



Meeting #23

Bonnette Page and Stone Corp.
91 Bisson Avenue
Laconia, New Hampshire 03246
Phone: 603-524-3411
Fax: 603-524-4641

Project: 733 - Auburn Village School
11 Eaton Hill Road
Auburn, New Hampshire 03032

AVS Construction Meeting Minutes

MEETING DATE: 04/04/2019 **MEETING TIME:** 9:00 AM - 12:00 PM Eastern Time (US & Canada)

MEETING LOCATION: Auburn Town Hall Conference Room

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

| Name | Company | Phone Number | Email | Attendance |
|----------------------|-------------------------------------|-----------------------------|--------------------------------|-----------------------|
| Jim Saulnier | Auburn Fire Department | Tel: (603) 483-8141 | fireinspector@auburnnhfire.org | Absent |
| Mike Williams | Auburn Fire Department | Tel: (603) 483-8141 | mwilliams@auburnnhfire.org | Absent |
| Larry Brown | Bonnette, Page & Stone Corp | Tel: (603) 455-7568 | lbrown@bpsnh.com | Present |
| David Geddes | Bonnette, Page & Stone Corp | Tel: (603) 524-3411 | dgeddes@bpsnh.com | Absent |
| Keith McBey | Bonnette, Page & Stone Corp | Tel: 603-524-3411 ext. 16 | kmcbey@bpsnh.com | For Distribution Only |
| Barrett Salta | Bonnette, Page & Stone Corp | Tel: (603) 524-3411 | bsalta@bpsnh.com | Present |
| Barrett Ryan Salta | Bonnette, Page & Stone Corp | Tel: (603) 524-3411 | brsalta@bpsnh.com | Absent |
| Marc Jobin | Jobin Construction Consultants, LLC | Tel: (603) 486-6400 | mjobin@comcast.net | Absent |
| John Penney | John F Pennry Consulting Services | Tel: (802) 875-2010 | john@jfpcs.com | For Distribution Only |
| Janice Baker | SAU15 - Auburn, Candia, Hooksett | Tel: | jbaker@sau15.net | Present |
| Dr. Lori Collins | SAU15 - Auburn, Candia, Hooksett | Tel: (603) 483-2769 | lcollins@sau15.net | Present |
| Scott Dube | SAU15 - Auburn, Candia, Hooksett | Tel: (603) 483-2769 | scott.dube@sau15.net | Present |
| Karen Lessard | SAU15 - Auburn, Candia, Hooksett | Tel: (603) 622-3731 ext. 11 | klessard@sau15.net | Present |
| Dr. Phil Littlefield | SAU15 - Auburn, Candia, Hooksett | Tel: (603) 622-3731 | plittlefield@sau15.net | Present |

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

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|---------------------|----------------------------------|---------------------|-----------------------------|-----------------------|
| Robert Strobel | SAU15 - Auburn, Candia, Hooksett | Tel: (603) 622-3731 | rstrobel@sau15.net | Present |
| Alan Villeneuve | SAU15 - Auburn, Candia, Hooksett | Tel: | alanv@sau15.net | Present |
| Robert Carter | The H.L. Turner Group Inc. | Tel: (603) 228-1122 | rcarter@hlturner.com | For Distribution Only |
| Bill Hickey | The H.L. Turner Group Inc. | Tel: (603) 228-1122 | bhickey@hlturner.com | For Distribution Only |
| Doug Proctor | The H.L. Turner Group Inc. | Tel: (603) 228-1122 | dproctor@hlturner.com | Present |
| Carrie Rouleau-Cote | Town of Auburn | Tel: | bldginsp@townofauburnnh.com | Absent |

| Building Design | | | | | | |
|---|----------------|--|--|----------|----------|---------|
| No | Meeting Origin | Title | Assignment | Due Date | Priority | Status |
| 1.1 | 1 | Outdoor Stage Design | Alan Villeneuve (SAU15 - Auburn, Candia, Hooksett) | | | On Hold |
| Description: Outdoor Stage is currently in the Owners court for further Action | | | | | | |
| Previous Meeting Minutes: 03/28/2019: (None) | | | | | | |
| 1.2 | 1 | Fire Department Access to rear of building | | | | On Hold |
| Description: JS would like the following questions clarified <ul style="list-style-type: none"> The fire department wants clarification and a review of access to the rear of the school | | | | | | |
| Official Documented Meeting Minutes: MWW will be creating an access road on MWW property. This will provide a simple access to the school property | | | | | | |
| Previous Meeting Minutes: 03/28/2019: Walk through with Fire Department and MWW Thursday 3-28-19 11:00 AM | | | | | | |
| 1.6 | 18 | Question & Concerns - Auburn Building Department | | | | Open |
| Description: Carrie attended meeting #18 and had the following comments and concerns | | | | | | |
| Official Documented Meeting Minutes: Septic approval based on flow/usage also notes maximum student and staff population which is a concern | | | | | | |

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| | | <ul style="list-style-type: none"> BH to clarify with State of NH DES <ul style="list-style-type: none"> DP reported Turner is addressing the permits verbiage DP to forward to Carrie | | | | |
| | | <p>Previous Meeting Minutes: 03/28/2019: Septic approval based on flow/usage also notes maximum student and staff population which is a concern</p> <ul style="list-style-type: none"> BH to clarify with State of NH DES <ul style="list-style-type: none"> DP reported Turner is addressing the permits verbiage DP to forward to Carrie | | | | |
| 1.7 | 21 | Walk in Refrigerator/Freezer | | | | Open |
| | | <p>Description: Status and Cost of Relocated or Purchase New Walk in Refrigerator/Freezer</p> | | | | |
| | | <p>Official Documented Meeting Minutes: BPS will be contracting with Ray's Refrigeration for a new walk-in refrigerator and relocation of an existing walk-in freezer</p> | | | | |
| | | <p>Previous Meeting Minutes: 03/28/2019: The owner is reviewing reuse of existing or new walkin</p> | | | | |

Budget

| No | Meeting Origin | Title | Assignment | Due Date | Priority | Status |
|----|----------------|-------|------------|----------|----------|--------|
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Coordination

| No | Meeting Origin | Title | Assignment | Due Date | Priority | Status |
|-----|----------------|---|---|----------|----------|---------|
| 3.1 | 1 | Archaeologist Report | | | | On Hold |
| | | <p>Description: An Archaeologist will be required to investigate the new proposed baseball field location</p> | | | | |
| | | <p>Previous Meeting Minutes: 03/28/2019: (None)</p> | | | | |
| 3.3 | 2 | School Coordination | | | | Open |
| | | <p>Previous Meeting Minutes: 03/28/2019: (None)</p> | | | | |
| 3.8 | 17 | Room Numbers | Scott Dube (SAU15 - Auburn, Candia, Hooksett), Dr. Lori Collins (SAU15 - Auburn, Candia, Hooksett) | | | Open |

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| | Description: LC and SD to mark up drawing with proposed room numbers | | | | | |
| | Official Documented Meeting Minutes: Scott has forwarded a proposed room numbering plan for review | | | | | |
| | Previous Meeting Minutes: 03/28/2019: Scott will forward a preliminary numbering drawing to DP | | | | | |
| 3.9 | 20 | Comissioning | | | | Open |
| | Description: Commissioning Procedures and Schedule | | | | | |
| | Previous Meeting Minutes: 03/28/2019: (None) | | | | | |
| 3.10 | 22 | Soft Cost - FF&E | | | | Open |
| | Description: Review of Soft Cost budget and FF&E | | | | | |
| | Previous Meeting Minutes: 03/28/2019: (None) | | | | | |

| Design Meetings | | | | | | |
|-----------------|--|---------------------------------|---|----------|----------|---------|
| No | Meeting Origin | Title | Assignment | Due Date | Priority | Status |
| 4.2 | 6 | Exterior Projects for Community | | | | On Hold |
| | Description: JB would like to define exterior projects that might have an opportunity to involve the community or the children of the school district. Spring 2019 Discussion | | | | | |
| | Official Documented Meeting Minutes: Discussion for the planter boxes: How will the boxes be constructed The owner would like to have these boxes irrigated | | | | | |
| | Previous Meeting Minutes: 03/28/2019: (None) | | | | | |
| 4.3 | 10 | Gym Floor Options | Scott Dube (SAU15 - Auburn, Candia, Hooksett) | | | Open |
| | Description: HL Turner to have a floor representative attend a meeting to discuss various flooring options | | | | | |
| | Official Documented Meeting Minutes: A proposal to renew the existing Pulastic gym flooring was discussed The cost of the work is \$18,718.00 | | | | | |
| | Previous Meeting Minutes: 03/28/2019: Meeting has been rescheduled | | | | | |

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| 4.6 | 14 | Classroom #124 | Doug Proctor (The H.L. Turner Group Inc.) | | | Open |
| Description: Lori asked what the square footage will be Room #124 DP to provide | | | | | | |
| Official Documented Meeting Minutes: Existing equipment will not be reused DP to issue SK for relocated ductwork Existing ERV's to be salvaged to the owner | | | | | | |
| Previous Meeting Minutes: 03/28/2019: Existing equipment will not be reused DP to issue SK for relocated ductwork Existing ERV's to be salvaged to the owner | | | | | | |

Schedule

| No | Meeting Origin | Title | Assignment | Due Date | Priority | Status |
|----|----------------|-------|------------|----------|----------|--------|
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Punch List

| No | Meeting Origin | Title | Assignment | Due Date | Priority | Status |
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Alternates

| No | Meeting Origin | Title | Assignment | Due Date | Priority | Status |
|-----|----------------|------------|------------|----------|----------|--------|
| 7.1 | 1 | Alternates | | | | Open |

| Description: | | | | | | | |
|---------------------|--|---|--|----------|--------|-------------------------|--|
| Project Alternates | | | | | | | |
| ALT # | ITEM | COST ESTIMATE (only enter \$\$ in this column) | COMMENTS | PRIORITY | In CIP | DATE DECISION NEEDED BY | DECISION (only enter Approved or Rejected in this column) |
| 1 | Baseball Field | \$ 126,350.00 | Move from where originally planned | Medium | No | 5/1/2019 | |
| 2 | Amphitheater | TBD | Currently budgeted for site work only. Outdoor learning area. Entire student body could fit. | Low | No | 3/1/2019 | |
| 3 | Parking Lot Seal/Striping | \$ 8,000.00 | | Low | Yes | 6/1/2019 | |
| 4 | Grass Pavers for Temporary Access Road | \$ 23,722.00 | | Low | No | 6/1/2019 | |
| 5 | Chimney Removal | TBD | Abandoned for years. Removal makes more room for science lab and mechanical areas. | Low | No | N/A | Approved |

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| 6 | Gym Painting | \$ 21,327.00 | Last done about 8 years ago | Low | Yes | 7/1/2019 | | |
| 7 | Gym HVAC | \$ 206,198.00 | Replacement | Low | Yes | 2/1/2019 | Rejected | |
| 8 | Gym Ceiling Fans | \$ 10,000.00 | Replacement | High | Yes | 4/1/2019 | Approved | |
| 9 | Gym Basketball Goals | \$ 18,210.00 | Get goals off floor and put on walls or ceilings | High | No | 4/1/2019 | Approved | |
| 10 | Addressable Fire Alarm Devices | \$ 27,415.00 | Sends auto notification sensor to panel for location of issue. Makes uniform with new/renovated areas. | Medium | Yes | 3/1/2019 | | |
| 11 | Classroom Renovations | \$ 309,678.00 | Make uniform with new/renovated areas. New walls, ceilings, insulation, duct work, heating. Estimate does not yet include renovation of hallway from front entrance to classroom wing or doors/hardware. | High | Yes | 1/1/2019 | Approved | |
| 12 | Interior Hollow Metal Doors | TBD | Board decided on wood at 12/12/2018 mtg. | N/A | No | N/A | Rejected | |
| 13 | Extra Data Cabling | \$400/room | Go from 4 to 6 drops | Low | No | N/A | | |
| 14 | Kalwall Replacement | \$ 183,902.00 | | High | Yes | 2/1/2019 | Approved | |
| 15 | Targeted Door/Hardware Replacement | TBD | Metal or wood doors. Match doors/hardware in old building with add/renovated. Doors include gym storage room doors, doors entering gym from AD office, drop off/pick up entrance doors. | High | | 2/1/2019 | Approved | |
| 16 | Path/Grass Pavers side of Building | \$ 38,298.00 | Allows for septic truck and access for emergency vehicles. Recommended by fire dept. | High | | 6/1/2019 | Approved | |
| 17 | Gym Floor | \$ 18,718.00 | Pulastic Refinish | High | No | 3/1/2019 | | |
| 18 | Overhaul Media Center | TBD | Educational area. Need to clarify priority - high or medium. | High | No | 4/1/2019 | | |
| 19 | Alternate #11 Corridor Upgrades | TBD | | High | No | TBD | | |
| 20 | Restroom Renovations - Cafeteria/Lobby | \$ 104,146.00 | | High | No | TBD | | |
| 20 | Stairs Door Hold Opens | | | High | No | TBD | Approved | |
| Total - all Alternates | | \$ 1,095,964.00 | | | | | | |
| Total - Approved Alternates | | \$ 560,088.00 | | | | | | |
| Total - Rejected Alternates | | \$ 206,198.00 | | | | | | |
| Total - Undecided Alternates | | \$ 329,678.00 | | | | | | |

Previous Meeting Minutes:
03/28/2019: (None)

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