



Meeting #13

Bonnette Page and Stone Corp.
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Project: 733 - Auburn Village School
 11 Eaton Hill Road
 Auburn, New Hampshire 03032

AVS Construction Meeting Minutes

MEETING DATE: 01/17/2019 **MEETING TIME:** 9:00 AM - 11:30 AM Eastern Time (US & Canada)

MEETING LOCATION: Auburn Public Safety Building Conference Room

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Present
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	For Distribution Only
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	For Distribution Only
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Absent
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Karen Lessard	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731 ext. 11	klessard@sau15.net	Present
Dr. Phil Littlefield	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	plittlefield@sau15.net	Present
Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Present

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Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	For Distribution Only
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	For Distribution Only

Building Design						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Outdoor Stage Design	Doug Proctor (The H.L. Turner Group Inc.)			On Hold
<p>Description: Outdoor Stage is currently in the Owners court for further Action</p>						
<p>Previous Meeting Minutes: 01/10/2019: (None)</p>						
1.2	1	Fire Department Request	Doug Proctor (The H.L. Turner Group Inc.), Bill Hickey (The H.L. Turner Group Inc.)			Open
<p>Description: JS would like the following questions clarified</p> <ul style="list-style-type: none"> The fire department wants clarification and a review of access to the rear of the school 						
<p>Official Documented Meeting Minutes: HL Turner provided product information for Grass Pavers, BS to forward to JS for Review DP to revise SK of access path with a reduced hammerhead.</p>						
<p>Previous Meeting Minutes: 01/10/2019: Reviewed Acces path with Fire Department. JS will consider the proposed path is a hammerhead can be provided for a vehicle turnaround. DP to provide a sketch BH to provide product information for the grass pavers to JS for the department's approval</p>						
1.3	2	Wet Area at Cemetery				On Hold
<p>Description: AV noted that the toe of slope between the AVS parking lot and the cemetery is always wet.</p>						

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	HL Tuner to investigate if this can be addressed					
	Previous Meeting Minutes: 01/10/2019: (None)					
1.4	6	Propane Tanks				On Hold
Description: 4 - 1000 gallon underground Propane Tanks for addition will be required, these will be located adjacent to the existing propane tank farm that serves the existing building This area is very wet and most likely a hold-down pad will be required The Town of Auburn currently follows all codes and standards that the State of NH have adopted as law in regards to the installation of, use and storage of LPG. Any plans and corresponding documents need to be submitted to the building department and fire department for review before any permits will be issued.						
Previous Meeting Minutes: 01/10/2019: (None)						

Budget						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	GMP	Doug Proctor (The H.L. Turner Group Inc.), Barrett Salta (Bonnette, Page & Stone Corp)			Open
Description: BPS will provide Bid Recommendations for the owners consideration						
Previous Meeting Minutes: 01/10/2019: (None)						
2.3	1	Cabling				On Hold
Description: Cabling to be bid by AVS/SAU. Pricing to be provided for both CAT 5 and 6 cable Team asked for data package to be bid in the next six weeks Twin State Technologies would also like the opportunity to bid the data cabling						
Previous Meeting Minutes: 01/10/2019: Bob reported that the bidders had some WAP location questions, Bob to provide this information. Bob will also request alternated pricing for the 5 classrooms The bid date will be extended to 1/30/19						
2.4	6	Kalwall Panels				Open
Description: Existing Kalwall Panels - AV wants the construction team to design, price and incorporate into the GMP the replacement of the following windows Room #108 4 - windows 54" x 96" Room #120 & #122 1 for each room Kalwall 16' x 11' Room #122 Kawwall 12' x 11' Room #122 Kallwall 4' x 6' West Stairs 2 each 8' x 4' Room #122 2 Each 16' x 22'						

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	Official Documented Meeting Minutes: BS and DP to meet with Pentucket next week to review the proposal for Kal-Wall and window replacement
	Previous Meeting Minutes: 01/10/2019: Pentucket provided pricing for the Kal-wall and Aluminum windows BPS & HL Turner will request a Pentucket meeting to review the scope and materials

Contracts						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status

Coordination						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Archaeologist Report	Bill Hickey (The H.L. Turner Group Inc.)			On Hold
	Description: BH trying to schedule archeologist to review report with executive team and a clarification of discovered items.					
	Previous Meeting Minutes: 01/10/2019: (None)					
4.3	2	School Coordination				Open
	Official Documented Meeting Minutes: SD requested BPS not work in the Cafeteria until after 8:30 AM					
	Previous Meeting Minutes: 01/10/2019: Work in the existing school; BPS reviewed that temporary walls will be constructed at old Gym/Cafe entrance to facilitate structural steel BPS reviewed that temporary walls will be constructed in the cafeteria to facilitate structural steel BPS also noted that over February and April Vacation the Electrical and Mechanical Sub-Contractors will work in the school in preparation for the summer renovation SD reminded all that summer camps schedule need to be discussed if it is possible to hold these camps during renovations					
4.4	4	AOT & Shorland Permits				Open
	Description: Final AOT have been submitted to the state					
	Official Documented Meeting Minutes: AOT permit remains the State of NH hands					
	Previous Meeting Minutes: 01/10/2019: AOT permit remains the State of NH hands					

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4.6	6	Water service to new addition				Open
Description: Water service from well to new addition requires further investigation						
Official Documented Meeting Minutes: Conference call went well and we now have a direction for the water service to the addition DP to review the submittals for plumbing with BLW as some of these water supply materials might not be required due to these changes						
Previous Meeting Minutes: 01/10/2019: After review of Contoocook wells findings, DP suggested a conference call with SD, DP & Contoocook Well to answer any remaining questions BS asked DP to review the submittals for plumbing with BLW as some of these water supply materials might not be required due to these changes						

Design Meetings						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Security				Open
Description: Meeting scheduled for October 18 at 10:30 am.						
Official Documented Meeting Minutes: Karel Received initial information outlining camera locations from JH on 1/16/19 Equipment specifications to follow						
Previous Meeting Minutes: 01/10/2019: Karen did speak to JH and he will have his recommendation by Friday 1/11/19 for the team's review Thank you, Karen!						
5.2	6	Exterior Projects for Community				On Hold
Description: JB would like to define exterior projects that might have an opportunity to involve the community or the children of the school district. Spring 2019 Discussion						
Previous Meeting Minutes: 01/10/2019: (None)						
5.3	10	Gym Floor Options				Open
Description: HL Turner to have a floor representative attend a meeting to discuss various flooring options						
Official Documented Meeting Minutes: DP has forwarded to Matt Danaher existing flooring option for his review, DP to schedule a date for MD to attend Construction Meeting						
Previous Meeting Minutes: 01/10/2019: DP will invite Matt Danaher to attend the construction meeting to discuss options for alternative gym flooring and to look at the slick conditions with the existing flooring						

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5.4	13	Flooring Options for Restrooms				Open
<p>Description: DP has provided numerous flooring options for the restrooms BPS would like a decision on this flooring by the end of February</p>						
5.5	13	Room #202-203				Open
<p>Description: Operable Partition has been eliminated, a wall will be installed instead</p>						

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
6.2	1	Septic Investigation	Doug Proctor (The H.L. Turner Group Inc.)			Open
<p>Description: CRC requested the septic information, TTG working on septic investigation. CRC noted that the septic request for information will not hold up foundation permit.</p>						
<p>Official Documented Meeting Minutes: DP noted he has a verbal the septic has been approved, he will inquire on the status of written approval</p>						
<p>Previous Meeting Minutes: 01/10/2019: DP noted he has a verbal the septic has been approved, he will inquire on the status of written approval</p>						
6.3	1	Renovation 2019 Preliminary Schedule				On Hold
<p>Description: Renovation 2019 Schedule Milestones and Sequencing review</p> <ul style="list-style-type: none"> Relocation of Administration Area June 2019 - October 2019 Option to Close Kitchen May 31, 2019 - Provide Box Lunches? Alternate #11 will require the team to address the inability to complete this work over summer break 						
<p>Official Documented Meeting Minutes: SD, LC, LB, BS & DP met on Tuesday 1/15/19 and reviewed options for classroom relocations during the renovation, June 2019 - November 2019. Scott and Lori were able to work out a plan that facilitated the removal of the modular and the portable classrooms during the summer of 2019! Scott and Lori to mark up a drawing outlining this and BPS will provide a phasing drawings over the next couple weeks Scott noted that the contents for 14 existing classrooms will need to be stored during the summer of 2019, BPS to coordinate with SD containers for storage or movers as needed</p>						
<p>Previous Meeting Minutes: 01/10/2019: DP, LB, BS will meet with Scott and Lori to discuss classroom and administration needs so the phasing plan can be completed. The meeting will be Tuesday 1/15/19 1:00 PM</p>						

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1/1/2019	11	Classroom Renovations	X	.	.	Approved
N/A	12	Interior Hollow Metal Doors	.	X	.	Rejected
N/A	13	Alternate for Data Cabling	.	X	.	
2/1/2019	14	Kal Wall Replacement	X	.	.	Approved
2/1/2019	15	Existing Doors and Hardware	X	.	.	Approved
6/1/2019	16	Access West Side of building	X	.	.	Approved
3/1/2019	17	Replace Gym Floor	X	.	.	
4/1/2019	18	Media Center Renovation	X	.	.	
3/1/2019	19	Alternate #11 Corridor upgrades	X	.	.	Approved
<p>Previous Meeting Minutes: 01/10/2019: (None)</p>						

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