab Casework Sample				Closed
<p>Description: BPS to get Lab Casework Sample for Review</p>						
<p>Official Documented Meeting Minutes: Lab Casework Sample Approved</p>						
<p>Previous Meeting Minutes: 06/13/2019: Team should have a sample to review next meeting</p>						
1.9	24	Cistern for Sprinkler System				Open
<p>Description: The Fire Marshal's office has determined that the existing condition for water storage capacity need to be addressed, three options outlined are</p>						

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	<ol style="list-style-type: none"> 1. Request a variance 2. Provide a solution and a time line for implementation 3. Implement a solution into the current project
	<p>Official Documented Meeting Minutes: Carter sprinkler provided a proposal and sketch the required tanks (7) This proposal requires the elimination o a classroom which is unacceptable to the district. Other options will be reviewed at this time this work will not occur under this contract</p>
	<p>Previous Meeting Minutes: 06/13/2019: BPS will have a budget for review Thursday 6-20</p>

Budget						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
2.2	26	Additional Drainage from AOT Permit				Open
	<p>Description: This additional work is a requirement to meet the AOT permit. This item needs to be released no later than May 23rd to meet schedule</p>					
	<p>Official Documented Meeting Minutes: HL Turner has reviewed the drainage calculations with the outside stage and walkways eliminated. This allows the underground retention area to be eliminated and the only change will be to add the grit separator. DP will set up a meeting the the State of NH AOT for a preliminary review and hopeful approval of this option</p>					
	<p>Previous Meeting Minutes: 06/13/2019: The owner wishes to proceed with the design for an alternative drainage system and in turn AOT approval This work will be repriced when new drawings are available, this work most likely will occur in September and October</p>					
2.3	31	BPS Budget Projection				Open
	<p>Description: BPS provided a preliminary report that the projected savings is close to \$300,000 and feels comfortable using a portion of the dollars for an owner wishlist item BPS was directed to move forward with the lobby restrooms renovations</p>					

Coordination						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Archaeologist Report				Open
	<p>Description: An Archaeologist will be required to investigate the new proposed baseball field location</p>					
	<p>Official Documented Meeting Minutes: The archaeologist is currently working on the site in the area of the proposed baseball field. Let's hope the area proves to be void of any artifacts of significant interest</p>					
	<p>Previous Meeting Minutes: 06/13/2019: Archaeologist should be onsite next week</p>					

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3.3	2	School Coordination				Open
Official Documented Meeting Minutes: AV reminded BPS to address any changes to the front parking lot before they occur						
Previous Meeting Minutes: 06/13/2019: (None)						
3.9	20	Comissioning				Open
Description: Commissioning Procedures and Schedule						
Official Documented Meeting Minutes: Schedule for Equipment for Coordination Cote Riggers July 1st, set ERU-1,4 and 5 (remove old equipment) July 15th , set MAU-1 and EF-1 Equipment startup July 17th, System pump VFD startup (need Siemens to set up system pump VFD control as outlined in RFI #19 Rev. 1). July 18th , Boiler startup (need system pumps running and propane gas service). July 23rd , Domestic water heater start up (need domestic water well pumps and propane gas service). July 25th-26th, ERU-2 & 3 Startup (need propane gas service). August 8th , MAU-1 and EF-1 Startup (need propane gas service). August 14th-15th, ERU-6 & 8 Start up.						
Previous Meeting Minutes: 06/13/2019: Schedule for Equipment for Coordination Cote Riggers July 1st, set ERU-1,4 and 5 (remove old equipment) July 15th , set MAU-1 and EF-1 Equipment startup July 17th, System pump VFD startup (need Siemens to set up system pump VFD control as outlined in RFI #19 Rev. 1). July 18th , Boiler startup (need system pumps running and propane gas service). July 23rd , Domestic water heater start up (need domestic water well pumps and propane gas service). July 25th-26th, ERU-2 & 3 Startup (need propane gas service). August 8th , MAU-1 and EF-1 Startup (need propane gas service). August 14th-15th, ERU-6 & 8 Start up. Need to talk about ERU-7, HP-1 and fan coil startups, cover area's 2,3 and 4.						
3.10	22	Soft Cost - FF&E				Open
Description: Review of Soft Cost budget and FF&E						
Official Documented Meeting Minutes: Soft cost budget will be updated for next weeks meeting						
Previous Meeting Minutes: 06/13/2019: (None)						
3.11	24	Irrigation Pump & Sod				Open

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	Description: Conduit from Mechanical room to wellhead is needed for future irrigation pump					
	Official Documented Meeting Minutes: BPS will have some preliminary budgets for next weeks meeting					
	Previous Meeting Minutes: 06/13/2019: BPS meeting with Kenyon Landscaping 6-13					
3.12	28	Flotex area carpets				Open
	Description: Proposal to provide Flotex carpet in classrooms was approved BPS will require a location SK for installation					
	Official Documented Meeting Minutes: DP to review with Lori a layout for these carpets					
	Previous Meeting Minutes: 06/13/2019: (None)					
3.13	30	Backstop & Softball Field				Open
	Description: Backstop relocation and Softball field location					
	Previous Meeting Minutes: 06/13/2019: (None)					
3.14	30	Sugar Maples				Open
	Description: Location coordination for Sugar Maple trees donated by eight grade class					
	Previous Meeting Minutes: 06/13/2019: (None)					

Design Meetings						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.1	31	Water supply for Cementary				Open
	Description: SD reminded the team that a water supply will be needed for the cemetery The existing water service will need to be brought to the building at the exterior Silcock East side of the addition					

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	25	Next Construction Meeting				Open
	Description: The next construction meeting will be Thursday, July 11, 2019 9:00 AM					

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	Previous Meeting Minutes: 06/13/2019: (None)
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Punch List						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status

Alternates						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
7.1	1	Alternates				Open

Description:							
Project Alternates							
ALT #	ITEM	COST ESTIMATE (only enter \$\$ in this column)	COMMENTS	PRIORITY	In CIP	DATE DECISION NEEDED BY	DECISION (only enter Approved or Rejected in this column)
1	Baseball Field	\$ 126,350.00	Move from where originally planned	Medium	No	5/1/2019	
3	Parking Lot Seal/Striping	\$ 8,000.00		Low	Yes	6/1/2019	
5	Chimney Removal	TBD	Abandoned for years. Removal makes more room for science lab and mechanical areas.	Low	No	N/A	Approved
8	Gym Ceiling Fans	\$ 10,000.00	Replacement	High	Yes	4/1/2019	Approved
9	Gym Basketball Goals	\$ 18,210.00	Get goals off floor and put on walls or ceilings	High	No	4/1/2019	Approved
10	Addressable Fire Alarm Devices	\$ 19,760.00	Sends auto notification sensor to panel for location of issue. Makes uniform with new/renovated areas.	Medium	Yes	3/1/2019	
11	Classroom Renovations	\$ 309,678.00	Make uniform with new/renovated areas. New walls, ceilings, insulation, duct work, heating. Estimate does not yet include renovation of hallway from front entrance to classroom wing or doors/hardware.	High	Yes	1/1/2019	Approved
12	Interior Hollow Metal Doors	TBD	Board decided on wood at 12/12/2018 mtg.	N/A	No	N/A	Rejected
14	Kalwall Replacement	\$ 183,902.00		High	Yes	2/1/2019	Approved
15	Targeted Door/Hardware Replacement	TBD	Metal or wood doors. Match doors/hardware in old building with add/renovated. Doors include gym storage room doors, doors entering gym from AD office, drop off/pick up entrance doors.	High		2/1/2019	Approved
16	Path/Grass Pavers side of Building	\$ 38,298.00	Allows for septic truck and access for emergency vehicles. Recommended by fire dept.	High		6/1/2019	Approved
17	Gym Floor	\$ 18,718.00	Pulastic Refinish	High	No	3/1/2019	

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18	Overhaul Media Center	TBD	Educational area. Need to clarify priority - high or medium.	High	No	4/1/2019	
19	Alternate #11 Corridor Upgrades	\$ 8,944.00		High	No	TBD	Approved
20	Restroom Renovations - Cafeteria/Lobby	\$ 104,146.00		High	No	TBD	
21	Stairs Doopr Hold Opens			High	No	TBD	Approved
22	Irrigation & Sod			High	No	TBD	
Total - all Alternates	\$ 846,006.00						
Total - Approved Alternates	\$ 569,032.00						
Total - Rejected Alternates	\$ -						
Total - Undecided Alternates	\$ 276,974.00						
<p>Previous Meeting Minutes: 06/13/2019: (None)</p>							

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