

**AUBURN SCHOOL BOARD MEETING  
DECEMBER 10, 2019 AT 6:00 P.M.  
AUBURN VILLAGE MEDIA CENTER**

**These minutes have been approved.**

Alan Villeneuve, Chair, called the meeting to order at 6:03 p.m. Those in attendance were Board members, Samantha Belcourt, Barbara Carpenter, Janice Baker (6:04 p.m.) and Jason Tyburski (6:14 p.m.); Principal, Lori Collins; Assistant Principal, Lindsay Murray; Director of Student Services, Deena Jensen; Maintenance Director, Scott Dube; Technology Director, Bob Strobel; Superintendent William (Bill) Rearick; Assistant Superintendent, Marge Polak; and Business Administrator, Amy Ransom.

**PLEDGE OF ALLEGIANCE**

5<sup>th</sup> grader, Oscar D'Amelio led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Superintendent Rearick provided proof of posting.

**PINKERTON ACADEMY LIAISON**

Kyle Walker updated the board with events at Pinkerton Academy which included:

- PSAT scores have been posted
- Food Drive and Toys for Tots Fundraiser
- New Road for campus has opened
- Resume Workshop
- Play: Almost Maine

**APPROVAL OF MINUTES**

Motion by Samantha Belcourt, seconded by Janice Baker, to approve the meeting minutes of November 12, 2019, and the motion carried unanimously.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the budget meeting minutes of November 12, 2019, and the motion carried unanimously.

**OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

No participation

**SUPERINTENDENT'S UPDATES**

Bill Rearick summarized his report which was in the packet. He added that he met Lori today for their monthly meeting at which he toured classrooms.

**REPORTS**

**Reports of Administrators**

Barbara Carpenter asked if it might be possible to stagger Professional Development days to allow SAU #15 teachers to visit other schools in the SAU without having to get substitutes. Marge Polak stated that can be considered in the future. She said that many PD days are SAU-wide.

Referring to Lori Collin's report, Janice Baker said she like the idea of the bus driver breakfast. Alan Villeneuve asked Lori how many emergency drills are done annually and how much time out of the day they take. Lori said regular drills take about 15 minutes, while off-site drills take about a half hour. Alan asked Deena Jensen for a Medicaid update, to which Deena replied that there has been no response from the state yet. She said all of Pinkerton's sending towns funding went to Derry, as Derry is the fiscal agent. The Special Education Directors are waiting for the state to determine how the funds will be disbursed. Alan Villeneuve asked Scott Dube how the maintenance department is doing, to which Scott stated that Lori Peroni has returned plus two cafeteria employees have begun to work part time as custodians. Discussion ensued relative to sign-on bonuses. Amy Ransom will bring a mockup of what that might look like to the January 14 meeting.

**Standing Committees**

Budget-Alan Villeneuve stated that Thursday night should be the last meeting. There will be a public hearing in January.

NHSBA-Samantha Belcourt stated that the School Board Association's Delegate Assembly is in January. She asked for board members to review each and to give her their input so she can vote on their behalf accordingly.

PTA-Janice Baker and Lori Collins reported on the following events:

- Holiday Fair is Saturday
- Square One Art
- Spring Art Show
- Miscellaneous Fundraisers

The PTA funded prizes for Invention Convention, the Open Homework room and purchased cribbage boards for the math program.

## **OLD BUSINESS**

### **Renovation Discussion**

Janice Baker reviewed the Updated Project Construction Alternates. She stated that there is still work to do. Some transition points were in the front of the building-Administrative and Nurse areas. She said the rear bath lobby bathrooms are done, doors were installed, and that work on the baseball field will continue. Landscaping steps will be done in the spring. As she reviewed the funds available, Janice stated that they will only be able to use interest from the bond if they carry a fund balance. Alan Villeneuve stated they are looking at potentially replacing old wood doors and exterior doors, and may need more durable wall protection. He said items removed from the list included repaving and striping the parking lot. Addressable fire alarm devices and modifying the fire suppression system in the existing school are items on the list that still needs to be completed.

### **Goals**

Goals were reviewed.

### **Socio-Emotional Learning Skills Update**

Lori Collins spoke to the social-emotional learning skills report in the packet as requested by the board.

### **Town Liaison to Pinkerton Academy**

Alan Villeneuve asked the board for their opinion of having sending schools meet for round-table discussions. He said he would like to volunteer to join in to discuss K-8 as well as high school three to four times a year.

Alan Villeneuve asked Lori Collins about how grade 3 is going and if she has had feedback from the teachers. Eileen McDonald stated that the large class size is overwhelming and difficult for teachers to meet academic and emotional needs of each student. No teachers have come to Ms. Collins directly. Deena Jensen stated no teachers have come to her either. Lindsay Murray stated that classroom paras are incredibly helpful and are doing a nice job.

Samantha Belcourt asked if Pinkerton offered CTE camps. Lori Collins stated they do.

## **NEW BUSINESS**

### **Student Success Measures**

Marge Polak reviewed a handout regarding student success measures. She said Auburn did very well on the state assessments. She also said that Pinkerton teachers have stated that they are pleased overall with the level of preparedness Auburn students have when entering high school.

### **Hourly, Daily Rate for Food Service Substitutes**

Amy Ransom stated that she has requested an increase for food service substitutes in each of the SAU #15 districts.

Motion by Samantha Belcourt, seconded by Barbara Carpenter to increase the food service substitute pay to \$10 per hour, and the motion carried unanimously.

### **Warrant Articles**

Motion by Barbara Carpenter, seconded by Samantha Belcourt, to move forward with the warrant articles as presented, pending any changes to the operating budget, and the motion carried unanimously.

### **Budget Line Discussion**

Scott Dube presented a Bid Canvas Report regarding mowing.

Motion by Janice Baker, seconded by Barbara Carpenter, to put \$17,000 in the mowing line item, and the motion carried unanimously.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the revised tuition to public academies to \$3,664,710, and the motion carried unanimously.

Alan Villeneuve discussed the budget review of the Instructional Coach, Curriculum Coach stipend, and 4<sup>th</sup> grade teachers. He said there are currently 77 grade 3 students, and 69 grade 4 students.

He said, though he would like to evaluate the position, it would be a disservice to lose the position of Instructional Coach this year, and to add it back into the budget. Discussion ensued. Barbara Carpenter stated she was in favor of having an Instructional Coach, and that policy allows for a higher number of students per class in grade 4 than in grade 3. Samantha Belcourt stated that she is not in favor or reviewing the need for the position annually. Janice Baker stated she was in favor of funding an Instructional Coach over adding a grade 4 teacher. Jason Tyburski echoed the others, stating that he was in favor of an Instructional Coach. Bill Rearick stated that his job was to provide the board with options per their request.

Teacher Eileen McDonald stated she was happy to hear they are retaining the Instructional Coach position, but asked if the paraprofessional's currently supporting grade 3 would move up with the class to grade 4. The response was no. Barbara Carpenter stated that the paras were added as the policy on the number of students per class in grade 3 was lower than it is for grade 4.

Motion by Janice Baker, seconded by Barbara Carpenter, to remove, from the salary and benefits line, \$80,534.50 (4<sup>th</sup> grade teacher) as well as \$7,500 (Curriculum Coordinator stipend), and the motion carried unanimously.

Motion by Janice Baker, seconded by Barbara Carpenter, to add salary and benefits in the amount of \$131,477.53 for an Instructional Coach, and the motion carried unanimously.

Amy Ransom noted the revised operating budget total was \$15,731,364.

### **POLICIES**

**2<sup>nd</sup> Reading**-Policies AC, Non-Discrimination Policy Notice-GCCBC, Family Medical Leave-JLDBB, Suicide Policy-DBJ, Transfer of Appropriation-JICDD, Student Discipline/Out of School Actions-JICK, Pupil Safety and Violence Prevention/Bullying-GBEA, Staff Ethics-GBEAB, Mandatory Code of Conduct Reporting/All Employees and GBEB, Staff Conduct were reviewed as a second reading. Motion by Barbara Carpenter, seconded by Janice Baker, to approve the policies as presented, and the motion carried unanimously.

**1<sup>st</sup> Reading**-Policies BEDDA, Board Meeting, Rules of Procedure & Order-JFABD, Education of Homeless Children and Unaccompanied Youth-JFABE, Education of Children in Foster Care-JICD, Student Discipline and Due Process-JIA, Student Due Process-JLCC, JLCC/R, Head Lice/Pediculosis, and JLF, Reporting Child Abuse or Neglect were reviewed as a first reading. Motion by Barbara Carpenter, seconded by Samantha Belcourt, to approve the 1<sup>st</sup> reading of the policies with amendments to be made for the 2<sup>nd</sup> reading. With Samantha Belcourt opposed, all others in favor, the motion carried in the affirmative.

### **FINANCIAL**

The Expenditure Report was reviewed.

### **Manifest Approvals**

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the December 10, 2019 manifest in the amount of \$706,668.71, and the motion carried unanimously.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the December 10, 2019 construction manifest in the amount of \$12,668.00, and the motion carried unanimously.

### **INFORMATIONAL Items**

Enrollment Reports

NHSBA 2020 Delegate Assembly Packet

Upcoming Agenda: Draft Calendars/Moderator and School District Clerk

**NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-k)** (if necessary)

### **ADJOURNMENT**

Motion by Samantha Belcourt, seconded by Janice Baker to adjourn the meeting at 8:40 p.m., and the motion carried unanimously.

The next meeting of the Auburn School Board will be January 14, 2020 at 6:00 p.m. at the Auburn Village School Media Center.

Respectfully submitted.

Rebecca SJ McCarthy,

Recording Secretary