



# Meeting #18

Bonnette Page and Stone Corp.  
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Project: 733 - Auburn Village School  
11 Eaton Hill Road  
Auburn, New Hampshire 03032

## AVS Construction Meeting Minutes

**MEETING DATE:** 02/21/2019 **MEETING TIME:** 9:00 AM - 11:00 AM Eastern Time (US & Canada)

**MEETING LOCATION:** Auburn Town Hall Conference Room

**OVERVIEW:**

**NOTES:**

**ATTACHMENTS:**

**ATTENDEES:**

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Present
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	For Distribution Only
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	Absent
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Present
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Karen Lessard	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731 ext. 11	klessard@sau15.net	Present
Dr. Phil Littlefield	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	plittlefield@sau15.net	Present
Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Present

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Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	Present
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	Present

Building Design						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Outdoor Stage Design	Doug Proctor (The H.L. Turner Group Inc.)			On Hold
<b>Description:</b> Outdoor Stage is currently in the Owners court for further Action						
<b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> (None)						
1.2	1	Fire Department Request	Doug Proctor (The H.L. Turner Group Inc.), Bill Hickey (The H.L. Turner Group Inc.)			Open
<b>Description:</b> JS would like the following questions clarified <ul style="list-style-type: none"> <li>The fire department wants clarification and a review of access to the rear of the school</li> </ul>						
<b>Official Documented Meeting Minutes:</b> BPS waiting for pricing for Site Contractor						
<b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> BPS to review proposed layout with Fired Department Marc pointed out the MWW will also want to review the proposed access road						
1.3	2	Wet Area at Cemetery				On Hold
<b>Description:</b> AV noted that the toe of slope between the AVS parking lot and the cemetery is always wet.  HL Tuner to investigate if this can be addressed						
<b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> (None)						

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1.4	6	Propane Tanks	Barrett Salta ( <b>Bonnette, Page &amp; Stone Corp</b> )			On Hold
<p><b>Description:</b>          4 - 1000 gallon underground Propane Tanks for addition will be required, these will be located adjacent to the existing propane tank farm that serves the existing building</p> <p>This area is very wet and most likely a hold-down pad will be required</p> <p>The Town of Auburn currently follows all codes and standards that the State of NH have adopted as law in regards to the installation of, use and storage of LPG. Any plans and corresponding documents need to be submitted to the building department and fire department for review before any permits will be issued.</p>						
<p><b>Previous Meeting Minutes:</b>  <b>02/14/2019:</b> (None)</p>						
1.5	13	Room #202-203	Barrett Salta ( <b>Bonnette, Page &amp; Stone Corp</b> )			Open
<p><b>Description:</b>          Operable Partition has been eliminated, a wall will be installed instead</p>						
<p><b>Previous Meeting Minutes:</b>  <b>02/14/2019:</b>          ASI No014 has been issued for this proposed change</p> <p>BPS to provide pricing</p>						
1.6	18	Question & Concerns - Auburn Building Department				Open
<p><b>Description:</b>          Carrie attended today's meeting and had the following comments and concerns</p>						
<p><b>Official Documented Meeting Minutes:</b></p> <ul style="list-style-type: none"> <li>• Septic approval based on flow/usage also notes maximum student and staff population which is a concern             <ul style="list-style-type: none"> <li>◦ BH to clarify with State of NH DES</li> </ul> </li> <li>• Erosion - SWPPP and BMP moving forward             <ul style="list-style-type: none"> <li>◦ Carrie outlined BPS &amp; BH Constructions struggles with erosion and reporting, improvements have been made but Carrie wants to make sure this improvement continues moving forward</li> </ul> </li> <li>• MWW access road material - MWW has contacted the town i to voice concerns over state of the material             <ul style="list-style-type: none"> <li>◦ See Item #4.7</li> </ul> </li> <li>• AOT Concerns             <ul style="list-style-type: none"> <li>◦ Carrie voiced concerns on the State of NH email about the AOT permit process and the number of re-submittals</li> <li>◦ BH assured team that this next submittal to the State will have no issues</li> </ul> </li> </ul>						

Budget						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
2.4	6	Kalwall Panels	Doug Proctor ( <b>The H.L. Turner Group Inc.</b> )			Open

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	<p><b>Description:</b> Existing Kalwall Panels - AV wants the construction team to design, price and incorporate into the GMP the replacement of the following windows</p> <p>Room #108 4 - windows 54" x 96" Room #120 &amp; #122 1 for each room Kalwall 16' x 11' Room #122 Kawwall 12' x 11' Room #122 Kallwall 4' x 6' West Stairs 2 each 8' x 4' Room #122 2 Each 16' x 22'</p>
	<p><b>Official Documented Meeting Minutes:</b> BPS presented proposed cost for ASI #015</p> <p>Owner will review</p>
	<p><b>Previous Meeting Minutes:</b></p> <p><b>02/14/2019:</b> Pentucket provided a proposal for changes in ASI 15 (\$114,624.00_ BPS to provide additional costs for window and kal wall removal, masonry work, and related finish wor</p>

Contracts						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status

Coordination						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Archaeologist Report	Bill Hickey (The H.L. Turner Group Inc.)			On Hold
	<p><b>Description:</b> BH trying to schedule archeologist to review report with executive team and a clarification of discovered items.</p>					
	<p><b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> (None)</p>					
4.3	2	School Coordination				Open
	<p><b>Official Documented Meeting Minutes:</b> Inability to have outdoor recess is proving difficult</p> <p>School is looking for options</p>					
	<p><b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> (None)</p>					
4.4	4	AOT & Shorland Permits	Bill Hickey (The H.L. Turner Group Inc.)			Open
	<p><b>Description:</b> Final AOT have been submitted to the state</p>					
	<p><b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> BH provided an update that all permits will be in by the end of February</p> <p>State review to date has impacted drainage calculation and an underground stormwater retention area have been designed BPS to provide pricing on this change</p>					

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4.6	6	Water service to new addition	Doug Proctor ( <b>The H.L. Turner Group Inc.</b> )			Open
<p><b>Description:</b> Water service from well to new addition requires further investigation</p>						
<p><b>Official Documented Meeting Minutes:</b> DP is waiting for coordination drawings</p>						
<p><b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> Contoocook Well needs backflow removed to keep both water entrances balances. SD needs a backflow to test water prior to entering building distribution system. DP to provide a proposed solution, SD will also check with his waster testing service to inquire if a test location will be needed at both water entrances</p>						
4.7	14	Access Roadway material	Barrett Salta ( <b>Bonnette, Page &amp; Stone Corp</b> )			Open
<p><b>Description:</b> MWW has determined they wish that the Recycled Stabilized base material be removed due to its 'asphalt properties" BPS noted this material met the specifications of the State of NH DOT Roadway standards but understood this did not meet MWW water works standards which unfortunately was not part of the specifications of the project. BPS recommended that the proposed material that is proposed to be supplied for replacement be tested with the same standards (Administrative Rule Env-Or-600) and approved by MWW and Stantec. This was agreed and BPS will get the materials tested immediately</p>						
<p><b>Official Documented Meeting Minutes:</b> MWW rejected the latest material submitted for approval  MWW is growing impatient with the process, BPS to schedule the removal of the reclaimed in the interim</p>						
<p><b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> Proposed replacement material test results have been completed. Marc to forward to MWW for review</p>						
4.8	17	Room Numbers	Scott Dube ( <b>SAU15 - Auburn, Candia, Hooksett</b> ), Dr. Lori Collins ( <b>SAU15 - Auburn, Candia, Hooksett</b> )			Open
<p><b>Description:</b> LC and SD to mark up drawing with proposed room numbers</p>						
<p><b>Previous Meeting Minutes:</b> <b>02/14/2019: (None)</b></p>						
4.9	18	Restaurant Equipment				Open
<p><b>Description:</b> Restaurant Final Equipment List</p>						
<p><b>Official Documented Meeting Minutes:</b> The owner is going to confirm the final equipment list BPS to provide schedule when equipment needs to be ordered to make completion date</p>						

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## Design Meetings

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Security				Open
<p><b>Description:</b> Meeting scheduled for October 18 at 10:30 am.</p>						
<p><b>Official Documented Meeting Minutes:</b> SD has most of the information but still waiting for the RFP from JH. DP is going to review what Scott has currently for possible coordination of an RFP</p>						
<p><b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> A larger portion of existing equipment can be reused Owner will have final report and RFP Thursday 2-14-19  SD had not received RFP as of Thursday AM</p>						
5.2	6	Exterior Projects for Community				On Hold
<p><b>Description:</b> JB would like to define exterior projects that might have an opportunity to involve the community or the children of the school district. Spring 2019 Discussion</p>						
<p><b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> (None)</p>						
5.3	10	Gym Floor Options	Bill Hickey (The H.L. Turner Group Inc.)			Open
<p><b>Description:</b> HL Turner to have a floor representative attend a meeting to discuss various flooring options</p>						
<p><b>Official Documented Meeting Minutes:</b> Bill has reached out to American flooring for a meeting</p>						
<p><b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> Bill has reached out to American flooring for a meeting</p>						
5.4	13	Flooring Options for Restrooms	Doug Proctor (The H.L. Turner Group Inc.)			Open
<p><b>Description:</b> DP has provided numerous flooring options for the restrooms  BPS would like a decision on this flooring by the end of February</p>						
<p><b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> DP has requested current color selection samples from the manufacturer</p>						

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5.6	14	Square Footage Room #124	Doug Proctor (The H.L. Turner Group Inc.)			Open
<p><b>Description:</b> Lori asked what the square footage will be Room #124 DP to provide</p>						
<p><b>Official Documented Meeting Minutes:</b> DP to provide an ASI, BPS to price changes  DP waiting on Mechanical Engineers input on duct relocation</p>						
<p><b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> Doug issued a sketch showing a proposed solution to Room #124 room size  This proposed solution was approved DP to provide an ASI, BPS to price changes</p>						
5.7	15	Low Lumen Lighting	Doug Proctor (The H.L. Turner Group Inc.)			Open
<p><b>Description:</b> SD has the need for one teaching room to have dimmable lights to below 40 lumens  DP to review with electrical engineer</p>						
<p><b>Official Documented Meeting Minutes:</b> DP provide room numbers to Electrical Engineer for dimmer switching Electrical engineer to provide information for pricing PL wanted to make sure desktop Lumen minimums were maintained with proposed dimmer switching</p>						
<p><b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> DP provide room numbers to Electrical Engineer for dimmer switching</p>						

## Schedule

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
6.3	1	Renovation 2019 Preliminary Schedule				On Hold
<p><b>Description:</b> Renovation 2019 Schedule Milestones and Sequencing review</p> <ul style="list-style-type: none"> <li>Relocation of Administration Area June 2019 - October 2019</li> <li>Option to Close Kitchen May 31, 2019 - Provide Box Lunches?</li> <li>Alternate #11 will require the team to address the inability to complete this work over summer break</li> </ul>						
<p><b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> Temporary classroom storage will be the Gymnasium, BPS to investigate floor protection options</p>						

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Punch List						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
7.1	1	Summer Roofing				On Hold
<b>Description:</b> Summer Roofing Closeout						
<b>Official Documented Meeting Minutes:</b> DP to review warranty submitted for approval						
<b>Previous Meeting Minutes:</b> <b>02/14/2019:</b> (None)						

Alternates								
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status		
8.1	1	Alternates				Open		
<b>Description:</b>								
ALT #	ITEM	COST ESTIMATE (only enter \$\$ in this column)	COMMENTS	PRIORITY	In CIP	DATE DECISION NEEDED BY	DECISION (only enter Approved or Rejected in this column)	
1	Baseball Field	\$197,675	Move from where originally planned	Medium	No	5/1/2019		
2	Amphitheater	TBD	Currently budgeted for site work only. Outdoor learning area. Entire student body could fit.	Low	No	3/1/2019		
3	Parking Lot Seal/Striping	\$8,000		Low	Yes	6/1/2019		
4	Grass Pavers for Temporary Access Road	\$23,722		Low	No	6/1/2019		
5	Chimney Removal	TBD	Abandoned for years. Removal makes more room for science lab and mechanical areas.	Low	No	N/A	Approved	
6	Gym Painting	\$21,327	Last done about 8 years ago	Low	Yes	7/1/2019		
7	Gym HVAC	\$206,198	Replacement	Low	Yes	2/1/2019	Rejected	
8	Gym Ceiling Fans	\$10,000	Replacement	High	Yes	4/1/2019	Approved	
9	Gym Basketball Goals	\$18,210	Get goals off floor and put on walls or ceilings	High	No	4/1/2019	Approved	
10	Addressable Fire Alarm Devices	\$27,415	Sends auto notification sensor to panel for location of issue. Makes uniform with new/renovated areas.	Medium	Yes	3/1/2019		
11	Classroom Renovations	\$309,678	Make uniform with new/renovated areas. New walls, ceilings, insulation, duct work, heating. Estimate does not yet include renovation of hallway from front entrance to classroom wing or doors/hardware.	High	Yes	1/1/2019	Approved	
12	Interior Hollow Metal Doors	TBD	Board decided on wood at 12/12/2018 mtg.	N/A	No	N/A	Rejected	
13	Extra Data Cabling	\$400/room	Go from 4 to 6 drops	Low	No	N/A		
14	Kalwall Replacement	TBD		High	Yes	2/1/2019	Approved	
15	Targeted Door/Hardware Replacement	TBD	Metal or wood doors. Match doors/hardware in old building with add/renovated. Doors include gym	High		2/1/2019	Approved	

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			storage room doors, doors entering gym from AD office, drop off/pick up entrance doors.				
16	Path/Grass Pavers side of Building	TBD	Allows for septic truck and access for emergency vehicles. Recommended by fire dept.	High		6/1/2019	Approved
17	Gym Floor	\$175,000	Considerable egress issues/maintenance/tarp storage. This is conservative estimate.	High	No	3/1/2019	
18	Overhaul Media Center	TBD	Educational area. Need to clarify priority - high or medium.	High	No	4/1/2019	
19	Alternate #11 Corridor Upgrades	TBD		High	No	3/1/2019	
20	Restroom Renovations - Cafeteria	TBD		High	No	4/1/2019	

**Previous Meeting Minutes:**  
**02/14/2019: (None)**

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