

**AUBURN SCHOOL BOARD MEETING  
SEPTEMBER 11, 2018 AT 6:00 P.M.  
AUBURN VILLAGE SCHOOL MEDIA CENTER**

**These minutes were approved.**

Alan Villeneuve, Chair, called the meeting to order at 6:01 p.m. Those in attendance were Board members, Janice Baker, Samantha Belcourt, Barbara Carpenter, and Jason Tyburski; Principal, Lori Collins; Director of Student Services, Deena Jensen; Curriculum Coordinator, Cheryl Violette; Technology Director, Bob Strobel; Maintenance Director, Scott Dube; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak; and Business Administrator, Karen Lessard.

**PLEDGE OF ALLEGIANCE**

8<sup>th</sup> Graders, Riley Curtis and Anna St. Onge read their AVS testimonials, then led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Dr. Littlefield provided proof of posting.

**APPROVAL OF MINUTES**

Motion by Samantha Belcourt, seconded by Janice Baker, to approve the minutes of the August 14, 2018 board meeting, and the motion carried unanimously.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No participation.

**FINANCIAL**

**Manifest Review**

Janice Baker stated that Mark Jobin, the Owner's Representative, reviews all invoices relating to the building project before submitting them for payment.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the building project invoices for September 11, 2018 in the amount of \$429,847.25, and the motion carried unanimously.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the manifest for September 11, 2018 in the amount of \$734,546.08, and the motion carried unanimously.

**Budget Adjustments**

The budget adjustments were reviewed. Motion by Samantha Belcourt, seconded by Barbara Carpenter, to approve the budget adjustments as presented, and the motion carried unanimously. Some discussion ensued relative to the cost and use of fiber. Karen Lessard stated that the \$15,000 cost covers more than just fiber and will provide a breakdown of that for the board.

**REPORTS**

**Reports of Administrators**

Reports of Administrators were reviewed.

Samantha Belcourt was happy to see play-based learning in Kindergarten. Alan Villeneuve asked Lori Collins how the Adventurelore field trip went, to which Lori stated it went well and was fully attended.. Some discussion ensued relative to the paraprofessional openings and the fact that all district are having difficulty filling those positions. Samantha Belcourt asked how bus rules are reviewed with students, to which Cheryl Violette stated that drivers address the rules on their busses, but that the bus company contacts Principal Collins when problems arise. Referring to Cheryl Violette's report, Alan Villeneuve requested a brief synopsis presentation of the Socio-emotional Lessons. Lori Collins stated that, on the advice of Dr. Englander, they will hold multiple parent information sessions, including those on cellphone use and sleep. She said the program is coming together and will focus on building empathy, being courageous and grateful, and on forgiveness. Cheryl Violette stated that the health teacher will take on some subjects formerly covered by Guidance Counselor, Peter DiZoglio, and that he will be teaching empathy as a way to prevent violence. Engaging all kids in all activities so that they feel included will also be a focus.

Referring to the Inventory Security Plan, Janice Baker asked Bob Strobel which board will approve of this plan, to which he responded that it will be the DOE Board. Dr. Littlefield said the DOE will develop a

Technical Advisory and the three SAU #15 Technology Director's will develop a plan using these guidelines. Jason Tyburski asked Bob Strobel how the fiber is working, to which Mr. Strobel responded that it handles a lot more capacity and responds a lot faster. Alan Villeneuve asked Scott Dube if all planned projects were complete and within budget, to which Scott said the roof units were reinsulated and everything came in within the budget.

#### **Standing Committees**

PTA will meet next week.

### **OLD BUSINESS**

#### **Goals**

Goals were reviewed.

#### **Renovations**

Janice Baker said all the summer work (roof replacement, locker rooms and the removal of the portables) is complete. Scott Dube said the toilets in the locker rooms will be usable by this Friday. The next piece is working on excavation for site work. She said there was a need to hire an archeologist, as human bones were found in one of the excavation pits in the field area. The committee is waiting to hear options. She said this will impact the land as well as the budget. Dr. Littlefield said the archeological study could be useful for projects in some areas of curriculum.

Karen Lessard will provide a dashboard-like summary of budget/expenditures of the school project. Alan Villeneuve added that though it may not look like it, there is a lot going on with the project. Janice Baker asked if there have been any issues with the portables, to which Scott Dube said there have not.

### **NEW BUSINESS**

#### **Budget Timeline**

The board decided to have their budget workshop on November 13, at 5:00 p.m., prior to their regularly scheduled board meeting. The budget will be presented to the school board on November 6 and to the budget committee on November 26.

### **PERSONNEL**

#### **Resignation**

Motion by Samantha Belcourt, seconded by Janice Baker, to accept, with regret, the resignation of Assistant Principal, Michel O'Rourke, and the motion carried unanimously.

#### **Nomination**

Dr. Littlefield presented his nominee with enthusiasm.

Motion by Janice Baker, seconded by Samantha Belcourt, to accept the Superintendent's nominee for Assistant Principal, Lindsay Murray, and the motion carried unanimously.

### **INFORMATIONAL ITEMS AND CORRESPONDENCE**

NHSBA Call for Resolutions

Enrollment Reports

### **NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-h)** (if necessary)

No need.

### **ADJOURNMENT**

Motion by Janice Baker, seconded by Barbara Carpenter, to adjourn the meeting at 7:21 p.m., and the motion carried unanimously.

The next regularly scheduled Auburn School Board Meeting is Tuesday, October 10, 2018 at 6:00 p.m., in the Auburn Village School Media Center.

There will be an SAU Board Meeting on October 17, 2018 at 6:30 p.m., at the Auburn Village School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy  
Recording Secretary