

Auburn School District  
Master Planning Committee  
December 10, 2013

In Attendance: Sean Pine – Auburn Village School Principal, Michelle O'Rourke – Auburn Village School Assistant Principal, Lori Gelinis – Auburn Village School Teacher, Kathi Porter – Auburn Resident, Michael Lessard – Auburn Village School Technology Director, Karen Lessard – SAU 15 Business Administrator, Marge Polak – SAU 15 Assistant Superintendent, Phil Littlefield – SAU 15 Superintendent, Brian D'Amelio – Auburn School Board, Crissy Ouellette – Auburn Village School Teacher.

Absent: Anne McSweeney – Auburn School District Director of Student Services, Keith Leclair – Auburn School Board and Peter Barbuto – Auburn Village School Maintenance Director.

Brian requested that we make this a standing meeting at 4:30PM on Tuesday before the scheduled School Board meeting. Karen suggested it be at 5:30PM. Discussion involved whether the Safe Routes committee would still be meeting at that time. It was decided that the meeting start time would be 4:30PM.

Need to make the School Board aware of warrant articles. Look at what the warrant articles will be this year. Boiler, elevator and drawings need to be considered for warrant articles. Phil warned that with the increase to the school budget that he believe the warrant articles will come under scrutiny and we should bring to the Board a rough estimate and work up of information for everyone in January. Karen stated that it may need to be done before the January meeting.

Question if boiler can last one more year. Kathi stated that the report indicated it could last 5 more years. The elevator and drawings can be warrant articles this year and the boiler can be a warrant article for next year. Question arose if the elevator can be brought to code or if it had to go on the outside of the building. It has been confirmed that it can be done inside and will bring the cost back to the original estimate.

Brian opened to input as to what we put on the warrants.

Lori would like to see the boiler, elevator and drawings happen now.

Question if boiler can last one more year. Kathi stated that the report indicated it could last 5 more years.

Decision was made to move forward with the elevator and the Architectural Engineering drawings to be placed on the warrant article for this year. The boiler will potentially be on next year's warrant article unless a need presents that it needs to be for this year.

Kathi questioned what Design Day is doing for us.

Karen – Intention to create specification documentation and RFP that can be given to Engineering firms for providing pricing.

Kathi wanted to know if Construction documents will be included.

Brian requested we get clarity from Peter of what Design Day is providing.

Lori questioned if life safety issues in report are being address. Have any been taken care of or will they be in the plan. Brian suggests we talk with Peter on the life issues outlined to find out a status or a need to address.

Dates to note: January 16<sup>th</sup> is the Public hearing for the budget. February 2 is the Deliberative session.

Brian questioned if public information meeting too late?

Karen question who is getting the Architectural and Engineering quote.

Brian indicated that Allan and he have the breakdown of options provided from Kathi.

Need to inform the public with why we need to do the elevator, how many kids are impacted and when it is not working how the classes have to be moved. Handicap accessibility issue.

Architectural and Engineering quote is \$ 93,100. Breakdown as follows: 1) Space programming and determination of work \$ 35,700. 2) Conceptual design \$ 32,600. 3) Final schematic design \$ 24,800.

Question if we should bring forward to the Board for 2014 all 3 points or do we break it up.

End result to get you the conceptual design.

Meeting adjourned at 5:15 PM

Next meeting scheduled for January 14<sup>th</sup> at 4:30PM.