

**AUBURN SCHOOL BOARD MEETING  
NOVEMBER 14, 2017 AT 7:00 P.M.  
AUBURN VILLAGE MEDIA CENTER**

**These minutes have been approved.**

Keith Leclair, Chair, called the meeting to order at 7:00 p.m. Those in attendance were Board members, Alan Villeneuve, Samantha Belcourt, Janice Baker, and Maureen Murgo; Principal, Lori Collins; Assistant Principal, Michel O'Rourke; Director of Student Services, Deena Jensen; Instructional Coach, Cheryl Violette; Maintenance Director, Scott Dube; Superintendent Dr. Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

**PLEDGE OF ALLEGIANCE**

Keith Leclair led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Dr. Littlefield provided proof of posting.

**PINKERTON LIAISONS**

Julia and Lauren Sylvain updated the Board with current events from Pinkerton that included:

- |   |  |
|---|--|
| -Red Ribbon Week                          | -Granite State Recovery                      |
| -Report Cards                             | -Senior Academy                              |
| -Hosted SAT's                             | -Hosted Volunteer Fair                       |
| -Winter sports organization mtg. was held | -Veteran's Day Presentation for sophomores   |
| -Girl's X-Country won 'states'            | -Boy's X-Country were runners-up in 'states' |

**APPROVAL OF MINUTES**

Motion by Samantha Belcourt, seconded by Maureen Murgo, to accept the minutes of the Auburn School Board Meeting of October 10, 2017, and the motion carried unanimously.

**OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

No participation

**FINANCIAL**

**Manifest Review**

Motion by Janice Baker, seconded by Alan Villeneuve, to approve the manifest for November 14, 2017 in the amount of \$796,760.57, and the motion carried unanimously.

**Budget Adjustments**

The budget adjustments were reviewed.

Motion by Alan Villeneuve, seconded by Samantha Belcourt, to accept the budget adjustments as presented, and the motion carried unanimously.

**REPORTS**

**Reports of Administrators**

Reports of the Administrators were reviewed.

Maureen Murgo asked Dr. Littlefield the status of the Technology Director, to which Dr. Littlefield stated that they conducted an interview today. Alan Villeneuve spoke of Senate Bill 193 and asked if would affect Auburn. Dr. Littlefield stated that he does not think Auburn would be affected either way the vote went. Karen Lessard stated that State Adequacy is 16% of total revenue. Maureen Murgo asked Marge Polak how Report Card Night went. Marge stated that 20 parents attended and they liked the format so much that they hoped it would follow through to Grade 6. Samantha Belcourt addressed Lori Collins, saying how nice the Veteran's Day presentation was. Maureen Murgo would like the observed holidays somehow embedded into the Goals, teaching students why each are important. Janice Baker asked Cheryl Violette for clarification between information on her report and the Goals sheet.

**Budget**

Keith Leclair said they have met several times and will meet again on December 2, 2017.

**NHSBA**

Nothing to report.

## **SERESC**

Janice Baker reported that they met last night and are trying to make decisions on the future of SERESC. They will make their decision on or before January.

## **Technology**

Samantha Belcourt reported that the Tech Plan is included in the packet. She said the teachers did a great job.

## **School Improvement/Master Planning Committee**

Will be discussed later on in the meeting.

## **PTA**

Samantha Belcourt stated that fundraisers were discussed at the last meeting. They continue to look for volunteers. A Report Card Night was held and the Holiday Fair is upcoming.

## **Shared Municipal Maintenance**

Nothing to report.

## **Transition Team**

Maureen Murgo reported that the committee developed questions to ask candidates. The position has been posted. The next meeting is November 30, 2017.

## **PERSONNEL**

Motion by Alan Villeneuve, seconded by Maureen Murgo, to accept the notification of retirement of Wendy Hankin, with regrets, and the motion carried unanimously.

## **OLD BUSINESS**

### **Goals**

Janice Baker stated that 'Student Success' and 'Decision on Renovation...' should both be green, not blue.

The Chair moved up 'Addition/Renovation decision from New Business

### **Addition/Renovation Project/School**

Alan Villeneuve described the process by which the School Improvement Committee (SIC) voted on each option:

- 1- Classroom addition
- 2- Removal of old classrooms
- 3- Cafeteria renovations
- 4- '+4 -4'
- 5- New gymnasium

Considerable discussion ensued. Options 1-3 all passed unanimously. Options 4 and 5 did not pass (Option 4 vote was 5-4).

Resident Tom Gonyea stated that there was not a lot of support for adding four rooms and leaving four rooms. He felt the intent would be to add four rooms, and get rid of four, leaving space for future improvements. Mickey Rolfe asked if the four new rooms had bathrooms. He feels it is a waste of a million dollars to tear good rooms down. Alan Villeneuve stated that all renovation discussions regarding primary grades include grade-appropriate bathrooms. Alan Villeneuve stated it is not a waste of money, as it would be cheaper to put on four rooms now rather than later. Maureen Murgo asked if bathrooms would be renovated if the four rooms were kept intact, to which AVS Teacher, Melissa Prunier, stated there have been no problems since the maintenance department took care of the problem. Jennifer Anderson stated that if the rooms aren't taken down, there wouldn't be an option of usable parking in that area. She doesn't want to wait 15-20 years to alleviate those issues. Doug Proctor, of H.L. Turner Group, warned that fire code requires 900' around the building. After looking at the plan as presented, Mr. Proctor felt it was within that code. Jennifer Anderson stated that parent pickup is dangerous as some people do not follow the signage and continue to drive east on Eaton Hill Road during parent pickup. Alan Villeneuve suggested getting a police presence or using barriers. Discussion continued relative to keeping the 'target number' around 15-16 million dollars.

Motion by Alan Villeneuve, seconded by Maureen Murgo, to approve the Addition/Renovation Project as recommended by the SIC, to include an addition of 13 classrooms, an addition/renovation of cafeteria space, an addition of storage, special education, and administrative space to the back of the building, and interior renovation as discussed to the front of the building, not to exceed \$15,000,000, and the motion carried unanimously.

Keith Leclair thanked the SIC members for their time and efforts. He said Keith McBay from BPS will be at tomorrow night's meeting.

**Draft 3-Year Technology Plan**

Motion by Alan Villeneuve, seconded by Samantha Belcourt, to adopt the 3-Year Technology Plan as presented, and the motion carried unanimously. Janice Baker asked if the replacement schedule in the plan would be drastically higher budget-wise, to which Lori Collins said it would not.

**Auburn School Board/Selectmen Joint Meeting**

Alan Villeneuve suggested some things to discuss at the joint meeting would be the addition/renovation project, street monitoring, potential access of Manchester Water Works land that surrounds the school, and to push recreation requests to the Recreation Department, not to the school.

**NEW BUSINESS**

**High School Delayed Opening and Bus Passes**

Dr. Littlefield stated that he would like the Board to revisit their decision not the transport high schoolers to Pinkerton in the event there is a delay at Pinkerton and not at AVS. He stated there is also an issue of getting the word out to those high schoolers affected; suggesting cost-free bus passes. He said passes would assure those students would be aware of cancellation/delay procedures. Discussion ensued.

Motion by Maureen Murgo, seconded by Samantha Belcourt to remove its requirement that Pinkerton students not be transported during a delay, and to allow the Superintendent to develop a plan that will provide Pinkerton student’s transportation during delayed starts, and the motion carried unanimously.

**POLICY UPDATES**

**Second Reading/Adoption**

**First Reading/Review**

Motion by Janice Baker, seconded by Maureen Murgo, to table all policies until the next regularly scheduled meeting, and the motion carried unanimously.

**NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-h)** (if necessary)

**INFORMATIONAL ITEMS AND CORRESPONDENCE**

**Enrollment Reports\***

SAU Board Meeting on Wednesday, November 15, 2017 at 6:30 p.m. at the Auburn Village School Media Center.

**ADJOURNMENT**

Motion by Janice Baker seconded by Maureen Murgo, to adjourn the meeting at 8:33 p.m., and the motion carried unanimously.

The Board is scheduled to meet to discuss the Addition/Renovation Project on Tuesday, November 28, 2017 at 6:00 p.m. in the Auburn Village School Media Center.

The next regularly scheduled Auburn School Board Meeting is Tuesday, December 12, 2017 at 6:00 p.m., in the Auburn Village School **Band Room**.

Respectfully submitted,

Rebecca SJ McCarthy  
Recording Secretary