

**AUBURN SCHOOL BOARD MEETING  
MARCH 11, 2019 AT 6:00 P.M.  
AUBURN VILLAGE SCHOOL MEDIA CENTER**

**These minutes have been approved.**

Alan Villeneuve, Chair, called the meeting to order at 6:00 p.m. Those in attendance were Board members Janice Baker, Samantha Belcourt, Jason Tyburski, and Barbara Carpenter (6:03 p.m.); Principal, Lori Collins; Assistant Principal, Lindsay Murray; Director of Student Services, Deena Jensen; Curriculum Coordinator, Cheryl Violette; Technology Director, Bob Stroebel; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak; and Business Administrator, Karen Lessard.

**PLEDGE OF ALLEGIANCE**

Members of Den #3 of Auburn Boy Scout Pack #127 led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Dr. Littlefield provided proof of posting.

**PINKERTON LIAISON**

Lauren Sylvain was unable to attend tonight's meeting.

**APPROVAL OF MINUTES**

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to approve the minutes of the January 15, 2019 board meeting, and the motion carried unanimously.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

**REPORTS**

**Reports of Administrators**

Janice Baker asked when the Title IV grant ends, to which Marge Polak stated it ends September of 2020. Janice also asked about the board getting a standardized testing schedule, to which Marge said one will be on the website. When asked if there has been any chatter about increasing enrollments due to building projects, Alan Villeneuve stated that there are few new developments, and that the current bump in enrollments is due to the effects of prior building projects. Lori Collins stated that she doesn't think there will be a need for a Kindergarten lottery in the fall. Samantha Belcourt asked if there was a way to be creative in looking to fill paraprofessional positions, to which Deena Jensen said it is a statewide issue, and even staffing agencies are having difficulties in getting people. Alan Villeneuve asked when the next Technology Meeting will be held, to which Bob Stroebel stated there will be one at the end of March or early June. Dr. Littlefield stated that all three districts will be having a Tech Plan presentation at their respective board meetings in June. He suggested a combined presentation of all three districts at the May SAU Board meeting.

**Standing Committees**

Samantha Belcourt reported that the annual NHSBA Delegate Assembly updates was well attended and that the minutes are on their website.

Barbara Carpenter reported that the PTA has been busy with:

- Summer Camps
- Social
- Box Tops (750 since October)
- Literacy Night
- BINGO (3/28)

**OLD BUSINESS**

**Goals**

Goals were reviewed. Marge Polak explained movement in the Goals.

## **Renovation Updates**

Janice Baker summarized the update sheet in the packet. She said the timeframe hasn't changed, though construction is about a week behind. The team is using vacation weeks to do additional work, and that Scott Dube and Lori Collins are involved in the logistical aspect of necessary moves. Alan Villeneuve stated that as things progress, other areas are being addressed, such as adjoining classrooms, hallways, and windows. Jason Tyburski asked when the list would be revisited, to which Alan stated they will prioritize the list when they are more sure where they are financially; probably when things are closer to being 50% done.

## **School Board Retreat Date Discussion**

The board changed the date of their Retreat to Friday, May 24, from 8:00 a.m. to 2:00 p.m. at the Auburn Safety Complex.

## **NEW BUSINESS**

### **Establish Curriculum Committee**

Samantha Belcourt requested this as an agenda item. However, after speaking with administration, she felt this might be better suited as a retreat agenda item. Discussion ensued. Dr. Littlefield stated that curriculum is dynamic and always changing. Alan Villeneuve stated that curriculum is not a board responsibility. Samantha said she was concerned about using outdated materials. Dr. Littlefield said a lot goes into making sure what and how things are taught are in sync with the 'rest of the world', and that materials used to support curriculum get difficult to access after a number of years.

### **Field Trip Authorization**

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the Grade 5 field trip to the Boston Museum of Science as presented, and the motion carried unanimously.

### **Grades 5 & 6 Team Structure**

Lori Collins presented a handout of her plan to help students transition from grade 5 to grade 6. Discussion ensued. Alan Villeneuve stated that he was in favor, as were Kathy Roggenbuck, Shelly Widdison, Joan Marcotte, Carly Cohen and Nicole Blanchard all AVS teachers who were in the audience. When asked if the entire grade 5 & 6 teams were in favor, the answer was yes. Alan Villeneuve stated his appreciation for the effort and Samantha Belcourt said she loved the collaboration of all involved. Motion by Janice Baker, seconded by Samantha Belcourt to support the proposed Grade 5 & 6 Cooperative Model as presented, and the motion carried unanimously.

Alan Villeneuve spoke of the Advanced Math Class that AVS students participate in via distance learning at Pinkerton. Because the students get the credit in grade 8, it doesn't count as one of the four necessary math courses needed to graduate. He would like this fact conveyed to parents of participating 8<sup>th</sup> graders, and would like Pinkerton to offer additional math classes for those not going into the Math or Science field.

## **FINANCIAL**

### **Ratification of February Manifest**

Motion by Janice Baker, seconded by Barbara Carpenter to ratify the approval of the February manifest in the amount of \$1,758,610.78 and the motion carried unanimously.

### **Ratification of February Construction Manifest**

Motion by Janice Baker, seconded by Samantha Belcourt, to ratify the approval of the February Construction Manifest in the amount of \$508,977.53, and the motion carried unanimously.

### **Manifest Review**

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the manifest for March 11, 2019 in the amount of \$378,965.79, and the motion carried unanimously.

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the construction manifest on March 11, 2019 in the amount of \$526,989.78 and the motion carried unanimously.

### **Budget Adjustments**

The budget adjustments were reviewed. Motion by Barbara Carpenter, seconded by Janice Baker, to approve the budget adjustments as presented, and the motion carried unanimously.

## **POLICIES**

### **Second Reading**

Policies were reviewed as a second reading.

Motion by Barbara Carpenter seconded by Janice Baker, to approve policies JEC, JIC, and EFE as presented. Janice Baker asked by Policy EFE was necessary. After some discussion. Barbara Carpenter, chose to amend her motion to delete Policy EFE, and approve JEC and JIC, seconded by Samantha Belcourt. With all in favor, the motion carried.

### **First Reading**

Policies were reviewed as a first reading.

Motion by Barbara Carpenter, seconded by Jason Tyburski, to approve the first reading of the policies EI, EIB, EID, FBB, FEA, FEB, FEH, KBA, BEDG-R, KBA, GCH, GCI, GCRC, GDM, HP, HPA, IGA, and IGD. After some discussion, Barbara Carpenter wished to amend her motion, seconded by Jason Tyburski.

Motion by Barbara Carpenter, seconded by Janice Baker, to eliminate Policies FEA, FEB and FEH, in addition to Policies KBA, GCH, GCI, GCRC, GDM, HP, HPA, and IGD as presented. With Samantha Belcourt opposed, all others in favor, Policies FEA, FEB, FEH, KBA, GCH, GCI, GCRC, GDM, HP, HPA, and IGD were eliminated. Policies EI, EIB, EID, FBB, BEDG-R and IGA will be before the board at their next regularly scheduled meeting for a second review/adoption.

## **PERSONNEL**

### **Retirement**

Motion by Janice Baker, seconded by Samantha Belcourt, to approve, with regret, the notification of retirement of Ellen Warecki and the motion carried unanimously.

### **Retirement Date Change**

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to accept the notice of retirement date change of Allison DiPietro as presented, and the motion carried unanimously.

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to accept the Co-curricular nomination as presented and the motion carried unanimously.

## **INFORMATIONAL ITEMS AND CORRESPONDENCE**

Enrollment Reports

Financial Audit

### **NON-PUBLIC SESSION: RSA 91-A:3 Section II (a)**

At 8:02 p.m., motion by Samantha Belcourt, seconded by Barbara Carpenter, to enter into non-public RSA 91-A:3 Section II a. A poll vote was taken and the motion carried unanimously.

The public meeting resumed at 8:30 p.m.

The Chair recognized Janice Baker who stated that while the position of School Nurse is not part of the Auburn Education Association (AEA) recognition clause, generally the benefits for that position are intended to be the same as provided in the collective bargaining agreement.

Motion by Janice Baker, seconded by Samantha Belcourt that for clarification purposes, the board affirm its intention that Article XIV, Retirement, of the AEA Collective Bargaining agreement applies to the position of school nurse as that position is currently structured, and the motion carried unanimously.

Motion by Barbara Carpenter, seconded by Samantha Belcourt, to seal in perpetuity because the divulgence of the information would likely adversely affect the reputation of a person/people other than a member of the board itself, and the motion carried unanimously.

## **ADJOURNMENT**

Motion by Samantha Belcourt, seconded by Jason Tyburski, to adjourn the meeting at 8:31 p.m., and the motion carried unanimously.

The next regularly scheduled Auburn School Board Meeting is Tuesday, April 9, 2019 at 6:00 p.m. in the Auburn Village School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy  
Recording Secretary