



Meeting #8

Bonnette Page and Stone Corp.
 91 Bisson Avenue
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Project: 733 - Auburn Village School
 11 Eaton Hill Road
 Auburn, New Hampshire 03032

AVS Construction Meeting Minutes

MEETING DATE: 12/06/2018 **MEETING TIME:** 9:00 AM - 11:00 AM Eastern Time (US & Canada)

MEETING LOCATION: Auburn Public Safety Building Conference Room

OVERVIEW:

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Jim Saulnier	Auburn Fire Department	Tel: (603) 483-8141	fireinspector@auburnnhfire.org	Present
Mike Williams	Auburn Fire Department	Tel: (603) 483-8141	mwilliams@auburnnhfire.org	Absent
Larry Brown	Bonnette, Page & Stone Corp	Tel: (603) 455-7568	lbrown@bpsnh.com	Absent
David Geddes	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	dgeddes@bpsnh.com	For Distribution Only
Keith McBey	Bonnette, Page & Stone Corp	Tel: 603-524-3411 ext. 16	kmcbey@bpsnh.com	For Distribution Only
Barrett Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	bsalta@bpsnh.com	Present
Barrett Ryan Salta	Bonnette, Page & Stone Corp	Tel: (603) 524-3411	brsalta@bpsnh.com	For Distribution Only
Marc Jobin	Jobin Construction Consultants, LLC	Tel: (603) 486-6400	mjobin@comcast.net	Present
Janice Baker	SAU15 - Auburn, Candia, Hooksett	Tel:	jbaker@sau15.net	Present
Dr. Lori Collins	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	lcollins@sau15.net	Present
Scott Dube	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 483-2769	scott.dube@sau15.net	Present
Karen Lessard	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731 ext. 11	klessard@sau15.net	Present
Dr. Phil Littlefield	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	plittlefield@sau15.net	Present
Robert Strobel	SAU15 - Auburn, Candia, Hooksett	Tel: (603) 622-3731	rstrobel@sau15.net	Absent

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Alan Villeneuve	SAU15 - Auburn, Candia, Hooksett	Tel:	alanv@sau15.net	Present
Robert Carter	The H.L. Turner Group Inc.	Tel: (603) 228-1122	rcarter@hlturner.com	For Distribution Only
Bill Hickey	The H.L. Turner Group Inc.	Tel: (603) 228-1122	bhickey@hlturner.com	For Distribution Only
Doug Proctor	The H.L. Turner Group Inc.	Tel: (603) 228-1122	dproctor@hlturner.com	Present
Carrie Rouleau-Cote	Town of Auburn	Tel:	bldginsp@townofauburnnh.com	Absent

Building Design						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Outdoor Stage Design	Doug Proctor (The H.L. Turner Group Inc.)			On Hold
<p>Description: DP to provide sketches for performance center. BPS to provide an ICS cost budget for the owners use</p>						
<p>Previous Meeting Minutes: 11/29/2018: BPS provided ICS budget for team</p>						
1.2	1	Fire Department Request	Doug Proctor (The H.L. Turner Group Inc.), Bill Hickey (The H.L. Turner Group Inc.)			Open
<p>Description: JS would like the following questions clarified</p> <ul style="list-style-type: none"> • Access Road - Temporary or Permanent? (Width of the road at 14 ft does not meet Fire Department code if this is a permanent road) • Access Roads proximately to the Safety buildings leach field, please confirm access road is not too close • Access Roads proximately to the Cemetery, please confirm access road is not too close • The fire department wants clarification and a review of access to the rear of the school <p>BH to clarify these questions.</p> <p>In addition, a separate meeting will be set up with the owner, fire department and HL Turner to review the access to the rear of the school</p>						
<p>Official Documented Meeting Minutes: JS requested that Turner Group in writing to the department states that the access road meets code setback requirements to the safety buildings existing leach field</p> <p>BH to provide this documentation to JS Friday</p> <p>Design team to review and provide options for access path from the West side of the building</p> <p>DP to provided sk for review & will issue a formal SK for pricing to BPS</p>						

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	<p>Previous Meeting Minutes: 11/29/2018: JS requested that Turner Group in writing to the department states that the access road meets code setback requirements to the safety buildings existing leach field</p> <p>BH to provide this documentation to JS Friday</p> <p>Design team to review and provide options for access path from the West side of the building</p> <p>DP to provided sk for review & will issue a formal SK for pricing to BPS</p>					
1.3	2	Wet Area at Cemetery				On Hold
<p>Description: AV noted that the toe of slope between the AVS parking lot and the cemetery is always wet.</p> <p>HL Tuner to investigate if this can be addressed</p>						
<p>Official Documented Meeting Minutes: BP&S noted that an underdrain at the toe of slope (transformer pad to backstop) might be warranted as continuous groundwater is bleeding out of the slope</p>						
<p>Previous Meeting Minutes: 11/29/2018: (None)</p>						
1.4	6	Propane Tanks				On Hold
<p>Description: 4 - 1000 gallon underground Propane Tanks for addition will be required, these will be located adjacent to the existing propane tank farm that serves the existing building</p> <p>This area is very wet and most likely a hold-down pad will be required</p>						
<p>Official Documented Meeting Minutes: BS will contract the fire department (Jim) and request details of their requirements for buried underground propane tanks.</p>						
<p>Previous Meeting Minutes: 11/29/2018: Energy North Propane is the LP supplier Scott noted fencing, gate and bollards for this tank farm will be required</p>						

Budget						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	GMP	Doug Proctor (The H.L. Turner Group Inc.), Barrett Salta (Bonnette, Page & Stone Corp)			Open
<p>Description: Bid Package No 2 bids due 10/16, DP will schedule addendum for 10/10 release. Pre-Bid Scheduled for October 2 - 3:30 PM</p>						
<p>Official Documented Meeting Minutes: BPS provided bid recommendation for the following:</p> <p>Storefront and Curtain Walls</p> <p>Pentucket Glass & Aluminum</p>						

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<p>Previous Meeting Minutes: 11/29/2018: BPS provided bid recommendation for the following:</p> <p>Acoustical Panel Ceilings - John Pratt Company BPS to hold LYRA ceilings as an alternate</p> <p>Metal Framing and Gypsum Drywall - B&B Drywall</p> <p>Hollow Metal Frames, Wood Doors and Hardware - Lang Door and Hardware BPS to hold wood doors pending cost to replace existing doors with wood DP to provide SK outlining doors and hardware to be replaced</p> <p>Foamed in Place Insulation - Quality Insulation</p> <p>Masonry - Pynn Masonry</p> <p>Fire Protection - John Carter Sprinkler</p>						
2.3	1	Cabling				On Hold
<p>Description: Cabling to be bid by AVS/SAU. Pricing to be provided for both CAT 5 and 6 cable Team asked for data package to be bid in the next six weeks Twin State Technologies would also like the opportunity to bid the data cabling</p>						
<p>Previous Meeting Minutes: 11/29/2018: (None)</p>						
2.4	6	Kalwall Panels				Open
<p>Description: Existing Kalwall Panels - AV wants the construction team to design, price and incorporate into the GMP the replacement of the following windows</p> <p>Room #108 4 - windows 54" x 96" Room #120 & #122 1 for each room Kalwall 16' x 11' Room #122 Kawwall 12' x 11' Room #122 Kallwall 4' x 6' West Stairs 2 each 8' x 4' Room #122 2 Each 16' x 22'</p>						
<p>Official Documented Meeting Minutes: We will now work with Pentucket Glass & Aluminum for options for these openings</p>						
<p>Previous Meeting Minutes: 11/29/2018: Reviewed replacement - DP proposed team works with curtain wall and storefront contractor for options and cost to replace these windows</p>						
2.5	7	Monthly Report	Barrett Salta (Bonnette, Page & Stone Corp)			Open
<p>Description: With GMP in place and Bid Recommendations ongoing BPS to begin providing Monthly Reports to the Team</p>						
<p>Official Documented Meeting Minutes: BPS will have a monthly report for 12/13/18</p>						

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Previous Meeting Minutes: 11/29/2018: (None)						
2.6	8	VE Items				Open
Description: BPS provided VE items for discussion, Barry will revise and include Alternate list pricing for teams use DP will make notes on some corridor wall protection options						

Contracts

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
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Coordination

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
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4.1	1	Archaeologist Report	Bill Hickey (The H.L. Turner Group Inc.)			Open
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Description:
 BH trying to schedule archeologist to review report with executive team and a clarification of discovered items.

Official Documented Meeting Minutes:
 BPS have forwarded drawing to BH Construction for pricing

Previous Meeting Minutes:
11/29/2018:
 DP provided a drawing for the alternative baseball field location.

 BPS to confirm the new location remains in the GMP od \$200.000

4.3	2	School Coordination				Open
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Official Documented Meeting Minutes:
 No School coordination issues we noted by SD

Previous Meeting Minutes:
11/29/2018:
 No School coordination issues we noted by SD

4.4	4	AOT & Shorline Permits				Open
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Description:
 Final AOT and Septic amendments will be submitted to the state this week

Official Documented Meeting Minutes:
 The team now has Shoreland Permit!

Previous Meeting Minutes:
11/29/2018:
 All follow up questions have been provided and pending permits are in the States court

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4.6	6	Water service to new addition				Open
<p>Description: Water service from well to new addition requires further investigation</p> <ol style="list-style-type: none"> Existing waterline from well is 1 1/2" Plumbing drawings call for 2" SD has questioned two separate well lines (addition and existing building) with controls for two locations calling for the pump to turn on SD would like to have team consider an internal water service from the existing pump room to the new addition. 						
<p>Official Documented Meeting Minutes: DP is making good progress on this item and will engage Contocook Artesian Well Company for review and comment</p>						
<p>Previous Meeting Minutes: 11/29/2018: DP is pushing Plumbing engineer to provide a practical solution to the water supply system</p>						

Design Meetings						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Security				Open
<p>Description: Meeting scheduled for October 18 at 10:30 am.</p>						
<p>Official Documented Meeting Minutes: DP has reached out the JH for comment on a timeframe for his report, no update at this time</p>						
<p>Previous Meeting Minutes: 11/29/2018: DP will reach out the JH for comment on a timeframe for his report.</p>						
5.2	6	Exterior Projects for Community				On Hold
<p>Description: JB would like to define exterior projects that might have an opportunity to involve the community or the children of the school district.</p>						
<p>Previous Meeting Minutes: 11/29/2018: (None)</p>						

Schedule						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
6.2	1	Septic Investigation				Open
<p>Description: CRC requested the septic information, TTG working on septic investigation. CRC noted that the septic request for information will not hold up foundation permit.</p>						
<p>Official Documented Meeting Minutes: DP noted he has a verbal the septic has been approved</p>						
<p>Previous Meeting Minutes: 11/29/2018:</p>						

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		DP noted he has a verbal the septic has been approved				
6.3	1	Renovation 2019 Preliminary Schedule				Open
Description: Renovation 2019 Schedule Milestone Considerations <ul style="list-style-type: none"> Relocation of Administration Area June 2019 - October 2019 Option to Close Kitchen May 31, 2019 - Provide Box Lunches? 						
Previous Meeting Minutes: 11/29/2018: (None)						

Punch List						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
7.1	1	Summer Roofing				Open
Description: Awaiting Firestone review of roof punch list.						
Official Documented Meeting Minutes: BPS has updated warranty to distribute to the team						
Previous Meeting Minutes: 11/29/2018: (None)						
7.2	1	Locker Rooms	Larry Brown (Bonnette, Page & Stone Corp)			Open
Description: Locker rooms being used by students, LB working on punch list.						
Official Documented Meeting Minutes: SD and DP noted that the performance of the locker rooms floors is unacceptable DP has contacted the manufacturer for review and comment Manufacturer to contact SD directly Roof drain relocation to be done when the roof is replaced						
Previous Meeting Minutes: 11/29/2018: (None)						

Alternates						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
8.1	1	Alternates				Open
Description: <ol style="list-style-type: none"> Baseball Field Amphitheater Parking lot Sealing & Striping Grass Pavers Chimney Removal 						

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| | <ol style="list-style-type: none">6. Gymnasium Painting7. Gymnasium HVAC8. Gymnasium Ceiling Fans9. Gymnasium Basketball Goals10. Addressable Fire Alarm Devices11. Classroom Renovations12. Interior Hollow Metal Doors13. Alternate for Data Cabling14. Kal Wall Window Replacement15. Existing Doors and Hardware Replacement |
| | <p>Previous Meeting Minutes:
11/29/2018: <i>(None)</i></p> |

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