

**AUBURN SCHOOL BOARD MEETING  
APRIL 9, 2019 AT 6:00 P.M.  
AUBURN VILLAGE SCHOOL MEDIA CENTER**

**These minutes have been approved.**

Superintendent Charles P. (Phil) Littlefield called the meeting to order at 6:00 p.m. Those in attendance were Board members Alan Villeneuve, Janice Baker, Samantha Belcourt, Jason Tyburski, and Barbara Carpenter; Principal, Lori Collins; Assistant Principal, Lindsay Murray; Director of Student Services, Deena Jensen; Curriculum Coordinator, Cheryl Violette; Technology Director, Bob Stroebel; Maintenance Director, Scott Dube; Assistant Superintendent, Marge Polak; and Business Administrator, Karen Lessard.

Dr. Littlefield explained the nomination process for a Board Reorganization, and took nominations for Chair. Motion by Samantha Belcourt to nominate Alan Villeneuve as Board Chair. A roll call vote was taken. With all in favor, the motion carried.

**PLEDGE OF ALLEGIANCE**

Alan took over the meeting and introduced 6<sup>th</sup> grader Gavin Peters, who led the attendees in the Pledge of Allegiance.

Motion by Barbara Carpenter, seconded by Samantha Belcourt, to nominate Janice Baker as Board Vice-Chair

A roll call vote was taken. With all in favor, the motion carried.

Motion by Barbara Carpenter, seconded by Janice Baker, to nominate Samantha Belcourt as Board Clerk. A roll call vote was taken. With all in favor, the motion carried.

**PROOF OF POSTING**

Dr. Littlefield provided proof of posting.

**PINKERTON LIAISON**

Lauren Sylvain was unable to attend tonight's meeting.

Barbara Carpenter introduced Auburn Historical Association President Dan Carpenter, who gave a little background of the Historical Association's Annual Poetry Contest. Principal Lori Collins commended the Historical Association's partnership, saying its objective is for students to learn more about the town they live in. Mr. Carpenter introduced winners Dylan Roy, Cole Eaton, Hayden Newell, and Brahm Lane, and presented each with a monetary award.

**APPROVAL OF MINUTES**

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to approve the minutes of the March 11, 2019 board meeting minutes, and the motion carried unanimously.

Motion by Samantha Belcourt, seconded by Janice Baker, to approve the (sealed) non-public minutes of the March 11, 2019 board meeting minutes, and the motion carried unanimously.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

There was no participation.

**REPORTS**

**Reports of Administrators**

Dr. Littlefield reminded the Board that he had sent each member a copy of the 2020 General Assurances. He further indicated that the Auburn School District would be receiving Title I, Title II, Title IV, IDEA/Preschool, and REAP grants. He indicated that he and the Board Chair would be signing/initialing the General Assurances and asked if there were any questions.

Alan Villeneuve asked how these grants differ from E-Rate, to which Karen said E-Rate is not a grant.

Dr. Littlefield provided a copy of the new Code of Ethics/Code of Conduct for New Hampshire Educators. He said training will be held prior to the opening of school. Janice Baker questioned if there are plans for such a publication for other public servants. Dr. Littlefield stated that this applies only to licensed, certified educators. Janice Baker asked Lori Collins if there had been any feedback, to which Lori replied the NEA is a little fearful of the implication of mandatory reporting of colleagues. Teacher Joan Marcotte stated that it seems that the State 'doesn't think too highly of us'. Dr. Littlefield stated that educators have a high code of ethics and should be proud of it.

With regard to Marge Polak's report, Alan Villeneuve said that Pinkerton should provide alternative math choices seniors who participated in the math distance learning program in 8<sup>th</sup> grade.

Marge Polak stated that testing information will be put on the website - the test, what each test assesses, and the timing. Deena Jensen hopes that whoever fills one of the two special education open positions will serve as ESY teacher as well.

#### **Standing Committees**

NHSBA: Samantha Belcourt stated that she plans on attending the HB1612 Workshop on Monday, May 13.

Technology: Jason Tyburski stated that the committee will be meeting and will have suggested changes by mid-May.

PTA: Janice Baker said that 16 Summer Camps are being offered, with 45 participants signed up so far; Board nominations will be in May, and the Color Run will be held at the Cawley Middle School. This year it will be geared to being more of a family event.

### **OLD BUSINESS**

#### **Goals**

Goals were reviewed.

#### **Renovation Updates**

Alan Villeneuve stated that the connecting hallways to the addition and renovation will be updated as well. Some discussion ensued relative to the gym floor. Alan stated that due to a host of reasons, they wouldn't be considering a wood floor. Janice Baker stated that they are beginning to put up sheetrock, and Alan said brickwork is coming soon. They are currently working on the cafeteria and are one week ahead of schedule. Janice said the board can look to free up funds when BPS (Bonnette, Page, and Stone) reaches 50% of completion.

### **NEW BUSINESS**

#### **New Morning School Contract**

Some discussion ensued relative to the New Morning Contract. Karen Lessard said if the board wanted to continue with New Morning, they should have a contract in place by June. The board agreed the service provided by New Morning was beneficial to the town.

Motion by Samantha Belcourt, seconded by Barbara Carpenter to table discussion on the New Morning School Contract, and the motion carried unanimously.

### **FINANCIAL**

#### **Manifest Review**

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the manifest for April 9, 2019 in the amount of \$1,654,308.15, and the motion carried unanimously.

#### **Construction Manifest**

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the construction manifest on April 9, 2019 in the amount of \$907,230.53 and the motion carried unanimously. Janice Baker stated they are starting in the 'soft cost' phase.

#### **Budget Adjustments**

The budget adjustments were reviewed. Motion by Barbara Carpenter, seconded by Jason Tyburski, to approve the budget adjustments as presented, and the motion carried unanimously.

### **POLICIES**

#### **Second Reading**

Policies EI, EIB, EID, FBB, BEDG-R, and IGA were reviewed as a second reading.

Motion by Barbara Carpenter seconded by Samantha Belcourt, to approve the policies as presented, and the motion carried unanimously.

**First Reading**

Policies GBGAA, IHAMC, JLCCA, JFAA, JIB, JIBA, JIC, JICA, and JIH were reviewed as a first reading. Motion by Barbara Carpenter seconded by Samantha Belcourt, to approve the policies as presented, and the motion carried unanimously.

**PERSONNEL**

**Resignation**

Motion by Barbara Carpenter, seconded by Janice Baker to approve the resignation of Health Teacher, Joanne Dow, and the motion carried unanimously.

**Administrator Nominations**

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to accept the Administrator Nominations as presented, and the motion carried unanimously.

**Professional Staff Nominations**

Motion by Samantha Belcourt, seconded by Barbara Carpenter, to accept the Professional Staff Nominations as presented, and the motion carried unanimously.

**INFORMATIONAL ITEMS AND CORRESPONDENCE**

Enrollment Reports

**ADJOURNMENT**

Motion by Samantha Belcourt, seconded by Jason Tyburski, to adjourn the meeting at 7:52 p.m., and the motion carried unanimously.

The next regularly scheduled Auburn School Board Meeting is Tuesday, May 14, 2019 at 6:00 p.m. in the Auburn Village School Media Center.

There will be an SAU Board Meeting on Wednesday, May 15, 2019 at 6:30 p.m. in the Auburn Village School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy  
Recording Secretary