



Meeting #17

Bonnette Page and Stone Corp.
91 Bisson Avenue
Laconia, New Hampshire 03246
Phone: 603-524-3411
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Project: 733 - Auburn Village School
11 Eaton Hill Road
Auburn, New Hampshire 03032

AVS Construction Meeting Minutes

MEETING DATE: 02/14/2019 **MEETING TIME:** 9:00 AM - 11:00 AM Eastern Time (US & Canada)

MEETING LOCATION: Auburn Town Hall Conference Room

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Present
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	For Distribution Only
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	Absent
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Present
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Karen Lessard	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731 ext. 11	klessard@sau15.net	Present
Dr. Phil Littlefield	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	plittlefield@sau15.net	Present
Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Present

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

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Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	Absent
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	For Distribution Only

Building Design						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Outdoor Stage Design	Doug Proctor (The H.L. Turner Group Inc.)			On Hold
Description: Outdoor Stage is currently in the Owners court for further Action						
Previous Meeting Minutes: 02/07/2019: (None)						
1.2	1	Fire Department Request	Doug Proctor (The H.L. Turner Group Inc.), Bill Hickey (The H.L. Turner Group Inc.)			Open
Description: JS would like the following questions clarified <ul style="list-style-type: none"> The fire department wants clarification and a review of access to the rear of the school 						
Official Documented Meeting Minutes: BPS to review proposed layout with Fired Department Marc pointed out the MWW will also want to review the proposed access road						
Previous Meeting Minutes: 02/07/2019: DP has issued ASI 18 with revised drawing						
1.3	2	Wet Area at Cemetery				On Hold
Description: AV noted that the toe of slope between the AVS parking lot and the cemetery is always wet. HL Tuner to investigate if this can be addressed						

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	Previous Meeting Minutes: 02/07/2019: (None)					
1.4	6	Propane Tanks	Barrett Salta (Bonnette, Page & Stone Corp)			On Hold
Description: 4 - 1000 gallon underground Propane Tanks for addition will be required, these will be located adjacent to the existing propane tank farm that serves the existing building This area is very wet and most likely a hold-down pad will be required The Town of Auburn currently follows all codes and standards that the State of NH have adopted as law in regards to the installation of, use and storage of LPG. Any plans and corresponding documents need to be submitted to the building department and fire department for review before any permits will be issued.						
	Previous Meeting Minutes: 02/07/2019: (None)					
1.5	13	Room #202-203	Barrett Salta (Bonnette, Page & Stone Corp)			Open
Description: Operable Partition has been eliminated, a wall will be installed instead						
Official Documented Meeting Minutes: ASI No014 has been issued for this proposed change BPS to provide pricing						
	Previous Meeting Minutes: 02/07/2019: ASI No014 has been issued for this proposed change BPS to provide pricing					
1.7	14	Art Room Annex	Dr. Lori Collins (SAU15 - Auburn, Candia, Hooksett)			Closed
Description: A request was made for the Art room Annex to have a set of double doors installed. This was not received well by AV who believes the room should be removed due to the condition it is in. This will be further discussed at our next meeting						
Official Documented Meeting Minutes: Art Room Annex walls are to be removed The door to the hallway to be removed and infilled with a stud wall infilled and Tack Board						
	Previous Meeting Minutes: 02/07/2019: Art Room Annex walls are to be removed					

Budget						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
2.3	1	Cabling	Robert Strobel (SAU15 - Auburn, Candia, Hooksett)			Closed

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	<p>Description: Cabling to be bid by AVS/SAU. Pricing to be provided for both CAT 5 and 6 cable Team asked for data package to be bid in the next six weeks Twin State Technologies would also like the opportunity to bid the data cabling</p>					
	<p>Official Documented Meeting Minutes: Robert provided Bid Analysis AV questioned CAT6A vs CAT6, a recommendation was to not pay additionally to upgrade to CAT6A Item Closed CAT6 and base bid with all alternated Computer Cable Company \$32,926.00</p>					
	<p>Previous Meeting Minutes: 02/07/2019: Robert provided Bid Analysis AV questioned CAT6A vs CAT6, a recommendation was to not pay additionally to upgrade to CAT6A</p>					
2.4	6	Kalwall Panels	Doug Proctor (The H.L. Turner Group Inc.)			Open
	<p>Description: Existing Kalwall Panels - AV wants the construction team to design, price and incorporate into the GMP the replacement of the following windows Room #108 4 - windows 54" x 96" Room #120 & #122 1 for each room Kalwall 16' x 11' Room #122 Kawwall 12' x 11' Room #122 Kallwall 4' x 6' West Stairs 2 each 8' x 4' Room #122 2 Each 16' x 22'</p>					
	<p>Official Documented Meeting Minutes: Pentucket provided a proposal for changes in ASI 15 (\$114,624.00_ BPS to provide additional costs for window and kal wall removal, masonry work, and related finish wor</p>					
	<p>Previous Meeting Minutes: 02/07/2019: Pentucket provided a proposal for changes in ASI 15 (\$114,624.00_ BPS to provide additional costs for window and kal wall removal, masonry work, and related finish work</p>					

Contracts

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
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Coordination

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Archaeologist Report	Bill Hickey (The H.L. Turner Group Inc.)			On Hold

Description:
BH trying to schedule archeologist to review report with executive team and a clarification of discovered items.

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	Previous Meeting Minutes: 02/07/2019: (None)					
4.3	2	School Coordination				Open
	Previous Meeting Minutes: 02/07/2019: (None)					
4.4	4	AOT & Shorland Permits	Bill Hickey (The H.L. Turner Group Inc.)			Open
	Description: Final AOT have been submitted to the state					
	Official Documented Meeting Minutes: BH provided an update that all permits will be in by the end of February State review to date has impacted drainage calculation and an underground stormwater retention area have been designed BPS to provide pricing on this change					
	Previous Meeting Minutes: 02/07/2019: BH provided an update that all permits will be in by the end of February					
4.6	6	Water service to new addition	Doug Proctor (The H.L. Turner Group Inc.)			Open
	Description: Water service from well to new addition requires further investigation					
	Official Documented Meeting Minutes: Contoocook Well needs backflow removed to keep both water entrances balances. SD needs a backflow to test water prior to entering building distribution system. DP to provide a proposed solution, SD will also check with his waster testing service to inquire if a test location will be needed at both water entrances					
	Previous Meeting Minutes: 02/07/2019: (None)					
4.7	14	Access Roadway material	Barrett Salta (Bonnette, Page & Stone Corp)			Open
	Description: MWW has determined they wish that the Recycled Stabilized base material be removed due to its 'asphalt properties" BPS noted this material met the specifications of the State of NH DOT Roadway standards but understood this did not meet MWW water works standards which unfortunately was not part of the specifications of the project. BPS recommended that the proposed material that is proposed to be supplied for replacement be tested with the same standards (Administrative Rule Env-Or-600) and approved by MWW and Stantec. This was agreed and BPS will get the materials tested immediately					
	Official Documented Meeting Minutes: Proposed replacement material test results have been completed. Marc to forward to MWW for review					
	Previous Meeting Minutes: 02/07/2019: (None)					
4.8	17	Room Numbers	Dr. Lori Collins (SAU15 - Auburn, Candia, Hooksett), Scott Dube (SAU15 - Auburn, Candia, Hooksett)			Open

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	Description: LC and SD to mark up drawing with proposed room numbers
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Design Meetings

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Security				Open
Description: Meeting scheduled for October 18 at 10:30 am.						
Official Documented Meeting Minutes: A larger portion of existing equipment can be reused Owner will have final report and RFP Thursday 2-14-19 SD had not received RFP as of Thursday AM						
Previous Meeting Minutes: 02/07/2019: A larger portion of existing equipment can be reused Owner will have final report and RFP Thursday 2-14-19						
5.2	6	Exterior Projects for Community				On Hold
Description: JB would like to define exterior projects that might have an opportunity to involve the community or the children of the school district. Spring 2019 Discussion						
Previous Meeting Minutes: 02/07/2019: (None)						
5.3	10	Gym Floor Options	Bill Hickey (The H.L. Turner Group Inc.)			Open
Description: HL Turner to have a floor representative attend a meeting to discuss various flooring options						
Official Documented Meeting Minutes: Bill has reached out to American flooring for a meeting						
Previous Meeting Minutes: 02/07/2019: Bill has reached out to American flooring for a meeting						
5.4	13	Flooring Options for Restrooms	Doug Proctor (The H.L. Turner Group Inc.)			Open
Description: DP has provided numerous flooring options for the restrooms BPS would like a decision on this flooring by the end of February						
Official Documented Meeting Minutes: DP has requested current color selection samples from the manufacturer						
Previous Meeting Minutes: 02/07/2019:						

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	DP and Tish to provide a color recommendation					
5.6	14	Square Footage Room #124	Doug Proctor (The H.L. Turner Group Inc.)			Open
Description: Lori asked what the square footage will be Room #124 DP to provide						
Official Documented Meeting Minutes: Doug issued a sketch showing a proposed solution to Room #124 room size This proposed solution was approved DP to provide an ASI, BPS to price changes						
Previous Meeting Minutes: 02/07/2019: (None)						
5.7	15	Low Lumen Lighting	Doug Proctor (The H.L. Turner Group Inc.)			Open
Description: SD has the need for one teaching room to have dimmable lights to below 40 lumens DP to review with electrical engineer						
Official Documented Meeting Minutes: DP provide room numbers to Electrical Engineer for dimmer switching						
Previous Meeting Minutes: 02/07/2019: DP will issue an ASI - Dimmers will replace a large portion of the proposed switches						

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
6.2	1	Septic Investigation	Doug Proctor (The H.L. Turner Group Inc.)			Closed
Description: CRC requested the septic information, TTG working on septic investigation. CRC noted that the septic request for information will not hold up foundation permit.						
Official Documented Meeting Minutes: Septic System Permit has been issued						
Previous Meeting Minutes: 02/07/2019: BH provided an update that BPS's septic tank relocation request has been sent to the state for review and expects we will have approval by the end of February						
6.3	1	Renovation 2019 Preliminary Schedule				On Hold
Description: Renovation 2019 Schedule Milestones and Sequencing review						

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- Relocation of Administration Area June 2019 - October 2019
- Option to Close Kitchen May 31, 2019 - Provide Box Lunches?
- Alternate #11 will require the team to address the inability to complete this work over summer break

Official Documented Meeting Minutes:

Temporary classroom storage will be the Gymnasium, BPS to investigate floor protection options

Previous Meeting Minutes:

02/07/2019:

BS provided a coordination plan for review, some corrections will be made

Punch List

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
7.1	1	Summer Roofing				On Hold
<p>Description: Summer Roofing Closeout</p>						
<p>Previous Meeting Minutes: 02/07/2019: (None)</p>						

Alternates

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			renovation of hallway from front entrance to classroom wing or doors/hardware.				
12	Interior Hollow Metal Doors	TBD	Board decided on wood at 12/12/2018 mtg.	N/A	No	N/A	Rejected
13	Extra Data Cabling	\$400/room	Go from 4 to 6 drops	Low	No	N/A	
14	Kalwall Replacement	TBD		High	Yes	2/1/2019	Approved
15	Targeted Door/Hardware Replacement	TBD	Metal or wood doors. Match doors/hardware in old building with add/renovated. Doors include gym storage room doors, doors entering gym from AD office, drop off/pick up entrance doors.	High		2/1/2019	Approved
16	Path/Grass Pavers side of Building	TBD	Allows for septic truck and access for emergency vehicles. Recommended by fire dept.	High		6/1/2019	Approved
17	Gym Floor	\$175,000	Considerable egress issues/maintenance/tarp storage. This is conservative estimate.	High	No	3/1/2019	
18	Overhaul Media Center	TBD	Educational area. Need to clarify priority - high or medium.	High	No	4/1/2019	
19	Alternate #11 Corridor Upgrades	TBD		High	No	3/1/2019	
20	Restroom Renovations - Cafeteria	TBD		High	No	4/1/2019	

Previous Meeting Minutes:

02/07/2019: (None)

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