



Meeting #12

Bonnette Page and Stone Corp.
91 Bisson Avenue
Laconia, New Hampshire 03246
Phone: 603-524-3411
Fax: 603-524-4641

Project: 733 - Auburn Village School
11 Eaton Hill Road
Auburn, New Hampshire 03032

AVS Construction Meeting Minutes

MEETING DATE: 01/10/2019 **MEETING TIME:** 9:00 AM - 11:00 AM Eastern Time (US & Canada)

MEETING LOCATION: Auburn Public Safety Building Conference Room

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Absent
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Absent
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	For Distribution Only
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	For Distribution Only
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Absent
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Karen Lessard	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731 ext. 11	klessard@sau15.net	Present
Dr. Phil Littlefield	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	plittlefield@sau15.net	Present
Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Present

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #12

Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	For Distribution Only
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	For Distribution Only

Building Design

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Outdoor Stage Design	Doug Proctor (The H.L. Turner Group Inc.)			On Hold
<p>Description: Outdoor Stage is currently in the Owners court for further Action</p>						
<p>Previous Meeting Minutes: 01/03/2019: (None)</p>						
1.2	1	Fire Department Request	Doug Proctor (The H.L. Turner Group Inc.), Bill Hickey (The H.L. Turner Group Inc.)			Open
<p>Description: JS would like the following questions clarified</p> <ul style="list-style-type: none"> The fire department wants clarification and a review of access to the rear of the school 						
<p>Official Documented Meeting Minutes: Reviewed Acces path with Fire Department. JS will consider the proposed path is a hammerhead can be provided for a vehicle turnaround. DP to provide a sketch BH to provide product information for the grass pavers to JS for the department's approval</p>						
<p>Previous Meeting Minutes: 01/03/2019: Reviewed Acces path with Fire Department. JS wiss consider the proposed path is a hammerhead can be provided for a vehical turnaround. BH to also provide product information for the grass pavers to JS for the department's approval</p>						
1.3	2	Wet Area at Cemetery				On Hold
<p>Description:</p>						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #12

	<p>AV noted that the toe of slope between the AVS parking lot and the cemetery is always wet. HL Tuner to investigate if this can be addressed</p>					
	<p>Previous Meeting Minutes: 01/03/2019: (None)</p>					
1.4	6	Propane Tanks				On Hold
<p>Description: 4 - 1000 gallon underground Propane Tanks for addition will be required, these will be located adjacent to the existing propane tank farm that serves the existing building</p> <p>This area is very wet and most likely a hold-down pad will be required</p> <p>The Town of Auburn currently follows all codes and standards that the State of NH have adopted as law in regards to the installation of, use and storage of LPG. Any plans and corresponding documents need to be submitted to the building department and fire department for review before any permits will be issued.</p>						
<p>Previous Meeting Minutes: 01/03/2019: (None)</p>						

Budget						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	GMP	Doug Proctor (The H.L. Turner Group Inc.), Barrett Salta (Bonnette, Page & Stone Corp)			Open
<p>Description: BPS will provide Bid Recommendations for the owners consideration</p>						
<p>Previous Meeting Minutes: 01/03/2019: (None)</p>						
2.3	1	Cabling				On Hold
<p>Description: Cabling to be bid by AVS/SAU. Pricing to be provided for both CAT 5 and 6 cable Team asked for data package to be bid in the next six weeks Twin State Technologies would also like the opportunity to bid the data cabling</p>						
<p>Official Documented Meeting Minutes: Bob reported that the bidders had some WAP location questions, Bob to provide this information. Bob will also request alternated pricing for the 5 classrooms</p> <p>The bid date will be extended to 1/30/19</p>						
<p>Previous Meeting Minutes: 01/03/2019: Bob updated team that Bid opening will be 1/15/19</p>						
2.4	6	Kalwall Panels				Open
<p>Description: Existing Kalwall Panels - AV wants the construction team to design, price and incorporate into the GMP the replacement of the following windows</p> <p>Room #108 4 - windows 54" x 96"</p>						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #12

	Room #120 & #122 1 for each room Kalwall 16' x 11' Room #122 Kawwall 12' x 11' Room #122 Kallwall 4' x 6' West Stairs 2 each 8' x 4' Room #122 2 Each 16' x 22'
	Official Documented Meeting Minutes: Pentucket provided pricing for the Kal-wall and Aluminum windows BPS & HL Turner will request a Pentucket meeting to review the scope and materials
	Previous Meeting Minutes: 01/03/2019: Pentucket Glass has visited site, taken measurements and will provide pricing and options for these windows

Contracts

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
----	----------------	-------	------------	----------	----------	--------

Coordination

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Archaeologist Report	Bill Hickey (The H.L. Turner Group Inc.)			On Hold

Description:
 BH trying to schedule archeologist to review report with executive team and a clarification of discovered items.

Previous Meeting Minutes:
01/03/2019: (None)

4.3	2	School Coordination				Open
-----	---	---------------------	--	--	--	------

Official Documented Meeting Minutes:
 Work in the existing school;

 BPS reviewed that temporary walls will be constructed at old Gym/Cafe entrance to facilitate structural steel
 BPS reviewed that temporary walls will be constructed in the cafeteria to facilitate structural steel

 BPS also noted that over February and April Vacation the Electrical and Mechanical Sub-Contractors will work in the school in preparation for the summer renovation

 SD reminded all that summer camps schedule need to be discussed if it is possible to hold these camps during renovations

Previous Meeting Minutes:
01/03/2019:
 No School coordination issues we noted

4.4	4	AOT & Shorland Permits				Open
-----	---	------------------------	--	--	--	------

Description:
 Final AOT have been submitted to the state

Official Documented Meeting Minutes:
 AOT permit remains the State of NH hands

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #12

	<p>Previous Meeting Minutes: 01/03/2019: AOT permit remains the State of NH hands</p>					
4.6	6	Water service to new addition				Open
<p>Description: Water service from well to new addition requires further investigation</p> <ol style="list-style-type: none"> Existing waterline from well is 1 1/2" Plumbing drawings call for 2" SD has questioned two separate well lines (addition and existing building) with controls for two locations calling for the pump to turn on SD would like to have team consider an internal water service from the existing pump room to the new addition. 						
<p>Official Documented Meeting Minutes: After review of Contoocook wells findings, DP suggested a conference call with SD, DP & Contoocook Well to answer any remaining questions BS asked DP to review the submittals for plumbing with BLW as some of these water supply materials might not be required due to these changes</p>						
<p>Previous Meeting Minutes: 01/03/2019: Contoocook Well will be on Site 1/3/19 at 11:00 AM to review the existing and proposed system</p>						

Design Meetings						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Security				Open
<p>Description: Meeting scheduled for October 18 at 10:30 am.</p>						
<p>Official Documented Meeting Minutes: Karen did speak to JH and he will have his recommendation by Friday 1/11/19 for the team's review Thank you, Karen!</p>						
<p>Previous Meeting Minutes: 01/03/2019: Security Timeframe is becoming critical Karen will reach out to J. Harrington for his comments As an alternative, Karen will contact ENE and Marc will contact Safer Places if they have school experience</p>						
5.2	6	Exterior Projects for Community				On Hold
<p>Description: JB would like to define exterior projects that might have an opportunity to involve the community or the children of the school district. Spring 2019 Discussion</p>						
<p>Previous Meeting Minutes: 01/03/2019: (None)</p>						
5.3	10	Gym Floor Options				Open
<p>Description: HL Turner to have a floor representative attend a meeting to discuss various flooring options</p>						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #12

Official Documented Meeting Minutes: DP will invite Matt Danaher to attend the construction meeting to discuss options for alternative gym flooring and to look at the slick conditions with the existing flooring						
Previous Meeting Minutes: 01/03/2019: BH will invite Matt Danaher to attend the construction meeting to discuss options for alternative gym flooring and to look at the slick conditions with the existing flooring						
5.4	10	Existing Custodian Sink				Closed
Description: Existing Custodian sink need to be addressed Mechanical Room 133						
Official Documented Meeting Minutes: HL Turner has options for this sink in development as well as options to upgrade Alternate #11's hallway						
Previous Meeting Minutes: 01/03/2019: HL Turner has options for this sink in development as well as options to upgrade Alternate #11's hallway						

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
6.2	1	Septic Investigation	Doug Proctor (The H.L. Turner Group Inc.)			Open
Description: CRC requested the septic information, TTG working on septic investigation. CRC noted that the septic request for information will not hold up foundation permit.						
Official Documented Meeting Minutes: DP noted he has a verbal the septic has been approved, he will inquire on the status of written approval						
Previous Meeting Minutes: 01/03/2019: DP noted he has a verbal the septic has been approved, he will inquire on the status of written approval						
6.3	1	Renovation 2019 Preliminary Schedule				On Hold
Description: Renovation 2019 Schedule Milestones and Sequencing review						
<ul style="list-style-type: none"> Relocation of Administration Area June 2019 - October 2019 Option to Close Kitchen May 31, 2019 - Provide Box Lunches? Alternate #11 will require the team to address the inability to complete this work over summer break 						
Official Documented Meeting Minutes: DP, LB, BS will meet with Scott and Lori to discuss classroom and administration needs so the phasing plan can be completed. The meeting will be Tuesday 1/15/19 1:00 PM						
Previous Meeting Minutes: 01/03/2019: BS presented a proposed relocation and schedule for the renovation phase June 2019 to October 2019						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #12

This was received well but items that need to be addressed were brought forward and discussed. BS will make adjustments to the proposed plan from these comments

Punch List

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
7.1	1	Summer Roofing				Open
Description: Awaiting Firestone review of roof punch list.						
Official Documented Meeting Minutes: BPS will has corrected warranty form Twin Metals Friday 1/11/19						
Previous Meeting Minutes: 01/03/2019: DP reviewed Roof warranty and made comments of changes that need to be made to reflect the project specifications requirements BPS forwarded to Twin Metals for correction						
7.2	1	Locker Rooms	Larry Brown (Bonnette, Page & Stone Corp)			Open
Description: Locker Rooms status						
Official Documented Meeting Minutes: Still to be addressed Roof drain relocation to be done when the roof is replaced						
Previous Meeting Minutes: 01/03/2019: Still to be addressed Roof drain relocation to be done when the roof is replaced SD cleaned the glue in the seam, Thanks, Scott! DP provided an alternate Altro floor sample that is not as aggressive slip resistance						

Alternates

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status																																																											
8.1	1	Alternates				Open																																																											
Description: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="7">Auburn Village School</td> </tr> <tr> <td colspan="7">Alternates</td> </tr> <tr> <td colspan="7">1/9/2019</td> </tr> <tr> <th>Date for Decision</th> <th>Alternate No</th> <th>Description</th> <th>High Priority</th> <th>Medium Priority</th> <th>Low Priority</th> <th>Rejected/Approved</th> </tr> <tr> <td>5/1/2019</td> <td>1</td> <td>Baseball Field</td> <td>.</td> <td>X</td> <td>.</td> <td rowspan="5"></td> </tr> <tr> <td>3/1/2019</td> <td>2</td> <td>Amphitheater</td> <td>.</td> <td>.</td> <td>X</td> </tr> <tr> <td>6/1/2019</td> <td>3</td> <td>Parking Sealing & Striping</td> <td>.</td> <td>.</td> <td>X</td> </tr> <tr> <td>6/1/2019</td> <td>4</td> <td>Grass Pavers</td> <td>.</td> <td>.</td> <td>X</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>							Auburn Village School							Alternates							1/9/2019							Date for Decision	Alternate No	Description	High Priority	Medium Priority	Low Priority	Rejected/Approved	5/1/2019	1	Baseball Field	.	X	.		3/1/2019	2	Amphitheater	.	.	X	6/1/2019	3	Parking Sealing & Striping	.	.	X	6/1/2019	4	Grass Pavers	.	.	X						
Auburn Village School																																																																	
Alternates																																																																	
1/9/2019																																																																	
Date for Decision	Alternate No	Description	High Priority	Medium Priority	Low Priority	Rejected/Approved																																																											
5/1/2019	1	Baseball Field	.	X	.																																																												
3/1/2019	2	Amphitheater	.	.	X																																																												
6/1/2019	3	Parking Sealing & Striping	.	.	X																																																												
6/1/2019	4	Grass Pavers	.	.	X																																																												

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.



Meeting #12

N/A	5	Chimney Removal	.	X	.	Approved
7/1/2019	6	Gymnasium Painting	.	.	X	
2/1/2019	7	Gymnasium HVAC	.	.	X	Rejected
4/1/2019	8	Gymnasium Ceiling Fans	X	.	.	Approved
4/1/2019	9	Gymnasium Basketball Goals	X	.	.	Approved
3/1/2019	10	Addressable Fire Alarm Devices	.	X	.	
1/1/2019	11	Classroom Renovations	X	.	.	Approved
N/A	12	Interior Hollow Metal Doors	.	X	.	Rejected
N/A	13	Alternate for Data Cabling	.	X	.	
2/1/2019	14	Kal Wall Replacement	X	.	.	Approved
2/1/2019	15	Existing Doors and Hardware	X	.	.	Approved
6/1/2019	16	Access West Side of building	X	.	.	Approved
3/1/2019	17	Replace Gym Floor	X	.	.	
4/1/2019	18	Media Center Renovation	X	.	.	

Previous Meeting Minutes:

01/03/2019: *(None)*

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Bonnette Page and Stone Corp. if there are any discrepancies or questions with the content of these minutes.