

**AUBURN SCHOOL BOARD MEETING  
SEPTEMBER 12, 2017 AT 6:00 P.M.  
AUBURN VILLAGE MEDIA CENTER**

**Approved**

Keith Leclair, Chair, called the meeting to order at 6:01 p.m. Those in attendance were Board members, Alan Villeneuve, Samantha Belcourt, Janice Baker, and Maureen Murgo; Principal, Lori Collins; Assistant Principal, Michel O'Rourke; Instructional Coach, Cheryl Violette; Maintenance Director, Scott Dube; Superintendent Dr. Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

**PLEDGE OF ALLEGIANCE**

Julie and Lauren Sylvain, 17/18 Pinkerton Liaisons to the Auburn School Board, led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Dr. Littlefield provided proof of posting.

**APPROVAL OF MINUTES**

Motion by Maureen Murgo, seconded by Samantha Belcourt, to accept the minutes of the Auburn School Board Meeting of August 10, 2017, and the motion carried unanimously.

**OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

Kari Lerner addressed the Board, stating the NH State Representative on the seacoast is willing to support a lift of the moratorium on state assistance on building funds. She will contact Dr. Littlefield or Karen Lessard with more information.

**FINANCIAL**

**Manifest Review**

Motion by Janice Baker, seconded by Alan Villeneuve, to approve the manifest for September 12, 2017 in the amount of \$616,453.59, and the motion carried unanimously.

**Budget Adjustments**

The budget adjustments were reviewed.

Some discussion ensued relative to the new sound system. The wireless mics were not compatible with the new system. Lori Collins stated that wired mics do work. She is not sure the cost to purchase wireless mics that would be compatible, but that she is working with the vendor to possibly purchase, using REAP funds.

Motion by Alan Villeneuve, seconded by Janice Baker, to accept the budget adjustments as presented, and the motion carried unanimously.

**REPORTS**

**Reports of Administrators**

Reports of the Administrators were reviewed.

Samantha Belcourt said the Hooksett Technology Director work has been very impressive with getting things done for the beginning of the year.

Janice Baker asked Marge Polak if the report card revisions have been presented to the Board. Alan Villeneuve stated that he has asked for that in the past. She said they have not been, but that she will make a presentation for the Board at their October meeting, before being presented to parents. Marge stated that many teachers have worked very hard this year.

Janice Baker asked Lori Collins if the bus issue for the cross-country meet was symptomatic of a larger issue, to which Lori stated that it was just an error, as the bus company thought the meet was cancelled when in fact it was not.

Alan Villeneuve asked Karen Lessard if there have been any bussing issues. Karen said there have been no problem to her knowledge.

Alan commended Lori Collins on a smooth school opening, and Lori in turn commended Michel O'Rourke for an excellent job well done regarding Emergency Management.

Samantha Belcourt asked Deena Jensen why so many paraprofessionals quit, to which Deena stated that many have found positions elsewhere. Maureen Murgo thanked Deena for the electronic shift. Keith Leclair

and Janice Baker both commented that they liked her report. Alan Villeneuve asked if the loss of eight students would affect her budget. Deena stated that most of the students were elementary students and part of normal fluctuation. The Board asked her to report on how any changes affect her budget. Alan Villeneuve asked Scott Dube if the module for the boilers are all set, to which Scott said they will be soon, and when they are, notifications will go to his phone. The same is true for the fire alarm and all system by-passes. Scott asked the Board for any suggestions for the 18/19 budget. Electrical upgrading in the older section and ERV bathroom exhausts will be considered.

#### **Budget**

Nothing to report.

#### **NHSBA**

Nothing to report.

#### **SERESC**

Janice Baker reported that there was a meeting last night, and they have a buyer for the property. This should be final in October. SERESC may use the building until the end of the calendar year. They will be looking at various governance models. She added that it does not appear that there will be a reduction in services. Dr. Littlefield stated that the emphasis is to continue providing consultation services.

#### **Technology**

Samantha Belcourt reported that they met yesterday. The committee discussed changing the five year plan into a three year plan; it's tough to budget five years ahead in a field as complex as technology. Discussion ensued.

Motion by Alan Villeneuve, seconded by Maureen Murgo, to bring the draft of the 3-Year Technology Plan before the Board at the November School Board Meeting, and the motion carried unanimously.

The expectation is for the final draft would be approved at the December Board Meeting.

#### **School Improvement/Master Planning Committee**

The Board reviewed the current site plan and proposed site plans from the HL Turner Group. These highlighted numerous options and possibilities.

#### **PTA**

Samantha Belcourt reported that the PTA will meet next week.

#### **Shared Municipal Maintenance**

Nothing to report.

#### **Transition Team**

Samantha Belcourt reported that the SAU Transition Team will meet in October.

### **PERSONNEL**

#### **Resignation**

Motion by Alan Villeneuve, seconded by Maureen Murgo, to accept the resignation of Brian Goss, and the motion carried unanimously.

#### **Co-Curricular**

Motion by Alan Villeneuve, seconded by Samantha Belcourt, to accept the co-curricular nominations as presented, and the motion carried unanimously.

### **OLD BUSINESS**

#### **Goals**

Marge Polak reviewed milestones for Goals 1, 3 & 4. She stated that the administrator's monthly reports will tie into the goals. Keith Leclair requested high school information with regard to AVS ability and how in sync it is with high school expectations.

#### **Technology Plan 1-Year Draft**

Lori Collins stated there was an addition not in the draft plan before the Board. She said that the committee asked for 30 replacement Chromebooks at an increase of \$9,000 to the budget. She said the committee would like to consider a 3-Year Technology Plan as opposed to a 5-Year Technology Plan, and to do a spring evaluation, using focus groups and teacher feedback results to build a three-year plan in the fall.

Motion by Janice Baker, seconded by Maureen Murgo, to approve the 1-Year Technology Plan, and the motion carried unanimously.

#### **Auburn School Board/Selectmen Joint Meeting**

Keith Leclair stated that the Selectmen agreed to meet quarterly, having their first meeting on November 20 at 7:00pm at the Town Hall. The Selectmen will be in attendance at the Auburn School Board Meeting on February 13, 2018.

## **MiTeNa**

The Board reviewed the Power Point presentation documents provided to them by parent, Holly McDonald. Discussion ensued relative to the history of this field trip, field trips of Grades 6, 7, and 8, the loss of class time, cost/fundraising, and the results of the reconfiguration done by Lori Collins.

Alan Villeneuve said this field trip is not needed, not required, and not for everyone, but he would like to compromise.

Motion by Alan Villeneuve, seconded by Maureen Murgo, to support a 2-day trip to Camp MiTeNa at the end of the this school year and support it with \$2,500. Alan withdrew his motion.

Motion by Alan Villeneuve, seconded by Janice Baker, to approve that the district support a 2-day, 1-night overnight trip to Camp MiTeNa for Grade 6, funding transportation costs and a \$2,500 allowance. With Samantha Belcourt abstaining, all others in favor, the motion passed.

Motion by Maureen Murgo, seconded by Janice Baker, to amend the agenda to get a brief update by Athletic Director, Brian D'Amelio, and the motion carried.

Brian stated that 25 students in grades 5-8 expressed interest in playing field hockey. He said this would be a club, not a league, and would be 'learn-to-play'. Initially, the coaches would assume the only cost, that being for background checks. Alan Villeneuve said that Brian has done a terrific job as AD, but he would rather see this run through the Auburn Recreation League. He said Mr. D'Amelio is very dedicated, but is concerned with the sustainability of this club when he is no longer the Athletic Director. Keith Leclair said he is doing a great job as AD, and Maureen Murgo said she felt it was a worthwhile program. Mr. D'Amelio stated that the budget for the rec league is often cut, and that insurance is a financial factor.

Motion by Maureen Murgo, seconded by Janice Baker to accept the proposed fall Field Hockey Program as presented. With Alan Villeneuve opposed, all others in favor, the motion carried.

## **NEW BUSINESS**

### **POLICY UPDATES**

#### **Second Reading/Adoption**

Motion by Alan Villeneuve, seconded by Janice Baker, to accept the 2nd Policy Readings and to adopt Policies BBBH, CBB, CBG, CBI, AA, ADA, AEB/AEC, AFA, BB, BBAA, BBBA, BBBB, and BBBB as presented, and the motion carried unanimously.

#### **First Reading/Review**

Motion by Alan Villeneuve, seconded by Maureen Murgo, to table the first reading of Policies BBBC, BBBE, BDA, BDD, BEDA, BEDD, BEDH and DID until the October Board meeting, and the motion carried unanimously.

## **NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-h) if needed**

### **INFORMATIONAL ITEMS AND CORRESPONDENCE**

Budget Workshop. November 14, 2017 5:00pm – 7:00pm Board meeting will follow.

Budget Workshop 8:30am - 3:00pm AVS Media Center

SAU Board Meeting – October 11, 2017 (Hooksett)

Upcoming: 3-Year Technology Plan Draft

### **ADJOURNMENT**

Motion by Maureen Murgo seconded by Samantha Belcourt, to adjourn the meeting at 9:20 p.m., and the motion carried unanimously.

The next regularly scheduled Auburn School Board Meeting is Tuesday, September 26, 2017 at 6:00 p.m. at Auburn Village School Media Center to discuss renovations.

Respectfully submitted,

Rebecca SJ McCarthy  
Recording Secretary