



# Meeting #21

Bonnette Page and Stone Corp.  
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Project: 733 - Auburn Village School  
11 Eaton Hill Road  
Auburn, New Hampshire 03032

## AVS Construction Meeting Minutes

**MEETING DATE:** 03/21/2019 **MEETING TIME:** 9:00 AM - 12:00 PM Eastern Time (US & Canada)

**MEETING LOCATION:** Auburn Town Hall Conference Room

**OVERVIEW:**

**NOTES:**

**ATTACHMENTS:**

**ATTENDEES:**

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Absent
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	Present
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	Absent
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
John Penney	John F Pennry Consulting Services	Tel: (802) 875-2010	john@jfpcs.com	For Distribution Only
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Present
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Karen Lessard	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731 ext. 11	klessard@sau15.net	Present
Dr. Phil Littlefield	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	plittlefield@sau15.net	Present

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Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Present
Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	For Distribution Only
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	Absent

Building Design						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Outdoor Stage Design	Alan Villeneuve (SAU15 - Auburn, Candia, Hooksett)			On Hold
<p><b>Description:</b> Outdoor Stage is currently in the Owners court for further Action</p>						
<p><b>Previous Meeting Minutes:</b> <b>03/07/2019:</b> AV has a meeting Thursday Evening with the potential donor</p>						
1.2	1	Fire Department Request				On Hold
<p><b>Description:</b> JS would like the following questions clarified</p> <ul style="list-style-type: none"> <li>The fire department wants clarification and a review of access to the rear of the school</li> </ul>						
<p><b>Official Documented Meeting Minutes:</b> Access for septic truck and ambulance could be relocated to MWW property Walk through with Fire Department and MWW Thursday 3-28-19 11:00 AM</p>						
<p><b>Previous Meeting Minutes:</b> <b>03/07/2019:</b> The Team will walk the proposed access path in the spring with the Fire Department</p>						
1.4	6	Propane Tanks	Mike Williams (Auburn Fire Department), Jim Saulnier (Auburn Fire Department)			On Hold
<p><b>Description:</b></p>						

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		<p>4 - 1000 gallon underground Propane Tanks for addition will be required, these will be located adjacent to the existing propane tank farm that serves the existing building</p> <p>This area is very wet and most likely a hold-down pad will be required</p> <p>The Town of Auburn currently follows all codes and standards that the State of NH have adopted as law in regards to the installation of, use and storage of LPG. Any plans and corresponding documents need to be submitted to the building department and fire department for review before any permits will be issued.</p>				
<p><b>Official Documented Meeting Minutes:</b> BS has forwarded information to the Fire Department</p>						
<p><b>Previous Meeting Minutes:</b> <b>03/07/2019:</b> BS has forwarded information to the Fire Department</p>						
1.5	13	Room #202-203	Barrett Salta ( <b>Bonnette, Page &amp; Stone Corp</b> )			Closed
<p><b>Description:</b> Operable Partition has been eliminated, a wall will be installed instead</p>						
<p><b>Previous Meeting Minutes:</b> <b>03/07/2019:</b> BPS to provide pricing for this change</p>						
1.6	18	Question & Concerns - Auburn Building Department				Open
<p><b>Description:</b> Carrie attended today's meeting and had the following comments and concerns</p>						
<p><b>Official Documented Meeting Minutes:</b> Septic approval based on flow/usage also notes maximum student and staff population which is a concern</p> <ul style="list-style-type: none"> <li>• BH to clarify with State of NH DES             <ul style="list-style-type: none"> <li>◦ DP reported Turner is addressing the permits verbiage</li> <li>◦ DP to forward to Carrie</li> </ul> </li> <li>•</li> </ul>						
<p><b>Previous Meeting Minutes:</b> <b>03/07/2019:</b></p> <ul style="list-style-type: none"> <li>• Septic approval based on flow/usage also notes maximum student and staff population which is a concern             <ul style="list-style-type: none"> <li>◦ BH to clarify with State of NH DES                 <ul style="list-style-type: none"> <li>▪ DP reported Turner is addressing the permits verbiage</li> </ul> </li> </ul> </li> <li>• MWW access road material - MWW has contacted the town to voice concerns over the state of the material             <ul style="list-style-type: none"> <li>◦ The material is 75% removed remaining 25 % is being thawed</li> </ul> </li> <li>• AOT Concerns             <ul style="list-style-type: none"> <li>◦ Carrie voiced concerns on the State of NH email about the AOT permit process and the number of re-submittals</li> <li>◦ BH assured team that this next submittal to the State will have no issues</li> </ul> </li> </ul>						

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		<ul style="list-style-type: none"> <li>DP reported AOT permit is expected shortly</li> </ul>				
1.7	21	Walk in Refrigerator/Freezer				Open
<p><b>Description:</b> Status and Cost of  Relocated or Purchase New Walk in Refrigerator/Freezer</p>						

Budget						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
2.4	6	Kalwall Panels	Alan Villeneuve (SAU15 - Auburn, Candia, Hooksett), Janice Baker (SAU15 - Auburn, Candia, Hooksett)			Closed
<p><b>Description:</b> Existing Kalwall Panels - AV wants the construction team to design, price and incorporate into the GMP the replacement of the following windows</p> <p>Room #108 4 - windows 54" x 96" Room #120 &amp; #122 1 for each room Kalwall 16' x 11' Room #122 Kawwall 12' x 11' Room #122 Kallwall 4' x 6' West Stairs 2 each 8' x 4' Room #122 2 Each 16' x 22'</p>						
<p><b>Official Documented Meeting Minutes:</b> Approved</p>						
<p><b>Previous Meeting Minutes:</b> <b>03/07/2019:</b> Kalwall pricing under review with the owner PCO #005</p> <p>AV requested a description of additional openings and work between Pentucket two proposals outlining the increased cost</p>						

Coordination						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Archaeologist Report				On Hold
<p><b>Description:</b> BH trying to schedule archeologist to review report with executive team and a clarification of discovered items.</p>						
<p><b>Previous Meeting Minutes:</b> <b>03/07/2019:</b> (None)</p>						
3.3	2	School Coordination				Open

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	<p><b>Previous Meeting Minutes:</b>  <b>03/07/2019:</b>          No current issues</p>					
3.4	4	AOT & Shorland Permits	Bill Hickey (The H.L. Turner Group Inc.)			Closed
	<p><b>Description:</b>          Final AOT have been submitted to the state</p>					
	<p><b>Official Documented Meeting Minutes:</b>          Permit Issued</p>					
	<p><b>Previous Meeting Minutes:</b>  <b>03/07/2019:</b>          Permit expected shortly</p>					
3.6	6	Water service to new addition	Scott Dube (SAU15 - Auburn, Candia, Hooksett), Doug Proctor (The H.L. Turner Group Inc.)		High	Open
	<p><b>Description:</b>          Water service from well to new addition requires further investigation</p>					
	<p><b>Official Documented Meeting Minutes:</b>          Water service has been reconfigured as follows:           Well to new addition mechanical room          Addition mechanical room to existing water entrance at existing building (exterior route)          New well controls in the new mechanical room           DP to issue SK</p>					
	<p><b>Previous Meeting Minutes:</b>  <b>03/07/2019:</b>          Water service to the building is still a concern to the owner, water testing locations, backflow valves need to be determined at this will affect the operation of the system.</p>					
3.7	14	Access Roadway material	Barrett Salta (Bonnette, Page & Stone Corp)			Closed
	<p><b>Description:</b>          MWW has determined they wish that the Recycled Stabilized base material be removed due to its "asphalt properties" BPS noted this material met the specifications of the State of NH DOT Roadway standards but understood this did not meet MWW water works standards which unfortunately was not part of the specifications of the project. BPS recommended that the proposed material that is proposed to be supplied for replacement be tested with the same standards (Administrative Rule Env-Or-600) and approved by MWW and Stantec. This was agreed and BPS will get the materials tested immediately</p>					
	<p><b>Official Documented Meeting Minutes:</b>          Access road complete</p>					
	<p><b>Previous Meeting Minutes:</b>  <b>03/07/2019:</b>          Material removal is 75% complete          The remaining 25% is being thawed</p>					

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3.8	17	Room Numbers	Scott Dube (SAU15 - Auburn, Candia, Hooksett), Dr. Lori Collins (SAU15 - Auburn, Candia, Hooksett)			Open
<b>Description:</b> LC and SD to mark up drawing with proposed room numbers						
<b>Previous Meeting Minutes:</b> <b>03/07/2019:</b> (None)						
3.9	20	Comissioning				Open
<b>Description:</b> Commissioning Procedures and Schedule						
<b>Previous Meeting Minutes:</b> <b>03/07/2019:</b> John Penney Addressed to team and outlined the commissioning process moving forward.  BPS to schedule a Kick off commissioning meeting with the construction team for 1:00 PM Thursday 1-14-19 at the site						

Design Meetings						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.2	6	Exterior Projects for Community				On Hold
<b>Description:</b> JB would like to define exterior projects that might have an opportunity to involve the community or the children of the school district. Spring 2019 Discussion						
<b>Previous Meeting Minutes:</b> <b>03/07/2019:</b> (None)						
4.3	10	Gym Floor Options	Scott Dube (SAU15 - Auburn, Candia, Hooksett)			Open
<b>Description:</b> HL Turner to have a floor representative attend a meeting to discuss various flooring options						
<b>Official Documented Meeting Minutes:</b> American Floors viewed the Gym Floor but did not meet with Scott.  Meeting should be rescheduled						
<b>Previous Meeting Minutes:</b> <b>03/07/2019:</b> A meeting with American Flooring is set for Thursday 3-7-19 to review the existing flooring						
4.6	14	Square Footage Room #124	Doug Proctor (The H.L. Turner Group Inc.)			Open
<b>Description:</b> Lori asked what the square footage will be Room #124 DP to provide						

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<b>Official Documented Meeting Minutes:</b> Existing equipment will not be reused  DP to issue SK for relocated ductwork  <b>Existing ERU's to be salvaged to the owner</b>						
<b>Previous Meeting Minutes:</b> <b>03/07/2019:</b> DP to provide an ASI, BPS to price changes  DP waiting on Mechanical Engineers input on duct relocation						
4.7	20	Entrance Canopy Columns	Doug Proctor (The H.L. Turner Group Inc.)			Open
<b>Description:</b> Discuss final design for entrance canopy columns						
<b>Official Documented Meeting Minutes:</b> Entrance Canopy Columns to be simplified DP to provide a sketch						
<b>Previous Meeting Minutes:</b> <b>03/07/2019:</b> Entrance Canopy Columns to be simplified DP to provide a sketch						

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.3	1	Renovation 2019 Preliminary Schedule				On Hold
<b>Description:</b> Renovation 2019 Schedule Milestones and Sequencing review  <ul style="list-style-type: none"> <li>Relocation of Administration Area June 2019 - October 2019</li> <li>Option to Close Kitchen May 31, 2019 - Provide Box Lunches?</li> <li>Alternate #11 will require the team to address the inability to complete this work over summer break</li> </ul>						
<b>Previous Meeting Minutes:</b> <b>03/07/2019:</b> (None)						

Punch List						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
6.1	1	Summer Roofing				On Hold
<b>Description:</b> Summer Roofing Closeout						
<b>Official Documented Meeting Minutes:</b> Blisters have been repaired						

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	DP to inspect
	<p><b>Previous Meeting Minutes:</b>  <b>03/07/2019:</b>          The warranty has been approved            Blisters remain to be addressed</p>

## Alternates

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
7.1	1	Alternates				Open

**Description:**

ALT #	ITEM	COST ESTIMATE (only enter \$\$ in this column)	COMMENTS	PRIORITY	In CIP	DATE DECISION NEEDED BY	DECISION (only enter Approved or Rejected in this column)
1	Baseball Field	\$197,675	Move from where originally planned	Medium	No	5/1/2019	
2	Amphitheater	TBD	Currently budgeted for site work only. Outdoor learning area. Entire student body could fit.	Low	No	3/1/2019	
3	Parking Lot Seal/Striping	\$8,000		Low	Yes	6/1/2019	
4	Grass Pavers for Temporary Access Road	\$23,722		Low	No	6/1/2019	
5	Chimney Removal	TBD	Abandoned for years. Removal makes more room for science lab and mechanical areas.	Low	No	N/A	Approved
6	Gym Painting	\$21,327	Last done about 8 years ago	Low	Yes	7/1/2019	
7	Gym HVAC	\$206,198	Replacement	Low	Yes	2/1/2019	Rejected
8	Gym Ceiling Fans	\$10,000	Replacement	High	Yes	4/1/2019	Approved
9	Gym Basketball Goals	\$18,210	Get goals off floor and put on walls or ceilings	High	No	4/1/2019	Approved
10	Addressable Fire Alarm Devices	\$27,415	Sends auto notification sensor to panel for location of issue. Makes uniform with new/renovated areas.	Medium	Yes	3/1/2019	
11	Classroom Renovations	\$309,678	Make uniform with new/renovated areas. New walls, ceilings, insulation, duct work, heating. Estimate does not yet include renovation of hallway from front entrance to classroom wing or doors/hardware.	High	Yes	1/1/2019	Approved
12	Interior Hollow Metal Doors	TBD	Board decided on wood at 12/12/2018 mtg.	N/A	No	N/A	Rejected
13	Extra Data Cabling	\$400/room	Go from 4 to 6 drops	Low	No	N/A	
14	Kalwall Replacement	TBD		High	Yes	2/1/2019	Approved
15	Targeted Door/Hardware Replacement	TBD	Metal or wood doors. Match doors/hardware in old building with add/renovated. Doors include gym storage room doors, doors entering gym from AD office, drop off/pick up entrance doors.	High		2/1/2019	Approved
16	Path/Grass Pavers side of Building	TBD	Allows for septic truck and access for emergency vehicles. Recommended by fire dept.	High		6/1/2019	Approved

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17	Gym Floor	\$175,000	Considerable egress issues/maintenance/tarp storage. This is conservative estimate.	High	No	3/1/2019	
18	Overhaul Media Center	TBD	Educational area. Need to clarify priority - high or medium.	High	No	4/1/2019	
19	Alternate #11 Corridor Upgrades	TBD		High	No	3/1/2019	
20	Restroom Renovations - Cafeteria	TBD		High	No	4/1/2019	
<p><b>Previous Meeting Minutes:</b>  <b>03/07/2019: (None)</b></p>							

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