

**AUBURN SCHOOL BOARD MEETING
MAY 10, 2016 AT 6:00 P.M.
AUBURN VILLAGE SCHOOL BAND ROOM**

Approved.

Alan Villeneuve, Chair, called the meeting to order at 6:03 p.m. Those in attendance were Board members Maureen Murgu, Keith Leclair, Mark Comeau and Samantha Belcourt; Principal, Lori Collins; Assistant Principal, Michel O'Rourke (6:05 p.m.); Director of Student Services, Anne McSweeney; Superintendent Dr. Charles P. (Phil) Littlefield; Assistant Superintendent, Marge Polak; and Business Administrator, Karen Lessard.

PLEDGE OF ALLEGIANCE

Hannah Mullaney, Pinkerton Academy Liaison, led the attendees in the Pledge of Allegiance.

PROOF OF POSTING

Dr. Littlefield provided proof of posting.

PINKERTON ACADEMY STUDENT LIAISON

Hannah Mullaney updated the Board with activities at Pinkerton:

- The Robotics team placed 28th in their division in the Worlds competition
- The Jr. Prom is Saturday night
- Auburn has two top-ten students

APPROVAL OF MINUTES

Motion by Mark Comeau, seconded by Samantha Belcourt, to accept the minutes of the Auburn School Board Meeting on April 12, 2016, with the following amendments:

Page 1-Add Keith Leclair to the Budget Committee

Page 2-Change 'Distributive Education' to 'Destination Imagination'

Page 3-Remove 'Nothing to report' from the PTA reports, and the motion carried unanimously.

Motion by Mark Comeau, seconded by Samantha Belcourt to accept the sealed minutes of the Auburn School Board Non-Public Meeting of April 12, 2016. With Maureen Murgu abstaining, all others in favor, the motion carried in the affirmative.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD

Tom Gonyea, addressed the Board as a representative of the US Post Office, stating that because there will be more postal traffic at their location, overflow parking will no longer be allowed without prior permission.

Angela Cote handed out DI pledge forms.

REPORTS

The reports of the administrators were reviewed.

Dr. Littlefield stated that the title search will come to a close as soon as possible. The conveyance in question is the right-of-way for 'School #3' that went back to the Revolution.

Samantha Belcourt asked Marge Polak what students were taught Keys to Literacy. Marge stated that it was grades K, 1, and 4. She asked if paras are included in trainings. Anne McSweeney answered by saying that paras have training the day before school starts, but that most training is on-the-job. Maureen Murgu asked if professional development was offered to paras in order to build instructional competence. Anne McSweeney stated that coverage is an issue. Marge and Anne agreed with the importance of training.

Samantha Belcourt asked Marge Polak how competencies are incorporated, and Marge explained how the most important standards at specific grade levels are determined and how they are addressed on report cards. Alan Villeneuve asked about report cards, to which Marge stated that they haven't been

designed yet, but they will be standards-based and electronic. She expects the PTA to be involved in its revolution.

Keith Leclair asked about results of the Instruction Coach interview, and Marge said they will be done before the Board Retreat.

Asked by Alan Villeneuve when the Variety Show would be available for viewing, Lori Collins stated that it is being edited. She said there will be an evening production next year.

When asked how many students would not be going to MiTeNa, and what those students would be doing otherwise, Lori Collins stated that four students are expected not to attend. Those who will be attending school at that time will work on project-based learning activities.

Keith Leclair asked what type of project would be done during the 'Taking Pride in Your School Day', Lori stated gardening, raking, and washing windows. She said they are looking to find projects and that she is open to suggestions.

Anne McSweeney explained that her report was more in-depth this month in order to answer Board questions, and the Board made suggestions on what details they look for. Discussion ensued relative to tutors and budgets. Maureen Murgo asked how she is managing tutoring and if it is efficient. Anne stated that the tutoring is very efficient, but tutors are tough to find, especially in the upper grades. With regard to budgeting, Anne stated when needed, she uses Club Z, a local tutoring company. She also said that paras at Pinkerton get benefits, so that piece is costly to the district. Alan Villeneuve stated that it is hard to budget for something that is not billed until the end of the year. He stated when he meets with Pinkerton at the next quarterly meeting, he will ask for an explanation of paraprofessional cost estimations.

Mark Comeau asked Lori Collins that upcoming reports show that tracking of damaged Chromebooks is being implemented.

Keith Leclair asked about the maintenance line, and Karen Lessard assured him that the full amount will be encumbered.

Budget

Nothing to report.

NHSBA

Nothing to report.

SERESC

Mark Comeau reported that there will be a meeting on Thursday, May 12.

Technology

Samantha Belcourt reported that there will be a meeting on May 25, and that she will be taking a tour on May 11.

Master Planning Committee

Keith Leclair reported that the committee met on April 21, and about 30 people attended. He said everything was covered-landscaping/hvac/fencing/materials, in order to maintain the four goals. After consideration, it was decided to proceed with the existing plan. Alan Villeneuve asked if there was an alternative plan to achieve the 4 goals, and Keith stated that the Board already trimmed things down. Mark Comeau stated his concern that when a new, higher, budget is proposed, it would be as if the Board was expecting a different result using the same plan. Keith said they will go through the exercise of reevaluation of the plan in the fall, and that there will be more public hearings. The committee will meet again on May 18. Alan Villeneuve suggestion striking a deal with Waste Management for a possible discount on destruction/construction debris. Samantha Belcourt stated the lack of minutes and lack of communication are her concerns as to why the public is uninformed. She said the community should have access to all committees' minutes.

Maureen Murgo submitted a proposal for a Preschool Inclusion program, and committee member Jennifer Anderson spoke to the Board. She said the program would allow for specialists to stay in-house to service students. She added that 3 & 4 year olds would be learning alongside typically developing peers as well as receiving PT and OT services. It would be a seamless academic transition for the students as curriculum would be aligned.

Alan Villeneuve thanked the committee for their thorough research.

Maureen Murgo stated that the trend is earlier identification and that those at risk should be bonding with AVS teachers in the school environment. Keith Leclair asked if students could still receive (funded) services at other preschools in Auburn, Anne McSweeney said they could, but would be encouraged to attend AVS for the added benefits. Discussion continued. Dr. Littlefield stated that a lot of energy went

into the report and suggested that the Board accept the report and to give it to him to work out particulars with other administrators.

Motion by Keith Leclair, seconded by Mark Comeau, to accept the Preschool Inclusion report for further development, and the motion carried unanimously.

PTA

Maureen Murgo reported that the final meeting will be on May 17, and that officer elections will be held. She added that the Color Run was a success.

PERSONNEL

Motion by Mark Comeau, seconded by Maureen Murgo, to accept, with regret, the resignation of Angela Cucinelli-Moser, and the motion carried unanimously.

Motion by Mark Comeau, seconded by Samantha Belcourt, to accept the Co-Curricular assignments, leaving open the Garden Club and Yearbook Advisor positions, and the motion carried unanimously. Keith Leclair asked if the new Curriculum Coordinator position would be doing some of the things listed on the Superintendent's nomination form, to which Lori Collins stated that they would. She said that the positions are part of the contract. Dr. Littlefield stated that it may be something to consider during collective bargaining.

Motion by Keith Leclair, seconded by Mark Comeau, to accept the Athletic Assignments as presented, and the motion carried unanimously.

OLD BUSINESS

New Morning School Contract

Motion by Mark Comeau, seconded by Keith Leclair, to accept the contract between New Morning School and the Auburn School District, and the motion carried unanimously. Motion by Mark Comeau, seconded by Keith Leclair to amend the contract to show the school year as 16-17, and the motion carried unanimously. After some discussion, Karen Lessard will speak to the Director with regard to the areas in the building that New Morning is expected to use.

Review of Expenditure Manifest and Action Relating Thereto

Motion by Keith Leclair, seconded by Mark Comeau, to move the May 10, 2016 manifest in the amount of \$693,942.96, and the motion carried unanimously.

Budget Adjustments

The Board reviewed the budget adjustments.

Motion by Keith Leclair, seconded by Mark Comeau, to approve of the budget adjustments as presented, and the motion carried unanimously.

When asked by Alan Villeneuve if the purchase of 3 classroom projectors and LED Smart TV's were in keeping with the Technology Plan, Lori Collins stated that she moved up the priority to accommodate a large class size. Alan felt it was late in the year to do that.

Policies

Motion by Keith Leclair, seconded by Maureen Murgo to table Policy JLCC-R. With Mark Comeau opposed, all others in favor, the motion carried.

Motion by Keith Leclair, seconded by Maureen Murgo to table the 2nd reading of the policies listed below, and the motion carried unanimously.

DFA (Investments, DIA (Fund Balance), JICM (Personal Device Usage), BEC (Non-Public Minutes), IMBD (High School Credit for 7th & 8th Grade Coursework), ADC (Tobacco Products Ban Use and Possession in and on School Grounds), GBED (Tobacco Products Ban Use and Possession in and on School Grounds), JICG (Tobacco Products Ban Use and Possession in and on School Grounds), and JLCJ (Concussions and Head Injuries).

Items for Next Agenda

Policies—2nd Reading/Adoption

Feedback on computers ahead of time

Balance of maintenance budget

INFORMATIONAL ITEMS AND CORRESPONDENCE

Student Enrollment Report

NON-PUBLIC SESSION: RSA 91-A:3 Section II (a-h) if needed

Motion at 8:25 p.m., by Keith Leclair, seconded by Mark Comeau, to enter into a Non-Public Session RSA 9-A:3 Section II a. A roll-call vote was taken and the motion carried unanimously.

The Board reconvened at 8:55 p.m.

Motion by Keith Leclair, seconded by Maureen Murgo, to seal the minutes of the non-public session, and the motion carried unanimously.

ADJOURNMENT

Motion by Mark Comeau, seconded by Keith Leclair, to adjourn the meeting at 8:55 p.m., and the motion carried unanimously.

The next regularly scheduled Auburn School Board Meeting is Tuesday, June 14, 2016 at 6:00 p.m. at Auburn Village School Media Center.

Respectfully submitted,

Rebecca SJ McCarthy
Recording Secretary