

**AUBURN SCHOOL BOARD MEETING
DECEMBER 12, 2018 AT 6:00 P.M.
SCOPE OF RENOVATION
AUBURN VILLAGE SCHOOL MEDIA CENTER**

These minutes have been approved.

Alan Villeneuve, Chair, called the meeting to order at 6:05 p.m. Those in attendance were Board members Janice Baker, Samantha Belcourt, Barbara Carpenter, and Jason Tyburski; Principal, Lori Collins; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak; and Business Administrator, Karen Lessard. Also in attendance was Doug Proctor, Architect, HL Turner Group; Barrett Salter, Project Manager, Bonnette, Page and Stone; and Mark Jobin, Owner's Representative.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

Alan Villeneuve began by saying the purpose of this meeting was to get a broad spectrum of things and to review a list of 'Alternative' add-ons to the project. These Alternatives are things not in the bid. Janice Baker distributed a hand-out with a number of Alternatives, and the board reviewed and discussed each item, then took an informal vote on its rank of importance to each member. The Architect, Project Manager and Owner's Representative weighed in as well.

ALT #	ITEM	COST	CONCERNS	RANK (Avg.)	In CIP
1	Baseball Field	\$197,675	Move from where originally planned	Medium	No
2	Amphitheater	TBD	Currently budgeted for site work only. Outdoor learning area. Entire student body could fit	Low	No
3	Parking Lot Seal/Striping	\$8,000		Low	Yes
4	Grass Pavers (Access Rd.)	\$23,722	Access road is only temporary	Low	No
5	Chimney Removal	TBD	Abandoned for years. Removal makes more room for science lab and mechanical areas	Low	No
6	Gym Painting	\$21,327	Last done about 8 years ago	Low	Yes
7	Gym HVAC	\$206,198	Replacement	Low	Yes
8	Gym Ceiling Fans	\$10,000	Replacement	High	Yes
9	Gym Basketball Goals	\$18,210	Get goals off floor. Put on walls or ceilings	High	No
10	Addressable Fire Alarm Devices	\$27,415	Sends auto notification sensor to panel to location of issue. Makes uniform with new/renovated areas	Medium	Yes
11	Classroom Renovations	\$309,678	Make uniform with new/renovated areas. New walls, ceilings, insulation, duct work, heating	High	Yes
12	Interior Hollow Metal Doors	TBD	Decision necessary tonight. Board decided on wood.		
13	Extra Data Cabling	\$400/room	Go from 4 to 6 drops	Low	
14	Kalwall Replacement	TBD	Alan Villeneuve felt strongly about removal of Kalwall. Doesn't feel it is an extra item.	High	Yes
15	Door/Hardware Replacement	TBD	Metal or wood doors. Match doors/hardware in old building with add/renovated.	High	
16	Path/Grass Pavers side of Building	TBD	Allows for septic truck and access for emergency vehicles. Recommended by fire dept.	High	
17	Gym Floor	\$175,000 (conservative)	Considerable egress issues/maintenance/tarp storage.	High	No
18	Overhaul Media Center	TBD	Educational area.	High	No

Discussion ensued relative to BPS contingency vs. Owner's contingency. Karen Lessard asked the Project Manager whose financial responsibility it is if hazardous materials are found, to which Mr. Salter stated it would be BPS's contingency for unknowns in a renovation. He said the more renovations necessary, the higher the contingency. He said that once demolition is done, anything unforeseen has been discovered. Mark Jobin stated that many of the alternates can be done well into the timeframe of the project. Alan Villeneuve stated that many of the alternates are in the Capital Improvement Plan (CIP) as well. Dr. Littlefield stated Classroom Renovation (#11), and Media Center Overhaul (#18) should be priority as this is a teaching and learning facility.

Barbara Carpenter thanked the design team. Samantha Belcourt said there has been nothing but positive feedback and is impressed by how clean things are.

ADJOURNMENT

Motion by Barbara Carpenter, seconded by Samantha Belcourt, to adjourn the meeting at 8:05 p.m., and the motion carried unanimously.

The next regularly scheduled Auburn School Board Meeting is Tuesday, January 15, 2019 at 6:00 p.m. in the Auburn Village School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary