

**AUBURN SCHOOL BOARD MEETING**  
**Tuesday, September 10, 2019 at 6:00 p.m.**  
**LOCATION OF MEETING: Auburn Village School Media Center**

- I. **CALL TO ORDER** – Alan Villeneuve, Board Chair
- II. **PLEDGE OF ALLEGIANCE**
- III. **PROOF OF POSTING** – William Rearick, Superintendent of Schools
- IV. **APPROVAL OF MINUTES**
  - A. Minutes of the Auburn School Board Meeting on August 13, 2019\* (**action required**)
  - B. Non-Public Minutes of the Auburn School Board Meeting on August 13, 2019\* (**action required**)
- V. **OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**
- VI. **SUPERINTENDENT’S UPDATES\*** – William Rearick
- VII. **REPORTS**
  - A. Reports of Administrators\*
  - B. Report of Standing Committees
- VIII. **PERSONNEL**
  - A. Co-Curricular Nomination\*
- IX. **OLD BUSINESS**
  - A. Renovation Discussion -Construction Dashboard\*
- X. **NEW BUSINESS**
  - A. Goals\*
- XI. **FINANCIAL**
  - A. September 10, 2019 Manifest (**action required**) – Amy Ransom
  - B. Construction Budget\*
- XII. **INFORMATIONAL ITEMS AND CORRESPONDENCE**

NHSBA Call for Resolutions\*  
Opening Day Enrollments\*  
Upcoming: Pinkerton Liaison-Kyle Walker  
Assessment Date
- XIII. **NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-k)** (if necessary)
- XIV. **ADJOURNMENT (action required)**

The next regularly scheduled meeting of the Auburn School Board will be on Tuesday, October 8, 2019 at 6:00 p.m. at the Auburn Village School Media Center.

There will be an SAU Board Meeting on Wednesday, September 11, 2019 at 6:30 p.m. at the David R. Cawley Media Center.

*\*Materials provided in packet*

**AUBURN SCHOOL BOARD MEETING  
AUGUST 13, 2019 AT 5:00 P.M.  
AUBURN VILLAGE MEDIA CENTER**

**These minutes have not been approved.**

Alan Villeneuve, Chair, called the meeting to order at 5:04 p.m. Those in attendance were Board members, Samantha Belcourt, , Jason Tyburski, Barbara Carpenter, and Janice Baker (5:05 p.m.); Principal, Lori Collins; Assistant Principal, Lindsay Murray; Director of Student Services, Deena Jensen; Curriculum Coordinator, Cheryl Violette; Technology Director, Bob Strobel; Maintenance Director, Scott Dube; Superintendent William (Bill) Rearick; Assistant Superintendent, Marge Polak; and Business Administrator, Amy Ransom.

**PLEDGE OF ALLEGIANCE**

Teacher Eileen McDonald led the attendees in the Pledge of Allegiance.

Alan Villeneuve introduced Bill Rearick and Amy Ransom, Superintendent and Business Administrator, respectively. All others at the table introduced themselves.

**PROOF OF POSTING**

Superintendent Rearick provided proof of posting.

**APPROVAL OF MINUTES**

Motion by Samantha Belcourt, seconded by Janice Baker, to approve the meeting minutes of June 11, 2019, and the motion carried unanimously.

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the non-public, sealed meeting minutes of June 11, 2019, and the motion carried unanimously.

**OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

Resident Jen Strabone asked for an update on the Grade 3 class size/paraprofessionals from previous board discussions. Lori Collins stated that she has hired one paraprofessional for each of the grade 3 classrooms. Alan Villeneuve stated that the board will continue to monitor the situation.

**SUPERINTENDENT'S UPDATES**

Bill Rearick summarized his report which was in the packet.

**PERSONNEL**

**Ratification of Superintendent's Appointment**

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to ratify the Superintendent's appointments of Deanna Nee and Kerry Bowles and the motion carried unanimously.

**Co-Curricular and Athletic Nominations**

Motion by Janice Baker, seconded by Barbara Carpenter, to accept the Co-Curricular Nominations as presented, and the motion carried unanimously.

Motion by Barbara Carpenter, seconded by Jason Tyburski, to accept the Athletic Nominations as presented, and the motion carried unanimously.

**OLD BUSINESS**

**Goals**

Goals were reviewed. Discussion ensued relative to a study of full-day kindergarten. Samantha Belcourt asked who would do the study. Alan responded that it would be an SAU responsibility as they have the information. Marge Polak will change the dates on the Goals for that item.

**NEW BUSINESS**

**New Easement Approval Ratification (Eversource)**

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the ratification of the New Easement (Eversource), as presented, and the motion carried unanimously.

**Access and Maintenance Easement (Propane Tanks/HVAC)**

Alan Villeneuve explained that a recent survey showed that the area where propane is stored is actually on town property, therefore there needs to be an easement to store it there.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the Easement MOU between the Town of Auburn and the Auburn School District, and the motion carried unanimously.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the Access and Maintenance Easement between the Town of Auburn and the Auburn School District, and the motion carried unanimously.

#### **Instructional Time Schedule**

The Instructional Time Schedule was reviewed. Lori Collins said not many changes have been made. The board requested that she list the total minutes during the week for class, recess, lunch, etc. for their review.

#### **February 11, 2020 NH Primary Discussion**

The board will look into not having an in-school session on February 11, 2020 due to the NH Primary. It will be discussed at the September meeting.

#### **February 11, 2020 Meeting Date Change**

The board will not change their February 11, 2020 meeting date due to the NH Primary.

#### **August 26, 2019 Selectmen's Meeting regarding Amendments to PILOT Agreement with Manchester Water Works**

Alan Villeneuve explained that there will be a meeting with the Selectmen to discuss town property boundary lines with Manchester Water Works. He said more easements are expected. He said he will be attending and that other members may do so as well, as it is a public meeting.

#### **Renovation Discussion and Renovation/Construction Dashboard**

The Renovation/Construction Dashboard was reviewed, as was a request by Lori Collins for additional furniture.

Janice Baker reviewed the progress of the renovation project. She said there are 'uncommitted' funds that can be used for items not previously considered. Janice suggested that the board make a decision on what to do with it so as not to extend the project manager's presence on the project. She presented a handout with a prioritized list and reviewed each. They included:

- Adding a baseball field
- Irrigation
- Hydro seeding/Sod
- Fencing/Backstop
- Fire suppression system/Alarm devices
- Addressing drainage

Considerable discussion ensued. Janice requested that the board continue to give her and Alan discretion with regard to seed vs. sod. They will pursue a baseball field and not an overhaul of the Media Center. Alan suggested that the members express any concerns now. Asked her opinion on having a baseball field at AVS, Lori Collins said having to travel to other locations to practice affects instruction.

Alan listed items that have been added that were beyond the scope of what was planned. Those items included:

- Locker rooms
- 5 Old classrooms refurbished
- Renovation to old hallways that join new hallways
- Kalwall replaced throughout building (except for the gym)
- Chimney removal
- Basketball hoops
- New phone system/intercoms
- Unexpected asbestos abatement
- Re-keying entire building

Janice Baker stated that they are on target for opening day, though there is still much to be done.

Alan Villeneuve stated that part of the building will be closed off due to an asbestos abatement. He said because of that, the entrance will be at the Parent Pickup door, and the Nurse's Office has been moved to the Teacher's Room across from the Media Center.

The board congratulated Scott Dube and Lori Collins on their hard work.

Samantha Belcourt asked why Building Committee minutes have not been online. Lori Collins will look into it.

## **FINANCIAL**

### **Manifest Approvals**

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the final June 2019 construction manifest in the amount of \$15,913.84 and the motion carried unanimously.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the final June 2019 manifest in the amount of \$1,206,110.35, and the motion carried unanimously.

Motion by Janice Baker, seconded by Jason Tyburski, to approve the July 30, 2019 construction manifest in the amount of \$968,242.16, and the motion carried unanimously.

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the July 30, 2019 manifest in the amount of \$1,152,902.23, and the motion carried unanimously.

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the August 13, 2019 construction manifest in the amount of \$1,133,016.99, and the motion carried unanimously.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the August 13, 2019 manifest in the amount of \$463,577.03, and the motion carried unanimously.

Amy Ransom explained that the large negatives on the expenditure report were because substitutes were encumbered in error. She said adjustments for the end of the fiscal year will be reflected in next month's report.

### **NON-PUBLIC SESSION: RSA 91-A:3 Section II (c)**

Motion by Janice Baker, seconded by Samantha Belcourt, to enter into a non-public session RSA 91-A:3 Section II c at 6:50 p.m. A poll vote was taken. With all in favor, the motion carried unanimously.

The board re-entered into a public session at 7:00 p.m.

Motion by Barbara Carpenter, seconded by Janice Baker to award Scott Dube a bonus of \$2000 for his excellent service during the renovation, with the option to buy back up to 10 earned vacation days at his per diem rate, with the remaining vacation days carrying over until June 30, 2020. The motion carried unanimously.

## **ADJOURNMENT**

Motion by Alan Villeneuve, seconded by Barbara Carpenter, to adjourn the meeting at 7:00 p.m., and the motion carried unanimously.

The next meeting of the Auburn School Board will be September 10, 2019 at 6:00 p.m. at the Auburn Village School Media Center.

The SAU Board will be meeting on Wednesday, September 11, 2019 at 6:30 p.m. at the Auburn Village School Media Center.

Respectfully submitted.

Rebecca SJ McCarthy,  
Recording Secretary

Auburn School District

Superintendent's Report

September 10, 2019

- I met with Eileen McDonald and Crissy Ouellette and the other teachers' union presidents from Candia and Hooksett. We discussed the protocols that will be used at our monthly meetings. I also discussed how I once served as president of teacher's union in Rhode Island, and how it has helped me over the years as both a building level administrator and as superintendent of schools.
- I met with Mike Dross. We discussed the procedures for delaying or canceling school.
- On Tuesday August 27<sup>th</sup> I met with all the teachers and welcomed them back to school. I used this opportunity to introduce myself to all our teachers. I emphasized that our top priority is to maximize each child's ability to learn and that teachers should treat their students as if they were their own children, grandchildren, nieces and nephews.
- The first day of school was held on Wednesday, August 28, 2019. We had a very good opening. It was good to see the teachers and students enjoying the first day back to school.

**Auburn School Board Meeting  
Assistant Superintendent Report  
9/10/19**

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**Summer Professional Development**

- **New Teacher/Refresher Math Training (August 22)**
  - **Math In Focus (MIF), K-8** – Jessica Kaminski, our long-term math consultant and author of the updated teacher's edition provided training to new teachers, teachers changing grade levels and administrators across the SAU. Topics covered included the MIF Concrete, Pictorial, Abstract Pedagogy; Planning, and Setting the Stage for Success. Jessica demonstrated a lesson for the group and provided lesson plans for the first five days of school.
  - Teachers were also provided with updates regarding the 2020 MIF version that will be implemented this year in grades K-8.
  - Jessica has also created a webinar for teachers to refer to as a reference.
- **NGSX – Next Generation Science Exemplar Program Training (June & August)**
  - This program is also known as the Effective 3-Dimensional Science Classroom Project. Teachers are trained to effectively apply the CCCs (Crosscutting Concepts) and SEPs (Science and Engineering Practices) in daily teaching practices. These sessions were led by teacher leaders Nicole Blanchard (Auburn), Mary Pacheco (Candia), and Margaret Collins (Hooksett). This training has been provided for the past three years.

**SAU 15 Administrators Retreat**

SAU #15 administrators had the opportunity to spend 2 days together (8/5 & 8/6) this summer. In addition to training on legal issues related to Family Educational Rights and Privacy (FERPA) and Personnel Management, topics related to bullying and student discipline were covered. Administrators across the SAU also had time to work together and by buildings to establish priorities for the upcoming school year.

- **Instructional Priorities**
  - Implementation of effective core instruction with high expectations that meet the needs of all students.
  - Science implementation: Assessment analysis, pacing guide, instructional practices.
  - Development of a school/classroom environment in which all students feel safe, welcomed, and supported.
- **Curricular Priorities**
  - Competency Work: Rubric refinement including content work and assessment development.
  - Develop K-8 pacing guide for science.
  - Implement new pacing guide for K-8 Math In Focus 2020.
  - Develop reading progressions K-8.
  - Social studies program review pending release of new state standards.

**Grant Training**

- On 8/13 and 8/14, I attended the *Every Student Succeeds Summer Leadership Summit* sponsored by the NH Department of Education. Consultants provided guidance in the areas of grant writing and management, strategic planning, systems thinking, and whole child education.

- The funding strand included Title Grant Updates, Procurement, Management Procedures, and Program Monitoring Visits.
- Any new requirements will be incorporated into the 2019-2020 grant development process.

**SAU 15 Teacher Mentor Program**

- Cheryl Violette and Meghan Largy (Hooksett Director of Mathematics) will be heading up an SAU wide committee to develop a mentor program for each school in the SAU. They will be reaching out to each building administrator this month to determine committee membership and set meeting dates.

**Curriculum Materials: Math In Focus 2020**

- For the 2019-2020 school year, we will be implementing the new 2020 version of Math In Focus in grades K-8. This version offers many enhancements for both students and teachers including additional visual materials, online resources, improved assessments, and planning supports for teachers.
- Our MIF trainer has also created a webinar to assist teachers in the transition to the new version.

**Fall Assessment Schedule**

<b>Assessment</b>	<b>Timeframe</b>	<b>Grade Levels</b>
<b>DIBELS</b> Dynamic Indicators of Basic Early Literacy Skills	9/3 - 9/13/19	Grades K-5 Reading Screening
<b>NWEA-MAP</b> Northwest Evaluation Association Measures of Academic Progress	9/3 – 9/20/19	Grades K-8: Reading & Math





## Auburn School District Principal's Report September 10, 2019

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### **First Days**

We started the first day with 643 students, up from 619 on the first day last year. The initial days of school went off without a hitch. Parent pick up and drop off went smoothly and buses were on time and arrival and dismissal went well. All middle school students began their day in the cafeteria and assembled into advisories/homerooms. The elementary students did the same and then followed their teacher to their room. The new, larger cafeteria was quieter and the lunchroom process was amazingly more efficient.

### **Parent Open House/Information Nights**

Grades K-4 Open house will be held on Thursday, September 5th from 6:00 to 7:30pm. along with a PTA ice cream social. The Middle School Information Night (Grades 5-8) will be held on Thursday, September 12th from 6:30 to 8:00pm. The town will have a community meeting at 5:45 in the cafeteria before the information night.

### **Summer Enrichment Camp**

Enrollment for the elementary and middle school summer camps remained strong this year despite the construction and renovation. The PTA is pleased with their profit and appreciated that the school accomodated the program.

### **Teacher Professional Days**

On Monday, August 26th, the teachers were back. The first day included sessions on the bullying law, confidentiality, school board goals, teacher evaluation, and assessment scores. Teachers were able to spend from 11am-4 pm in their rooms to setup. Thank you to the school board for the wonderful lunch. The entire staff attended on Tuesday, August 27<sup>th</sup>. We welcomed our new staff and were updated on 504, diabetes, bloodborne pathogens, and epipen use. Teachers were released at about 11:00 am to work in their rooms.

### **Athletics**

We are finalizing the tryouts for boys' and girls' soccer. Game schedules will be posted to the website as soon as they are finalized. Cross country will have a practice team as well as a competing team that will be based upon practice times. We do not have a Field Hockey Coach.

### **NWEA Testing**

Auburn Village students will be taking the NWEA test in math and reading from September 3 –September 13. The data will be used to guide teachers in planning instruction. Students will also be taking the math and reading NWEA test in the winter and spring. The goal is for all students to meet or exceed their targeted growth, which is determined with the fall assessment.

### **Elementary Reading:**

Students in grades Kindergarten through fifth are currently taking the DIBELS assessment. These results will be reviewed by Sonia McDaniel, Deena Jensen, Cheryl Violette and classroom teachers once these assessments are complete. The data will be used by teachers to target their instruction to students in their classroom.

### **Camp Lincoln**

The 5<sup>th</sup> and 6<sup>th</sup> graders attended Camp Lincoln in Kingston, NH. The day will include team-building activities that will enable the two grades to learn valuable skills like cooperation and communication.

## **Emergency Management**

We will continue to perfect our Emergency Management Plan in conjunction with the Auburn Fire Department and the Auburn Police Department. Our first two priorities will be planning for another off site Evacuation drill given the changes in logistics due to the renovation work. Our first meeting will take place the first Monday in October.

## **Enrollment –**

	<b>9/10/2019</b>
<b>Kindergarten</b>	<b>50</b>
<b>Grade 1</b>	<b>83</b>
<b>Grade 2</b>	<b>71</b>
<b>Grade 3</b>	<b>79</b>
<b>Grade 4</b>	<b>68</b>
<b>Grade 5</b>	<b>76</b>
<b>Grade 6</b>	<b>61</b>
<b>Grade 7</b>	<b>73</b>
<b>Grade 8</b>	<b>82</b>
<b>Total</b>	<b>643</b>

## **Upcoming Events:**

8-28 First Day of School

8-30 5th & 6th grade field trip to Camp Lincoln (8-2pm)

9-2 Labor Day NO SCHOOL

9-5 Open House 6pm for grades 1-4

9-11 Student Photos

9-12 Parent Information Night for grades 5-8 @ 6:30pm

9-17 PTA Meeting @ 6:30pm

9-27 Prof. Dev. Day/NO SCHOOL for Students

(more dates could be added, please check the school calendar on our website)

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### Director of Student Services Report-September 2019

#### **Extended School Year (ESY):**

Our ESY program ran from July 8th through July 26th, Monday through Friday from 8:30 until 11:30. We had the following student groupings:

- 9 students in the incoming K-2nd grade group.
- 8 students in the incoming 3-5th grade group.
- 7 students in the incoming 6-8th grade group.
- Please note, not every student who was recommended for ESY attended the program.

The program went as smoothly as possible with the construction. Groups found additional rooms to utilize when the noise became too much for the students. We also were able to practice an emergency dismissal when water to the building was cut and the students needed to go home an hour early. We did have a few busing challenges for the first day. This is attributed to starting directly after the 4th of July weekend. ESY will be pushed back a week next summer as this is an avoidable challenge.

#### **Staffing:**

Between July and August we had three paraprofessionals resign. We had 17 applicants for our positions. All were reached out to with the following results:

- 4 accepted the paraprofessional position offered to them at AVS.
- 3 accepted other positions at AVS.
- 2 declined due to the lack of insurance offered for the position.
- 4 declined due to the pay scale.
- 4 declined as they accepted other positions.

We currently still have the following paraprofessional openings:

- 4 full-time employees (32.5 hours per week)
- 2 part-time employees (max of 17 hours per week)

We do not currently have any new applicants in the system. The only available solution is to reach out for contracted services via a staffing agency again this year.

Here are the logistics:

- The staffing agency charges us \$30 per hour for these services.
- The contracts with the staffing agency will be for a semester at a time to allow us to continue to interview and hire non-contracted staff should we get applicants for the position. If we do not obtain applicants who accept positions with AVS the contract with the staffing agency will be renewed for the following semester to cover us for the remainder of the year.

Of note, our preschool population seems to be growing with more significant needs than in the past. If a student requires a paraprofessional some community based

# *Auburn Village School*

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## Director of Student Services Report-September 2019

placements will not allow them to begin the year until the position is filled, especially when the student is new to them.

### **Grants:**

In preparation for the upcoming budget season it is important to understand that our federal funds via both the Title I and IDEA grants have been cut from previous years. Our Title I grant is currently around \$20,000 less than we were allotted in the past. This means:

- We are not able to fund as much of our Title I math teacher position through the grant as we were in the past. This is not anticipated to change moving forward.
- The grant funding for Title I has decreased each of the past three years.

Our IDEA grant allotment roughly \$65,000 less than it was in the past. It will remain this way moving forward for subsequent years. There was an over allotment of funds statewide during the 2017-2018 school year. What does this mean?

- The state is withholding additional funds from every district for the 2019-2020 academic year. The result is that our IDEA grant funding is almost \$100,000 less than it was last year.

The significant decrease in IDEA funding is creating the following challenges:

- Not all staff who were paid via the grant can continue to be paid through the grant. This will impact our special education budget.
- Moving forward, we may need to adjust the funding source for staff positions.
- We should analyze the cost of our contracted services to determine if there would be a savings by employing AVS staff instead of contracting out for services.

### **Other:**

Staff have settled into their new rooms! They have worked with teachers to create schedules for meeting with the students that allow students to be present for focus lessons, before leaving the classroom. New staff have been welcomed with open arms and are feeling at home!

Respectfully Submitted,

*DJensen*

Deena Jensen

**September, 2019**

It has been a very busy summer at AVS!

**Spring Assessments**

During the last month of the 18-19 school year, I worked with students who needed make ups for NWEA and NHSAS testing. These students were either absent during the testing window or needed additional time.

**Hiring**

The last month of school and throughout the summer we interviewed many candidates for our open positions. I headed the search committees for grade 2 and grade 7, health and the media specialist. In addition, throughout the summer, we interviewed many candidates for the grade 3 classroom aide positions as well as the long term grade 5/6 substitute position. Often times our selected candidates were hired for more permanent positions, so this process continued right up to the start of the school year.

**Summer Training 5/6 7/8 Vertical Math**

Over the summer, teachers in grades five through eight met to discuss math instruction; specifically, the alignment of the concepts and skills at each of these grade levels.

**Data Review**

I meet with grade level teams to review data throughout the school year. Data from spring testing is reviewed during curriculum meetings in early June. Reviewing the spring data allows teachers to see how their students grew. Once NWEA fall testing is complete I meet with grade levels along with the reading specialist and math teacher. Reviewing the recent fall data guides planning for instruction of individual students.

**Ordering/20-21 Budget**

Before teachers leave in June, we meet to discuss the ordering of supplies. Once we meet, I order the curriculum supplies as well as the supplies for our programs such as math, science and language arts. This process includes inventory. Once the ordering is complete, we develop the budget which is due this month. I meet with grade level teachers and areas of curriculum to include health, library/media and STEAM. We discuss goals and materials needed to support those goals.

## **Mathematics**

I have been working with teachers as we move into the updated version of Math in Focus. This process includes professional development and ongoing school level training. We will work together over the school year to align our pacing.

## **Long Term Substitutes**

We currently have two long term substitutes; one for a grade 5/6 position and one for the STEAM position. I am mentoring and working with these two substitute teachers.

## **Mentoring: New Teachers/ Teachers Changing Positions/New Staff**

Newly hired teachers this school year include: Kindergarten, grade 2, grade 7, and health

Teachers changing positions include: Media and grades 5/6 level changes

Additional new staff include: School Counselor and Special Education teachers, Classroom Aides at grade 3

This year I am co-chairing a mentoring committee with Meghan Largy, Director of Mathematics, Accountability and Assessment from Hooksett. Our goals include working on a consistent delivery of support and training for our newest teachers and teachers changing grade levels/areas. I will keep you updated with the work that we accomplish throughout the year.

## **New Teacher Training**

August 21<sup>st</sup> we held our annual new teacher training at Auburn Village School. This gives our newest teachers a chance to get acquainted with all aspects of our procedures, programming and a curriculum overview.

## VII.A.

Technology Report  
30 August 2019

### Inventory:

- One hundred (100) student Chromebooks were received and distributed. Students also received a Chromebook agreement form to be signed by both student and parents which also documents the existing condition and the cost of repairs for abuse / intent.
- Replacement laptops for staff were received Friday before opening day. Once configured, they will be distributed to staff to replace laptops based on computer age.
- Assigned student chromebooks have been reorganized and distributed to reflect grade advancements along with the chromebook agreement form. Some chromebooks are slated for retirement / removal from inventory due to age and/or condition.
- Telephone handsets are in place in all classrooms that are not being renovated; three offices will require new cabling before phones will connect.
- Six network switches were received for use with Wifi, telephones and cameras. Cameras are on a separate network for both security and to minimize impact on the data network since they are a substantial source of network traffic.
- Three new, contracted printers were received: two replaced the student printers, and a new one for the teacher's room in the addition.

### Incidents / Tickets:

- The server room networking cables were reorganized so that they could be readily identified. While "wire wiggling" is still required at times to track a faulty connection, many fewer cables are now involved in tracing.
- The Minecraft server was refit with additional RAM from a retired and underutilized server before MC club began in August. That upgrade did not resolve some performance issues, so the MC server was virtualized which fixed that performance issue. The existing physical server was removed from inventory in 2016 and will be truly retired.
- A staffer requested that they have a telephone handset that shows CallerID. The new phone system supplies this for all handsets.
- AVS's internet address was changed to incorporate access to the phone system.

### Renovation:

- Classroom presentation equipment has been received (whiteboards, projectors and cables). The installation contractor has yet to schedule installation as per the requested deadline, so BPS has stepped in to install them.
- Projectors from demolished / renovated classrooms are being installed in various rooms by facilities and IT staff along with donated whiteboards as a projection surface.
- TSE Digital Voice has installed the intercom system speakers and cabling in the existing classrooms and addition. New cabling in some rooms was cut during construction which is causing quality and volume issues. That is being resolved.

- Network cabling to classrooms, cameras, and HVAC systems was installed per contract. The areas under renovation will be cabled as per the construction schedule.

Administration:

- New student usernames and passwords have been created to provide increased online anonymity and security. Usernames for almost all student accounts (including library and lunch) will utilize the same pattern so less memorization is required.
- The nurse's software package SNAP was moved to the cloud so access can be made from any web location. Ms. Bernier will receive training by both IT staff and from the vendor through their online portal.

Respectfully submitted:

Robert Strobel  
Technology Director



# VIII.A.

## AUBURN SCHOOL DISTRICT 2019-2020

### ATHLETIC ASSIGNMENT NOMINATIONS

LAST NAME	FIRST NAME	ACTIVITY	Compensation
Binda	Amy	Asst. Cross Country Coach	\$ 1,000.00

## Auburn Village School Construction & Renovation Project as of 6/11/2019












### Financials & Contracts

Spending Authorization - Bond	\$ 14,300,000
Spending Authorization - Grant	\$ 138,000
<b>Total Authorization</b>	<b>\$ 14,438,000</b>

	(A)	(B)	(C)	(D)	(E)	(F)
	Value	Paid to Date	% Paid to Date	In-Process Invoices	% Committed to Date ((B+D)/A)	Balance (A-C-E)
<b>Expense Groups</b>						
Turner Group contract (architecture/design)	\$ 870,000	\$ 828,405	95%	\$ 41,595	100%	\$ -
Bonnette Page & Stone contract (construction management)	\$ 12,470,318	\$ 7,363,644	59%	\$ 5,106,674	100%	\$ (0)
Jobin Construction Consultants contract (owner's rep)	\$ 150,000	\$ 88,500	59%	\$ 32,500	81%	\$ 29,000
Soft Costs (for products/services the School District secures directly)	\$ 947,000	\$ 134,879	14%	\$ 602,916	78%	\$ 209,204
<b>Total</b>	<b>\$ 14,437,317</b>	<b>\$ 8,415,428</b>	<b>58%</b>	<b>\$ 5,783,685</b>	<b>98%</b>	<b>\$ 238,204</b>

### Timeline

High Level Phases	Timeframe	Details
Phase 1	Summer 2018	move portables, replace front roof, build locker rooms, plan for rear road
Phase 2	Fall 2018 - Summer 2019	construction of new classroom wing
Phase 3	Fall 2019 - Dec. 2019	renovation of existing building space

Milestone	Target Date	Trend	Comments
a. Front roof is replaced	August 2018		
b. Addition structure complete	January 28, 2019		Addition structure is complete
c. Addition weathertight	April 15, 2019		Addition is weathertight
d. Addition complete	August 15, 2019		Addition is substantially complete. Punch list remains to be completed
e. Nurse's office is renovated and move-in ready	September 30, 2019		Work ongoing in this area
f. Cafeteria renovation complete	August 26, 2019		Cafeteria is substantially complete. Punch list remains to be completed
g. 5 Classroom and corridor renovation complete	December 31, 2019		Work ongoing in this area
h. Guidance and OT renovation complete	August 26, 2019		Guidance is substantially complete. Punch list remains to be completed
i. Front office/admin space is renovation complete	November 15, 2019		Work ongoing in this area
j. Athletic fields are reclaimed and ready for use	TBD based on final scope		Work ongoing in the soccer/softball field
k. Parking lot is reclaimed and all planned spaces are available	August 15, 2019		Complete

**Milestone Legend**

-  Milestone has been achieved.
-  Milestone is on track/will be achieved.
-  Milestone slightly behind schedule / at moderate risk of being achieved.
-  Milestone significantly behind schedule / at significant risk of being achieved.

## Auburn School District Strategic Plan Dashboard (July 2019 - June 2020)

9/10/19



**Short-Term Goals:**

1. Finish the construction and renovation of AVS (School Board)
2. Negotiate teacher contract (SAU and School Board)
3. Continue to invest in social-emotional learning (SAU and AVS)
4. Conduct full-day kindergarten study (SAU)
5. Develop multi-year curriculum strategy and plan (SAU)

Goals and Success Metrics	Status	Plan to get to Green										
<b>Goal #1: Finish the construction and renovation of AVS (School Board)</b>												
<i>Description: Open up new classroom wing in time for 2019/2020 SY and complete renovation of existing space by December 2019.</i>												
Open new classroom wing	August 2019											
Open renovated cafeteria	August 2019											
Open new nursing space	August 2019											
Open new administration space	November 2019											
Open renovated classrooms/hallway	November 2019											
Address all residual issues promptly	June 2020											
<b>Goal #2: Negotiate teacher contract (SAU and School Board)</b>												
<i>Description: Negotiate fair contract that recognizes performance and allows Auburn to be an employer of choice.</i>												
School Board, SAU and AEA representatives negotiate contract proposal	December 2019											
School Board and AEA ratify proposed contract	December 2019											
Proposed contract discussed at public hearing	January 2020											
Warrant article vote	March 2020											
<b>Goal #3: Continue to invest in social-emotional learning (SAU and AVS)</b>												
<i>Description: Continue to provide opportunities for students to develop skills such as resiliency, coping, kindness, empathy, how to disagree, etc.</i>												
Provide training and consultation to faculty and staff regarding strategies to support student social-emotional wellness	Ongoing - June 2020											
Work with teachers through a PLC model to create guidelines for establishing a positive classroom culture	Ongoing - June 2020											
Ongoing opportunities for students to learn about and engage in strategies promote social emotional wellness	Ongoing - June 2020											
Provide parent informational session on this topic	April 2020											
<b>Goal #4: Conduct full-day kindergarten study (SAU)</b>												
<i>Description: Determine the educational, financial, and facilities impact of offering full-day kindergarten at AVS.</i>												
Full-day kindergarten program is developed	December 2019											
Facilities and financial impact is determined	December 2019											
Full-day kindergarten report is presented to School Board	January 2020											
<b>Goal #4: Develop multi-year curriculum strategy and plan (SAU)</b>												
<i>Description: Develop an SAU-wide plan to ensure curriculum is appropriately up to date and will stabilize funding level year to year.</i>												
Updated curriculum review and purchase schedule is presented to SAU Board for review	Oct/Nov 2019											
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center; padding: 5px;">Legend</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 5px;"></td> <td style="padding: 5px;">Initiative or metric has been achieved.</td> </tr> <tr> <td style="text-align: center; padding: 5px;"></td> <td style="padding: 5px;">Initiative or metric is on track/will be achieved.</td> </tr> <tr> <td style="text-align: center; padding: 5px;"></td> <td style="padding: 5px;">Initiative or metric is slightly behind schedule / at moderate risk of</td> </tr> <tr> <td style="text-align: center; padding: 5px;"></td> <td style="padding: 5px;">Initiative or metric is significantly behind schedule / at significant risk of being achieved.</td> </tr> </tbody> </table>			Legend			Initiative or metric has been achieved.		Initiative or metric is on track/will be achieved.		Initiative or metric is slightly behind schedule / at moderate risk of		Initiative or metric is significantly behind schedule / at significant risk of being achieved.
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	Initiative or metric is slightly behind schedule / at moderate risk of											
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**Auburn Village School Reconstruction/Renovation - Project Budget Summary**

Project Report # **3**

Date: **9/10/2019**

	<u>Project Budget</u>	<u>Current Expenditures</u>	<u>Retainage</u>	<u>Encumbered</u>	<u>Expended Previously</u>	<u>Balance Remaining</u>
<b>HARD COSTS</b>						
1 Construction Costs	12,470,317.56	1,445,103.88	978,738.80	2,682,931.24	7,363,543.64	-
<b>SOFT COSTS</b>						
2 Architect / Engineering	870,000.00	-		41,595.00	828,405.00	-
3 Construction Access Survey	20,000.00	-	-	-	8,108.72	11,891.28
4 Utility Fee	50,000.00	-	-	16,365.00	13,019.00	20,616.00
5 Testing	32,000.00	-	-	7,600.76	32,644.32	(8,245.08)
6 Security System	75,000.00	-	-	81,990.00	3,954.00	(10,944.00)
7 Telecommunications	100,000.00	-	-	44,499.56	48,970.02	6,530.42
8 Furniture&Equip	150,000.00	2,034.52	-	95,958.80	3,138.25	48,868.43
9 Moving Costs	25,000.00	-	-	1,355.00	3,645.00	20,000.00
10 Legal Counsel & Fees	25,000.00	-	-	-	10,480.00	14,520.00
11 Facility Support Services	30,000.00	-	-	-	-	30,000.00
12 Commissioning	70,000.00	4,290.00	-	19,910.00	3,800.00	42,000.00
13 Record Drawings	20,000.00	-	-	-	7,120.00	12,880.00
<b>SUBTOTAL - SOFT COSTS</b>	<b>1,467,000.00</b>	<b>6,324.52</b>	<b>-</b>	<b>309,274.12</b>	<b>963,284.31</b>	<b>188,117.05</b>
<b>PROJECT CONTINGENCY</b>						
14 Owner's Contingency	500,000.00	-	-	287,317.56	23,000.96	189,681.48
<b>PROJECT GRAND TOTAL</b>	<b>14,437,317.56</b>	<b>1,451,428.40</b>	<b>978,738.80</b>	<b>3,279,522.92</b>	<b>8,349,828.91</b>	<b>377,798.53</b>

**Becki McCarthy**

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**From:** Message from NHSBA  
**Sent:** Monday, August 12, 2019 9:15 AM  
**To:** bmccarthy@sau15.net  
**Subject:** NHSBA Update: 2020 Delegate Assembly/Call for Resolutions

Having trouble viewing this email? [Click here](#)



## New Hampshire School Boards Association

Excellence in Public Education Through School Board Leadership

### **NHSBA Update: 2020 Delegate Assembly/Call for Resolutions**

Dear NHSBA Members -

NHSBA is now accepting submissions for our annual 2020 NHSBA Delegate Assembly. The 2020 Delegate Assembly will be held on Saturday January 25, 2020 at The Center at Triangle Park office building, 25 Triangle Park Drive, Concord, NH. The day will begin with a "Hot Topics" workshop from 10am to 1pm. The Delegate Assembly will be held from 1pm to approximately 3pm. **Registration will begin at 9:30am.**

Each NHSBA member-school board is allowed to submit one or more proposed Resolutions. Proposals may be a new Resolution or may seek to amend any current NHSBA Resolution. Each member-school board may send one voting Delegate. However, any and all board members are invited to attend.

All submitted and proposed Resolutions will be brought forward to the Delegation. Each and every proposal will be discussed, debated and ultimately voted on by those Delegates in attendance. These Resolutions and Statements of Belief guide NHSBA's state-wide advocacy efforts.

To submit a Resolution please [click here](#). In addition to this link, NHSBA has mailed to each district a hard-copy of the submission form. Current NHSBA Resolutions can be [viewed here](#).

The deadline for submitting proposals is Monday November 4, 2019 by 4:00pm.

Please contact NHSBA Executive Director [Barrett M. Christina](#) if you have any questions.



## New Hampshire School Boards Association

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*Barrett M. Christina, Executive Director*  
*Travis Thompson, President, Exeter Regional Cooperative*  
*Amy Facey, First Vice-President, Souhegan Cooperative*  
*Brenda Willis, Second Vice-President, Derry Cooperative*  
*Shannon Barnes, Past-President, Merrimack*

*25 Triangle Park Drive, Suite 101*  
*Concord, NH 03301*  
*Phone: (603) 228-2061*  
*www.nhsba.org*

### **Proposed Resolution for Consideration – 2020 NHSBA Delegate Assembly**

**School Board:**

**Proposed Resolution:**

**Rationale:**

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Signature of School Board Chair

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Date

Please use a separate Proposed Resolution form for each Resolution your school board wishes to submit. Please remember that proposed Resolutions must be submitted by a majority vote of the local member School Board, not by individual members of the School Board or members of the school district staff. Please contact NHSBA if you have any questions.

**XII.****School Administrative Unit #15  
Auburn Pupil Accounting  
Opening Day Enrollment****DATE: August 28, 2019**

<b>GRADE</b>	<b>SECTION</b>	<b>TOTAL 2019-2020</b>	<b>TOTAL 2018-2019</b>	<b>TOTAL 2017-2018</b>	<b>TOTAL 2016-2017</b>
K	3	50	63	48	50
1	3	83	71	69	55
2	4	71	75	60	69
3	3	79	63	74	64
4	3	69	71	60	69
5	3	76	55	71	78
6	3	61	74	83	62
7	4	74	81	64	78
8	5	83	67	80	78
<b>TOTAL</b>	31	646	620	609	603