

**AUBURN SCHOOL BOARD MEETING  
OCTOBER 10, 2017 AT 6:00 P.M.  
AUBURN VILLAGE MEDIA CENTER**

**These minutes have been approved.**

Keith Leclair, Chair, called the meeting to order at 6:00 p.m. Those in attendance were Board members, Alan Villeneuve, Samantha Belcourt, Janice Baker, and Maureen Murgo; Principal, Lori Collins; Assistant Principal, Michel O'Rourke; Instructional Coach, Cheryl Violette; Maintenance Director, Scott Dube; Superintendent Dr. Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak, and Business Administrator, Karen Lessard.

**PLEDGE OF ALLEGIANCE**

Julie and Lauren Sylvain, 17/18 Pinkerton Liaisons to the Auburn School Board, led the attendees in the Pledge of Allegiance.

**PROOF OF POSTING**

Dr. Littlefield provided proof of posting.

**PINKERTON LIAISONS**

Julie and Lauren Sylvain updated the Board with current events from Pinkerton that included:

- Pinkerton Players production of the Laramie Project
- Increase of 65-100 parking spaces
- Successful Stage II practice evacuation of 3,300 students and 600 staff
- College visits to Pinkerton
- Spirit Week/America Day
- PSAT's
- SAT's
- Updating the dress code
- Red Ribbon Week

**APPROVAL OF MINUTES**

Motion by Alan Villeneuve, seconded by Samantha Belcourt, to accept the minutes of the Auburn School Board Meeting of September 12, 2017, and the motion carried unanimously.

Motion by Alan Villeneuve, seconded by Samantha Belcourt, to accept the minutes of the Auburn School Board Meeting of September 26, 2017, and the motion carried unanimously.

**OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD**

No participation

**ENERGY MANAGEMENT LED LIGHTING UPDATE**

Carl Edin and Mark Tousaint from Energy Management Company and Eversource, respectively, were in attendance to address the Board on their findings from the audit. They propose 100% LED which would have a payback of 2.75 years. Considerable discussion ensued relative to the logistics of entering into a contract before knowing the status of the addition/renovation project. Smart Start documentation will be sent to Karen Lessard. Alan Villeneuve would like to see an analysis or documentation of the success of the last Smart Start in the next couple of months.

This will be discussed again at the April Board Meeting.

**FINANCIAL**

**Manifest Review**

Motion by Janice Baker, seconded by Maureen Murgo, to approve the manifest for October 10, 2017 in the amount of \$2,581,366.85, and the motion carried unanimously.

**Budget Adjustments**

The budget adjustments were reviewed.

Motion by Samantha Belcourt, seconded by Maureen Murgo, to accept the budget adjustments as presented, and the motion carried unanimously.

## **REPORTS**

### **Reports of Administrators**

Reports of the Administrators were reviewed.

Maureen Murgo asked Dr. Littlefield about Pinkerton's thoughts on changing their start time, to which Dr. Littlefield stated there would be no change. Maureen asked how someone would go about bringing a concern from a sending town to the Pinkerton Trustees, to which Dr. Littlefield stated it would be at one of the quarterly meetings. He said that he meets with the Headmaster quarterly as well. Asked if there was any talk of Headmaster Griffin Morse's replacement, Dr. Littlefield said there have been no discussions. Clarification of how to use AVS to inform the public with regard to the addition/renovation project was discussed. Maureen Murgo stated she would like the K-3 committee to continue progress monitoring. Alan Villeneuve said he would like a history of the highest enrollment numbers at AVS. Sam Belcourt asked Deena Jensen if ongoing goals have increased collaboration between regular and special ed teachers, to which Deena said it has. Janice Baker asked Scott Dube if the window replacements were 'throw-away's' to which Scott said they were not in areas that would be part of the proposed renovation.

### **Budget**

Upcoming meeting on 10-19-17.

### **NHSBA**

Nothing to report.

### **SERESC**

Nothing to report.

### **Technology**

Samantha Belcourt reported that they had a productive meeting. They discussed ChromeBooks. She will report in more detail at the November meeting.

### **School Improvement/Master Planning Committee**

Keith Leclair reported that they have been waiting for numbers. The committee decided to pursue Option 1-Removal of portables/modulars and renovation of the Nurse and Administrative areas and back lobby. Discussion ensued relative to an email sent to the Board by Keith Leclair. Alan Villeneuve stated that he would like to do all roof repairs using the maintenance line as opposed to putting it in a bond. Karen Lessard will get quotes for a 10-, 15-, and 20-year bond on \$12,800,000. The Board will make a decision by the first week in November.

### **PTA**

Samantha Belcourt reported that the PTA meeting was successful. Past events as well as future events were discussed. There was some discussion of Camp MiTeNa as well. The Monster Mash is upcoming. The PTA would like to have Chief Justice Broderick talk at some point. Samantha will bring Board Goals to upcoming PTA meetings.

### **Shared Municipal Maintenance**

Nothing to report.

### **Transition Team**

Maureen Murgo stated that committee just received a job description. There will be a meeting on October 16. Janice Baker will attend in Maureen Murgo's place.

## **PERSONNEL**

### **OLD BUSINESS**

#### **Goals**

Janice Baker will forward additional goals to Marge Polak for updating.

#### **Chrome Cart Robustness**

The Board wanted to review new, less expensive Chrome Carts. Joan Marcotte, AVS teacher, stated that they are much sturdier than the older ones.

#### **Auburn School Board>Selectmen Joint Meeting**

Upcoming meeting on November 20. The Board briefly discussed how to prepare for this meeting.

## **NEW BUSINESS**

### **K-5 Report Cards**

Marge Polak and Cheryl Violette presented a PowerPoint on the competency work that has been done by teachers from all three districts. They explained that the state developed model competencies, which the SAU team used to develop new progress reports and report cards. These will provide more information on student's skills. Considerable discussion ensued relative to letter grades and the grading scale. Motion by

Maureen Murgo, seconded by Janice Baker to adopt the proposed grading scale for grades 4-8 for the 17/18 school year, for grades 5-8 for the 18/19 school year, for grades 6-8 for the 19/20 school year and for all future years, and the motion carried unanimously.

Alan Villeneuve suggested using no letter grades for grades K-4. Joan Marcotte suggested doing so with a 3-year transition. Maureen Murgo asked Lori Collins if she saw any drawbacks to this. She did not. In fact, she said she liked the transition plan. Michel O'Rourke stated that the real information is in the competencies. Cheryl Violette stated that report cards would most likely show less 4's than A's. As the group deliberated, Dr. Littlefield noted that based upon the conversation, all administrators would be in favor of this.

Motion by Alan Villeneuve, seconded by Maureen Murgo, to start removing letter grades as students' progress, starting with this year's 3<sup>rd</sup> grade, and the motion carried unanimously.

## **POLICY UPDATES**

### **First Reading/Review**

Motion by Alan Villeneuve, seconded by Maureen Murgo, to accept the first reading of Policies BBBC, BBBE, BDA, BDD, BEDA, BEDD, BEDH and DID, and the motion carried unanimously.

## **NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-h) if needed**

### **INFORMATIONAL ITEMS AND CORRESPONDENCE**

Budget Workshop on November 14, 2017 5:00pm – 7:00pm Board meeting will follow.

## **ADJOURNMENT**

Motion by Janice Baker seconded by Samantha Belcourt, to adjourn the meeting at 9:05 p.m., and the motion carried unanimously.

The next regularly scheduled Auburn School Board Meeting is Tuesday, November 14, 2017 at 7:00 p.m., following the Budget Workshop, at Auburn Village School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy  
Recording Secretary