

**AUBURN SCHOOL BOARD MEETING
NOVEMBER 13, 2018 AT 6:00 P.M.
AUBURN VILLAGE SCHOOL MEDIA CENTER**

These minutes have been approved.

Alan Villeneuve, Chair, called the meeting to order at 6:04 p.m. Those in attendance were Board members, Janice Baker, Samantha Belcourt, Barbara Carpenter, and Jason Tyburski; Principal, Lori Collins; Assistant Principal, Lindsay Murray; Director of Student Services, Deena Jensen; Curriculum Coordinator, Cheryl Violette; Maintenance Director, Scott Dube; Technology Director, Bob Strobel; Superintendent, Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak; and Business Administrator, Karen Lessard.

PLEDGE OF ALLEGIANCE

Alan Villeneuve led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

PINKERTON LIAISON

Lauren Sylvain addressed the board with the following events at Pinkerton:

- Class of 2022 hosted the Veteran's Breakfast
- Varsity team heading to Division 1 Finals
- Upcoming presentation of Little Women
- Graduation set for June 10, 2019
- Interim Headmaster Powers has been chosen as new Headmaster

APPROVAL OF MINUTES

Motion by Samantha Belcourt, seconded by Janice Baker, to approve the minutes of the October 9, 2018 board meeting, with the following amendments, and the motion carried unanimously.

Page 1 under Pledge of Allegiance, strike the name Anna.

Page 2 under Standing Committees, last paragraph, change the word candidates, to **applicants**.

Motion by Janice Baker, seconded by Barbara Carpenter, to approve the SEALED, non-public minutes of the October 9, 2018, and the motion carried unanimously.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Resident Jennifer Anderson said she hoped the board considers adding a teacher for next year's first grade due to the high number in kindergarten. Alan Villeneuve stated that it has been put in next year's budget as it was unanimous among administrators and the board to do so. However, he added, it still must pass the budget committee. Jennifer asked if 2nd and 3rd grade would be impacted, Alan said the board will not likely add a second additional teacher, but that some things are in flux.

REPORTS

Reports of Administrators

Dr. Littlefield stated that he will be meeting with the five SAU #15 Principals to review the newly adopted Code of Ethics. He will update the board.

Referencing Marge Polak's report, Janice Baker asked who Chris Harper is, to which Marge said he is a former Academic Dean at Pinkerton and retired science teacher who has supported the five SAU #15 schools with their transition into next generation science standards. Alan Villeneuve asked Marge Polak when the board would see the report cards, to which Marge said she would send a copy to the board. Lori Collins stated that the Veteran's Breakfast was well attended, and that Recycled Percussion recently performed at AVS. Lori added that Lindsay Murray did a great job organizing the Bus Driver Breakfast, and that each grade level participated.

Samantha Belcourt asked if there is any state aid to assist in Special Education's increasing costs, to which Dr. Littlefield state has obligations which are not even being met at a 70% rate. Alan Villeneuve asked Scott Dube if there is now a storage container for furniture, to which Scott replied that there is.

Barbara Carpenter asked what the water test results were, to which Scott says he would only be notified if there was an issue.

Standing Committees

Budget-Alan Villeneuve reported that things are moving along. He said generally, the town budgets are level-funded.

NHSBA-Samantha Belcourt reported that the Delegate Assembly is in January.

Technology-Jason Tyburski said he was unable to attend. Bob Strobel stated that the committee discussed Chrome Book covers and updates for HB1612. There will be a new format for user names and passwords for students, faculty and staff in 2020.

PTA-Samantha Belcourt reported that Kindergarten won the membership drive, only 20% of AVS families are members of the PTA, the Monster Mash and Children's Stage Adventure were both very popular, and that the Barnes and Noble Fundraiser was extremely successful. She said there has been inquiries as to the requirements for paraprofessionals (high school diploma).

School Improvement-Jason Tyburski reported that the committee is considering meeting quarterly, but will still put monthly updates in the Crier.

Superintendent Search-Barbara Carpenter reported that the SAU Board interviewed four candidates and, almost unanimously, chose two finalists. There will be a Meet the Candidate night on Thursday, November 15 at the David R. Cawley Middle School, and that the Board will meet on Monday, November 19, also at the Cawley Middle School, to make their decision.

OLD BUSINESS

Goals

Goals were reviewed.

Some discussion ensued relative to Goal #1, Finalize Design for New Construction and Renovation.

Updates will be forthcoming.

Renovation Updates

Janice Baker stated that concrete is being poured for floors and walls, and that 'steel will be flying' by the end of the month. Framing for the outside of the new wing is also being done. They will start internal plumbing tomorrow, and are doing what can be done in order to work indoors in the cold weather.

Janice added that this Thursday the committee will have all the estimates for the new wing. That will determine how much is left for renovations. Alan Villeneuve stated that the access road hasn't been cut yet, though the contract has been signed.

NEW BUSINESS

Special Education Paraprofessional Proposal

Motion by Barbara Carpenter, seconded by Janice Baker, to create an additional paraprofessional position, and the motion carried unanimously.

FINANCIAL

Manifest Review

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the manifest for November 13, 2018 in the amount of \$829,490.99, and the motion carried unanimously.

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the building project invoices for November 13, 2018 in the amount of \$720,861.10, and the motion carried unanimously. Janice Baker stated that there are four invoices: architect, construction company, owner's representative, and legal fees, and that the owner's representative reviews all invoices before they come to the board for approval.

Budget Adjustments

The budget adjustments were reviewed. Motion by Janice Baker, seconded by Samantha Belcourt, to approve the budget adjustments as presented, and the motion carried unanimously.

POLICIES First Reading

Policies were reviewed as a first reading.

Motion by Barbara Carpenter, seconded by Samantha Belcourt, to approve the first reading of Policies AC, ADB/GBEC, GBEC/ADB, ADC/GBED/JICG, BEDG, BEDH, and EBCA, and the motion carried unanimously.

PERSONNEL

Retirement

Motion by Barbara Carpenter, seconded by Janice Baker, to accept the resignation of Teacher Katherine Doar, and the motion carried unanimously.

Motion by Barbara Carpenter, seconded by Janice Baker, to accept the resignation of Media Generalist, Allison DiPietro, and the motion carried unanimously.

Motion by Barbara Carpenter, seconded by Jason Tyburski, to allow the Superintendent to enter into an agreement with the AEA to fund four retirement incentives as opposed to the three maximum stated in the CBA, and the motion carried unanimously.

INFORMATIONAL ITEMS AND CORRESPONDENCE

Enrollment Reports

NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-h) (if necessary)

No need.

ADJOURNMENT

Motion by Janice Baker, seconded by Barbara Carpenter, to adjourn the meeting at 7:15 p.m., and the motion carried unanimously.

The next regularly scheduled Auburn School Board Meeting is Tuesday, December 11, 2018 at 6:00 p.m. in the Auburn Village School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary