



# Meeting #28

Bonnette Page and Stone Corp.  
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Laconia, New Hampshire 03246  
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Project: 733 - Auburn Village School  
11 Eaton Hill Road  
Auburn, New Hampshire 03032

## AVS Construction Meeting Minutes

**MEETING DATE:** 05/30/2019 **MEETING TIME:** 9:00 AM - 12:00 PM Eastern Time (US & Canada)

**MEETING LOCATION:** Auburn Town Hall Conference Room

**OVERVIEW:**

**NOTES:**

**ATTACHMENTS:**

**ATTENDEES:**

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Present
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Present
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	Absent
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	Absent
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
John Penney	John F Pennry Consulting Services	Tel: (802) 875-2010	john@jfpcs.com	For Distribution Only
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Absent
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Karen Lessard	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731 ext. 11	klessard@sau15.net	Present
Dr. Phil Littlefield	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	plittlefield@sau15.net	Present

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Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Absent
Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	Present
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	Absent

Building Design						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.2	1	Fire Department Access to rear of building	Alan Villeneuve (SAU15 - Auburn, Candia, Hooksett)			On Hold
<p><b>Description:</b></p> <ul style="list-style-type: none"> <li>The fire department wants clarification and a review of access to the rear of the school</li> </ul>						
<p><b>Official Documented Meeting Minutes:</b> A meeting with the fire department will be scheduled for Tuesday 6/4 to address and update the Auburn Fire Department</p>						
<p><b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> AV reviewed the plan with Jim for the proposed access road to the rear of the school. Alan noted the intent and status of the negotiations with MWW for this road. AV also noted that this might not be complete upon the opening of the school in August and would depend on the MWW who has control of the timing of the road construction.  Jim wanted to be kept updated of this as we move forward</p>						
1.7	21	Walk in Refrigerator/Freezer	Alan Villeneuve (SAU15 - Auburn, Candia, Hooksett)			Closed
<p><b>Description:</b> Purchase New Walk in Refrigerator/Freezer</p>						
<p><b>Official Documented Meeting Minutes:</b> The owner will contract directly with Ray's refrigeration</p>						
<p><b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> It was determined that the SAU will purchase the new walk-in cooler and the relocation of the existing one directly with Ray's Refrigeration</p>						

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1.8	24	Lab Casework Sample				Open
<b>Description:</b> BPS to get Lab Casework Sample for Review						
<b>Official Documented Meeting Minutes:</b> The owner wants to address the edge banding and does not like the stripes  BS to review with the vendor						
<b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> (None)						
1.9	24	Cistern for Sprinkler System				Open
<b>Description:</b> The Fire Marshal's office has determined that the existing condition for water storage capacity need to be addressed, three options outlined are  <ol style="list-style-type: none"> <li>1. Request a variance</li> <li>2. Provide a solution and a time line for implementation</li> <li>3. Implement a solution into the current project</li> </ol>						
<b>Official Documented Meeting Minutes:</b> Variance request has been sent for a 3-year extension, State Fire Marshal wants to grant 18 months. AV wants to have two "summers" to complete the work, so 24 months would be required, DP to request 24.  Carte Sprinkler is currently working on a budget for the interior suplimental water storage system						
<b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> Variance and preliminary design will be forwarded to the state fire marshall by the last week of May						

Budget						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
2.2	26	Additional Drainage from AOT Permit				Open
<b>Description:</b> This additional work is a requirement to meet the AOT permit. This item needs to be released no later than May 23rd to meet schedule						
<b>Official Documented Meeting Minutes:</b> Stantec has proposed an alternative to the underground water treatment/storage system utilizing the existing street side retention pond. This will require an AOT modification, the owner and HL Turner will set up a meeting with the State of NH to discuss their appetite and there for an alternative solution						
<b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> AV will approve this work by the end of day on Friday the 24th						

Coordination						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Archaeologist Report				On Hold

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	<b>Description:</b> An Archaeologist will be required to investigate the new proposed baseball field location					
	<b>Official Documented Meeting Minutes:</b> The owner wants to proceed with the Archaeologist investigation DP to contact for availability					
	<b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> (None)					
3.3	2	School Coordination				Open
	<b>Official Documented Meeting Minutes:</b> It was suggested that do not enter signage is installed on Eaton Hill road to control the morning and afternoon traffic.					
	<b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> Alan noted that Facebook had comments that Eaton Hill road had some vehicles not maintaining one-way traffic flow BPS will remind vendors and contractors that this is a one-way road					
3.9	20	Comissioning				Open
	<b>Description:</b> Commissioning Procedures and Schedule					
	<b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> (None)					
3.10	22	Soft Cost - FF&E				Open
	<b>Description:</b> Review of Soft Cost budget and FF&E					
	<b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> (None)					
3.11	24	Irrigation Pump & Sod				Open
	<b>Description:</b> Conduit form Mechanical room to wellhead is needed for future irrigation pump					
	<b>Official Documented Meeting Minutes:</b> BS will be meeting with Kenyon Landscaping on Just 13th to discuss sod and irrigation					
	<b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> ASI has been issued for this conduit to be installed - ASI #34					
3.12	28	Flotex area carpets				Open
	<b>Description:</b> Flotes Area Carpets for Classroom Color? Location? Coast?					

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Design Meetings						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.2	6	Exterior Projects for Community				Closed
<b>Description:</b> JB would like to define exterior projects that might have an opportunity to involve the community or the children of the school district. Spring 2019 Discussion						
<b>Official Documented Meeting Minutes:</b> School has purchased Planting beds						
<b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> BPS to determine the scope of the planter beds in the contract  Civil drawings Note #4 states  Planting beds contractor is to provide 9" of loam (beds are 20' x 35' spaced 7' apart) Raised planter beds are not in contract						
4.6	14	Classroom #124	Doug Proctor (The H.L. Turner Group Inc.)			Closed
<b>Description:</b> Lori asked what the square footage will be Room #124 DP to provide						
<b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> DP to issue SK for relocated ductwork  Existing ERV's to be salvaged to the owner						

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	25	Next Construction Meeting				Open
<b>Description:</b> The next construction meeting will be Thursday June 13, 2019 9:00 AM						
<b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> (None)						

Punch List						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status

Alternates						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
7.1	1	Alternates				Open
<b>Description:</b>						

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Project Alternates							
ALT #	ITEM	COST ESTIMATE (only enter \$\$ in this column)	COMMENTS	PRIORITY	In CIP	DATE DECISION NEEDED BY	DECISION (only enter Approved or Rejected in this column)
1	Baseball Field	\$ 126,350.00	Move from where originally planned	Medium	No	5/1/2019	
3	Parking Lot Seal/Striping	\$ 8,000.00		Low	Yes	6/1/2019	
5	Chimney Removal	TBD	Abandoned for years. Removal makes more room for science lab and mechanical areas.	Low	No	N/A	Approved
8	Gym Ceiling Fans	\$ 10,000.00	Replacement	High	Yes	4/1/2019	Approved
9	Gym Basketball Goals	\$ 18,210.00	Get goals off floor and put on walls or ceilings	High	No	4/1/2019	Approved
10	Addressable Fire Alarm Devices	\$ 19,760.00	Sends auto notification sensor to panel for location of issue. Makes uniform with new/renovated areas.	Medium	Yes	3/1/2019	
11	Classroom Renovations	\$ 309,678.00	Make uniform with new/renovated areas. New walls, ceilings, insulation, duct work, heating. Estimate does not yet include renovation of hallway from front entrance to classroom wing or doors/hardware.	High	Yes	1/1/2019	Approved
12	Interior Hollow Metal Doors	TBD	Board decided on wood at 12/12/2018 mtg.	N/A	No	N/A	Rejected
14	Kalwall Replacement	\$ 183,902.00		High	Yes	2/1/2019	Approved
15	Targeted Door/Hardware Replacement	TBD	Metal or wood doors. Match doors/hardware in old building with add/renovated. Doors include gym storage room doors, doors entering gym from AD office, drop off/pick up entrance doors.	High		2/1/2019	Approved
16	Path/Grass Pavers side of Building	\$ 38,298.00	Allows for septic truck and access for emergency vehicles. Recommended by fire dept.	High		6/1/2019	Approved
17	Gym Floor	\$ 18,718.00	Pulastic Refinish	High	No	3/1/2019	
18	Overhaul Media Center	TBD	Educational area. Need to clarify priority - high or medium.	High	No	4/1/2019	
19	Alternate #11 Corridor Upgrades	\$ 8,944.00		High	No	TBD	Approved
20	Restroom Renovations - Cafeteria/Lobby	\$ 104,146.00		High	No	TBD	
21	Stairs Doopr Hold Opens			High	No	TBD	Approved
22	Irrigation & Sod			High	No	TBD	
Total - all Alternates	\$	846,006.00					
Total - Approved Alternates	\$	569,032.00					

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	Total - Rejected Alternates	\$ -	
	Total - Undecided Alternates	\$ 276,974.00	
	<b>Previous Meeting Minutes:</b> <b>05/23/2019:</b> <i>(None)</i>		

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