



Meeting #22

Bonnette Page and Stone Corp.
91 Bisson Avenue
Laconia, New Hampshire 03246
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Project: 733 - Auburn Village School
11 Eaton Hill Road
Auburn, New Hampshire 03032

AVS Construction Meeting Minutes

MEETING DATE: 03/28/2019 **MEETING TIME:** 9:00 AM - 12:00 PM Eastern Time (US & Canada)

MEETING LOCATION: Auburn Town Hall Conference Room

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Present
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	Absent
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	Absent
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
John Penney	John F Pennry Consulting Services	Tel: (802) 875-2010	john@jfpcs.com	For Distribution Only
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Absent
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Karen Lessard	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731 ext. 11	klessard@sau15.net	Present
Dr. Phil Littlefield	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	plittlefield@sau15.net	Present

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Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Present
Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	For Distribution Only
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	Absent

Building Design						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Outdoor Stage Design	Alan Villeneuve (SAU15 - Auburn, Candia, Hooksett)			On Hold
Description: Outdoor Stage is currently in the Owners court for further Action						
Previous Meeting Minutes: 03/21/2019: (None)						
1.2	1	Fire Department Request				On Hold
Description: JS would like the following questions clarified <ul style="list-style-type: none"> The fire department wants clarification and a review of access to the rear of the school 						
Official Documented Meeting Minutes: Walk through with Fire Department and MWW Thursday 3-28-19 11:00 AM						
Previous Meeting Minutes: 03/21/2019: Access for septic truck and ambulance could be relocated to MWW property Walk through with Fire Department and MWW Thursday 3-28-19 11:00 AM						
1.4	6	Propane Tanks	Mike Williams (Auburn Fire Department), Jim Saulnier (Auburn Fire Department)			Closed
Description: 4 - 1000 gallon underground Propane Tanks for addition will be required, these will be located adjacent to the existing propane tank farm that serves the existing building						

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	<p>This area is very wet and most likely a hold-down pad will be required</p> <p>The Town of Auburn currently follows all codes and standards that the State of NH have adopted as law in regards to the installation of, use and storage of LPG. Any plans and corresponding documents need to be submitted to the building department and fire department for review before any permits will be issued.</p>					
	<p>Official Documented Meeting Minutes: BS has forwarded information to the Fire Department Fire Department has approved</p>					
	<p>Previous Meeting Minutes: 03/21/2019: BS has forwarded information to the Fire Department</p>					
1.6	18	Question & Concerns - Auburn Building Department				Open
	<p>Description: Carrie attended meeting #18 and had the following comments and concerns</p>					
	<p>Official Documented Meeting Minutes: Septic approval based on flow/usage also notes maximum student and staff population which is a concern</p> <ul style="list-style-type: none"> • BH to clarify with State of NH DES <ul style="list-style-type: none"> ◦ DP reported Turner is addressing the permits verbiage ◦ DP to forward to Carrie 					
	<p>Previous Meeting Minutes: 03/21/2019: Septic approval based on flow/usage also notes maximum student and staff population which is a concern</p> <ul style="list-style-type: none"> • BH to clarify with State of NH DES <ul style="list-style-type: none"> ◦ DP reported Turner is addressing the permits verbiage ◦ DP to forward to Carrie • 					
1.7	21	Walk in Refrigerator/Freezer				Open
	<p>Description: Status and Cost of Relocated or Purchase New Walk in Refrigerator/Freezer</p>					
	<p>Official Documented Meeting Minutes: The owner is reviewing reuse of existing or new walkin</p>					
	<p>Previous Meeting Minutes: 03/21/2019: (None)</p>					

Budget						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status

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Coordination						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Archaeologist Report				On Hold
Description: BH trying to schedule archeologist to review report with executive team and a clarification of discovered items.						
Previous Meeting Minutes: 03/21/2019: (None)						
3.3	2	School Coordination				Open
Previous Meeting Minutes: 03/21/2019: (None)						
3.6	6	Water service to new addition	Scott Dube (SAU15 - Auburn, Candia, Hooksett), Doug Proctor (The H.L. Turner Group Inc.)		High	Closed
Description: Water service from well to new addition requires further investigation						
Official Documented Meeting Minutes: Water service has been reconfigured as follows: Well to new addition mechanical room Addition mechanical room to existing water entrance at existing building (exterior route) New well controls in the new mechanical room DP issued ASI No027 - currently being priced						
Previous Meeting Minutes: 03/21/2019: Water service has been reconfigured as follows: Well to new addition mechanical room Addition mechanical room to existing water entrance at existing building (exterior route) New well controls in the new mechanical room DP to issue SK						
3.8	17	Room Numbers	Scott Dube (SAU15 - Auburn, Candia, Hooksett), Dr. Lori Collins (SAU15 - Auburn, Candia, Hooksett)			Open
Description: LC and SD to mark up drawing with proposed room numbers						
Official Documented Meeting Minutes: Scott will forward a preliminary numbering drawing to DP						
Previous Meeting Minutes: 03/21/2019: (None)						
3.9	20	Comissioning				Open

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	Description: Commissioning Procedures and Schedule					
	Previous Meeting Minutes: 03/21/2019: (None)					
3.10	22	Soft Cost - FF&E				Open
	Description: Review of Soft Cost budget and FF&E					

Design Meetings						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.2	6	Exterior Projects for Community				On Hold
	Description: JB would like to define exterior projects that might have an opportunity to involve the community or the children of the school district. Spring 2019 Discussion					
	Previous Meeting Minutes: 03/21/2019: (None)					
4.3	10	Gym Floor Options	Scott Dube (SAU15 - Auburn, Candia, Hooksett)			Open
	Description: HL Turner to have a floor representative attend a meeting to discuss various flooring options					
	Official Documented Meeting Minutes: Meeting has been rescheduled					
	Previous Meeting Minutes: 03/21/2019: American Floors viewed the Gym Floor but did not meet with Scott. Meeting should be rescheduled					
4.6	14	Classroom #124	Doug Proctor (The H.L. Turner Group Inc.)			Open
	Description: Lori asked what the square footage will be Room #124 DP to provide					
	Official Documented Meeting Minutes: Existing equipment will not be reused DP to issue SK for relocated ductwork Existing ERV's to be salvaged to the owner					
	Previous Meeting Minutes: 03/21/2019: Existing equipment will not be reused DP to issue SK for relocated ductwork Existing ERU's to be salvaged to the owner					

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4.7	20	Entrance Canopy Columns	Doug Proctor (The H.L. Turner Group Inc.)			Closed
Description: Discuss final design for entrance canopy columns						
Official Documented Meeting Minutes: ASI No028 has been issued for pricing						
Previous Meeting Minutes: 03/21/2019: Entrance Canopy Columns to be simplified DP to provide a sketch						

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.3	1	Renovation 2019 Preliminary Schedule				Closed
Description: Renovation 2019 Schedule Milestones and Sequencing review <ul style="list-style-type: none"> Relocation of Administration Area June 2019 - October 2019 Option to Close Kitchen May 31, 2019 - Provide Box Lunches? Alternate #11 will require the team to address the inability to complete this work over summer break 						
Previous Meeting Minutes: 03/21/2019: (None)						

Punch List						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
6.1	1	Summer Roofing				Closed
Description: Summer Roofing Closeout						
Previous Meeting Minutes: 03/21/2019: Blisters have been repaired DP to inspect						

Alternates						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status

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7.1	1	Alternates				Open
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Description:

Project Alternates							
ALT #	ITEM	COST ESTIMATE (only enter \$\$ in this column)	COMMENTS	PRIORITY	In CIP	DATE DECISION NEEDED BY	DECISION (only enter Approved or Rejected in this column)
1	Baseball Field	\$ 126,350.00	Move from where originally planned	Medium	No	5/1/2019	
2	Amphitheater	TBD	Currently budgeted for site work only. Outdoor learning area. Entire student body could fit.	Low	No	3/1/2019	
3	Parking Lot Seal/Striping	\$ 8,000.00		Low	Yes	6/1/2019	
4	Grass Pavers for Temporary Access Road	\$ 23,722.00		Low	No	6/1/2019	
5	Chimney Removal	TBD	Abandoned for years. Removal makes more room for science lab and mechanical areas.	Low	No	N/A	Approved
6	Gym Painting	\$ 21,327.00	Last done about 8 years ago	Low	Yes	7/1/2019	
7	Gym HVAC	\$ 206,198.00	Replacement	Low	Yes	2/1/2019	Rejected
8	Gym Ceiling Fans	\$ 10,000.00	Replacement	High	Yes	4/1/2019	Approved
9	Gym Basketball Goals	\$ 18,210.00	Get goals off floor and put on walls or ceilings	High	No	4/1/2019	Approved
10	Addressable Fire Alarm Devices	\$ 27,415.00	Sends auto notification sensor to panel for location of issue. Makes uniform with new/renovated areas.	Medium	Yes	3/1/2019	
11	Classroom Renovations	\$ 309,678.00	Make uniform with new/renovated areas. New walls, ceilings, insulation, duct work, heating. Estimate does not yet include renovation of hallway from front entrance to classroom wing or doors/hardware.	High	Yes	1/1/2019	Approved
12	Interior Hollow Metal Doors	TBD	Board decided on wood at 12/12/2018 mtg.	N/A	No	N/A	Rejected
13	Extra Data Cabling	\$400/room	Go from 4 to 6 drops	Low	No	N/A	
14	Kalwall Replacement	\$ 183,902.00		High	Yes	2/1/2019	Approved
15	Targeted Door/Hardware Replacement	TBD	Metal or wood doors. Match doors/hardware in old building with add/renovated. Doors include gym storage room doors, doors entering gym from AD office, drop off/pick up entrance doors.	High		2/1/2019	Approved
16	Path/Grass Pavers side of Building	\$ 38,298.00	Allows for septic truck and access for emergency vehicles. Recommended by fire dept.	High		6/1/2019	Approved
17	Gym Floor	\$ 175,000.00	Considerable egress issues/maintenance/tarp storage. This is conservative estimate.	High	No	3/1/2019	
18	Overhaul Media Center	TBD	Educational area. Need to clarify priority - high or medium.	High	No	4/1/2019	
19	Alternate #11 Corridor Upgrades	TBD		High	No	TBD	

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	20	Restroom Renovations - Cafeteria/Lobby	\$ 104,146.00		High	No	TBD	
Previous Meeting Minutes: 03/21/2019: <i>(None)</i>								

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