

**AUBURN SCHOOL BOARD MEETING
JANUARY 15, 2019 AT 6:00 P.M.
AUBURN VILLAGE SCHOOL MEDIA CENTER**

These minutes have been approved.

Alan Villeneuve, Chair, called the meeting to order at 6:02 p.m. Those in attendance were Board members Janice Baker, Samantha Belcourt, and Barbara Carpenter; Principal, Lori Collins; Director of Student Services, Deena Jensen; Curriculum Coordinator, Cheryl Violette; Maintenance Director, Scott Dube; Technology Director, Bob Stroebel; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak; and Business Administrator, Karen Lessard.

PLEDGE OF ALLEGIANCE

7th graders, Alyssa Boisvert and Thomas Lacroix led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

PINKERTON LIAISON

Lauren Sylvain updated the board on activities that included:

- Collections for Families in Need
- Coat Drive
- Freshman Academy Penny Challenge
- Future Business Leaders of America Food Drive
- Establishment of Pinkerton's first female hockey team
- 110 inductees into the National Technology Honor Society (12 from Auburn)
- Exam weeks ongoing
- Friday is a Teacher Workshop and Monday is a holiday

SCHOOL DISTRICT MODERATOR AND SCHOOL DISTRICT CLERK

School District Moderator, Jim Tillery was in attendance. He reviewed the warrant articles and said that he is retiring, so February 2nd will be his last meeting.

APPROVAL OF MINUTES

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to approve the minutes of the December 11, 2018 board meeting. With Janice Baker abstaining, all others in favor, the motion carried.

Motion by Samantha Belcourt, seconded by Janice Baker, to approve the budget meeting minutes of the December 12, 2018 board meeting, and the motion carried unanimously.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Resident Jim Boisvert asked if the board had looked into grants or rebates through Eversource for the addition/renovation project. Karen Lessard stated that would be something the construction management team would do, but that she would inquire with their representative at their next meeting.

REPORTS

Reports of Administrators

Dr. Littlefield stated that he had received the State Code of Conduct, and has distributed a copy to the staff. He said, however, the Department of Education's Technical Advisory, which would provide guidance for its implementation, has not been received. All three SAU #15 technology directors are working with Dr. Littlefield to draft an SAU #15 plan. Bob Stroebel will have Auburn's Data Security Plan and Technology Plan at the June board meeting.

Alan Villeneuve asked Marge Polak if a language arts curriculum for K-5 has been selected. Marge stated that grade 2 is currently piloting a program which, because it is research based, it has the ability for flexibility for teachers, and its cost-effectiveness, will most likely be chosen.

Janice Baker asked Marge Polak if there is a document that lists the different assessments by grade and purpose, to which Marge stated that one is in process. It will be on the website, and she will put it in her next report.

Some discussion ensued relative to the Scheduling Workshop, Distance Learning for Algebra, and school activities for Martin Luther King Jr.'s Birthday.

Janice Baker asked for clarification for Summative (End/Findings) vs. Formative (Going along/Checking for understanding)

Standing Committees

Alan Villeneuve reported that the Budget Committee approved the budget and warrant articles. He said the Town is 'roughly' level-funded, but because of the bond, the School District is up. There was a Public Hearing last week.

Samantha Belcourt reported that she will be attending the upcoming NHSBA Delegate Assembly. Dr. Littlefield stated that he hoped that the Auburn School District would support Oyster River's resolution. Barbara Carpenter was unable to attend tonight's PTA meeting, but will update the board at the next meeting.

OLD BUSINESS

Goals

Goals were reviewed and changes were explained by Marge Polak.

Renovation Updates

Janice Baker stated that most of the project's activity is still in the back, between the cafeteria and the old entrance by the former music room. She said the outside cafeteria wall will be torn down in order to build a temporary wall for the remainder of the school year. Lori Collins stated that administrators are working on addressing summer camps that are usually held in the building during the summer. There seems to be enough room to fit the Summer Academy and Extended School Year programs, but due to the construction team needing to be all over the facility, there is a shortage of additional space. Janice Baker said there will be a notice in the Town Crier stating the reason for the lack of space this year would be due to student/personnel safety, and to make sure school is up and running in time for the regular school year.

NEW BUSINESS

Warrant Articles

Alan Villeneuve will speak to Article 2.

Janice Baker will speak to Article 3.

Deliberative Session Snow Date

Some discussion ensued relative to the Deliberative Session #1 snow date. The board decided to have their snow date immediately following the Town's snow date. (This was determined to be Monday, February 4; Town beginning at 6:00 p.m., school immediately following).

FINANCIAL

Manifest Review

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the manifest for January 15, 2019 in the amount of \$1,308,116.35, and the motion carried unanimously.

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the construction manifest on January 15, 2019 in the amount of \$322,495.65, and the motion carried unanimously. Alan Villeneuve stated that the construction manifest was first reviewed by the Owner's Representative.

Budget Adjustments

The budget adjustments were reviewed. Motion by Samantha Belcourt, seconded by Barbara Carpenter, to approve the budget adjustments as presented, and the motion carried unanimously.

POLICIES

Second Reading

Policies were reviewed as a second reading.

Motion by Barbara Carpenter seconded by Janice Baker, to approve policies EHB, EHB-R, GADA, JCA and JECD as presented, and the motion carried unanimously. By approving these as presented, policies EHB-R and page 3 of JECD were eliminated.

First Reading

Policies were reviewed as a first reading.

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to approve the first reading of policies JEC, JIC, and EFE as presented, and the motion carried unanimously.

INFORMATIONAL ITEMS AND CORRESPONDENCE

Enrollment Reports

NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-h) (if necessary)

No need

The board decided on the date for their Annual Retreat – May 20, 2019 at the Auburn Safety Complex.

ADJOURNMENT

Motion by Samantha Belcourt, seconded by Janice Baker, to adjourn the meeting at 7:20 p.m., and the motion carried unanimously.

The next regularly scheduled Auburn School Board Meeting is Tuesday, February 12, 2019 at 6:00 p.m. in the Auburn Village School Media Center.

The Auburn School District's Deliberative Session (#1) will be held immediately following the Town's Deliberative Session on Saturday, February 2, 2019, which begins at 9:00 a.m.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary