

**AUBURN SCHOOL BOARD MEETING
AUGUST 13, 2019 AT 5:00 P.M.
AUBURN VILLAGE MEDIA CENTER**

These minutes have been approved.

Alan Villeneuve, Chair, called the meeting to order at 5:04 p.m. Those in attendance were Board members, Samantha Belcourt, , Jason Tyburski, Barbara Carpenter, and Janice Baker (5:05 p.m.); Principal, Lori Collins; Assistant Principal, Lindsay Murray; Director of Student Services, Deena Jensen; Curriculum Coordinator, Cheryl Violette; Technology Director, Bob Strobel; Maintenance Director, Scott Dube; Superintendent William (Bill) Rearick; Assistant Superintendent, Marge Polak; and Business Administrator, Amy Ransom.

PLEDGE OF ALLEGIANCE

Teacher Eileen McDonald led the attendees in the Pledge of Allegiance.

Alan Villeneuve introduced Bill Rearick and Amy Ransom, Superintendent and Business Administrator, respectively. All others at the table introduced themselves.

PROOF OF POSTING

Superintendent Rearick provided proof of posting.

APPROVAL OF MINUTES

Motion by Samantha Belcourt, seconded by Janice Baker, to approve the meeting minutes of June 11, 2019, and the motion carried unanimously.

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the non-public, sealed meeting minutes of June 11, 2019, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Resident Jen Strabone asked for an update on the Grade 3 class size/paraprofessionals from previous board discussions. Lori Collins stated that she has hired one paraprofessional for each of the grade 3 classrooms. Alan Villeneuve stated that the board will continue to monitor the situation.

SUPERINTENDENT'S UPDATES

Bill Rearick summarized his report which was in the packet.

PERSONNEL

Ratification of Superintendent's Appointment

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to ratify the Superintendent's appointments of Deanna Nee and Kerry Bowles and the motion carried unanimously.

Co-Curricular and Athletic Nominations

Motion by Janice Baker, seconded by Barbara Carpenter, to accept the Co-Curricular Nominations as presented, and the motion carried unanimously.

Motion by Barbara Carpenter, seconded by Jason Tyburski, to accept the Athletic Nominations as presented, and the motion carried unanimously.

OLD BUSINESS

Goals

Goals were reviewed. Discussion ensued relative to a study of full-day kindergarten. Samantha Belcourt asked who would do the study. Alan responded that it would be an SAU responsibility as they have the information. Marge Polak will change the dates on the Goals for that item.

NEW BUSINESS

New Easement Approval Ratification (Eversource)

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the ratification of the New Easement (Eversource), as presented, and the motion carried unanimously.

Access and Maintenance Easement (Propane Tanks/HVAC)

Alan Villeneuve explained that a recent survey showed that the area where propane is stored is actually on town property, therefore there needs to be an easement to store it there.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the Easement MOU between the Town of Auburn and the Auburn School District, and the motion carried unanimously.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the Access and Maintenance Easement between the Town of Auburn and the Auburn School District, and the motion carried unanimously.

Instructional Time Schedule

The Instructional Time Schedule was reviewed. Lori Collins said not many changes have been made. The board requested that she list the total minutes during the week for class, recess, lunch, etc. for their review.

February 11, 2020 NH Primary Discussion

The board will look into not having an in-school session on February 11, 2020 due to the NH Primary. The board asked administration to make a proposal.

February 11, 2020 Meeting Date Change

The board will not change their February 11, 2020 meeting date due to the NH Primary.

August 26, 2019 Selectmen's Meeting regarding Amendments to PILOT Agreement with Manchester Water Works

Alan Villeneuve explained that there will be a meeting with the Selectmen to discuss town property boundary lines with Manchester Water Works. He said more easements are expected. He said he will be attending and that other members may do so as well, as it is a public meeting.

Renovation Discussion and Renovation/Construction Dashboard

The Renovation/Construction Dashboard was reviewed, as was a request by Lori Collins for additional furniture.

Janice Baker reviewed the progress of the renovation project. She said there are 'uncommitted' funds that can be used for items not previously considered. Janice suggested that the board make a decision on what to do with it so as not to extend the project manager's presence on the project. She presented a handout with a prioritized list and reviewed each. They included:

- Adding a baseball field
- Irrigation
- Hydro seeding/Sod
- Fencing/Backstop
- Fire suppression system/Alarm devices
- Addressing drainage

Considerable discussion ensued. Janice requested that the board continue to give her and Alan discretion with regard to seed vs. sod. They will pursue a baseball field and not an overhaul of the Media Center. Alan suggested that the members express any concerns now. Asked her opinion on having a baseball field at AVS, Lori Collins said having to travel to other locations to practice affects instruction.

Alan listed items that have been added that were beyond the scope of what was planned. Those items included:

- Locker rooms
- 5 Old classrooms refurbished
- Renovation to old hallways that join new hallways
- Kalwall replaced throughout building (except for the gym)
- Chimney removal
- Basketball hoops
- New phone system/intercoms
- Unexpected asbestos abatement
- Re-keying entire building

Janice Baker stated that they are on target for opening day, though there is still much to be done.

Alan Villeneuve stated that part of the building will be closed off due to an asbestos abatement. He said because of that, the entrance will be at the Parent Pickup door, and the Nurse's Office has been moved to the Teacher's Room across from the Media Center.

The board congratulated Scott Dube and Lori Collins on their hard work.

Samantha Belcourt asked why Building Committee minutes have not been online. Lori Collins will look into it.

FINANCIAL

Manifest Approvals

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the final June 2019 construction manifest in the amount of \$15,913.84 and the motion carried unanimously.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the final June 2019 manifest in the amount of \$1,206,110.35, and the motion carried unanimously.

Motion by Janice Baker, seconded by Jason Tyburski, to approve the July 30, 2019 construction manifest in the amount of \$968,242.16, and the motion carried unanimously.

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the July 30, 2019 manifest in the amount of \$1,152,902.23, and the motion carried unanimously.

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the August 13, 2019 construction manifest in the amount of \$1,133,016.99, and the motion carried unanimously.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the August 13, 2019 manifest in the amount of \$463,577.03, and the motion carried unanimously.

Amy Ransom explained that the large negatives on the expenditure report were because substitutes were encumbered in error. She said adjustments for the end of the fiscal year will be reflected in next month's report.

NON-PUBLIC SESSION: RSA 91-A:3 Section II (c)

Motion by Janice Baker, seconded by Samantha Belcourt, to enter into a non-public session RSA 91-A:3 Section II c at 6:50 p.m. A poll vote was taken. With all in favor, the motion carried unanimously.

The board re-entered into a public session at 7:00 p.m.

Motion by Barbara Carpenter, seconded by Janice Baker to award Scott Dube a bonus of \$2000 for his excellent service during the renovation, with the option to buy back up to 10 earned vacation days at his per diem rate, with the remaining vacation days carrying over until June 30, 2020. The motion carried unanimously.

ADJOURNMENT

Motion by Alan Villeneuve, seconded by Barbara Carpenter, to adjourn the meeting at 7:00 p.m., and the motion carried unanimously.

The next meeting of the Auburn School Board will be September 10, 2019 at 6:00 p.m. at the Auburn Village School Media Center.

The SAU Board will be meeting on Wednesday, September 11, 2019 at 6:30 p.m. at the Auburn Village School Media Center.

Respectfully submitted.

Rebecca SJ McCarthy,
Recording Secretary