

**AUBURN SCHOOL BOARD MEETING
AUGUST 9, 2016 AT 5:00 P.M.
AUBURN VILLAGE MEDIA CENTER**

These minutes have been approved.

Alan Villeneuve, Chair, called the meeting to order at 5:07 p.m. Those in attendance were Board members, Samantha Belcourt, Maureen Murgo and Mark Comeau; Principal, Lori Collins; Director of Student Services, Anne McSweeney; Maintenance Director, Scott Dube; Superintendent Dr. Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak (5:30 p.m.); and Business Administrator, Karen Lessard.

PLEDGE OF ALLEGIANCE

Alan Villeneuve, led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

APPROVAL OF MINUTES

Maureen Murgo asked that under the 'Reports' section referencing Child Find, the sentence read: 'Mark Comeau asked Anne McSweeney to explain the Child Find process, **which she did**'.

Motion by Mark Comeau, seconded by Keith Leclair, to accept the amended minutes of the Auburn School Board Meeting on June 14, 2016, and the motion carried unanimously.

Motion by Mark Comeau, seconded by Samantha Belcourt to accept the minutes of the Auburn School Board Non-Public Meeting of June 14, 2016, and the motion carried unanimously.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

No participation.

REPORTS

Budget

Nothing to report.

NHSBA

Nothing to report.

SERESC

Mark Comeau reported that there has been no activity, but there will be a meeting at the end of the month. Dr. Littlefield stated that the SERESC property is on the market to be sold.

Technology

Nothing to report.

Master Planning Committee

Samantha Belcourt stated that there is a time conflict with the next meeting and the meeting of the Withdrawal Study Committee meeting.

PTA

Nothing to report.

Withdrawal

Alan Villeneuve reported that the Board just met with the Interview Sub-committee. They have been doing many interviews and will begin the financial analysis soon. Samantha Belcourt echoed what Alan said, saying that a lot of people are doing a lot of work.

PERSONNEL

Motion by Maureen Murgo, seconded by Mark Comeau, to ratify the Superintendent's nomination of teacher Megan Mantell, and the motion carried unanimously. Ms. Mantell has since been married and her last name is now Dalzell.

Samantha Belcourt asked for some history of the Athletic Director's position, saying that in her experience, the position is usually a staff member. Dr. Littlefield stated that historically in Auburn, the position has been filled by a member of the public. The position was posted and there was only one applicant. Discussion ensued as to funding of the position of the Assistant Cross Country Coach. It was

originally thought to be funded by not filling another position, but instead needed a budget transfer to do so.

Motion by Mark Comeau, seconded by Maureen Murgo, to approve the Athletic Nominations as presented, and the motion carried unanimously.

Samantha Belcourt asked Lori Collins if other core subjects have Curriculum Coordinators, to which Lori Collins stated all of them do, and that this vacancy came about because of a resignation. She then asked about the need for Curriculum Coordinators now that there is a full-time Coordinator position, and Mark Comeau asked if these positions would be needed in the future. Lori Collins stated there will be meetings to address this and to reassign duties.

Motion by Mark Comeau, seconded by Samantha Belcourt to approve the Co-Curricular assignments as presented, and the motion carried unanimously.

Motion by Mark Comeau, seconded by Samantha Belcourt, to approve-with regret- the resignation of teacher Lorna Gelinas, and the motion carried unanimously.

OLD BUSINESS

Safe Routes to School

Alan Villeneuve referenced a letter that he had sent to the Board regarding Safe Routes to School.

Motion by Mark Comeau, seconded by Maureen Murgo, to authorize the Board Chair to sign the letter in support of Safe Routes to School, and the motion carried unanimously.

NEW BUSINESS

Auburn Village School Site Title Question

After much investigation, the report of the Auburn Village School Title Site report declared that there are no rights of reverter.

Potential Shared Property Maintenance

Alan Villeneuve stated that Town Administrator Bill Herman and Selectman Jim Headd were in attendance as the Town is interested in taking a serious look at potential joint property management with the Auburn School District. Considerable discussion ensued.

Motion by Mark Comeau, seconded by Maureen Murgo, to establish a committee to study a district-shared property maintenance agreement with the Town of Auburn, and the motion carried unanimously. Karen Lessard, Scott Dube and Mark Comeau will be on this committee.

Instructional Time Schedule

There are no changes from last year.

Motion by Mark Comeau, seconded by Samantha Belcourt to accept the Instructional Time Schedule as presented, and the motion carried unanimously.

Approval of June Manifest

Motion by Samantha Belcourt, seconded by Mark Comeau, to move the June manifest in the amount of \$197,056.03, and the motion carried unanimously.

Approval of July Manifest

Motion by Samantha Belcourt, seconded by Mark Comeau, to move the July manifest in the amount of \$559,081.83, and the motion carried unanimously.

Review of Expenditure Manifest and Action Relating Thereto

Motion by Samantha Belcourt, seconded by Mark Comeau, to move the August 9, 2016 manifest in the amount of \$137,497.34, and the motion carried unanimously.

Budget Adjustments

The Board reviewed the budget adjustments with much discussion.

Motion by Mark Comeau, seconded by Samantha Belcourt, to approve the budget adjustments as presented, and the motion carried unanimously.

Discussion ensued relative to budget adjustments. Dr. Littlefield stated that budgets are done nearly a year ahead and unanticipated things happen.

Goals

Dr. Littlefield stated that good dialog came out of the Retreat and the Goals in the packet reflect that dialog. Considerable discussion ensued as the Board reviewed the document. Marge Polak will add a Communications section and update it with the Boards suggestions, and will bring it before them again at the next meeting. However, a draft will be given to staff upon their return to school. Goals will be on each agenda throughout the year.

Changes to Handbook

Lori Collins presented her changes in the Handbook. The Board agreed that honor roll should be for students earning only A's and B's.

Asked by Mark Comeau about a good behavior incentive program, Lori Collins stated that there is nothing planned as the expectation is for good behavior but that there will be consequences for bad behavior.

Alan Villeneuve asked if there was a policy for Disaster Recovery, to which Karen Lessard said steps are being taken and Dr. Littlefield stated that the Policy Committee will be addressing that.

Alan Villeneuve asked the status of projects in the maintenance area. Scott Dube stated that they have posted the lead position and are working to find the right candidate. Scott said summer projects completed or in progress included carpet replacement, fire sprinkler upgrades, egress lighting, door monitoring and additional camera installation.

Alan Villeneuve asked how the soccer team would be able to use the field which is in very poor condition, to which Lori Collins stated that it has been worked out with Patty from the bus company to transport students, one way, to the Wayne Eddows field at no cost to the district. Scott Dube stated he is currently getting quotes from Tru-Green and ShadeTree, but that field quality must be addressed in the future.

Alan Villeneuve stated that, with regards to test scores, he would like to know if the students are where Assistant Superintendent Marge Polak thinks they should be, not presented to the Board as being 'better than the state average' as in the past.

Dr. Littlefield stated that Marge will compare other similar socioeconomic communities and come up with expectations.

Maureen Murgo stated that she would like Preschool Inclusion added to the next agenda for discussion.

Mike DiPietro, resident, asked Lori Collins what the expected enrollment is, to which she stated as of today it is 598. She added that seven may possibly transfer out, though nothing has been reported as such to her office.

INFORMATIONAL ITEMS AND CORRESPONDENCE

Auburn School Board Meeting Schedule

SAU Board Meetings Schedule

NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-h) if needed

Motion at 7:10 p.m., by Mark Comeau, seconded by Maureen Murgo, to enter into a Non-Public Session RSA 9-A:3 e. A roll-call vote was taken and the motion carried unanimously.

The Board reconvened at 7:28 p.m.

Motion by Mark Comeau, seconded by Maureen Murgo, to seal the non-public minutes to protect the interest of the student involved, and the motion carried unanimously.

ADJOURNMENT

Motion by Maureen Murgo, seconded by Mark Comeau, to adjourn the meeting at 7:29 p.m., and the motion carried unanimously.

The next regularly scheduled Auburn School Board Meeting is Tuesday, September 13, 2016 at 6:00 p.m. at Auburn Village School Band Room.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary