

**AUBURN SCHOOL BOARD MEETING
DECEMBER 12, 2017 AT 5:30 P.M.
AUBURN VILLAGE BAND ROOM**

These minutes are approved.

Keith Leclair, Chair, called the meeting to order at 5:30 p.m. Those in attendance were Board members, Alan Villeneuve, Janice Baker, Maureen Murgo, and Samantha Belcourt (5:32 p.m.); Superintendent Dr. Charles P. (Phil) Littlefield, and Human Resources Director, Michele Garon.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

Motion by Alan Villeneuve, seconded by Maureen Murgo, to enter into a non-public session at 5:30 p.m. A roll call vote was taken. With all in favor, the motion carried in the affirmative.

The Board reconvened at 6:20 p.m. Those who joined the meeting at this time were Principal, Lori Collins; Assistant Principal, Michel O'Rourke; Director of Student Services, Deena Jensen; Instructional Coach, Cheryl Violette; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard. Michele Garon exited the meeting.

Motion by Maureen Murgo, seconded by Samantha Belcourt, to seal the minutes in perpetuity, because the divulgence of the information would likely adversely affect the reputation of a person/people other than a member of the board itself, and the motion carried unanimously.

PLEDGE OF ALLEGIANCE

Julia and Lauren Sylvain, Pinkerton Liaisons to the Board, led the attendees in the Pledge of Allegiance.

PINKERTON LIAISONS

Julia and Lauren Sylvain updated the Board with current events from Pinkerton that included:

- Quiz Bowl
- ASVAB Testing
- Pinkerton's Got Talent
- Production of Peter and the Starcatcher
- Holiday Concerts

APPROVAL OF MINUTES

Motion by Alan Villeneuve, seconded by Samantha Belcourt, to accept the minutes of the Auburn School Board Meeting of November 14, 2017, with the following amendment: When referring to the school renovation/addition, note that it was the School Improvement Committee (SIC) who made the recommendations, and the motion carried unanimously.

Motion by Samantha Belcourt, seconded by Janice Baker, to accept the minutes of the Auburn School Board Budget Workshop of November 14, 2017, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation.

Because Keith McBay was in attendance from BPS, the School Improvement/Master Planning Committee report was moved up on the agenda.

Mr. McBay reviewed the cost study. Considerable discussion ensued relative to site, safety and logistics, timeline, roofing, field upgrades, general contractor vs. clerk of the works, contact information, and cost breakdowns. The Board will have a special meeting on January 3 at 5:00 p.m. at the AVS Media Center to ratify the warrant article when a final cost is determined. Alan Villeneuve stated that he is comfortable with a 14.2 million plan that is supported unanimously, with a couple hundred thousand for flexibility and field upgrades. He added that there will be movement, both up and down, with that figure, which will be firmed up in the next few weeks. Alan said it be a disservice to not

address fields' conditions at this time, as the equipment would already be there. Fields have been a problem for decades. Keith Leclair asked the approximate cost of a Clerk of the Works, to which Mr. McBay stated it would be between \$100,000 and \$115,000.

Motion by Janice Baker, seconded by Maureen Murgo, to approve moving forward with the bond warrant for the school renovation project not to exceed \$14,800.00, and the motion carried unanimously.

Mr. McBay will have a plan by January 9 Board meeting.

FINANCIAL

Manifest Review

Motion by Janice Baker, seconded by Samantha Belcourt, to approve the manifest for December 12, 2017 in the amount of \$747,471.77, and the motion carried unanimously.

Budget Adjustments

The budget adjustments were reviewed.

Motion by Samantha Belcourt, seconded by Maureen Murgo, to accept the budget adjustments as presented, and the motion carried unanimously.

REPORTS

Reports of Administrators

Reports of the Administrators were reviewed.

Samantha Belcourt and Maureen Murgo stated that they are very happy with the report card format. Maureen would like more transparency with regard to the progression of student writing. Alan Villeneuve asked Deena Jensen how her budget was holding up, to which Deena stated it was fine so far. Maureen Murgo stated she would 'like the so-what' from teachers participating in professional development. She would also like expectations/themes of professional development.

Cheryl Violette presented the findings on the Success Measures, which was created from working with students, parents, Pinkerton Academy administration and Auburn town officials, and included academic performance, attendance, participation in extra-curricular activities, discipline, self-directed learners, and citizenship. AVS teachers also reviewed this.

Motion by Maureen Murgo, seconded by Janice Baker, to accept the Success Measures as presented, and the motion carried unanimously.

Budget

Keith Leclair said they met with the budget committee two weeks ago and everything was approved as presented. He said the budget committee is reducing some large line items in the town portion of the budget to offset the budget for the school bond. Alan Villeneuve stated that it is the first time, in his memory, that the town and school have worked together on such an effort.

NHSBA

Nothing to report.

SERESC

Janice Baker reported that SERESC has a number of issues to deal with including both property and line of credit debt, as well as deciding on future governance and services.

Technology

Nothing to report.

PTA

Samantha Belcourt reported that the November meeting was cancelled, and that the next meeting will be in January.

Shared Municipal Maintenance

Nothing to report.

School Master Plan

Alan Villeneuve reported that the only negative comment he has received was that parking was not addressed. All other comments have been positive.

Transition Team

Samantha Belcourt stated that there are six candidates, of which three will be interviewed on Friday.

PERSONNEL

Nothing to report.

OLD BUSINESS

Goals

Maureen Murgo stated she would like writing goals. Discussion ensued. Keith Leclair stated that the Board should work through the current goals before adding others. Marge Polak stated that after the holidays, they could have a consultant back to formalize a writing plan. Although not a goal, the core expectations will be explicit.

Michel O'Rourke exited the meeting at 7:55 p.m.

NEW BUSINESS

Budget Discussion

Karen Lessard stated that because the Pinkerton tuition costs did not increase as high as budgeted, the budget can be reduced by \$71,369.50.

Transportation Contract

Karen Lessard stated that the bus contract is up. If the Board agrees to extend the contract for another five years, the budget can be reduced by another \$2,000. This would include five out of eight new busses. She also said that compensations are being made annually to the drivers' salaries, which have included a 9% increase last year and an 11% this year, as well as other new benefits. The Board requested that Karen get assurances that the drivers' salaries continue to increase throughout the years of the contract.

Motion by Alan Villeneuve, seconded by Maureen Murgo to approve the concept of the transportation contract, and the motion carried unanimously. The actual contract will be approved at the January meeting.

Karen Lessard stated that with the transportation contract intention and high school tuition reduction, the new proposed budget is \$13,447,308.92, an increase of \$151,081.11 from last year. She will update Keith Leclair to provide to the budget committee.

Warrant Articles Discussion

Alan Villeneuve stated that he and Keith Leclair, as citizens-not Board members, put together a petition warrant article to propose a change in zoning where the Auburn School District's Dollard Road property lies. This would make it potentially more valuable.

Set Deliberative Session Date

Deliberative Session #1 will be February 5, 2018 at 7:00 p.m., with a snow date of February 7, 2018 at 7:00 p.m.

Set Bond Hearing Date

The Bond Hearing date will be January 9, 2018m during the regularly scheduled Board meeting.

Calendar Review

The 18/19 calendar was reviewed. One suggested amendment was made. It will be before the Board for their approval at their January meeting.

Suggested Agenda Changes

Janice Baker suggested agenda changes. These will be discussed at the retreat.

POLICY UPDATES

Second Reading/Adoption

Motion by Janice Baker, seconded by Maureen Murgo, to adopt policies BBBE, BDD, BEDA, BEDD, BEDH and DID, eliminating BBBC and BEDA, and the motion carried unanimously.

First Reading/Review

Motion by Alan Villeneuve, seconded by Maureen Murgo, to accept the first reading of policies GBCD, IJOC, ABA, IGE, IGE-R, BEDB, BEDG, BEDG-R, eliminating ABA, and the motion carried unanimously.

Motion by Alan Villeneuve, seconded by Maureen Murgo, to accept the first reading of policies IKE EBCA, EH, IHAK, IHAM, IHAM-R and IHCD/LEB, eliminating EH and IHCD/LEB, and the motion carried unanimously.

NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-h) (if necessary)

INFORMATIONAL ITEMS AND CORRESPONDENCE

Enrollment Reports*

ADJOURNMENT

Motion by Maureen Murgo, seconded by Janice Baker, to adjourn the meeting at 8:55 p.m., and the motion carried unanimously.

There will be a brief Special Board Meeting on January 3, 2018 at 5:00 p.m. at the Auburn Village Media Center.

The next regularly scheduled Auburn School Board Meeting is Tuesday, January 9, 2018 at 6:00 p.m., in the Auburn Village School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary