

2014 – 2017 Technology Plan Minutes

3/23/16

Attendees: Judy Nesbitt, Cheryl Kaake, Carly Laliberte, Joan Marcotte, Allison DiPietro, Michael Lessard, Andrea O'Neil, Mark Comeau, Lori Collins

Meeting began at 4:04 PM.

This meeting was the second of three for the 2015/2016 school year. This meeting was to separate the plan into sections and establish groups to work on those sections. The sections will be created and distributed through Google Doc shares. A hard copy will be provided to Mark.

Section Assignments:

- 1) Introduction
 - a) The Demographics will need to be updated.
- 2) Technology Goals
 - a) This section will be reviewed / modified by Andrea O'Neil and Kathy Boisse. This will be the first section to be discussed as the contents will be used to begin the Action Plan and Budgeting.
- 3) Action Plan. The Action plan was sectioned into 4 items.
 - a) Access to technology resources. Mike Lessard, Carly Laliberte and Deb Cheetham
 - b) ICT Literacy. Andrea O'Neil
 - c) Professional Development. Cheryl Kaake
 - d) Community Collaboration. Deb Cheetham and Mike Lessard
- 4) Proposed Technology Budget. Mike Lessard, Carly Laliberte and Deb Cheetham
- 5) Evaluation. All
- 6) Policy and Procedures. Mike Lessard. The majority of this is to ensure we have the current policies attached.

As part of the Technology Plan, Surveys are conducted. The Staff Survey will be developed as a group and Carly Laliberte will administer and collect the data. As a group we need to review the past survey questions and answers to refine how the information is requested.

It was suggested that we conduct a survey of the students to see what they feel is required. An online tool (tomorrow.org/speakup) was suggested for use. The timing of the tool availability for surveys may not fit our needs. It is possible that we can utilize some of the data that is there to develop a survey as well. A subcommittee of Andrea O'Neil, Judy Nesbitt and Carly Laliberte will check into this further and work on a survey.

The community survey is not scheduled for another year.

An assignment for all before we meet again is to review the 2016 National Education Technology Plan (<http://tech.ed.gov/files/2015/12/NETP16.pdf>)

Meeting adjourned at 5:15PM.

Meeting schedule:

May 25, 2016 – 4PM = Media Center

The meeting schedule for 2016/2017 will be established in June and begin September / October and will consist of at least 4 meetings through the school year.