

**AUBURN SCHOOL BOARD MEETING  
DECEMBER 11, 2018 AT 6:00 P.M.  
AUBURN VILLAGE SCHOOL MEDIA CENTER**

**These minutes have been approved.**

Alan Villeneuve, Chair, called the meeting to order at 6:00 p.m. Those in attendance were Board members Samantha Belcourt, Barbara Carpenter, and Jason Tyburski; Principal, Lori Collins; Assistant Principal, Lindsay Murray; Director of Student Services, Deena Jensen; Curriculum Coordinator, Cheryl Violette; Maintenance Director, Scott Dube; Technology Director, Bob Stroebel; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak; and Business Administrator, Karen Lessard.

**PLEDGE OF ALLEGIANCE**

8<sup>th</sup> grader, Ryan Gordon and 7<sup>th</sup> grader, Tegan McLaughlin led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Dr. Littlefield provided proof of posting.

**PINKERTON LIAISON**

Lauren Sylvain was not available for this meeting, but Alan Villeneuve stated that the Pinkerton tuition went up.

**APPROVAL OF MINUTES**

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to approve the minutes of the November 13, 2018 board meeting, and the motion carried unanimously.

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to approve the budget meeting minutes of the November 13, 2018 board meeting, and the motion carried unanimously.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No public input.

**REPORTS**

**Reports of Administrators**

Alan Villeneuve asked Marge Polak how the Parent Information Night went, to which Marge said about ten parents participated. Alan asked Joan Marcotte, who was sitting in the audience, how the teachers felt about the new report cards. Joan said they are getting used to it and figuring out the effort and conduct areas. Barbara Carpenter stated that she liked the fact that there is still a letter grade and felt the breakdown gave more depth. With regard to the Principal's Report, Samantha Belcourt said she loved the well-attended Scarlett Lewis presentation. Deena Jensen said that paraprofessionals continue to be difficult to find.

**Standing Committees**

Alan Villeneuve reported that the budget is almost done for the town, and that the town budget is flat. The committee cut \$1,040.18 from the proposed school budget. He added that the Parks and Recreation budget may be up.

Samantha Belcourt reported that NHSBA Resolutions are coming up, and asked the board how they would like her to vote. Dr. Littlefield urged the board to support Oyster River's submitted resolution prohibiting anyone other than police and security officers from bringing firearms on school property. Lori Collins spoke on behalf of the PTA committee and said they had a very positive primary grade art fundraiser for grades 1-4. Other recent and upcoming things are Holiday Vendor Fair, Barnes and Noble Book Fair, and the Color Run.

Alan Villeneuve stated that the School Improvement Committee will be meeting in January.

Dr. Littlefield stated that Bill Rearick has accepted the Superintendent position for SAU #15. A press release will be issued shortly. He will begin on July 1, 2019.

## **OLD BUSINESS**

### **Goals**

Goals were reviewed.

These will be updated and before the board again at the next meeting.

### **Renovation Updates-Dashboard**

Regarding the renovation/addition, Alan Villeneuve stated that the main part of the rectangular part has started, and they are finalizing bid packages, and almost all permits have been approved. Everything is moving along well. There will be a meeting on December 12, 2018, to discuss and prioritize interior decisions.

## **NEW BUSINESS**

### **Budget Discussion**

No need for further discussion.

### **Warrant Articles**

Warrant articles were reviewed, and discussion ensued relative to adding a warrant article that will increase the School Construction Expendable Trust Fund an additional \$15,000 to bring that fund's total to \$150,000. This will be before the board at their next meeting for approval.

### **Deliberative Session Date**

Alan Villeneuve explained that the town Deliberative Session has always been held on a different day than the school Deliberative Session. He felt that by putting them on the same day, one after the other, there would be more participation, and that the residents would get all background information all at once. The selectmen agreed to alternate which would go first, but requested being first this year. Motion by Barbara Carpenter, seconded by Samantha Belcourt, to hold the school Deliberative Session on February 2, 2019, immediately following the town Deliberative Session, and the motion carried unanimously.

### **Draft 2019-2020 Calendar**

Dr. Littlefield stated that the draft calendar is the same as this year, with no changes in philosophy. The AEA has reviewed it and had no objections to the draft.

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to approve the 2019/2020 Auburn School Calendar as presented, and the motion carried unanimously.

### **School Board Member Stipend**

Alan Villeneuve stated that the current board stipend is not in line with other town boards and asked the board if they would be interested in considering raising that stipend. Samantha Belcourt said the board works very hard and that there are many meetings to attend, but feels uncomfortable voting for a raise after having had to make cuts elsewhere per the budget committee. Barbara Carpenter felt neutral on the subject. Jason Tyburski stated an increase would make it more attractive to others in the future. The board took no action.

## **FINANCIAL**

### **Manifest Review**

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to approve the manifest for December 11, 2018 in the amount of \$745,847.20, and the motion carried unanimously.

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to approve the construction manifest on December 11, 2018 in the amount of \$354,791.81, and the motion carried unanimously. **Budget**

### **Adjustments**

The budget adjustments were reviewed. Motion by Barbara Carpenter, seconded by Jason Tyburski, to approve the budget adjustments as presented, and the motion carried unanimously.

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to amend the agenda to include discussion with the Pinkerton Trustees, and the motion carried unanimously.

Alan Villeneuve welcomed Auburn residents and members of the Pinkerton Academy Board of Trustees, Kimberly Smith and Mark Wright. Alan stated that he would like to find a way to open up communication and to have the trustees at a School Board Meeting three times a year. He said the former Public Relations Director would occasionally attend meetings, but that practice has stopped. Kimberly Smith agreed that communication lines should be open for integrity and trust. Alan said it would be helpful for resident's to see Pinkerton's involvement, particularly regarding the recent increase in tuition costs. He also mentioned the automatic renewal of the contract agreement and suggested that a contract committee be established at some point to look out for the best interest of all parties. Mark Wright encouraged the board to bring up their ideas and suggestions at a trustees meeting and go from there. Alan said he hoped that there could be information regarding the budget in a timely manner, so

the board could justify increases to the budget committee. He said this year's increase of 6% was difficult to explain to the committee as no information was provided. Alan added that enrollments are down but programming is up. Mr. Wright said it is the trustee's job to help the board be as informed as possible. He urged the board to go through the proper channels, calling Tim Powers directly, to ask about the increase. Alan stated that it would be beneficial for the Auburn board to know about Pinkerton's Strategic Plan. He said it would be helpful if Pinkerton would convey to the sending districts because they are doing strategic planning themselves. Ms. Smith stated that they are continually making changes, and are all very open-minded to questions and concerns the boards may have. Mr. Wright said they are trying to get more in tune with the sending boards and encouraged members to continue to ask questions; they need to be able to get necessary information. Alan then spoke of the recent Headmaster search, where he found out the new Headmaster had been announced a few hours after having been told the process was ongoing. Alan said AVS is moving toward getting Pinkerton's metrics to better prepare students for success at Pinkerton. Mr. Wright said that Auburn students are 'a great crop of students'. Finally, Alan said he would rather see business done than have student presentations at Sending District Meetings. The Trustee's suggested that any questions being copied to Pinkerton be sent to them as well.

## **POLICIES**

### **Second Reading**

Policies were reviewed as a second reading.

Motion by Jason Tyburski, seconded by Barbara Carpenter, to approve policies AC, ADB/GBEC/GBEC/ADB, ADC/GBED/JICG, BEDG, BEDH, and EBCA as presented, and the motion carried unanimously.

### **First Reading**

Policies were reviewed as a first reading.

Motion by Barbara Carpenter, seconded by Jason Tyburski, to approve the First Reading of policies EHB, EHB-R, GADA, JCA and JECD, with some spelling corrections, and the motion carried unanimously.

## **PERSONNEL**

### **Retirement**

Motion by Barbara Carpenter, seconded by Samantha Belcourt to accept the retirement of Teacher Linda Barton, and the motion carried unanimously.

### **Co-Curricular Nominations**

Motion by Barbara Carpenter, seconded by Samantha Belcourt, to accept the Co-Curricular nominations as presented, and the motion carried unanimously.

## **INFORMATIONAL ITEMS AND CORRESPONDENCE**

Enrollment Reports

Upcoming: Moderator and School District Clerk (1/15/19 meeting)

## **NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-h)** (if necessary)

## **ADJOURNMENT**

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to adjourn the meeting at 8:02 p.m., and the motion carried unanimously.

The next regularly scheduled Auburn School Board Meeting is Tuesday, January 15, 2019 at 6:00 p.m. in the Auburn Village School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy  
Recording Secretary