

**Auburn School District
School Improvement Committee
January 8, 2018**

Committee Members Present: Peter Miles, Chair; Alan Villeneuve, Mike DiPietro, Jennifer Anderson, Diane Proulx, Melissa Prunier and Lori Collins.

Also Present: Janice Baker

Mr. Miles convened the meeting at 6:07 PM.

School Board Update:

Mrs. Baker went through the presentation proposed for the upcoming open houses and all present provided feedback and suggestions. Mr. Villeneuve reviewed the project pricing information discussed at the last board meeting to determine the \$14.3 M bond project request.

Open House, Tours and Presentations:

Mrs. Prunier shared that she has 4 teachers prepared to provide tours on Wednesday 1/10 and 6 teachers for Saturday 2/17 and 4 teachers for Thursday 3/8. She also confirmed that NJHS will provide babysitting at the events. Mr. Villeneuve confirmed that members of HL Turner and BPS will be present as well.

After reviewing the presentation slides the committee discussed who would do the presentation and decided Mrs. Baker will open up the session Wednesday night and highlight the 3 things we want to talk about. Mrs. Anderson will discuss the HOW we got here/background. Mrs. Proulx will talk about WHY we're doing this - goals and needs. Mr. Villeneuve will see if Jess Edwards or Tom Gonyea would like to talk about WHAT we're doing - the details of the renovation and addition. They volunteered to present but weren't able to make tonight's meeting to verify their comfort with the material. Mr. Villeneuve will present if they are not comfortable.

Mrs. Baker will make updates on the presentation and send to group to review. Mr. Villeneuve will contact HL Turner to ask for updated drawings as the committee decided the areas designated for Kindergarten classrooms or playground area should be listed as either 'Future Kindergarten...' or just have the word Kindergarten removed since the School Board has not decided on that programming at this time. Mr. Villeneuve shared that the School Board's goal is to be sure the space is available in the addition since Kindergarten is on the horizon but that the public should be aware that building the classrooms does **not** mean that full-day kindergarten has already been approved.

Handout ideas/key points:

Mrs. Prunier asked if the teachers doing tours would have a handout to refer to key points they could share during the tours. The group discussed many key points and later decided that Mrs. Prunier and Dr. Collins would put together a one page handout that can be given to the teachers as well as public and also distributed to the Crier. Some key points discussed by the committee included:

- Safety of entryway
- Keeping front façade
- Inadequate nurses office space
- There are only 2 staff bathrooms in building
- PT/OT sometimes happens in the hallway – increasing Special Education spaces to address this and those new spaces are designed to be able to be configured in different ways as needs increase/change
- No real conference rooms now
- Reducing lunch periods
- No new gym will be added with this project
- Not addressing parking/traffic flow with this project
- Not upgrading the entire mechanical systems in building with this project
- Not renovating the entire building
- Creating small learning spaces (like for distance learning classes)
- Remodeling 1 science lab and building a new science lab
- New roof on majority of building
- Restrooms building renovated (all student restrooms and some of the staff ones)

Renovation goals/specifics to be addressed:

Dr. Collins reviewed the current lunch seating schedule and stated that if the expanded cafeteria and kitchen space can allow for 2 grades to be served at once, the lunch periods can be reduced from 8 staggered to 4 periods. Mrs. Prunier asked about additional bathrooms being installed in any new elementary classrooms as well as sinks being in all classrooms. She stated that sinks would be desired to help with allergies that require consistent handwashing and also for science and STEM programs that are coming. Mr. Villeneuve shared that those specific needs would be reviewed between HL Turner and Dr. Collins later in the design process. Mrs. Prunier shared that in the first year of this project there was an opportunity for teachers to discuss with the architect their needs/goals for the project and that another meeting like that would be helpful when the project is ready to move forward.

Future Committee Meetings and Events Schedule:

Wednesday, January 10, 2018 – 6:30 PM -- Open House Forum

Wednesday, January 24, 2018 – 6 PM – Committee Meeting

Wednesday, February 7, 2018 – 6 PM – Committee Meeting

Saturday, February 17, 2018 – 9 AM – Open House Forum

Thursday, March 8, 2018 – 6:30 PM – Open House Forum

Meeting Minutes:

Mrs. Prunier moved to approve the minutes of the December 13, 2017 meeting as printed. Second by Mr. DiPietro. A vote was taken, all were in favor, the motion carried.

Adjourn:

Mr. DiPietro moved to adjourn the meeting at 7:50 PM, seconded by Mrs. Prunier. A vote was taken, all were in favor, and the vote was passed unanimously.